

Building and Planning Department  
Residential Remodeling and Additions

**Process**

Submit drawing of existing structures on lot

- Indicate location of each structure
- Identify location of new addition

Submit

- Drawing to be accurately dimensioned
- Identify use of each new room
- Identify use of each room adjacent to new addition
- Provide foundation drawing for additions
- Provide door and window schedule (size and location)
- Indicate extent of electrical, plumbing, and mechanical layout
- List exterior finishes

*Application for Building permit*

*Separate Electrical, Plumbing, and Mechanical permits are required.*

Staff Contact  
Building Official  
512-556-6831