

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, November 27, 2023
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, November 27, 2023 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**WORKSHOP SESSION
5:30 p.m.**

1. Call to order Workshop Session
2. Discussion regarding any item on the regular agenda
3. Adjourn Workshop Session

**REGULAR SESSION
6:00 p.m.**

ANNOUNCEMENTS

- Call to Order
- Invocation and Pledge of Allegiance
- Presentations and Proclamations
 - Service Recognition
 - Jacob Hummer- 10 years
 - Charlie Boswell- 20 years
 - Community Champion Recognition
 - SRO Dustin Roscoe
 - Barbara Maier, Central Texas Serenity Caregivers, LLC.

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the agenda may do so at this time.	N/A

2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on November 13, 2023	5-12

3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding September 2023 Investment Report	13-32

4.0	BOARDS/DEPARTMENT REPORTS	PAGES
4.1	<ol style="list-style-type: none"> 1. Police Department Monthly Report 2. Building Official Monthly Report 3. Economic Development Monthly Report 4. Fire Department Monthly Report 5. Parks and Recreation Monthly Report 6. Information Systems Monthly Report 7. Library Monthly Report 8. Golf Course Monthly Report 9. Municipal Court Monthly Report 10. City Secretary Monthly Report 11. Utility Billing and Collections Monthly Report 12. Public Works Monthly Report for Electric, Streets, Water/Wastewater 	33-62

5.0	ROUTINE MATTERS	
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5.1	City Manager's Operational Report <ul style="list-style-type: none"> • LEDC • TA Grant • December 2-4 • Gateway Sign • Staff 	63-66
5.2	MAYOR'S COMMENTS	N/A

6.0	UNFINISHED BUSINESS	N/A
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7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding cancelling the December 25, 2023 City Council Meeting.	67-68
7.2	Discuss and consider action on s proposal from Jones-Heroy & Associates, Inc. to study supplemental and alternative water sources in the lump sum of \$55,000.00	69-86
7.3	Discussion and possible action regarding a request to close Briggs Street from East Fourth Street to Mills Street on December 16, 2023 from 7:00 am to 11:00 am for the Community Toy Drive to help mitigate traffic congestion.	87-88
7.4	Discussion and possible action regarding the appointment of Mariah Clary to the Parks and Recreation Advisory Board.	89-90

Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

8.0	EXECUTIVE SESSION ITEMS
8.1	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties of City Manager; and other personnel matters as allowed by Texas Government Code, Chapter 551
8.2	Adjourn executive session and reconvene Regular Session

REGULAR SESSION

9.0	ACTION ON EXECUTIVE SESSION
9.1	Discussion and possible action concerning items posted and discussed by Council in Executive Session

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 22 day of November 2023 at 1:10pm


Becky Sims, City Secretary

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MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, November 13, 2023
5:30 p.m. Workshop Session
6:00 p.m. Regular Session

ITEM 2.1

(regular session will begin immediately following workshop and may be called to order prior to 6:00 pm)

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Zac Morris
Eric Hernandez
Davis Keele
Charlie Pratus
Cathy Kuehne
Chuck Williamson

City Staff Present:

Finley deGraffenried, City Manager
Becky Sims, City Secretary
Jeff Smith, Fire Chief
Monica Wright, IT Director
Ryan Ward, ACM
Jody Cummings, Police Chief
Stacey Ybarra, EDC Director

Council Members Absent:

N/A

WORKSHOP SESSION

5:30 p.m.

1. Call to order Workshop Session

Mayor Pearce opened the workshop session at 5:30 p.m.

2. Discussion regarding planning and creating an Economic Development Corporation Strategic Plan.

Stacey Ybarra, EDC director invited Council to attend the EDC Meeting on November 15, 2023 to participate in the kickoff meeting for creating a Strategic Plan.

Ms. Ybarra advised there would be 3 phases in developing the plan.

- *Phase 1*
 - *Where are we now?*
 - *Activities*
 - *Benchmark*
 - *Understanding Challenges*
 - *Engage the Community*
 - *Identify Opportunities*
 - *Deliverables*
 - *Community Assessment (SWOT)*
 - *Market and Industry Outlook*
 - *Where do we want to be?*
 - *Activities*
 - *Defined Goals and Outcomes*
 - *Deliverables*
 - *Community and Stakeholder Engagement*
 - *Goal Setting Work Session*
- *Phase 3*
 - *How will we get there?*
 - *Activities*
 - *Strategies are determined*

- *Action plan is created with roles, responsibilities and performance metrics*
- *Deliverables*
 - *Action Plan*
 - *Implementations Plan and Tools*

3. Discussion regarding any item on the regular agenda

Council member Pratus asked to discuss Item 7.2

7.2 Discussion and possible action regarding voting of individuals for Lampasas Central Appraisal District (LCAD) Board of Directors.

Council member Pratus wanted to clarify how the voting works for the LCAD Board of Directors. Mr. deGraffenried advised Council has 278 votes to vote how they choose, they can go to one nominee, two or a little to all.

4. Adjourn Workshop Session

Council member Pratus moved to adjourn workshop at 5:36 p.m., the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

Mayor Pearce called the Regular Session to order at 5:36 p.m.

B. Invocation and Pledge of Allegiance

Jody Cummings, Police Chief gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited

C. Presentations and Proclamations

Recognition of two Lampasas Police Officers and Dispatcher for Lifesaving Efforts

- *Officer John Reza*
- *Officer Carlos Rodriguez*
- *Marisa Smith, Dispatcher*

On August 10, 2023, Officer John Reza and Officer Carlos Rodriguez responded to a call for service at a residence located in the City of Lampasas. The reporting party stated that a male subject was not responsive from they believed was a drug overdose. Upon arrival, Officer Carlos Rodriguez found the victim was down and not breathing. He immediately initiated Cardio-Pulmonary Resuscitation (CPR) on a 42-year-old male. While Officer Rodriguez administered CPR Officer John Reza administered two doses of Naloxone (Narcan) to the victim. Together they were able to get a return of spontaneous circulation and the victim began breathing on his own. There is no doubt that their actions, and quick decision-making saved this person's life. Officer John Reza and Carlos Rodriguez should be commended for their life-saving efforts and quick thinking.

On the morning of October 03, 2023, a 65-year-old male entered the lobby of the Police Department and stated something about having been stung multiple times by bees and then collapsed onto the floor. Dispatcher Marisa Smith was working dispatch station two and heard the subject when he came in. Dispatcher Smith sprang into action ran into the lobby and administered a dose from the epi pen that the subject had with him but was unable to administer himself. She then stayed with him, talking to him and keeping him calm, until Hamilton EMS and Lampasas Fire Department arrived on scene. It was later learned that this subject has had severe allergic reactions to bee stings in the past, and has previously gone into a coma after having been stung. He did state to EMS crews that he could feel his airway closing prior to the dose of the epi-pen being given. Dispatcher Marisa Smith's recognized the life-threatening situation quickly and her speedy actions prevented this man's airway from closing, potentially causing respiratory and cardiac arrest. Dispatcher Marisa Smith should be commended for her life-saving efforts and quick thinking.

These three received a plaque and letter from the American Police Hall of Fame Museum and letters of commendations from their immediate supervisors for their personnel files.



PUBLIC HEARINGS/CITIZEN COMMENT	
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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Nathan Cairl addressed Council regarding Lampasas Central Appraisal District not responding to complaints, not offering any resolution and not following tax code. He asks that Council place all votes on the two new board nominees.

At this time Council moved back to ***Presentations and Proclamations***

Recognition of Becky Sims for completing the Central Texas Council of Governments (CTCOG) Leadership Academy by Judge Randy Hoyer.

Becky Sims, City Secretary recently completed Leadership Central Texas 2023, which is part of the Development District of Central Texas and was hosted by Central Texas Council of Governments. This leadership class is made available to those who have an interest in leadership who live or work within the seven county regions served by CTCOG, which includes Bell, Coryell, Hamilton, Lampasas, Milam, Mills and San Saba counties. This year's program covered the following topics:

- *Federal, State and Local Government, including services offered through CTCOG*
- *Regional Infrastructure and Social Services*
- *Leadership Opportunities*
- *Entrepreneurship, Economic and Business Development.*



2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on October 23, 2023.

Council member Williamson moved to approve the minutes as presented; the motion was seconded by Council member Keele; with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from October 1, 2023-October 31, 2023.
3.2	Discussion and possible action to consider the second reading of an Ordinance to rezone .038 acres of land out of the Hillcrest Addition, Lot 1, Block 5 Lampasas, Texas Lampasas County from Two-Family Residential District (Duplex) "SF-2" to Commercial "C".

Council member Pratus moved to approve the consent agenda as presented; the motion was seconded by Mayor Pro Tem Morris. Mayor Pearce opened the floor for discussion, Council member Hernandez asked if the Watchguard item was an annual purchase, Ms. Moreno, Finance Director advised yes, with no further discussion the motion carried unanimously.

4.0	BOARDS/DEPARTMENT REPORTS
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5.0	ROUTINE MATTERS
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5.1	City Manager’s Operational Report
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City Manager deGraffenried reviewed his report:

Eclipse Staff held a check-in meeting on November 2nd in preparation for the upcoming table top exercise on November 15th, as well as the upcoming Town Hall meeting to be held December 13th. The table top exercise is intended to uncover possible holes in the City’s planning through problem solving scenarios for staff to process. The tentative agenda for the Town Hall meeting generally covers City planning to date; expectations for our citizens; and discussion regarding City viewing sites and private events. Staff has also documented and verified all contractor services and equipment providers.

Water With the exception of a little air in our lines causing temporary milky water, the City is back to normal after the main rupture in Kempner last week. With the exception of a few isolated areas, early in the event, most areas of the City maintained water pressure. Staff was able to release stored water in Georgetown Tank to maintain pressure in the lower plain, while also supplying water to the Nix Tank through the Spring Street pump station. In a report received November 8th from Central Texas Water Supply Corporation (“CTWSC”), they noted that the Lakecliffe Plant, servicing Lampasas, Kempner and West Bell Water Supply, remains down due to damage received by high flows and debris being washed down stream on October 26th. This week repairs continue on lines, wiring and raw water pumps 6 and 7 (the deepest two raw water pumps). CTWSC also reports that raw water pump 5 has been wired and will be attached to a floating barge with the assistance of divers. The plant remains down, however; CTWSC is hopeful incremental improvements can be made over the next several weeks.

With no objection from Council, Mr. deGraffenried recommends moving to Stage 3 to assist in pushing more water through the system. Council was in agreement.

EMS Report Attached is the Hamilton County Hospital District Emergency Medical Services report for the month of October. Of the 379 total calls for service in Lampasas County areas, 177 were initiated in the City of Lampasas, or 47% of total calls; and 73 calls were related to Rollins Brook transfers. The report includes the Disposition of Calls, Level of Service provided, and Patient Hospital Destinations. Response times are well within targets at 5 minutes 12 seconds for the City of Lampasas.

Hostess House Last week staff received updated floor plans and conceptual re-bid plans for the Hostess House. Staff will provide comment and respond to Reliance this week, and at first glance will offer comment related to some of the exterior work and the re-bid plan. Reliance also

notes continued progress from design and professional sub-contractors in meeting full requirements for the bidding phase.

Chamber Staff passes on information received from the Lampasas County Chamber of Commerce. A Save the Date card has been received for the annual Wild West Casino Night on February 17, 2024. The dinner, auction and gaming event will benefit Vision Lampasas, the Lampasas Lions Club, and the Chamber of Commerce. Information is available on the Chamber website, lampasaschamber.org.

5.2 MAYOR’S COMMENTS

The Mayor had no comments at this evening’s meeting.

6.0 UNFINISHED BUSINESS

There was no unfinished business.

7.0 NEW BUSINESS

7.1 Discussion and selection of the website photo contest winner.

Council member Hernandez moved to select entry #2, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

7.2 Discussion and possible action regarding voting of individuals for Lampasas Central Appraisal District (LCAD) Board of Directors.

Council member Pratus moved to split the votes, 139 votes to Chris Harrison and 139 votes to Bill Peterson, Council member Hernandez seconded the motion, Mayor Pearce opened the floor for discussion. Council member Hernandez asked how many total votes, Mr. deGraffenried advised 5,000. Council member Kuehne advised that she is not in favor of putting all votes to two members. She understands that Ross Oliver would like to stay on the board. Council member Pratus advised that he likes Mr. Oliver and this is not a vote against him, just a vote for two new members. With no further discussion, the motion carried, with Council member Kuehne in opposition.

7.3 Discussion and possible action regarding the approval of the Emergency Water Supply Agreement between the City of Lampasas and Kempner Water Supply Corporation.

Mayor Pro-Tem Morris moved to approve the Emergency Water Supply Agreement between the City of Lampasas and Kempner Water Supply Corporation; the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

7.4 Discussion and possible action regarding the approval of a Wings of Eagles Skate Competition Event at the Lampasas Skate Park December 16, 2023 from Noon-4:00 p.m.

Mayor Pro-Tem Morris moved to approve the Wings of Eagles Skate Competition Event providing the organization secures event insurance; the motion was seconded by Council member Hernandez, and with a unanimous vote, the motion carried.

7.5	Discussion and possible action regarding engineer proposal relating to Water Study for alternative water solutions.
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The proposal was not available for discussion; therefore, Council took no action on this item.

Adjourn- Council member Keele moved to adjourn the meeting at 6:13 p.m., the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried.

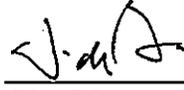
PASSED AND APPROVED this _____ day of _____, 2023.

Herb Pearce, Mayor

ATTEST

Becky Sims, City Secretary

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City Manager

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject: Discussion and possible action on the Receipt of the Monthly Investment Report for September 2023

Requested By: Yvonne Moreno, Finance Director
Submitted By: Yvonne Moreno, Finance Director

Date Submitted: November 15, 2023 For the Agenda of: November 27, 2023

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

Summary Statement:

The weighted average maturity of City investments is 15 day(s).

The City's yield to maturity is 4.297

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$1,954,987.21	8.09%
TexStar	\$1,714,496.22	7.09%
Bancorp South	\$11,255,465.58	46.56%
Money Market	\$3,213,701.84	13.29%
Frost Bank	\$36,056.31	0.15%
Federal Agency Coupon Securities	\$6,000,000.00	24.82%

Recommendation: Motion to approve by consent.



MONTHLY INVESTMENT REPORT

City of Lampasas

SEPTEMBER 30, 2023



MEEDER

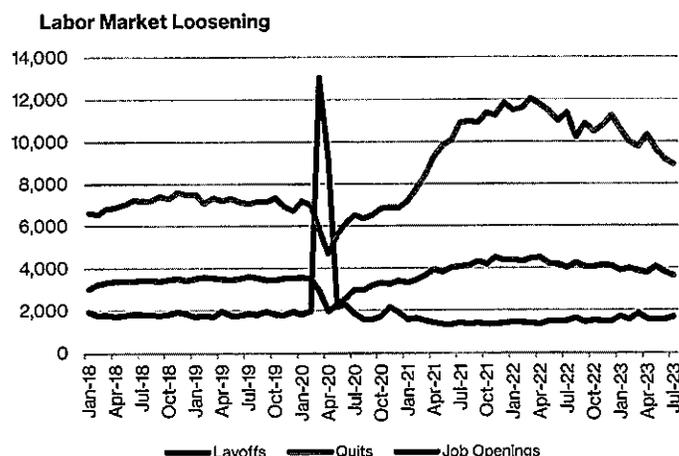
PUBLIC FUNDS
PATTERSON GROUP

Loosening Labor Market & Inflation Rate Trending Lower

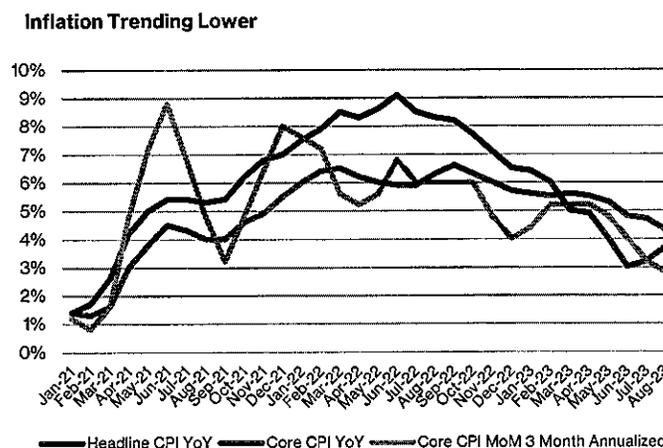
Following a quiet August, September saw economic data surprise to the upside. Both inflation and jobs data showed that the economy is still on solid ground albeit growing at a slower pace than in 2022. While coming in above expectations, the data was not strong enough to get the Fed to increase its target for the federal funds rate. However, the September meeting saw the Fed update its Statement of Economic Projections, including the keenly watched dot plot. The updated dot plot showed policymakers still see another 0.25% hike in 2023, and only 0.50% of rate cuts in 2024; the prior dot plot projected a full 1.00% of rate cuts in 2024. Chairman Powell used the press conference following the September meeting to communicate the Fed's commitment to the 2% inflation target. Markets extrapolated the updated economic projections to rates being "higher for longer", with treasury yields moving higher on the day and throughout September. Powell cautioned that the risks of tightening too much versus too little are both present and that the Fed is "in a position to proceed carefully".

The August US Employment report showed that the labor market continued to loosen. Nonfarm payrolls increased by 187,000. However, the prior two months of job gains were revised down by 110,000. Likewise, the unemployment rate increased to 3.8% as the participation rate increased, signaling more workers returned to the labor market. Wage growth slowed to 4.2% on the year and just 0.2% for the month. The combination of slowing job creation, higher participation, and slower wage growth is exactly the job market the Federal Reserve wants to see as it shows that a soft landing, where the job market slows but unemployment stays controlled, is still possible.

The Consumer Price Index (CPI) report from August showed that, while inflation data was not as soft as data from June and July, inflation is trending in the right direction. Headline CPI increased 0.6% in August, due mostly to an increase in energy prices. Specifically, gasoline prices increased 10.6% during the month, compared to a 0.2% increase in July. Core CPI increased 0.3% in August, following two consecutive monthly increases of 0.2%. Core CPI strips out volatile energy and food prices and is generally thought to be more reflective of price increases. Taking a step back, the 12-month change in core CPI ticked down to 4.3% from 4.7% last month and was the lowest 12-month increase since September 2021. Additionally, annualizing the last three months of core CPI readings points to core inflation of 2.4%, indicating more recent data is pointing to inflation trending close to the Federal Reserve's target of 2%.



SOURCE: BLOOMBERG



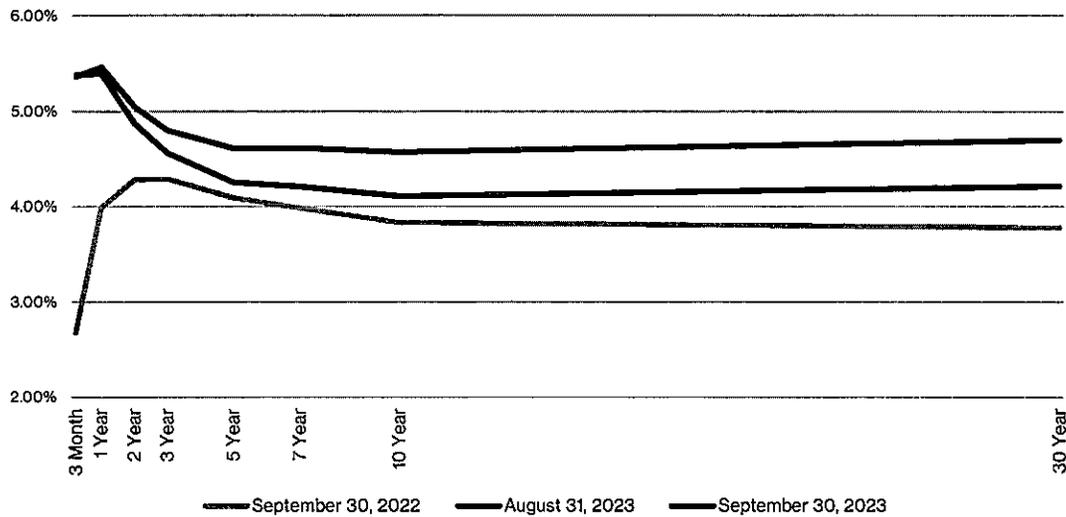
SOURCE: BLOOMBERG

Rates Move Higher

The combination of economic data, combined with the updated economic projections from the Federal Reserve led to more bear steepening. The 2-year US Treasury yield increased 0.18% to 5.05%, reflecting the lower odds of rate cuts in 2024. Likewise, long-term bond yields also increased, reflecting positive economic data. The 5-year US Treasury yield increased by 0.35% to 4.61%, and the 10-year US Treasury yield increased by 0.46% to 4.57%. Through September, the spread between the 2-year and 10-year treasury yield increased to -0.48%, well above the low of -1.08% in March 2023. Market pricing for rate hikes ended the month exactly where they began, pricing in a 40% chance of a 0.25% hike sometime in 2024. However, the market spent the month pricing cuts out. The implied federal funds rate in December 2024 increased from 4.23% to 4.62%, evidencing the market's belief that the Fed will not need to be as aggressive at cutting rates in 2024.

Credit product spreads remained contained in September. The more positive economic outlook combined with lower corporate and municipal bond issuance continues to keep a lid on spreads. Spreads on agency bonds tightened in September, remaining near long-term averages. We will continue to look to add value by picking up incremental yield on high-quality bonds. Rates are at historic levels not seen since 2007, making this a very attractive time to buy duration and lock in yields.

US Treasury Yield Curve



Your Portfolio

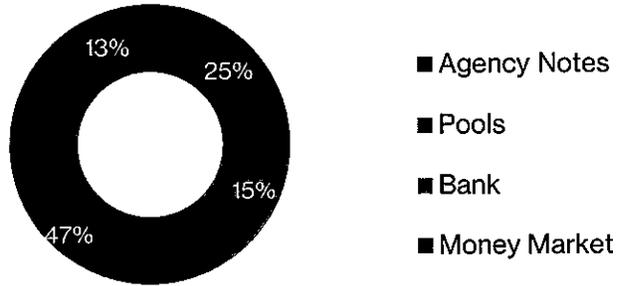
As of September 30, 2023



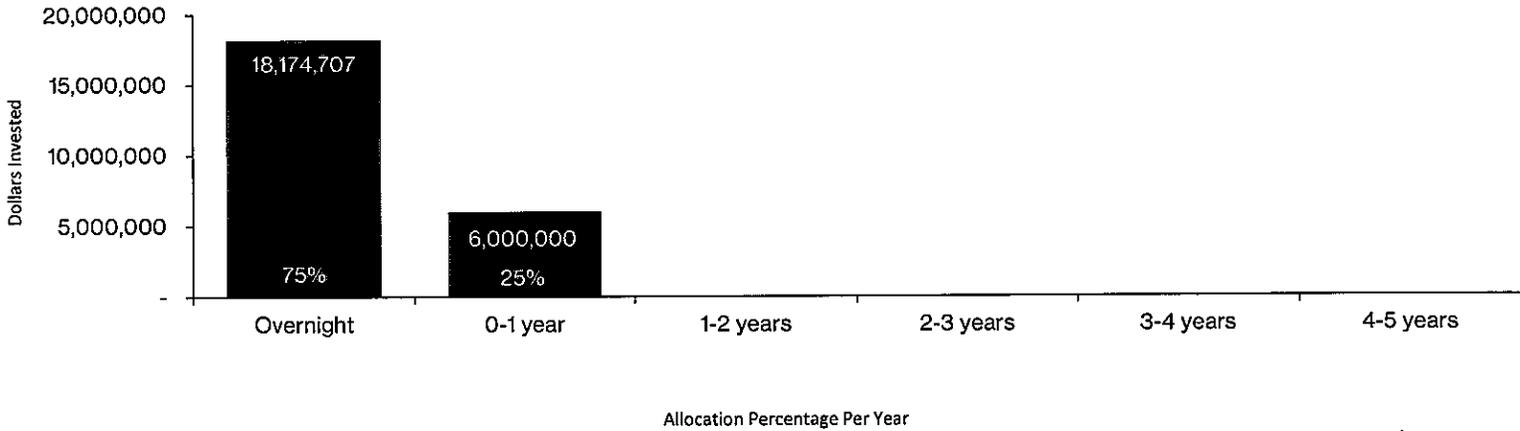
Your Portfolio Statistics

Weighted Average Maturity 0.04 years
Weighted Average Yield (All Funds) 4.30%

Your Asset Allocation



Your Maturity Distribution





**City of Lampasas, Texas
Portfolio Management
Portfolio Summary
September 30, 2023**

Meeder Public Funds
901 S. McPac
Suite 300
Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Federal Agency Coupon Securities	6,000,000.00	5,959,891.30	6,000,000.00	24.82	659	59	1.200
Bancorp South	11,255,465.58	11,255,465.58	11,255,465.58	46.56	1	1	5.347
Texpool/Texpool Prime	1,954,987.21	1,954,987.21	1,954,987.21	8.09	1	1	5.331
TexStar	1,714,496.22	1,714,496.22	1,714,496.22	7.09	1	1	5.311
Frost Bank	36,056.31	36,056.31	36,056.31	0.15	1	1	0.000
Money Market	3,213,701.84	3,213,701.84	3,213,701.84	13.29	1	1	5.280
Investments	24,174,707.16	24,134,598.46	24,174,707.16	100.00%	167	15	4.297

Total Earnings	September 30 Month Ending	Fiscal Year To Date	Fiscal Year Ending
Current Year	77,506.05	753,915.38	753,915.38

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Finance Director

Reporting period 09/01/2023-09/30/2023
Data Updated: SET_LAMP: 10/30/2023 09:37
Run Date: 10/30/2023 - 09:37

Portfolio LAMP
AP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1



**City of Lampasas, Texas
Summary by Type
September 30, 2023
Grouped by Fund**

Meeder Public Funds
901 S. MoPac
Suite 300
Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Cash						
Bancorp South	3	9,170,560.06	9,170,560.06	37.93	5.500	1
Federal Agency Coupon Securities	2	6,000,000.00	6,000,000.00	24.82	1.200	59
Money Market	3	3,213,701.84	3,213,701.84	13.29	5.280	1
Texpool/Texpool Prime	1	1,874,507.30	1,874,507.30	7.75	5.322	1
Subtotal	9	20,258,769.20	20,258,769.20	83.79	4.175	18
Fund: Cert. of Obligation 2016						
Texpool/Texpool Prime	1	80,479.91	80,479.91	0.33	5.551	1
Subtotal	1	80,479.91	80,479.91	0.33	5.551	1
Fund: Electric						
Bancorp South	1	418,877.48	418,877.48	1.73	5.500	1
Frost Bank	1	36,056.31	36,056.31	0.15	0.000	1
TexStar	1	1,714,496.22	1,714,496.22	7.09	5.311	1
Subtotal	3	2,169,430.01	2,169,430.01	8.97	5.259	1
Fund: LEDC						
Bancorp South	2	1,334,717.40	1,334,717.40	5.52	4.210	1
Subtotal	2	1,334,717.40	1,334,717.40	5.52	4.210	1
Fund: Seizures						
Bancorp South	2	40,363.05	40,363.05	0.17	5.500	1
Subtotal	2	40,363.05	40,363.05	0.17	5.500	1
Fund: Trust						
Bancorp South	2	76,923.01	76,923.01	0.32	5.500	1
Subtotal	2	76,923.01	76,923.01	0.32	5.500	1
Fund: Water						

City of Lampasas, Texas
 Summary by Type
 September 30, 2023
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Water						
Bancorp South	2	214,024.58	214,024.58	0.89	5.500	1
Subtotal	2	214,024.58	214,024.58	0.89	5.500	1
Total and Average	21	24,174,707.16	24,174,707.16	100.00	4.297	15



**City of Lampasas, Texas
Fund CASH - Cash
Investments by Fund
September 30, 2023**

Meeder Public Funds
901 S. MoPac
Suite 300
Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Federal Agency Coupon Securities										
3130APPM1	10062	FHLB Call Note	11/22/2021	4,000,000.00	4,000,000.00	3,972,077.64	0.550	0.542	0.550	11/22/2023 52
3130ASAN9	10063	FHLB Call Note	06/13/2022	2,000,000.00	2,000,000.00	1,987,813.66	2.500	2.465	2.500	12/13/2023 73
Subtotal and Average				6,000,000.00	6,000,000.00	5,959,891.30		1.184	1.200	59
Bancorp South										
0474	10004	Bancorp South	09/01/2014	9,128,637.17	9,128,637.17	9,128,637.17	5.500	5.424	5.500	1
3213	10006	Bancorp South	09/01/2014	380.29	380.29	380.29	5.500	5.424	5.500	1
4187	10007	Bancorp South	09/01/2014	41,542.60	41,542.60	41,542.60	5.500	5.424	5.500	1
Subtotal and Average				9,170,560.06	9,170,560.06	9,170,560.06		5.425	5.500	1
Texpool/Texpool Prime										
14103	10000	Texpool	09/01/2014	1,874,507.30	1,874,507.30	1,874,507.30	5.322	5.248	5.321	1
Subtotal and Average				1,874,507.30	1,874,507.30	1,874,507.30		5.249	5.322	1
Money Market										
5001632	10023	Austin Capital Bank MM	01/29/2015	0.00	0.00	0.00				1
XXXX579A	10058	Lone Star Capital Bank ICS	07/12/2021	3,213,701.84	3,213,701.84	3,213,701.84	5.280	5.207	5.280	1
4001579A	10059	Lone Star Capital Bank MM	07/12/2021	0.00	0.00	0.00				1
Subtotal and Average				3,213,701.84	3,213,701.84	3,213,701.84		5.208	5.280	1
Total Investments and Average				20,258,769.20	20,258,769.20	20,218,660.50		4.118	4.175	18

Run Date: 10/30/2023 - 09:44

Portfolio LAMP
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Report Ver. 7.3.6.1

Fund CERTS16 - Cert. of Obligation 2016
Investments by Fund
September 30, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool/Texpool Prime										
14103A	10041	Texpool Prime	11/08/2016	80,479.91	80,479.91	80,479.91	5.551	5.475	5.551	1
Subtotal and Average				80,479.91	80,479.91	80,479.91	5.475	5.551		1
Total Investments and Average				80,479.91	80,479.91	80,479.91	5.475	5.551		1

**Fund ELEC - Electric
Investments by Fund
September 30, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0672	10005	Bancorp South	09/01/2014	418,877.48	418,877.48	418,877.48	5.500	5.424	5.500	1
Subtotal and Average				418,877.48	418,877.48	418,877.48		5.425	5.500	1
TexStar										
17390	10001	TexStar	09/01/2014	1,714,496.22	1,714,496.22	1,714,496.22	5.311	5.237	5.310	1
Subtotal and Average				1,714,496.22	1,714,496.22	1,714,496.22		5.238	5.311	1
Frost Bank										
1732110	10022	Frost Bank Public Checking	01/20/2015	36,056.31	36,056.31	36,056.31				1
Subtotal and Average				36,056.31	36,056.31	36,056.31		0.000	0.000	1
Total Investments and Average				2,169,430.01	2,169,430.01	2,169,430.01		5.187	5.259	1

Fund LEDC - LEDC
Investments by Fund
September 30, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1092	10002	Bancorp South	09/01/2014	1,169,123.22	1,169,123.22	1,169,123.22	4.210	4.152	4.210	1
2363	10003	Bancorp South	09/01/2014	165,594.18	165,594.18	165,594.18	4.210	4.152	4.210	1
Subtotal and Average				1,334,717.40	1,334,717.40	1,334,717.40	4.182	4.210		1
Total Investments and Average				1,334,717.40	1,334,717.40	1,334,717.40	4.182	4.210		1

Fund SEIZ - Seizures
Investments by Fund
September 30, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0763	10008	Bancorp South	09/01/2014	40,360.07	40,360.07	40,360.07	5.500	5.424	5.500	1
1999	10009	Bancorp South	09/01/2014	2.98	2.98	2.98				1
Subtotal and Average				40,363.05	40,363.05	40,363.05		5.424	5.500	1
Total Investments and Average				40,363.05	40,363.05	40,363.05		5.424	5.500	1

Fund TRUST - Trust
Investments by Fund
September 30, 2023

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
6349	10010	Bancorp South	09/01/2014	45,583.58	45,583.58	45,583.58	5.500	5.424	5.500	1
6348	10011	Bancorp South	09/01/2014	31,339.43	31,339.43	31,339.43	5.500	5.424	5.500	1
Subtotal and Average				76,923.01	76,923.01	76,923.01	5.425	5.500		1
Total Investments and Average				76,923.01	76,923.01	76,923.01	5.425	5.500		1

**Fund WATER - Water
Investments by Fund
September 30, 2023**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1639	10012	Bancorp South	09/01/2014	213,891.72	213,891.72	213,891.72	5.500	5.424	5.500	1
0482A	10065	Bancorp South	06/08/2022	132.86	132.86	132.86	5.500	5.424	5.500	1
Subtotal and Average				214,024.58	214,024.58	214,024.58		5.425	5.500	1
Total Investments and Average				214,024.58	214,024.58	214,024.58		5.425	5.500	1



City of Lampasas, Texas
Interest Earnings
 Sorted by Fund - Fund
 September 1, 2023 - September 30, 2023
 Yield on Beginning Book Value

Meeder Public Funds
 901 S. MoPac
 Suite 300
 Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Cash												
14103	10000	CASH	RR2	1,874,507.30	1,866,343.75	1,874,507.30		5.322	5.322	8,163.55	0.00	8,163.55
3130ASAN9	10063	CASH	FAC	2,000,000.00	2,000,000.00	2,000,000.00	12/13/2023	2.500	2.535	4,166.67	0.00	4,166.67
3130APPM1	10062	CASH	FAC	4,000,000.00	4,000,000.00	4,000,000.00	11/22/2023	0.550	0.558	1,833.33	0.00	1,833.33
0474	10004	CASH	RRP	9,128,637.17	6,927,506.13	9,128,637.17		5.500	6.129	34,896.19	0.00	34,896.19
3213	10006	CASH	RRP	380.29	378.58	380.29		5.500	5.496	1.71	0.00	1.71
4187	10007	CASH	RRP	41,542.60	40,372.54	41,542.60		5.500	5.654	187.60	0.00	187.60
XXXX579A	10058	CASH	RR5	3,213,701.84	3,200,128.44	3,213,701.84		5.280	5.161	13,573.40	0.00	13,573.40
Subtotal				20,258,789.20	18,034,729.44	20,258,789.20			4.238	62,822.45	0.00	62,822.45
Fund: Cert. of Obligation 2016												
14103A	10041	CERTS16	RR2	80,479.91	80,114.39	80,479.91		5.551	5.551	365.52	0.00	365.52
Subtotal				80,479.91	80,114.39	80,479.91			5.551	365.52	0.00	365.52
Fund: Electric												
17390	10001	ELEC	RR3	1,714,496.22	1,707,045.37	1,714,496.22		5.311	5.310	7,450.85	0.00	7,450.85
1732110	10022	ELEC	RR4	36,056.31	2,138,056.31	36,056.31				0.00	0.00	0.00
0672	10005	ELEC	RRP	418,877.48	414,996.50	418,877.48		5.500	5.515	1,880.98	0.00	1,880.98
Subtotal				2,169,430.01	4,258,098.18	2,169,430.01			2.866	9,331.83	0.00	9,331.83
Fund: LEDC												
1092	10002	LEDC	RRP	1,169,123.22	810,461.32	1,169,123.22		4.210	4.394	2,926.69	0.00	2,926.69
2363	10003	LEDC	RRP	165,594.18	165,023.15	165,594.18		4.210	4.210	571.03	0.00	571.03
Subtotal				1,334,717.40	975,484.47	1,334,717.40			4.363	3,497.72	0.00	3,497.72
Fund: Seizures												
1999	10009	SEIZ	RRP	2.98	2.98	2.98				0.00	0.00	0.00
0763	10008	SEIZ	RRP	40,360.07	40,178.44	40,360.07		5.500	5.500	181.63	0.00	181.63
Subtotal				40,363.05	40,181.42	40,363.05			5.500	181.63	0.00	181.63

Run Date: 10/30/2023 - 09:46

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 Report Ver. 7.3.5.1

City of Lampasas, Texas
Interest Earnings
September 1, 2023 - September 30, 2023

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Ending Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Trust												
6349	10010	TRUST	RRP	45,583.58	45,378.44	45,583.58		5.500	5.500	205.14	0.00	205.14
6348	10011	TRUST	RRP	31,339.43	31,198.40	31,339.43		5.500	5.500	141.03	0.00	141.03
			Subtotal	76,923.01	76,576.84	76,923.01			5,500	346.17	0.00	346.17
Fund: Water												
0482A	10065	WATER	RRP	132.86	132.26	132.86		5.500	5.519	0.60	0.00	0.60
1639	10012	WATER	RRP	213,891.72	211,731.59	213,891.72		5.500	5.517	960.13	0.00	960.13
			Subtotal	214,024.58	211,863.85	214,024.58			5,517	960.73	0.00	960.73
			Total	24,174,707.16	23,877,048.59	24,174,707.16			3,983	77,506.05	0.00	77,506.05



City of Lampasas, Texas
Projected Cashflow Report
 Sorted by Monthly
 For the Period October 1, 2023 - April 30, 2024

Meeder Public Funds
 901 S. MoPac
 Suite 300
 Austin, TX 78746

Projected Trans. Date	Investment #	Fund	Security ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
November 2023										
11/22/2023	10062	CASH	3130APPM1	Maturity	FHLB Call Note	4,000,000.00	4,000,000.00	4,000,000.00	11,000.00	4,011,000.00
Total for November 2023						4,000,000.00	4,000,000.00	4,000,000.00	11,000.00	4,011,000.00
December 2023										
12/13/2023	10063	CASH	3130ASAN9	Maturity	FHLB Call Note	2,000,000.00	2,000,000.00	2,000,000.00	25,000.00	2,025,000.00
Total for December 2023						2,000,000.00	2,000,000.00	2,000,000.00	25,000.00	2,025,000.00
GRAND TOTALS:						6,000,000.00	6,000,000.00	6,000,000.00	36,000.00	6,036,000.00

Run Date: 10/30/2023 - 09:46

Portfolio LAMP
 AP
 PC (PRF_PC) 7.2.0
 Report Ver. 7.3.6.1

Disclosures



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Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investor's shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.

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Meeder Public Funds

Barton Oaks Plaza I
901 S. MoPac Expy
Suite 300
Austin, Texas
78746

866.633.3371

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Memo

To: City Manager Finley deGraffenried

From: Police Chief Jody Cummings

Date: 11.21.23

Re: **Police Department** Monthly - October 2023

1. Chief of Police Jody Cummings attended 2 regular City Council workshops and Council meetings and 1 Special Called Council Meeting.
2. Chief Cummings attended 4 Director's meetings.
3. Assistant Chief Charlie Boswell attended 1 Director's meeting.
4. Chief Cummings attended an untimely hot water heater repair at the police department.
5. Chief Cummings and support decorated the police department flower bed.
6. Asst Chief Boswell organized and the department hosted the annual National Night Out event.
7. Chief Cummings and several department members attended a Coffee with a Cop event at the Manor at Hancock Park.
8. Chief Cummings, Lt. Montgomery, Dispatch Supervisor Kelli Sanguinet attended an Informational Technology meeting with County Judge Randy Hoyer.
9. The Department Investigators presented cases to the Grand Jury.
10. The Department supported the annual Go Texan BBQ Cool Off at the 580 Sports Complex.
11. The Department supported the annual Boots and Blazers fund raiser.
12. Chief Cummings trimmed the flower bed trees and weeded the flower bed.
13. Department members attended the annual Cloudy Cold Springs BBQ Cool Off.
14. The Department and Citizens Police Academy Alumni Association supported a Trunk or Treat event at Pizza Hut.
15. The Department supported the annual Squared Silly event.
16. Sergeant Investigator Fidel Morua and the CPAAA participated in the DEA's annual Drug Takeback event.
17. Chief Cummings assisted to judge the annual PTSA Pumpkin Decorating Contest at Kline Whitis Elementary.
18. Patrol Lieutenant Chuck Montgomery hosted a Patrol Meeting.
19. Chief Cummings, Pat Lt Chuck Montgomery and Dispatch Supervisor Kelli Sanguinet attended an Eclipse meeting at the Lampasas County Sheriff's Office.
20. Department members attended an Executime Time and Attendance training at City Hall.
21. Chief Cummings attended one eclipse meeting at city hall.



22. Chief Cummings and staff celebrated National Animal Shelter Appreciation Week with the Lampasas Animal Shelter Staff and treated them to lunch.
23. Chief Cummings, Asst Chief Boswell and Lt Montgomery attended a working lunch with other area law enforcement personnel.
24. The School Resource Officer-Patrol Sergeant Steve Sheldon and other SRO's supported 4 Lampasas Badger Football Games.
25. Chief Cummings, Asst Chief Boswell and Comm Sup Sanguinet attended a Chief's Meeting hosted by the highway patrol sergeant at the Lampasas County Sheriff's Office about the Eclipse.
26. Sergeant Investigators Tim Ryan, Sergeant Investigator Garrett Bradley and Patrol Sergeant Larry Wilson conducted a handgun training and annual qualification range day.
27. Chief Cummings attended a Veterans Day event at LISD's Kline Whitis Elementary.

Memo

To: Finley deGraffenried, City Manager
Honorable Mayor and City Council

Building and Planning
312 East Third, Lampasas TX 76550
512-556-6831, Fax 512-556-8083

From: Becky Sims, Zoning Administrator/City Secretary
Lupe Charping, Administrative Secretary
Frank Ellett, Building Official

Re: Monthly Report, October, 2023

MGO-My permit-49

OCTOBER 2023

<u>DESCRIPTION</u>	<u># OF SEGMENTS</u>	<u>VALUATION</u>	<u>FEE</u>
ELECTRICAL	12	\$106,433.53*	\$2,211.30*
FENCE	1	\$700.00	\$35.00
MECHANICAL	3	\$0.00	\$125.00
PLUMBING	5	\$2,450.00*	\$210.00
REMODEL/ADDITION	9	\$345,300.00	\$820.00
SIGN	2	\$49,671.62	\$80.00
*** TOTALS***	32	\$504,555.15	\$3,481.30

*Electrical-Solar, Poles

*New lines

*Various Remodels

OCTOBER 2022

<u>DESCRIPTION</u>	<u># OF SEGMENTS</u>	<u>VALUATION</u>	<u>FEE</u>
BUILDING	5	\$1,869,703.00*	\$2,046.20
DEMOLITION	3	\$7500.00	\$100.00
ELECTRICAL	21	\$66,153.00*	\$3,660.00
MECHANICAL	8	\$8,550.00	\$525.00
PLUMBING	9	\$10,950.00	\$470.00
REMODEL/ADDITION	6	\$571,700.00*	\$3,220.00
SIGN	1	\$500.00	\$45.00
SPRINKLER	1	\$8,500.00	\$60.00
*** TOTALS***	59	\$2,543,556.00	\$10,126.20

*Building-New Homes

*Electrical Upgrades, Solar panels

*Remodel-Remodels, Additions, Garages



LAMPASAS ECONOMIC DEVELOPMENT CORPORATION – November 23' REPORT

Brief Monthly Overview of LEDC - Stacey Ybarra, Economic Development Director

- Attended the Courtyard Square Meeting on October 19.
- Attended an ACCEL Students Entrepreneur Program on October 26.
- Attended a meeting with TTP Estates and the Mayor on October 26.
- Attended a tour of Mezger Enterprises and discussed quotes for the Business Park sign.
- Received quotes for concrete and laying the foundation for the Business Park sign.
- Worked with Libby Bluntzer to design the Business Park sign.
- Met with Heart of Texas on October 27 to learn about grants and data collection.
- Attended an ACCEL Students Entrepreneur Program on October 31.
- Met with the Chamber of Commerce to discuss Lampasas Economic Development Strategic Plan, Tourism Strategic Plan, and next steps regarding establishing a brand for Lampasas.
- Finalized the agenda and marketing materials for the Business Meeting which will be held in January.
- Attended the Oklahoma University Economic Development Institute Conference in Austin from November 8-9.
- Updated information for the Business Park on Loopnet.
- Applied for a Tourism Audit through the Governor's Office.
- Applied and received confirmation for Lampasas to be included in the Travel Texas' Instagram Inclusion Co-op. for either December or January.
- Worked on getting quotes for professional photographs for marketing materials.
- Updated available properties on the LEDC website.
- Created bylaws for the Courtyard Square and distributed amongst its members.
- Attended a tour of The Hanger event center.
- Worked on the planning for the Central Texas Entrepreneur Event.
- Gathered materials and information for potential business prospects.
- Reached out to leads received via Loopnet.
- Working on putting together the framework for the LEDC Economic Development Strategic Plan by combining old plans with new plans.
- Working on the content for the LEDC Economic Development Strategic Plan.
- Working on putting together a survey to be distributed to the public to receive feedback for the LEDC Economic Development Strategic Plan.
- Worked on gathering hotel occupancy information.
- Worked on gathering information regarding the drop-in sales tax in Lampasas.
- Worked on putting together a marketing plan for the Solar Eclipse Event.
- Began advertising the Solar Eclipse Event and have continued to monitor its effectiveness.
- Reached out to influencers regarding the Solar Eclipse Event to market it organically.

Lampasas Fire Department

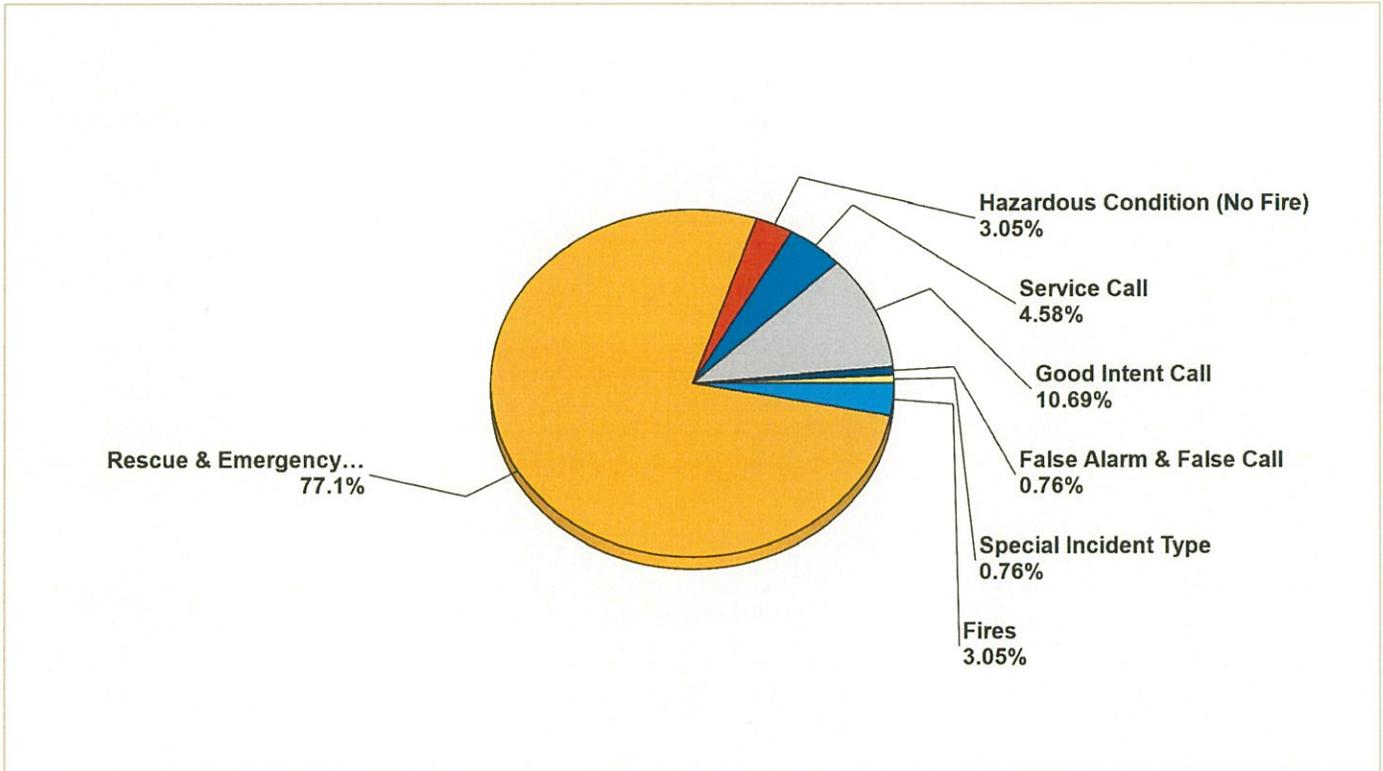
Lampasas, TX

This report was generated on 11/6/2023 6:04:38 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2023 | End Date: 10/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	3.05%
Rescue & Emergency Medical Service	101	77.1%
Hazardous Condition (No Fire)	4	3.05%
Service Call	6	4.58%
Good Intent Call	14	10.69%
False Alarm & False Call	1	0.76%
Special Incident Type	1	0.76%
TOTAL	131	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com
Doc Id: 553
Page # 1 of 2

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.53%
142 - Brush or brush-and-grass mixture fire	1	0.76%
143 - Grass fire	1	0.76%
311 - Medical assist, assist EMS crew	84	64.12%
321 - EMS call, excluding vehicle accident with injury	1	0.76%
322 - Motor vehicle accident with injuries	5	3.82%
324 - Motor vehicle accident with no injuries.	11	8.4%
411 - Gasoline or other flammable liquid spill	1	0.76%
412 - Gas leak (natural gas or LPG)	1	0.76%
413 - Oil or other combustible liquid spill	1	0.76%
420 - Toxic condition, other	1	0.76%
550 - Public service assistance, other	2	1.53%
553 - Public service	2	1.53%
554 - Assist invalid	1	0.76%
561 - Unauthorized burning	1	0.76%
600 - Good intent call, other	1	0.76%
611 - Dispatched & cancelled en route	11	8.4%
622 - No incident found on arrival at dispatch address	1	0.76%
631 - Authorized controlled burning	1	0.76%
745 - Alarm system activation, no fire - unintentional	1	0.76%
911 - Citizen complaint	1	0.76%
TOTAL INCIDENTS:	131	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Lampasas Fire Department

Lampasas, TX

This report was generated on 11/6/2023 6:03:38 AM



Total Training Hours per Personnel by Date Range

Personnel: Adams , Joseph V; Baker , Bart; Baker, Colton; Gillis, Tyler; Greiner, Corey and 8 more | Station(s): All Stations | Start Date: 10/01/2023 | End Date: 10/31/2023

Personnel Name	Total hours
Adams , Joseph V	22:30
Baker , Bart	56:43
Baker, Colton	19:15
Gillis, Tyler	23:15
Greiner, Corey	3:30
Harris, Jon Paul	19:00
Payne, Jared T	25:15
Potter, Frank	22:30
Schroeder , Sean	25:15
Smith, Jeffry	19:30
Smith, Sawyer	42:43
Straley , Joshua D	61:13
Wilkins , Morris	7:00
Count of Personnel : 13	Total Agency Training Hours : 347:39

Completed and Reviewed classes only. This report pulls training hours from the Training Code Hours field on the Info Page.



emergencyreporting.com
Doc Id: 1716
Page # 1 of 1

Memo



To: Honorable Mayor and City Council Members
CC: Finley deGraffenried, City Manager
From: Vicki Tower, Parks Secretary/HR Coordinator
Date: November 20, 2023
Re: Monthly Report – October 2023

**Parks & Recreation
&
Human Resources**

Brief Monthly Overview – Parks & Recreation

Vicki Tower, Parks Secretary/HR Coordinator

- Prepared Parks Board agenda and attended Parks Board meeting on October 19th
- Parks Secretary responsibilities including purchase orders, Airport Hangar waiting list, Airport Hangar vacancies, Hostess House inquiries, Ruth Eakin Theatre reservations, Pavilion reservations, coordinating events and assisting with various ongoing projects.

Brief Monthly Overview - Human Resources

Vicki Tower, Parks Secretary/HR Coordinator

- New hire paperwork and orientation for Intro. Apprentice on October 2nd
- Scheduled and attended interview for Line Worker position on October 12th
- Began planning and preparing for the annual Employee Appreciation Dinner to be held in November
- New hire paperwork and orientation for Line Worker on October 16th
- Benefit enrollments for employees due to qualifying events
- Attended status calls for ExecuTime
- Attended the 2023 Annual City Training Conference (virtual) for TMRS on October 24th
- Job postings – Police Officer or Police Cadet; Police Communications Officer; Parks Administrative Secretary
- Pre-employment screenings / background check(s)
- Assisted the Finance Dept. with Longevity checks
- Continue to work on filing and organizing HR files

Personnel Information – Currently

- Current: 114 Full-time positions, 15 Part-time positions, 1 Seasonal Part-time position
- Posted Vacancies:
 - Full-time: Police Officer or Police Cadet; Police Communications Officer, Parks Administrative Secretary; Deputy Chief of Operations; Light Equipment Operator

Memo

To: Chris Eicher, Parks & Rec. Director
From: Duane Griffith Cemetery Crew Leader
Date: 11/20/2023
Re: End of the month report October



Oak Hill Cemetery

Interments	5(3) cremation
Fee's for over site	\$275.00
Sites sold	6 / \$3,000.00
Visitors Assisted	3
Level & Backfill sites	4
Meetings Attended	0
Niche Sales	0

DEPARTMENT: CEMETERY
MONTHLY ACTIVITY REPORT

FOR THE MONTH OF: OCT 2017

Regular Personnel Hours Available:

552

LESS:

A)	Vacation Leave/Personal Day	0
B)	Sick Leave	72
C)	Jury Duty	0
D)	Other (holiday/bad weather)	0
E)	Supervision	25
SUB-TOTAL		97

PLUS:

A)	Transfer from Parks	64
B)	Seasonal Labor/Temp	0
C)	Other (Community service)	0
D)	Overtime	0
SUB-TOTAL		64

TOTAL HOURS AVAILABLE FOR THE MONTH: 519

Department Projects for the Month

0		0
0		0
0		0

Sub-total Hours on Special Projects: 0

Department Operations and Maintenance for the Month

Mowing & W/E	245
Equip & Veh Maint	26
Buildings & Grounds	207
Office Operations	41

Sub-total Hours on OM Projects: 519

OTHER

OHCA Meeting (Annual)		0
CPR Training		0
0		0

Sub-total Other 0

TOTAL HOURS FOR DEPARTMENT 519

Department's Proposed Projects for next Month

		0
		0

Total Estimated Hours on Proposed Projects: 0

Memo

To: Finley deGraffenried, City Manager
From: Monica Wright, Director of Information Systems
Date: Wednesday, November 8, 2023
Re: October 2023 Monthly Report



Information Systems

Service Tickets - Social Media - Website Stats

IT Service Tickets	288
Facebook Followers	7,854
Twitter Followers	750
Instagram Followers	812
Website Page Views	39,450

IT Supported Hardware & Software

PCs	97	Wireless Access Points (WAP)	16	Servers	30
Laptops	50	Verizon Aircards	26	Firewalls	3
Printers	72	Network Attached Storage (NAS)	5	Tablets	14
Switches	22	Apple iPhones	36	Software Applications	30+
CC Reader	8	Security Cameras	20	CradlePoint Routers	18

October Projects Completed:

- Installed Nextlink Internet service at Golf Maintenance Shop
- Reviewed AT&T fiber contract w/ City Manager/executed
- Discussion w/ AT&T regarding new fiber circuits
- Activated/configured FD iphone upgrades/documentated
- Activated/configured PD iphone upgrades/documentated
- Activated/configured W/WWW on call phone/documentated
- Obtained quote for EDC tablet/ordered/configured/activated SIM
- Obtained quote for replacement W/WWW tablet/ordered
- Meeting with Verizon representative to discuss Mobile Device Management software
- Obtained quote for Verizon IBM Maas360 (MDM) solution/ordered
- Configured/Setup Apple Business Manager/documentated
- Attended TylerTechnology ExecuTime meetings/status calls
- Completed PD CradlePoint router provisioning form
- Installed Nextlink internet service at Cemetery/documentated
- Processed remote access software renewal
- Processed antivirus renewals
- Processed WatchGuard firewall renewals
- Processed WatchGuard WAP renewals
- Processed helpdesk software renewal
- Processed CivicPlus renewals
- ExecuTime Pilot 1 & Pilot 2/worked with implementation consultant on changes that needed to be made
- Updated Solar Eclipse content on website/registration links for events
- Attended Solar Eclipse meetings

November Projected Projects:

- Attend Tyler Technology ExecuTime meetings/testing/status calls
- Create ExecuTime Training Videos for staff
- Create policies, rules, configuration changes to ExecuTime/Testing
- ExecuTime Time & Attendance Go Live: November 13th
- Purchase/configure/install Golf Maintenance Shop TimeClock
- Configure/setup IBM MaaS 360 Mobile Device Management solution
- Attend IBM Maas360 webinars
- Discuss AT&T Fiber project with Engineers
- Quote for Nextlink Internet service at Parks 580 Sports Complex

- Quote for Nextlink Internet service at Parks Barn
- Quote for MyGov interface with Incode
- Build out replacement PC for Library Director/add to inventory
- Build out replacement PC for Parks Secretary/add to inventory
- Quote for (14) replacement PCs/Order
- Quote for (15) Microsoft Office licenses/Order
- Build out replacement PC for WWW Crew/add to inventory
- Configure/issue out W/WWW tablet/add to inventory
- Obtain quote for (2) tablets/order
- Upgrade OS on all PCs/Laptops to Windows 11 OS
- Configure laptop for MyGov at City Hall
- Configure/install (1) 52-port replacement Netgear switch at W/WWW/add to inventory

FY 2023/2024 Budgeted Projects:

- TylerTechnology ExecuTime Time & Attendance (completed)
- PD Verizon phone upgrades (completed)
- FD Verizon phone upgrades (completed)
- Obtain quote/configure EDC tablet w/ eSIM (completed)
- Nextlink internet service at Cemetery (completed)
- Implement Mobile Device Management (MDM) solution (completed)
- Obtain quote/configure W/WWW Toughbook tablet w/ eSIM (completed)
- Obtain quote/order (15) Microsoft Office 2019 STD licenses (completed)
- Obtain quotes/configure/replace (15) desktop PCs (in progress)
- Nextlink internet service at Parks 580 Sports Complex
- Nextlink internet service at Parks Barn
- Increase AT&T internet speeds to 1GB w/ wireless backup (December)
- Additional 500MB fiber circuit for redundancy in the event there is a cut (December)
- Install fiber from Library to Campbell Park restroom & Hanna Springs Pool
- (2) FD CradlePoint Routers
- Replace (3) rack mount server UPS
- Obtain quotes/configure/replace (1) NAS Synology file server
- Obtain quotes/configure/replace (4) laptops
- Obtain quotes/configure/replace (2) PD Patrol Toughbooks
- Obtain quote/configure/install replacement Parks Director Color LaserJet printer
- Verizon JetPack upgrades
- Install DR NAS at Fire Department
- Internet at Parks facilities (WM Brook Park, 580 Sports Complex, Campbell Park)
- Upgrade to Windows 11 OS on all desktop PCs & Servers with Windows 10 OS
- Install Teams on more PCS
- Replace (10) security cameras due to (AXIS) EOL
- Paessler PRTG 1000 - Network Monitoring software
- Deploy City wide cyber security training for all employees/report to State DIR
- Dispose of outdated/broken technology items
- FY 23-24 Budget projections
- FY 24-25 Proposed Budget

Possible FY 23-24 Projects:

- Replace Utility Billing Printronix printer (EOL)
- Migrate e-merchant solution to TylerTechnologies
- Migrate Incode v.9 to Incode Cloud
- Install security cameras at Parks facilities

- Obtain quote/configure/replace Utility Billing & Municipal Court chip readers
- Core & Main water meter software upgrade (Neptune 360) (EOL)
- CivicClerk implementation for agenda management
- Configure/setup Library PC/(2) receipt printers/(2) credit card readers/Incode

Daily/Weekly/Monthly Tasks:

- OS updates on all NAS devices, firewalls, WAPs
- Activate/configure all City data cell phones
- Activate/configure all City Verizon jetpacks
- Assist with all issues related to online payments
- Install Windows updates on City/PP servers & workstations
- Content updates to City website/social media platforms/Setup recurring divr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus / spyware definitions and apply security patches to computers/servers
- Prepare reports for and attend directors meeting and City Council meeting
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations
- Setup Council Live Stream meetings/archive to website and file server
- Create cyber security phishing campaigns/deploy to employees/council members

Future Projects & Goals:

- Adopt future amendments to IT Computer Policy *(FY 23-24)*
- Core & Main water meter software upgrade/EOL solution *(FY 23-24)*
- Replace (20) security cameras due to EOL *(FY 23-24)*
- Improvements/added security to IT Building Server Room *(FY 23-24)*
- City Website Re-Design *(FY 24-25)*
- EDC Website Re-Design *(FY 24-25)*

LAMPASAS PUBLIC LIBRARY

OCTOBER 2023

- Circulation** We circulated 4,526 items in October, which is up .8% from September (4,491).
- Door Count** There were 5,139 visitors during October, which is up 71.9% from September (2,989). That's due to the BBQ for Books event on Oct 16.
- Internet Usage** There were 192 Internet sessions in October, compared to 302 in September (down 36.4%).
- Wifi Usage** In October, 102 unique visitors accessed our wifi network. This is up 8.5% from last month. Our total number of visits in October was 283 (up 9.7% from September). (See attached infographics as well.)
- Text Interactions** We communicated, via text messages, with 150 unique phone numbers in October, which is down 2.6% from September (154). We sent/received a total of 795 messages, which is up 18.1% from last month.
- Video Streaming** We had 6 clicks in the adult collection (down 53.8% from September) and 2 clicks in the kids' collection of videos (down 80% from September), for a total of 8 (down 65.2% overall).
- October Programs** In October, we had two staff story times, How Pinteresting! (spooky magnets/ornaments), Cornelia Key Book Club, STEAM Day (movie special effects), 42 Club, and our "Just Dewey It" program on coding (500s section).
- Upcoming Programs** In November, we will have classical guitarist Richard Harrison concert, two staff/volunteer story times, How Pinteresting! (wood burning project), Cornelia Key Book Club, Just Dewey It (nutrition), 42 Club, and STEAM Day (bird adaptations). We are also having a food drive all month long to help restock the shelves at the mission after their big Thanksgiving basket distribution.
- BBQ for Books** It was another successful event, thanks to all of our Foundation Trustees, library staff, and the MANY volunteers who baked cakes, worked the assembly line, delivered meals, coordinated all the deliveries, and were carhops. We served almost 1,100 meals! We made almost \$6,400 this year, and these funds will be used to support the library as needed. This event is truly a community event, in that takes the whole community – to volunteer or purchase meals – to make it such a success. Thank you for your continued support!

In October, 102 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 3 individual days.

Change from prior month



283 ↑ 9.69%

Monthly Sessions



242 ↑ 4.76%

Total Visits



102 ↑ 8.51%

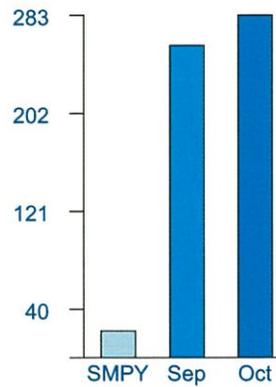
Unique Visitors



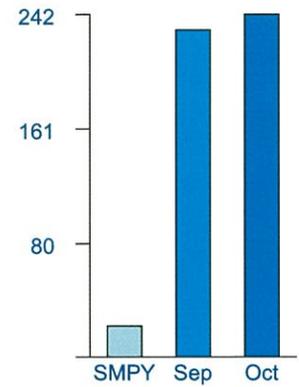
2.37 ↓ -3.66%

Average Return Rate

Total Monthly Session Count

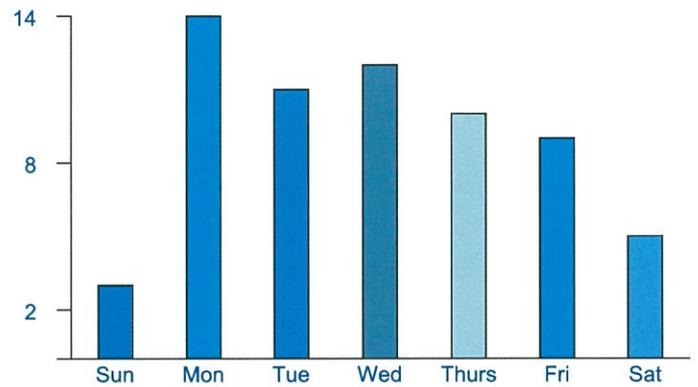


Total Monthly Visits

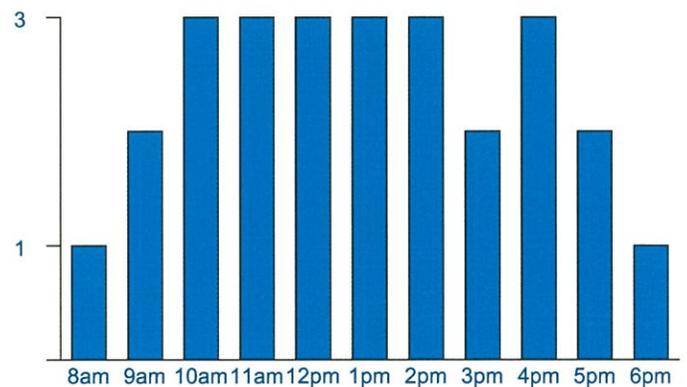


*SMPY: Same Month Prior Year

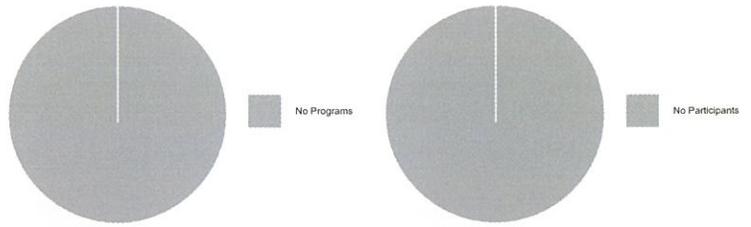
Average Daily Visits



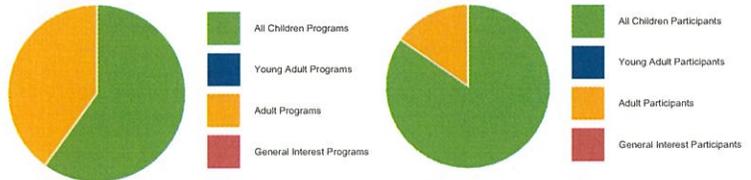
Average Peak Hourly



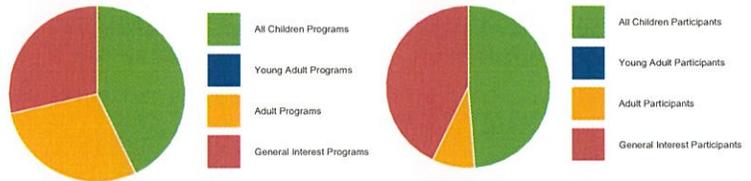
October					
Overview					
All Children Programs	0	0%	All Children Participants	0	0%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	0	0%	Adult Participants	0	0%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	0		Total Participants	0	



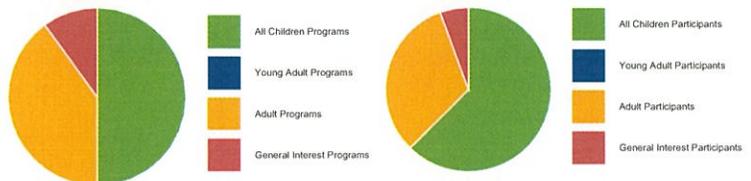
November					
Overview					
All Children Programs	6	60%	All Children Participants	83	84.69%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	4	40%	Adult Participants	15	15.31%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	10		Total Participants	98	



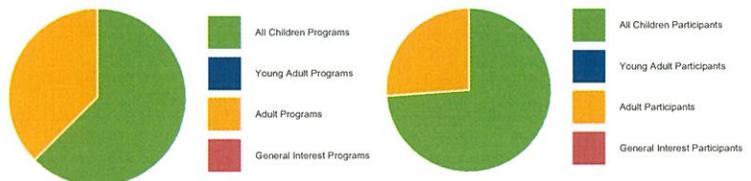
December					
Overview					
All Children Programs	3	42.86%	All Children Participants	58	48.74%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	2	28.57%	Adult Participants	10	8.4%
General Interest Programs	2	28.57%	General Interest Participants	51	42.86%
Total Programs	7		Total Participants	119	



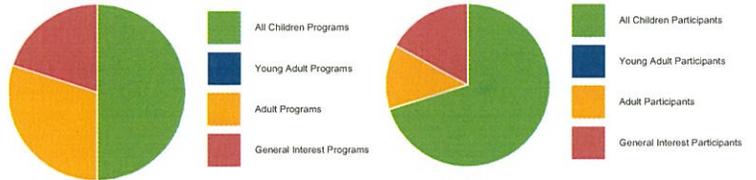
January					
Overview					
All Children Programs	5	50%	All Children Participants	68	62.39%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	4	40%	Adult Participants	35	32.11%
General Interest Programs	1	10%	General Interest Participants	6	5.5%
Total Programs	10		Total Participants	109	



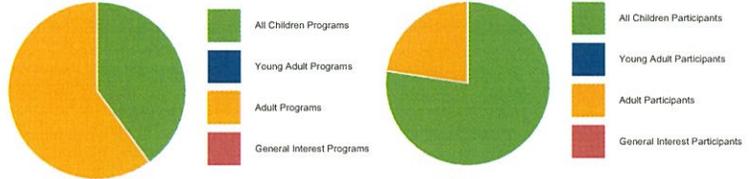
February					
Overview					
All Children Programs	5	62.5%	All Children Participants	62	73.81%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	37.5%	Adult Participants	22	26.19%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	8		Total Participants	84	



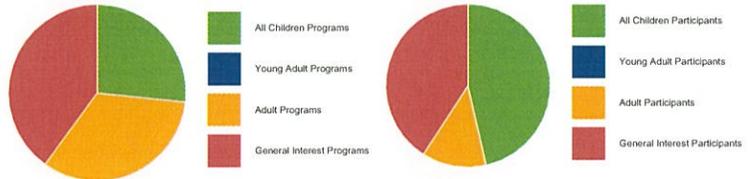
March					
Overview					
All Children Programs	5	50%	All Children Participants	108	70.13%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	30%	Adult Participants	20	12.99%
General Interest Programs	2	20%	General Interest Participants	26	16.88%
Total Programs	10		Total Participants	154	



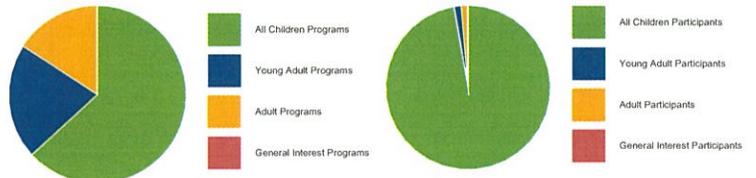
April					
Overview					
All Children Programs	4	40%	All Children Participants	89	77.39%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	6	60%	Adult Participants	26	22.61%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	10		Total Participants	115	



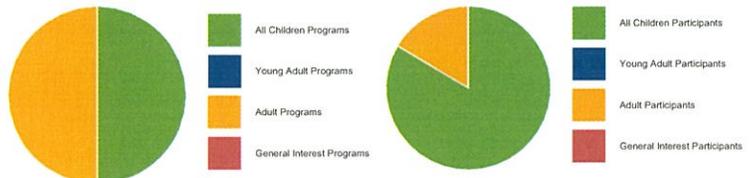
May					
Overview					
All Children Programs	4	26.67%	All Children Participants	102	46.36%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	5	33.33%	Adult Participants	28	12.73%
General Interest Programs	6	40%	General Interest Participants	90	40.91%
Total Programs	15		Total Participants	220	



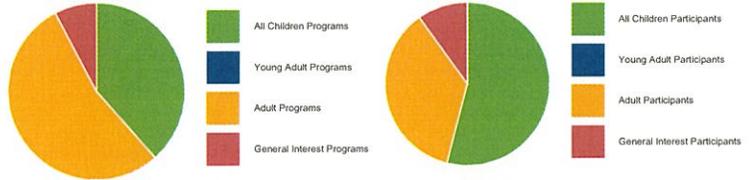
June					
Overview					
All Children Programs	12	63.16%	All Children Participants	1248	97.27%
Young Adult Programs	4	21.05%	Young Adult Participants	18	1.4%
Adult Programs	3	15.79%	Adult Participants	17	1.33%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	19		Total Participants	1283	



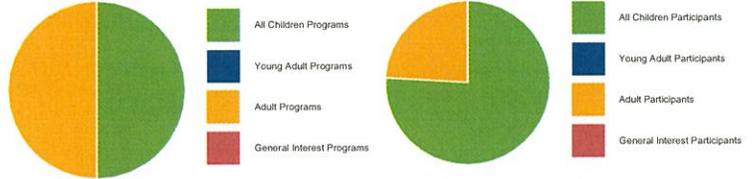
July					
Overview					
All Children Programs	3	50%	All Children Participants	112	83.58%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	50%	Adult Participants	22	16.42%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	6		Total Participants	134	



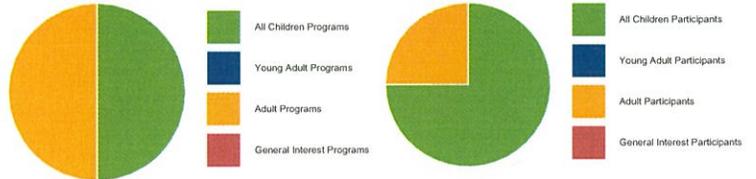
August					
Overview					
All Children Programs	5	38.46%	All Children Participants	82	53.95%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	7	53.85%	Adult Participants	55	36.18%
General Interest Programs	1	7.69%	General Interest Participants	15	9.87%
Total Programs	13		Total Participants	152	



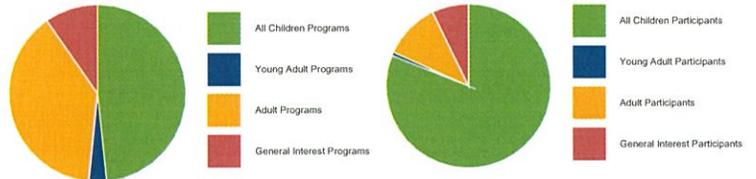
September					
Overview					
All Children Programs	4	50%	All Children Participants	82	75.93%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	4	50%	Adult Participants	26	24.07%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	8		Total Participants	108	

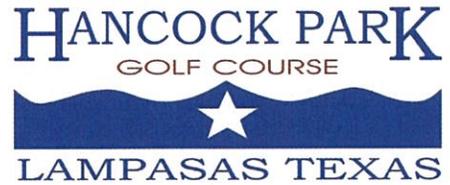


October					
Overview					
All Children Programs	4	50%	All Children Participants	57	75%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	4	50%	Adult Participants	19	25%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	8		Total Participants	76	



Year in Review					
Overview					
All Children Programs	60	48.39%	All Children Participants	2151	81.11%
Young Adult Programs	4	3.23%	Young Adult Participants	18	0.68%
Adult Programs	48	38.71%	Adult Participants	295	11.12%
General Interest Programs	12	9.68%	General Interest Participants	188	7.09%
Total Programs	124		Total Participants	2652	





Memo

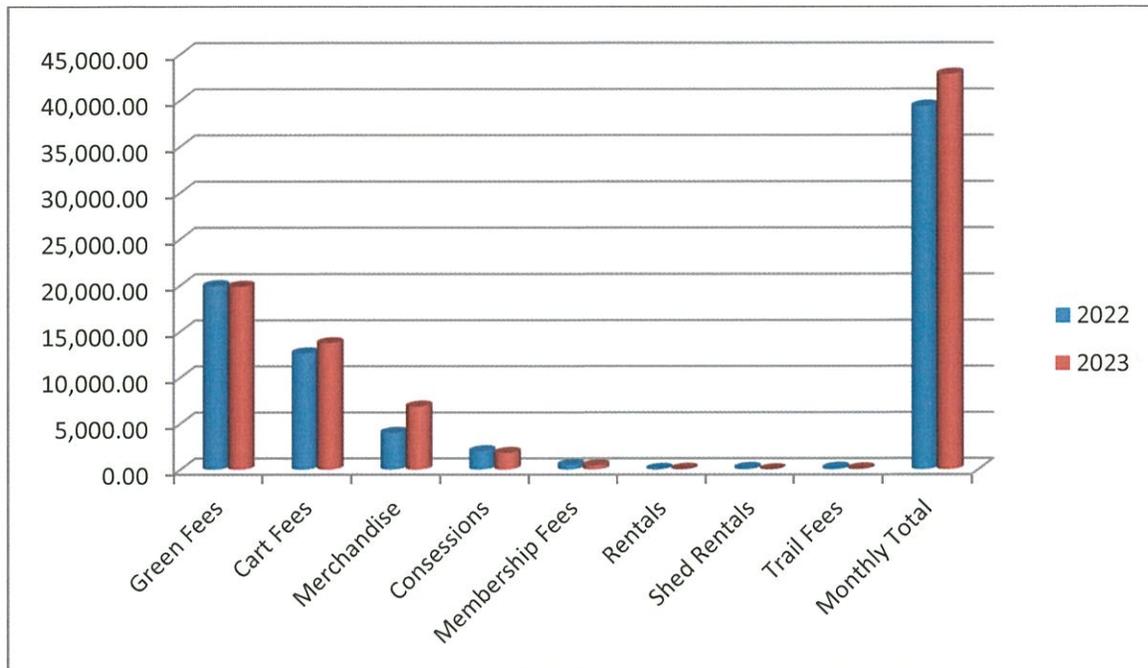
To: Finley deGraffenied, City Manager
From: Van Berry, Golf Course Manager
cc: City Council Members
Date: October 11, 2023
Re: Monthly Report, September 2023

- Applied 800 lbs. of Gypsum on the greens.
- Applied 600 lbs. of 0-0-30 (potash) on the greens.
- Sprayed Firm-Up (soil conditioner) on the greens.
- Applied 400 lbs. of fertilizer and the greens.
- Applied 150 lbs. of Extinguish Plus Fire Ant Bait on the golf course.
- Washed all the rental carts and filled the batteries.
- Had the roof on the inside of the pumphouse spray foamed.
- Removed two more Elm trees that died, I'm assuming from the hot dry Summer,
- Normal everyday mowing and maintenance of the golf course.
- Removed two elm trees that died due to the dry weather.
- Still having a few random pecan limbs that are breaking off, I am assuming from the dry weather.
- Installed Four new sets of batteries in member's golf carts.

October 2023 Tournaments:

October 30 – High School Fall Classic, 45 golfers.

Hancock Park G.C. October Revenue Comparison 2022 and 2023



CITY SECRETARY DEPARTMENT/ OCTOBER 2023 MONTHLY REPORT

Brief Monthly Overview of Department Employees:

Becky Sims, City Secretary/Zoning Administrator

- Assisted the City Manager, ACM, EDC Director and Building Official with daily operations.
- Attended the TML Annual Conference October 4-6th
- Prepared and posted packet, facilitated and took minutes of the October 12th Planning and Zoning Meeting
- Prepared and posted packet, attended and took minutes of the October 9th, 16th, & 23rd Council Meetings
- Prepared agenda and participated in the October 11th Developers Meeting
- Worked with local business owner on request to obtain variance for the sale of alcohol near school or church.
- Posted agenda/packet, attended, and took minutes for LEDC Meeting held on October 18th
- Attended Courtyard Square Association Meeting
- Worked with two citizens on code compliance
- Worked on advisory board appointments.
- Compiled Ordinances for review of Supplement 32 (Codification)
- Reviewed Q3 & Q4 Lampasas County Chamber and Visitor Report
- Participated with Hill Country Chapter activities
- Appointed as Hill Country Chapter Communications Officer
- Participated on Employee Appreciation Committee
- Ordered AED supplies and worked on department inventory
- Attended Advanced Institute Seminar October 26th & 27th, nominated for Emerging Leader Award
- Attended Permitting in Floodplain Webinar on October 25th
- Participated in Solar Eclipse Meeting and data gathering
- Worked on updating MYGOV with developer.
- Worked on Wayfinding Project
- Worked on Substandard Inventory Project.
- Worked on TML Risk Pool claims
- Reviewed concept plans for proposed projects/provided development & utility information to several prospects.
- Processed/Facilitated Open Records Requests
- Daily Building /Planning & Zoning responsibilities – key contact person who handles inquiries/requests and all administrative work/research.

Lupe Charping, Administrative Secretary

- Assisted with issuing Building Department permits; filing for Building Department; works closely with Building Official on inspection call-ins and documentation of those inspections
- Advised Citizens/Contractors of required documentation for permits; upon receipt of documentation issued building permits with minimal assistance.
- Maintain vehicle inspection/registration process for all City vehicles.
- Complete and file Cemetery Deeds
- Handles Waste Connection Inquiries.
- Continuing to cross-train and learn how to handle zoning inquiries.
- Continuing to cross-train in preparation of meeting agendas, packets and minutes
- Worked with My Government Online (MGO) to update forms and processes.



Finance/Utility Billing & Collection

MEMO

Date: November 15, 2023

To: Finley deGraffenried, City Manager

From: Yvonne Moreno, Finance Director

RE: Monthly Report for October 2023

Finance Department:

- *
- * Worked with billing clerk on water usage and notifying customers of water leaks.
- * Worked on Fixed assets getting them ready for end of year.
- * Working through old Purchase Orders to clean them up for year end.
- * Input new payroll deductions regarding employee optional insurances.
- * Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are recorded in a timely manner.
- * Reviewed capital purchases for correct GL posting.
- * Corrected general ledger posting errors in system.
- * Recorded various Journal entries for sales tax, bank reconciliations, etc.
- * Sales Tax for October was \$237,216 which is a decrease of 6.0% from October 2022.
- * Reconciled 18 bank accounts
 - Processed 415 Accounts Payable Checks
 - Processed Bi-Weekly Payroll and Longevity Checks

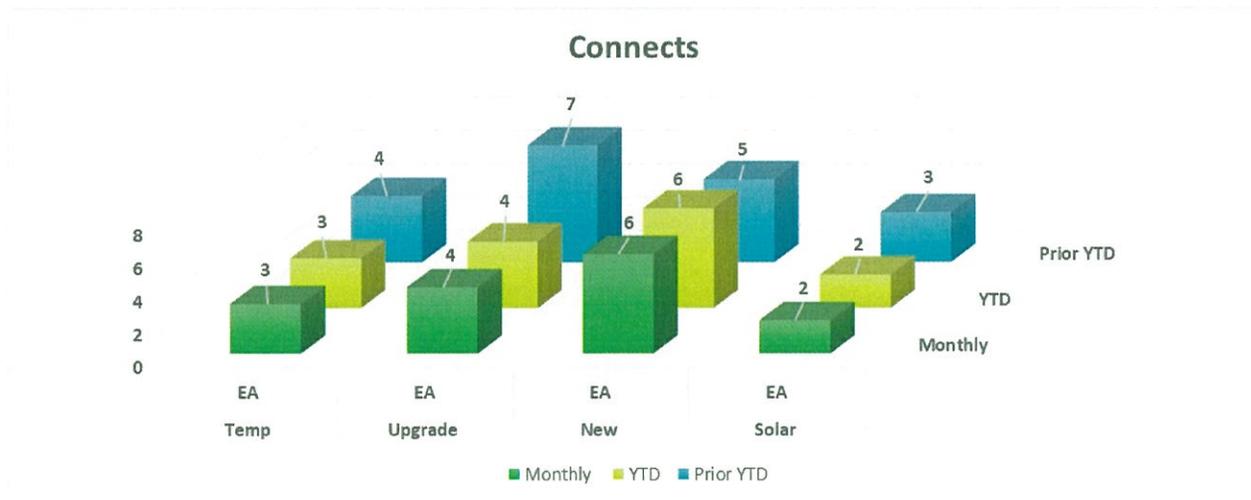
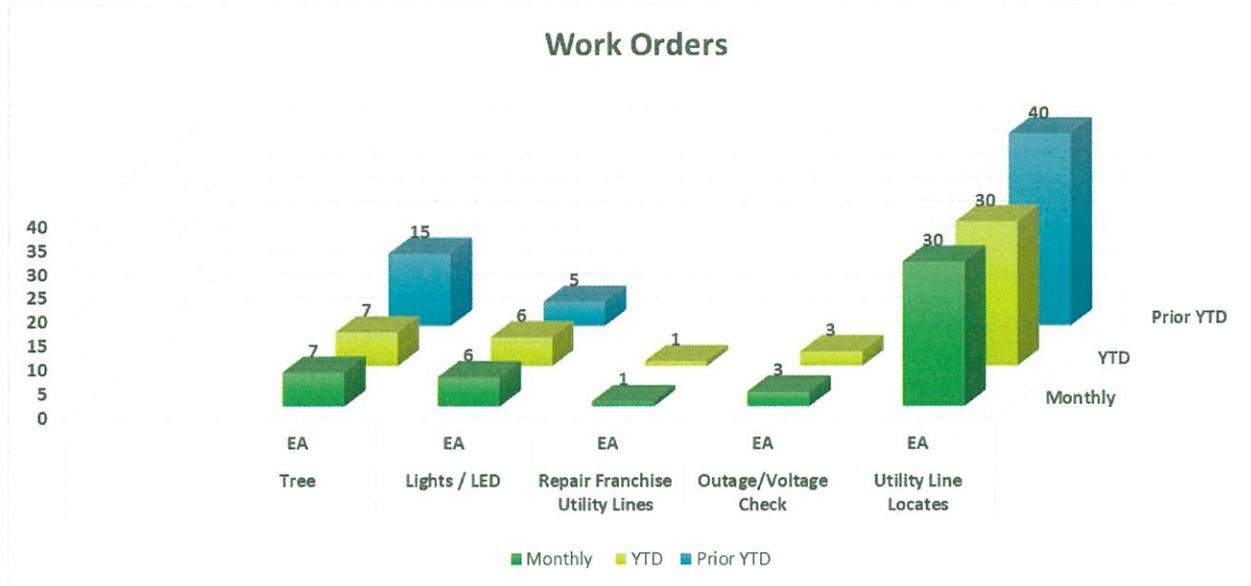
Utility Department:

- The Electric billing for October 2023 was 25.4% higher than what was billed in October 2022. The Water billing for October 2023 was 23.0% lower than what was billed in October 2022.
- October Statistics for the department:

Total Water Customers	3,628
Total Wastewater Customers	2,901
Total Electric Customers	5,139
Residential Garbage Customers	2,779
Connects:	26
Disconnects:	29
Read In/Read Out:	39
Disconnects for Non-Pay:	22 (18 reconnected)

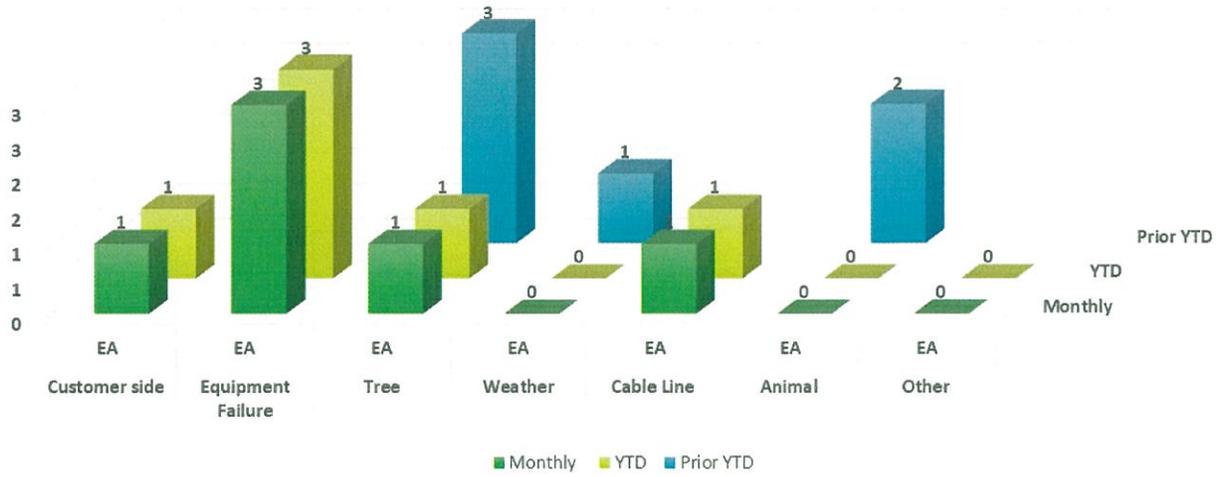
(days over 100 degrees we will not disconnect)

Electric Department

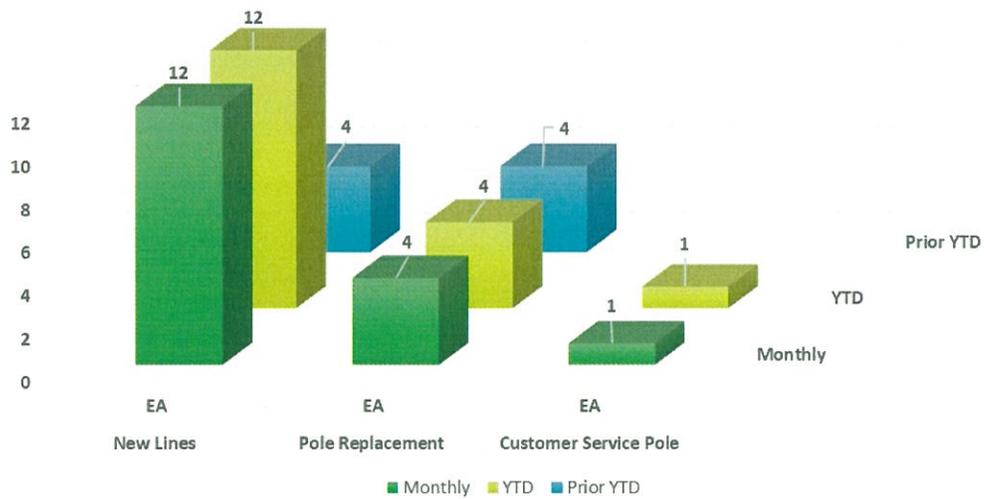


Electric Department

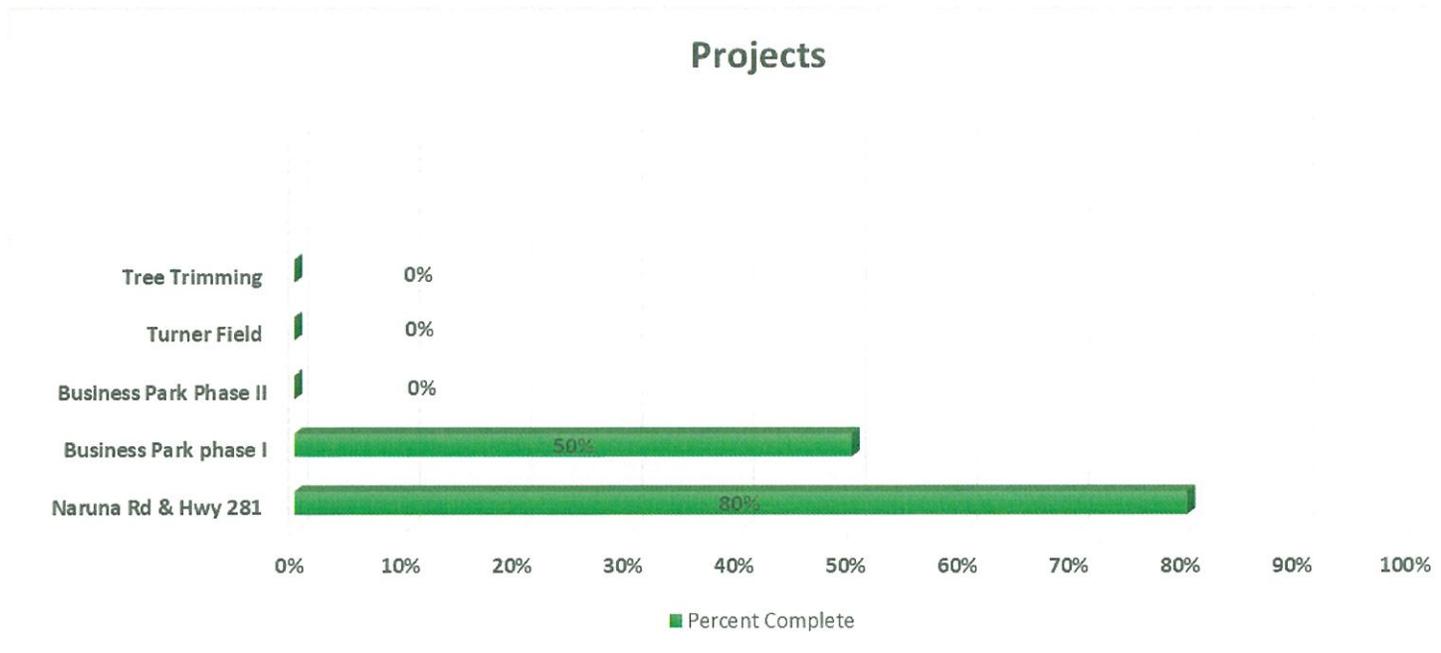
Overtime Call-outs



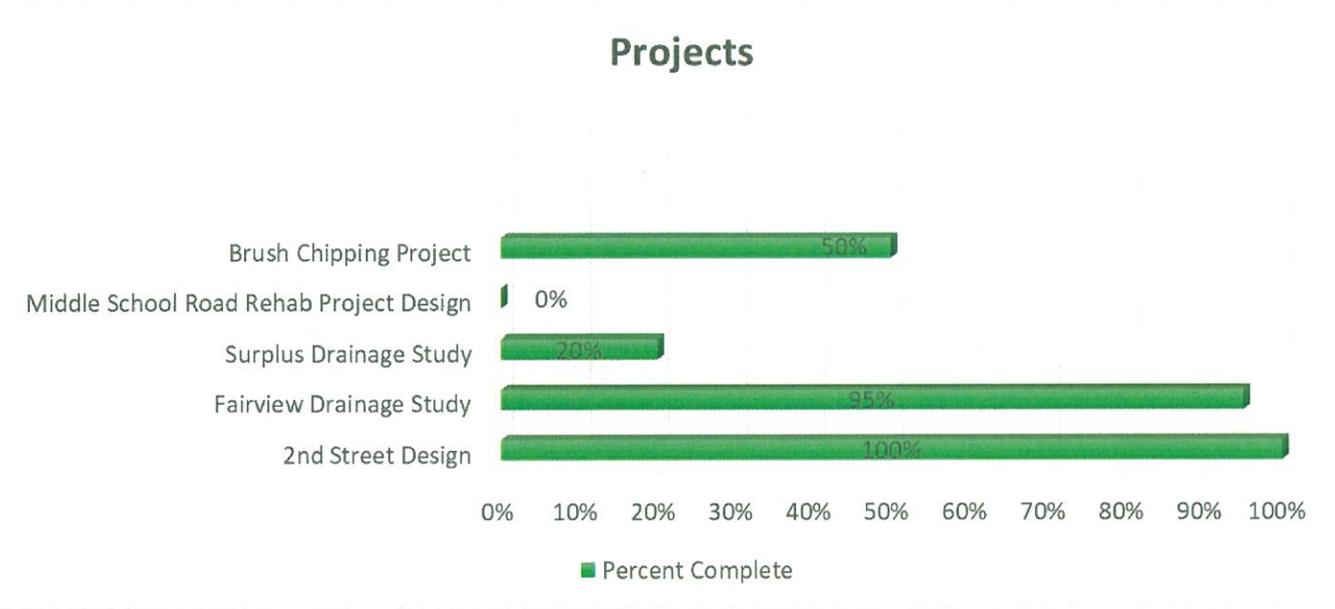
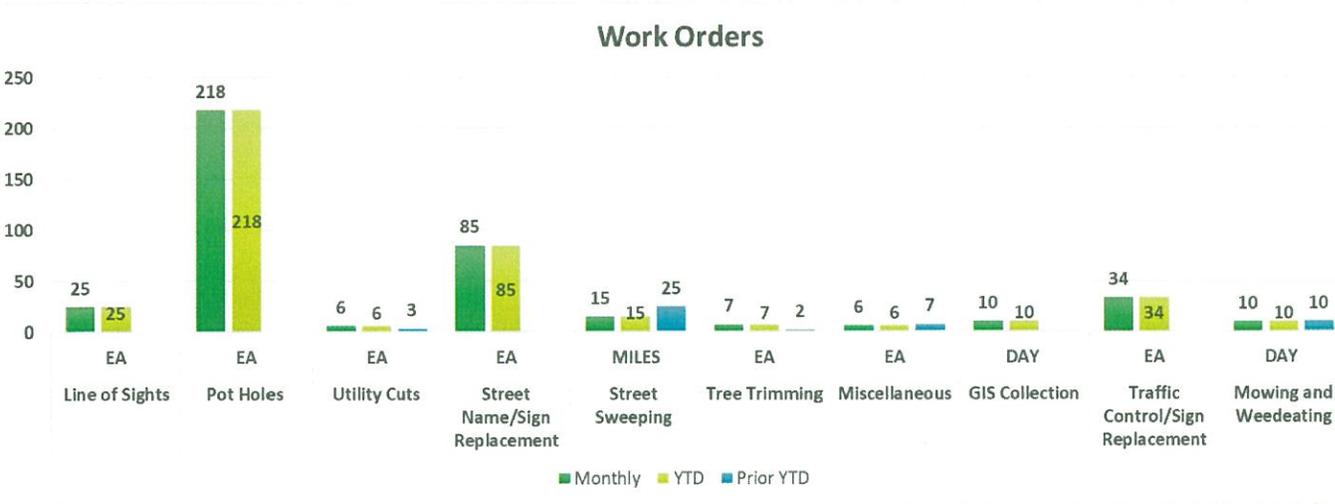
Pole Installation



Electric Department

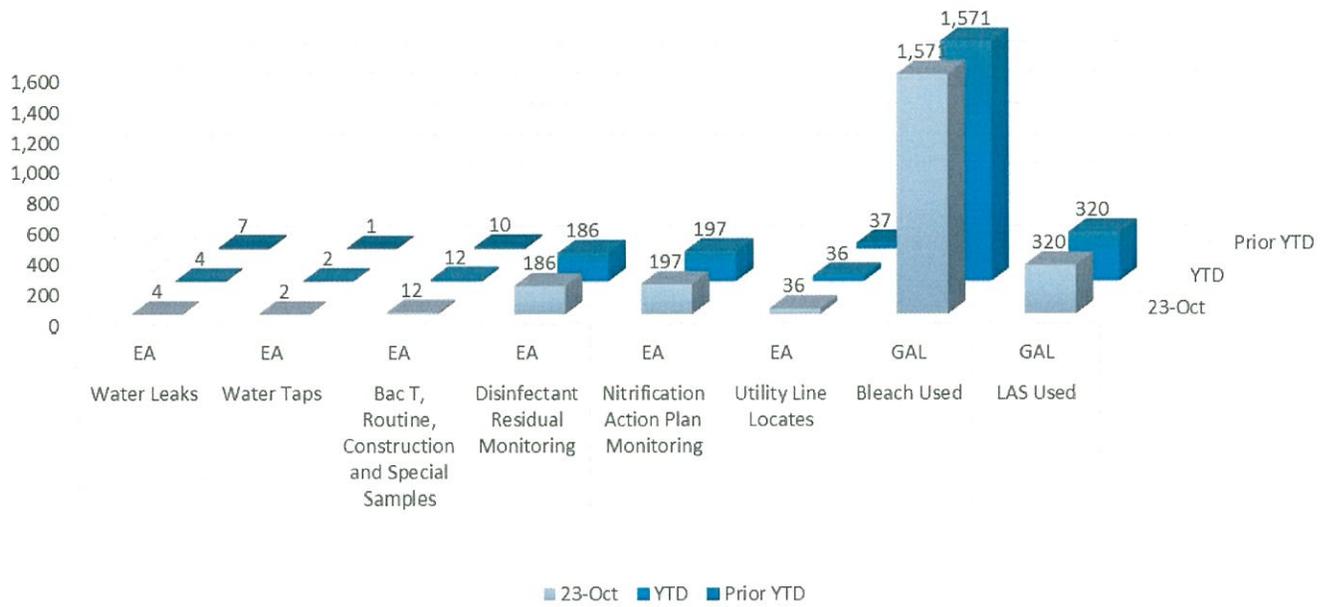


Street Department

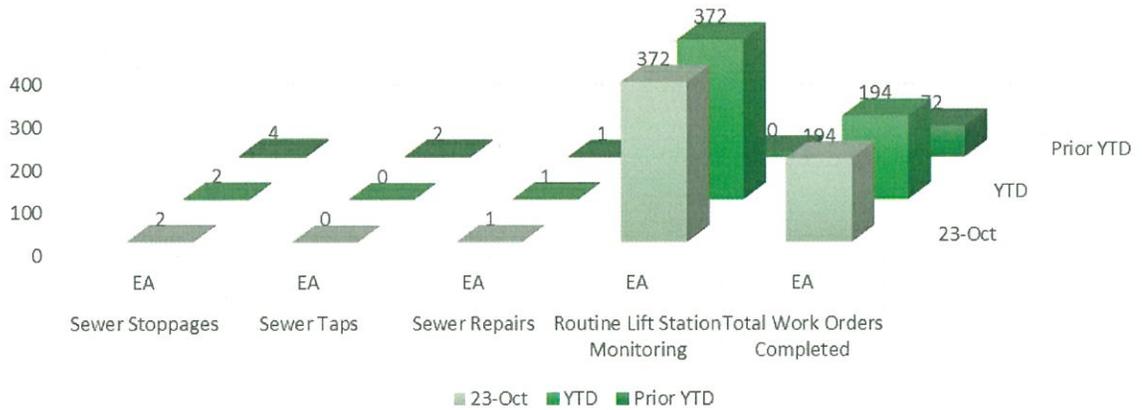


Water/Wastewater Department

Water Distribution System



Wastewater Collection System

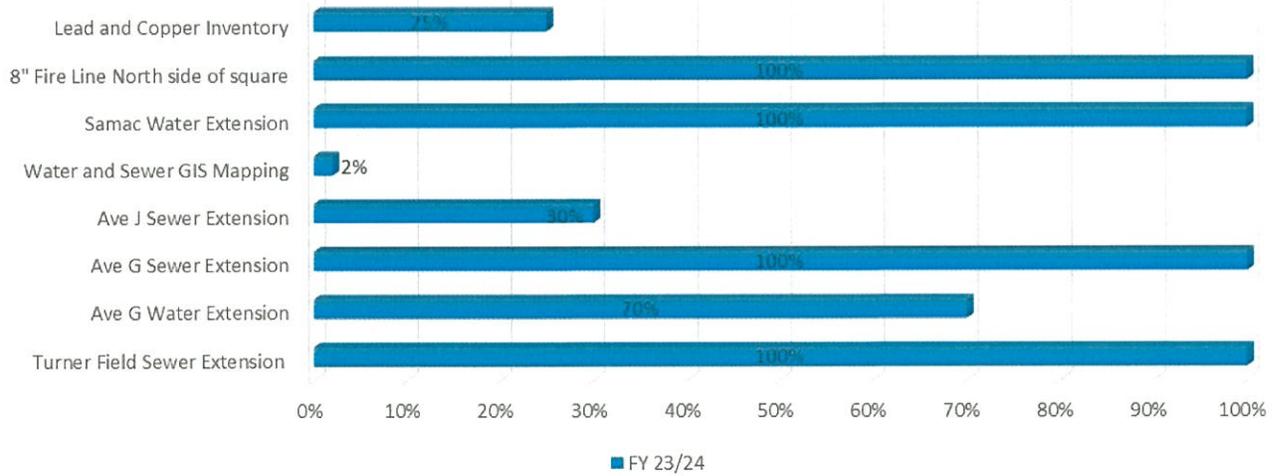


Water/Wastewater Department

WWTP & AFNA Treatment Facilities



Projects



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City of Lampasas

M E M O

To: Mayor and City Council
 From: Finley deGraffenried
 Re: Manager's Report
 Date: 22 November 2023

- LEDC** The Lampasas Economic Development Corporation ("LEDC") held its November meeting on the 15th, and spent a good portion of the agenda discussing the process for development of a strategic action plan. The broad categories in the Location Assessment Form, that Council may also wish to provide input on, include the City's perceived position in Real Estate, Utilities, Transportation, Workforce and Education, Business Environment, and Quality of Life. Discussion on the topic included possible synergy with Central Texas College; additional networking opportunities; review of fiber deployment; and a possible Community Stakeholder meeting. The Board also approved proceeding with monument and real estate signage, and received some explanation on the recent flattening of sales tax.
- TA Grant** Council may remember the City's submission for grant funding for a TxDOT, Transportation Accessibility ("TA") program. The application included enhancements for pedestrian and bicycle traffic, generally from Western, downtown, to west North Avenue. Unfortunately, Ryan received word this week that the application was not selected for funding. Staff continues to review opportunities and routes that could match funding opportunities.
- December 2-4** The first few days of December will be busy in Lampasas with the Carol of Lights December 2nd, the annual Temple to Lampasas motorcycle toy run December 3rd, and the Community Lunch on December 4th. The Carol of Lights, Holidazzle Lighted Christmas Parade, sponsored by Ajinomoto Foods, will begin at 6:30 p.m. with the line-up starting at 5:30 p.m. As in year's past, the City will be well represented. Annually, a group of 800 to 1000 motorcyclists ride from Temple to Lampasas with this year's terminus at Putters and Gutters. Some local resources are utilized for traffic control, but otherwise, the event is without incident. Finally, please mark your calendars for lunch on December 4th at the Fire Station. The longstanding event is used to provide community fellowship and to collect toys and donations for the Volunteer Fire Department distribution.
- Gateway Sign** Staff continues to work with volunteers from Vision Lampasas, and other local donors for the installation of an additional welcome sign on south US 183. The location will be near, and on, the property owned by Ronnie and Sue Ellen Bumpus. The City, in previous discussions with Council, will provide the foundation for the sign and relocation of a portion of the fence. The City understands that the sign will be placed as soon as the City's contribution is done.

Staff

Staff would like to recognize the following employees who began their City of Lampasas careers in November: Scott Haverly, 7 years; Charlie Boswell, 20 years; Jacob Hummer, 10 years; Derrick Eicher, 8 years; Mary Mendez, 16 years; Joe Schwartz, 16 years; Mary Garcia, 6 years; Amanda Null, 1 year; Micah Harry, 9 years; Joshua Palacio, 8 years; and Duane Griffith, 14 years. Staff has also started the advertisement and hiring process for Van Berry's replacement, and the Deputy Fire Chief position.



TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

FOR IMMEDIATE RELEASE

November 1, 2023

State Sales Tax Revenue Totaled \$3.8 Billion in October

(AUSTIN) — Texas Comptroller Glenn Hegar today said state sales tax revenue totaled \$3.81 billion in October, down 0.3 percent from October 2022. The majority of October sales tax revenue is based on sales made in September and remitted to the agency in October.

“For the first time in 31 months following the end of pandemic restrictions, monthly state sales tax collections failed to grow on an annual basis,” Hegar said. “October sales tax collections are in line with our recent Certification Revenue Estimate, which predicted slower economic growth in the months ahead. Contributing to the year-over-year decline was erratic refund activity this month, as well as notable declines in receipts from some sectors which could indicate a slowing economy.

“Receipts from the larger business spending-driven sectors — manufacturing and wholesale trade — declined significantly from a year ago, and receipts from the construction sector barely surpassed the previous year. This could be due to declines in business input prices, but it could also indicate slowing production. Receipts from the oil and gas mining sector continued to exceed those of the previous year.

“Among consumer-dependent retail trade sectors, receipts from home improvement centers and furniture stores dropped sharply from a year ago. Receipts from electronics and appliance stores, big-box general merchandisers, department stores and clothing stores were also down significantly. Receipts from online merchants and gasoline stations were up slightly, but at less than the rate of general price inflation. Declines in retail sales from a year ago may reflect numerous factors, including reallocation of household budgets away from goods to services and to higher debt-service costs, falling prices for some categories of goods such as electronics and depletion of excess savings that households had accumulated during the pandemic.

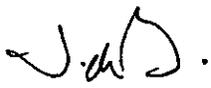
“Receipts from restaurants grew only modestly and at less than the rate of inflation for food away from home. But spending for live entertainment continued to boom, spurring double-digit growth in receipts from music, arts and sporting events.”

Total sales tax revenue for the three months ending in October 2023 was up 2.7 percent compared with the same period a year ago. Sales tax is the largest source of state funding for the state budget, accounting for 57 percent of all tax collections.

Texas collected the following revenue from other major taxes:

- motor vehicle sales and rental taxes — \$606 million, up 3 percent from October 2022;
- motor fuel taxes — \$316 million, up 1 percent from October 2022;
- oil production tax — \$586 million, up 8 percent from October 2022;
- natural gas production tax — \$192 million, down 53 percent from October 2022;
- hotel occupancy tax — \$67 million, up 2 percent from October 2022; and,
- alcoholic beverages taxes — \$154 million, up 2 percent from October 2022.

For details on all monthly collections, visit the Comptroller's Monthly State Revenue Watch. For an extensive history of tax policy developments and fees since 1972, visit our updated Sources of Revenue publication.



City Manager

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding cancelling the December 25, 2023 City Council Meeting.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: November 22, 2023

For the Agenda of: November 27, 2023

Procurement and Funding Statement:

Attachments:

Summary Statement:

Staff has placed this item on the agenda to ask Council to consider cancelling the December 25, 2023 City Council Meeting.

Recommendation:

To consider a motion to approve the request to cancel the City Council Meeting scheduled for December 25, 2023.

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City Manager

ITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and consider action on a proposal from Jones-Heroy & Associates, Inc. to study supplemental and alternative water sources in the lump sum amount of \$55,000.00

Requested By: Finley deGraffenried

Submitted By: Finley deGraffenried

Date Submitted: 20 November 2023

For the Agenda of: 27 November 2023

Procurement and Funding Statement:

\$50,000.00 is budgeted for this purpose in 82-599-5346 which currently has a budget balance of \$75,000.00

Attachments:

Summary Statement:

During the FY 2024 Budget process, Council directed staff to include funds for the study of possible water alternatives and supplemental sources. The draft scope of work was presented to Council on September 25, 2023, and staff provided a report update to Council on October 9, 2023. The scope was also reviewed by staff and consulting engineers, which resulted in the attached proposal. The Scope of Services aligns with the draft previously presented to Council, with the addition of items in 3. related to disruptions in water supply which occurred in 2023.

Recommendation:

Discuss and consider a motion to approve the Proposal for Professional Services-Review of Local Water Supply Alternatives with Jones-Heroy & Associates in the lump sum amount, not to exceed \$55,000.00

Finley deGraffenried

From: Jason Jones <JasonJ@jones-heroy.com>
Sent: Friday, November 17, 2023 3:05 PM
To: Finley deGraffenried
Cc: Ryan Ward; Van Sims; Stephen Sewell
Subject: Lampasas Water Supply Study Proposal
Attachments: 2023.11.17 JHA Proposal Water Supply Study.pdf; WRGS_Resume 2023.pdf

Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.

Finley,

Attached is a copy of the requested proposal for the water supply study. Please don't hesitate to let me know if you have any comments.

As you can see, we are over the original budget which is due to the cost of a groundwater availability study. However, I think it will be a worthwhile endeavor, particularly since they are going to review deep well disposal options for the anticipated RO WTP waste. I have a high degree of confidence in the qualifications of Wet Rock Groundwater Services and have attached their resume for reference. That being said, I had reached out to two other firms and expect to get something from Thornhill Group next week. If we can get a similar service for a lower fee, I will update our proposal to reflect the lower amount.

Jason S. Jones, P.E.

JONES - HEROY & ASSOCIATES, INC.

2204 South Highway 281, Suite D
Lampasas, TX 76550
Office: 512-556-2300
Cell: 512-694-9490



JONES - HEROY & ASSOCIATES, INC.

November 21, 2023

Mr. Finley deGraffenried
City Manager
City of Lampasas
312 East Third Street
Lampasas, Texas 76550

Re: **City of Lampasas**
Proposal for Professional Services
Review of Local Water Supply Alternatives

Dear Mr. deGraffenried,

Jones-Heroy & Associates, Inc. (JHA) appreciates the opportunity to submit this proposal to the City of Lampasas (City) for professional services. This scope of services includes a studies level review of local water supply alternatives which could be made available to supplement the City's drinking water and irrigation demands. We propose the following scope of services and corresponding fees.

SCOPE OF SERVICES:

1. Review and summarize pertinent information regarding the City's existing and historical water supply sources including its surface water rights in Sulfur Creek and Lake Stillhouse Hollow. In addition, review and summarize the City's existing water supply and delivery contract limitations with Kempner Water Supply Corporation (KWSC) and Central Texas Water Supply Corporation (CTWSC).
2. Review and summarize available information regarding the City's existing and projected water system demands, to include irrigation of the municipal golf course using raw water from Sulfur Creek and irrigation of park and school grounds using potable water. For purposes of this study, JHA will utilize the City's population and demand projections developed as part of the Brazos G Regional Water Plan as well as the City's November 2022 Upper Pressure Plane PER.
3. In coordination with City staff, conduct a site visit to the CTWSC Water Treatment Plant (WTP) site and the KWSC WTP site. Prepare a summary of existing infrastructure conditions which resulted in recent water supply disruptions caused by Summer 2023 low water levels in Lake Stillhouse Hollow as well as KWSC transmission main maintenance needs.
4. Provide recommendations for a proposed WTP on Sulfur Creek to include size, location, type of treatment technology, and blending options with the City's existing surface water

supply from Lake Stillhouse Hollow. JHA will utilize survey information collected in October 2023, during drought conditions, to determine the minimum base flows which can be expected from Sulphur Creek at the existing golf course irrigation intake structure. Prepare a studies level estimate of probable construction and operating costs for the proposed WTP.

5. Recommend additional water quality sampling needs from Sulfur Creek which is deemed necessary to evaluate the surface water treatment plant process needs. It is anticipated that two (2) samples will be collected from Sulfur Creek representing base flow (predominately spring flow) and high flow (post stormwater runoff) conditions. JHA has assumed that all water sampling and laboratory costs will be paid for directly by the City.
6. It is anticipated that Reverse Osmosis (RO) treatment, or equivalent, will be necessary at the proposed WTP to reduce the Total Dissolved Solids (TDS) from the springs that feed Sulfur Creek during drought periods. Review alternatives and provide recommendations for disposal of the brine waste which will be produced from the RO treatment process.
7. Prepare an evaluation of available groundwater resources in the lower Lampasas County and upper Burnet County area, to include the Marble Falls and Ellenburger-San Saba Aquifers. The evaluation will include an estimate of sustainable well production, water quality, and well spacing recommendations. Prepare a studies level estimate of probable construction and operating costs for the proposed wells.
8. Identify re-use options for the City's existing Wastewater Treatment Plant (WWTP) effluent which is currently discharged to Sulfur Creek. Prepare a studies level estimate of probable construction and operating costs for the treatment, storage, and distribution infrastructure which would be required to re-use the WWTP effluent.
9. Prepare a draft technical memorandum and exhibits for review that details the project assumptions, findings, and recommendations. Attend two (2) meetings with City staff and Council to review draft findings and recommendations. Incorporate review comments, finalize the technical memorandum, and deliver final report in hardcopy and electronic format.

COMPENSATION AND PAYMENT

We propose to provide the services described above for a lump sum fee of \$55,000. We will invoice you monthly based on percent completion. Payment is due in our offices within thirty (30) days after the date of the invoice.

JHA will subcontract with certain specialty firms for successful completion of the project, as detailed below. The listed subcontracted firms and their fee may be adjusted by JHA based on their availability to meet the project needs and schedule; however, the total lump sum fee will not be exceeded without written authorization from the City.

Mr. Finley deGraffenried
November 21, 2023
Page 3 of 3

<u>Firm and Task Description</u>	<u>Fee Estimate</u>
Jones-Heroy & Associates, Inc. – Project Management and Report	\$ 20,000
SD Kallman, LP – WTP Process and Cost Support	\$ 5,000
Gemini Seawater Systems, LLC – WTP Membrane Recommendations	\$ 10,000
Wet Rock Groundwater Services, LLC – Groundwater Evaluation	<u>\$ 20,000</u>
Total Lump Sum Fee:	\$ 55,000

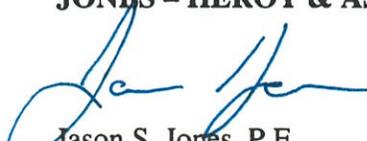
LIMITATION OF LIABILITY

JHA's liability to the City for any cause or combination of causes is in the aggregate limited to an amount no greater than the fee earned under this agreement.

CLOSING

We appreciate the opportunity to present this proposal and look forward to working with you on this project. Provided this Scope of Services and compensation arrangement are acceptable to you, please sign in the space provided and return a copy to our office. Our proposal is valid for 120 days. If you have any questions or comments, please contact me.

Sincerely,
JONES – HEROY & ASSOCIATES, INC.



Jason S. Jones, P.E.
Vice President

**ACCEPTED ON BEHALF OF CITY OF
LAMPASAS**

By: _____ Date: _____

Title: _____

Wet Rock Groundwater Services, LLC
Groundwater Specialists

Water Well and Water Supply Related Experience

2023



Wet Rock Groundwater Services, L.L.C.
Groundwater Specialists

317 Ranch Road 620 South, Suite 303
Austin, Texas 78734 • Phone: 512-773-3226
www.wetrockgs.com
TBPB Firm No: 50038

EXPERTISE

- Public Water Well Planning, Water Supply, Groundwater Availability Studies, Groundwater Modeling, Well Field Planning, and Water Well Rehabilitation
- State of Texas Licensed Professional Geoscientists:
- Texas Ground Water Association: Past President GWS Division

PROJECT EXPERIENCE

PUBLIC SUPPLY WELLS

Wet Rock Groundwater Services, LLC is a specialist in the planning of public water supply wells. We aid engineering firms and water utilities in the construction of plans for a large number of public supply wells each year for clients throughout the State of Texas. Wet Rock can help the client in evaluating when a water well would be needed based upon capacity and demand projections. Wet Rock's well design includes a complete hydrogeologic evaluation of the area, the completion of plans and specifications with submittal and approval to the TCEQ with an engineer's seal (Engineering seal acquired with a registered Engineering Firm). Wet Rock will also acquire any permits necessary including groundwater district requirements. The complete process includes overseeing the bidding process and aiding in the contract with the well driller. Once a contract is accepted we will oversee the construction of the well and acquire final approval from the TCEQ to put the well into service.

2

Well Projects

Ogallala Aquifer

Turkey Track Ranch (Hutchinson Co.) – Well siting and completion of plans to construct ten wells within the Ogallala Aquifer.

H20 Midstream (Howard Co.) – Well siting and preliminary plans for a well field completed within the Ogallala Aquifer.

Tejas Industries (Deaf Smith Co.) – Aquifer testing and review of existing public supply/irrigation wells within the Ogallala Aquifer. Completed permits with the High Plains UWCD #1.

Folsom Point Co. (Howard Co.) – Well siting and preliminary plans for a well field completed within the Ogallala Aquifer.

Layne Water Midstream (Martin Co.) – Well siting and preliminary plans for a well field completed within the Ogallala Aquifer.



Carrizo-Wilcox Aquifer

City of Kenedy, Texas (Karnes Co.) – Two Carrizo Aquifer wells for the City of Kenedy. Both wells completed to depths near 3,000 ft. producing over 2,000 gpm. The project includes piping the water approximately 40 miles back to the City of Kenedy. A water study was conducted prior to design to identify new sources of water and water quality.

City of La Vernia (Wilson Co.) – Developed plans for a Wilcox Aquifer Well within Wilson County. The well was completed at a depth of approximately 600 ft. producing over 300 gpm.

Liberty Utilities (Smith and Wood Co.) – Developed plans for one Carrizo-Wilcox Well (12-inch casing) to a depth of approximately 1,300 feet within Smith County. Also developed plans for well rehabilitation of two Carrizo-Wilcox Wells including aquifer testing in Wood County.

Crystal Clear SUD Guadalupe Co.) – Developed plans for a Wilcox Aquifer Well within Guadalupe County. The well is to be completed at a depth of approximately 400 ft.

BexarMet Water District: (Bexar Co.) Developed plans for three Carrizo Aquifer wells completed to depths of approximately 600 ft and designed to produce in excess of 1,500 gpm.

Sunko WSC (Wilson Co.) – Large Carrizo Aquifer well near Floresville, Texas at a depth of approximately 1,200 feet and produced in excess of 2,000 gpm.

Gonzales Co. WSC (Gonzales Co.) – Large Carrizo Aquifer well near Oak Forest, Texas at a depth of approximately 1,000 feet and produced in excess of 1,000 gpm. Completion of another well for Gonzales Co. WSC near Wrightsboro, Texas at a depth of approximately 2,200 feet.

Oak Hills WSC (Wilson Co.) – Large Carrizo Aquifer well north of Floresville, Texas at a depth of approximately 600 feet. The well produces over 2,500 gpm.

Edwards Aquifer

City of Lytle (Medina Co.) – One large diameter (16-inch casing) Edwards Aquifer well for the City of Lytle completed to 2,515 feet.

City of Leon Valley (Bexar Co.) – Two large diameter (14-inch casing) Edwards Aquifer wells for the City of Leon Valley. Project included the plugging and abandoning of two existing wells and drilling two new wells.

Yancey Water Supply Corporation (Medina Co.) – Two Edwards Aquifer wells for the Yancey WSC. The first well was completed near Yancey at a depth of approximately 2,500 feet and produced approximately 5,000 gpm. The second well was completed north of Castroville at a depth of approximately 1,100 feet and is capable of producing near 7,000 gpm.

Goforth SUD (Hays Co.) – One Edwards Aquifer well for the Goforth SUD. The well consists of 16-inch steel casing completed at a depth of approximately 750 feet producing approximately 2,000 gpm.

La Fonda Ranch (Kinney Co.) – Two Edwards Aquifer wells and three Austin Chalk Wells. The first Edwards Aquifer well produced 1,000 gpm before acidizing. After acidizing, the well produced in excess of 5,000 gpm. The total ranch includes over 7,000 acres.



BexarMet Water District: (Bexar Co.) Developed plans for the rehabilitation of one of the utilities Edwards Aquifer wells. Well rehabilitation included plans for setting a new liner within the well due to holes in the casing and to eliminate bacteriological problems associated with the poor condition of the well casing.

Dos Angeles Ranch (Kinney Co.) – Wet Rock Groundwater Services, LLC is providing the planning of the water system for irrigation of a large scale cattle ranching operation in Kinney County. The plan includes multiple Edwards Aquifer and Austin Chalk wells. A full analysis of the rancher’s goals for the cattle operation were studied and encompassed into the design of the system. Various irrigation pivots were identified. The water system also included standpipes and a system of water lines and troughs to provide drinking water for the cattle. The total ranch includes over 17,000 acres.

Grass Valley Water (Kinney & Val Verde Co.)– Completion of plans and construction oversight of five Edwards Aquifer Wells. The largest well produced approximately 5,000 gpm with 20-inch steel casing.

Trinity Aquifer

Canyon Lake WSC (Comal Co.)– Wet Rock Groundwater Services, LLC has completed plans and construction oversight for new well construction and well rehabilitation for approximately twenty wells throughout Comal County. In addition, planning and continued monitoring of a monitoring well network was accomplished throughout the water system.

City of Kerrville (Kerr Co.) Developed plans for the City of Kerrville’s ASR Well No. 3. The well consists of 16-inch stainless steel casing and screen completed at a depth of approximately 650 feet producing approximately 500 gpm.

Green Valley SUD (Comal Co.) – Developed plans for a Middle Trinity Aquifer Well for the Green Valley SUD within Comal County. The well is to be completed at a depth of 1,400 ft.

Creedmoor-Maha WSC (Travis Co.) – Developed plans for a Middle Trinity Aquifer Well for the Creedmoor-Maha WSC within Travis County. The well is to be completed at a depth of 1,500 ft.

Aqua Texas, Inc. (Kerr Co., Medina Co., Hays Co., Gillespie Co., Travis Co., Bandera Co.) – Wet Rock Groundwater Services, LLC completed plans and construction oversight for over sixteen Trinity Aquifer wells for Aqua Texas, Inc.

Headwaters Groundwater Conservation District (Kerr Co.)– Wet Rock Groundwater Services, LLC has completed a monitoring well for the Headwaters GCD in northern Kerr County within the Trinity Aquifer.

Gulf Coast Aquifer

Montgomery County MUD 180 (Montgomery Co.) –Completion of plans and construction oversight for two Jasper Aquifer wells to a depth of approximately 1,200 ft. designed to produce in excess of 500 gpm.

4



East Montgomery County MUD 14 (Montgomery Co.) –Completion of plans and construction oversight for two Evangeline Aquifer wells to a depth of approximately 600 ft. designed to produce in excess of 500 gpm.

Montgomery County MUD 185 (Montgomery Co.) –Completion of plans and construction oversight for two Evangeline Aquifer wells to a depth of approximately 600 ft. designed to produce in excess of 500 gpm.

Montgomery County MUD 163 (Montgomery Co.) –Completion of plans and construction oversight for two Evangeline Aquifer wells to a depth of approximately 740 ft. designed to produce in excess of 500 gpm.

Fort Bend County MUD 239 (Fort Bend Co.) –Completion of plans and construction oversight for two Chicot Aquifer wells to a depth of approximately 700 ft. designed to produce in excess of 500 gpm.

Atascocita Acres Water System (Harris Co.) –Completion of plans and construction oversight of a Chicot Aquifer Well.

Fairway Crossing Water System (Harris Co.) – Completion of plans and construction oversight of a Chicot Aquifer Well. The well was constructed to replace an existing well that had elevated radionuclides.

Gray Utility Service (Chambers Co.) – Completion of plans and construction oversight of an Evangeline Aquifer Well. The well was constructed to replace an existing well that had elevated radionuclides.

Crystal Forest Water System (Montgomery Co.) – Completion of plans and construction oversight of an Evangeline Aquifer Well. The well was constructed to replace an existing well that had elevated radionuclides.

Walraven Water System (Harris Co.) – Completion of plans and construction oversight of a Chicot Aquifer Well. The well was constructed to replace an existing well that had elevated radionuclides.

City of Kenedy, Texas (Karnes Co.) –Two Jasper Aquifer wells for the City of Kenedy. One well was a shallow (150 ft) well for fresh water and a deeper well (~700 ft) to produce additional water supply for the City. A water study was conducted prior to design to identify new sources of water and water quality to aid in treatment options for the City.

Willoughby-Atkission & Briscoe McFadin Farms (Uvalde Co.) – Four large Buda Aquifer wells used for irrigation purposes. Two of the wells were capable of producing in excess of 5,000 gpm.

Permian Basin

Layne Christensen (Midland, Ward, Andrews, Martin, Loving, Winkler, Crane Pecos & Reeves Counties) Completion of plans and specifications and construction oversight for a large number of wells completed in various aquifer within the Permian Basin. Aquifers include: Dockum, Rustler, and Pecos Valley aquifers. Work also included groundwater modeling of projects and analysis of well field design, aquifer testing and production pump design.



H20 Midstream (Howard Co.) Completion of plans and specifications and construction oversight for a large number of wells completed in various aquifer within the Permian Basin. Aquifers include: Dockum, Rustler, and Pecos Valley aquifers. Work also included analysis of well field design, aquifer testing and production pump design.

University Lands (Andrews Co.) – Completion of plans and specifications including construction oversight of a Dockum Aquifer Well within University Lands. Work included design and construction oversight to meet University Lands permit requirements.

Aquifer Storage and Recovery (ASR)

Canyon Lake WSC (Comal Co.)– Completed plans and construction oversight for an ASR well and pilot program to study the effects of aquifer storage within the Middle Trinity Aquifer.

City of Kerrville ASR Well No. 3(Kerr Co.) Developed plans for the City of Kerrville’s ASR Well No. 3. The well consists of 16-inch stainless steel casing and screen completed at a depth of approximately 650 feet producing approximately 500 gpm.

Other Aquifers

Alluvial Aquifers – Completed plans and construction oversight for an alluvial well along the San Marcos River for the Crystal Clear WSC. Well produced in excess of 200 gpm.

Pecos Alluvium Aquifer – Completed construction plans for well field production serving oil and gas operations in Reeves County.

Ellenburger Aquifer – Completed plans and construction oversight for Ellenburger Aquifer Wells for water utilities in Burnet County and Blanco County.

Hickory Aquifer – Completed plans and construction oversight for Hickory Aquifer Wells for water utilities in Burnet, Blanco and Gillespie Counties.

Queen City, Yegua and Sparta Aquifers– Completed plans and construction oversight for Queen City, Yegua and Sparta Aquifer Wells in Gonzales, Wilson, Brazos, Atascosa and Burleson Counties.

WATER SUPPLY STUDIES

Wet Rock Groundwater Services, LLC has completed water supply studies within almost all of the major aquifers throughout the State of Texas and many minor aquifers as well. A water supply study allows the client to understand the potential for success of their groundwater supply project and the expected water quality. The study identifies the best locations for a well based upon a hydrogeologic evaluation of the area. This is a cost savings because it allows the client to have a better idea of costs and budgeting for the project prior to drilling a well. The water supply study eliminates the loss of capitol wasted on drilling test wells prior to understanding their chances of success. Water supply studies are also completed for land developers needing to acquire platting of their subdivision. Wet Rock Groundwater Services, LLC completes the Certification of Groundwater Availability for Platting Form as required pursuant to Title 30, Texas Administrative Code, Chapter 230, Sections 230.2 through and including 230.11.



WATER SUPPLY STUDIES

Ogallala Aquifer

Water Resources Evaluation of the Ogallala Aquifer: Hutchinson County, Texas (Turkey Track Ranch): Regional groundwater study of a 78,000 acre ranch within the Ogallala Aquifer. The study included reviewing groundwater district rules including MAG volumes to determine a permitting plan for the property. Well data from both public and private sources were evaluated to determine anticipated well yield and water quality for future production wells.

Water Resources Evaluation of the Ogallala Aquifer: Martin County, Texas (Layne): Regional groundwater study of Martin County. The study included reviewing groundwater district rules including MAG volumes to determine a permitting plan for the property. Well data from both public and private sources were evaluated to determine anticipated well yield and water quality for future production wells.

Water Resources Evaluation of the Ogallala Aquifer: Cochran County, Texas (Nunley Brothers Ranches): Regional groundwater study of a 28,000 acre ranch within the Ogallala Aquifer. The study included reviewing groundwater district rules to determine a permitting plan for the property. Well data from both public and private sources were evaluated to determine anticipated well yield and water quality for future production wells.

Water Resources Evaluation of the Ogallala Aquifer: Howard County, Texas (Folsom Point Co): Regional groundwater study of a 10,000 acre ranch within the Ogallala Aquifer. The study included reviewing groundwater district rules including MAG volumes to determine a permitting plan for the property. Well data from both public and private sources were evaluated to determine anticipated well yield and water quality for future production wells.

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Carrizo-Wilcox Aquifer

Bexar Metropolitan Water District Carrizo Aquifer Well Evaluation (BexarMet Water District): Study focusing on the availability of water within the Carrizo Aquifer in Bexar County. The study also developed a well rehabilitation plan for existing wells and evaluated land prices in the area to determine an optimum placement for a potential well field.

Groundwater Availability Study of the Carrizo Aquifer (Dimmit County, TX): Study determining the optimal placement for a well(s) producing from the Carrizo Aquifer for public water supply corporations in Dimmit County, Texas. The study focused on determining the optimal location for a well field based upon recharge, and aquifer characteristics such as transmissivity. Expected yield and drawdown were determined based upon the study for placement of a well field.

Groundwater Availability Study of the Wilcox Aquifer in Guadalupe County, Texas (Crystal Clear Water Supply Corporation): Study focusing on developing alternative water sources for the water supply corporation. The focus of the study was the availability of groundwater from the Wilcox Formation within Guadalupe County. The study provided an additional water source of up to 2 million gallons per day.



Edwards Aquifer

Groundwater Availability Study of the Western Portion of the Edwards Aquifer (Confidential Client): Wet Rock Groundwater Services study determining the maximum sustainable yield of a well field to maintain spring flow with minimal effects on major water users in South Texas. Project tasks included a 5,000 gpm aquifer test, source recharge evaluation to springs, groundwater modeling, and well field design.

Groundwater Availability Study of the Edwards Aquifer Bad Water Zone in Hays County (Goforth Water Supply Corporation): Joint study with Southwest Engineers, Inc. Study focusing on alternative water sources for Goforth Water Supply Corporation. The study focused on treating slightly saline Edwards water using ultrafiltration techniques.

Trinity Aquifer

Bexar Metropolitan Water District Trinity Aquifer Well Evaluation (BexarMet Water District): Study focusing on the availability of water within the Trinity Aquifer in Bexar County to determine the feasibility of supplementing BexarMet's existing water sources with the Trinity Aquifer.

An Evaluation of the Trinity Aquifer within Kendall County and Analysis of the Trinity (Hill Country) GAM (Cow Creek Groundwater Conservation District.): Study delineating the aquifers of Kendall County and specifically the Middle Trinity Aquifer to determine the availability of each aquifer. The study focused on aiding the Cow Creek GCD in setting up a drought contingency plan and helping them in determining a Desired Future Condition and Managed Available Groundwater number and an evaluation of the Trinity (Hill Country) GAM.

Groundwater Availability Study of the Trinity Aquifer near Dripping Springs, TX): Study for Tecon Water Companies, L.P. to determine the availability and water quality of the Trinity Aquifer near Dripping Springs, Texas. The current system includes a Reverse Osmosis (RO) system treating for elevated sulfates and TDS resulting in high costs for the water system. The study determined a location of a higher quality source of water within the Trinity Aquifer for the system resulting in costs savings.

Groundwater Availability Study of the Trinity Aquifer in Comal County (Comal County, TX): Large scale regional study of the availability of water within Comal County. The study focused on measuring the thickness of the Middle Trinity Aquifer and determining its properties such as water quality and well yield potential. The study included twelve large pump tests to measure transmissivity and storativity values.

Groundwater Availability Study of the Trinity Aquifer in the Texas Hill Country (Aqua Texas, Inc.): Study focusing on the availability of water in Kerr, Bandera, and Medina Counties within the Trinity Aquifer. Study focused on identifying areas of acceptable water quality and locating areas of high radionuclides. Water availability within the Middle and Lower Trinity were identified in localized areas around Kerrville, Center Point, Ingram, and Medina Lake.

Gulf Coast Aquifer

Well Field Study (Confidential Client): Project Manager in charge of characterizing an industrial company's well field and to determine measures for expanding well field lifespan. The well field provides water for the plant's operations in South Texas. The study included developing alternative well field pumping scenarios in addition to developing a groundwater conservation plan for the



plant.

Groundwater Availability Study of the Jasper Aquifer (Gulf Coast Aquifer) Karnes County, TX: Study focusing on locating an additional 2 million gal/day of groundwater for the City of Kenedy within the Jasper Aquifer. The study focused on finding zones of fresh water within the county, in an area which is inundated with saline water, in addition to elevated concentrations of naturally occurring arsenic. Shallow fresh water zones were mapped using GIS software and groundwater modeling was used to determine placement of wells.

Permian Basin

Brackish Groundwater Study of the Pecos Valley Aquifer: Reeves County, Texas (Layne): Regional groundwater study of brackish water within the Pecos Valley Aquifer within Reeves County, Texas. The study included aquifer testing of four wells and focused on quantifying well yield and water quality of the county for development of a large brackish well field. Groundwater modeling of the well field was completed to quantify projected water supply for a 15 year period.

Brackish Groundwater Study: Midland County, Texas (Layne): Regional groundwater study of brackish water within the Ogallala, Edwards-Trinity and Dockum aquifers within Midland County, Texas. The study focused on quantifying well yield and water quality of the area for development of a brackish well field. Groundwater modeling of the well field was completed to quantify projected water supply for a 15 year period.

Brackish Groundwater Study of the Pecos Valley and Rustler Aquifers: Reeves County, Texas (Layne): Regional groundwater study of brackish water within the Pecos Valley and Rustler aquifers within Reeves County, Texas. The study focused on quantifying well yield and water quality of the area for development of a brackish well field. Groundwater modeling of the well field is being completed to quantify projected water supply for a 15 year period.

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Other Aquifers

Identification of the Vulnerability of the Major and Minor Aquifers of Texas to Subsidence with Regard to Groundwater Pumping (TWDB): TWDB contract study analyzing the risk of subsidence within the State's aquifer. Joint study with LRE Water, LLC (Main contractor), Blanton & Assoc. and GLS Solutions.

Groundwater Availability Study of the Ellenburger Aquifer in Burnet County (Natural Resource Consortium): Groundwater availability study of the Ellenburger Aquifer near Marble Falls, TX to determine the potential for a well field to serve a 3,000 lot subdivision. The study included analyzing well logs and pump tests to determine the optimum placement for the well field.

Groundwater Availability Study for the City of Alpine, Texas: Assisted in a study to identify potential zones for additional water supplies for the City of Alpine. Shallow surface geophysical methods were used to identify fault zones within a vesicular basaltic aquifer.

Groundwater Availability Study of the Caboose Ranch (DeBaca and Guadalupe Counties, NM): Study focusing on the availability of water within DeBaca and Guadalupe Counties near Yeso, New Mexico. The study focused on identifying three water bearing zones underneath the Ranch which covers two counties and their water quality.



GEOGRAPHIC INFORMATION SYSTEMS

Constructed various graphically linked databases for use in groundwater availability modeling using ESRI's ArcView for groundwater conservation districts.

GROUNDWATER MODELING

Groundwater Model of the Ogallala Aquifer: Howard County, Texas (Folsom Point Co): Regional groundwater study of brackish water and fresh water from the Ogallala within Howard County, Texas. The groundwater model focused on a 225 square mile area to quantify projected water supply for a 15 year period.

Groundwater Model of the Ogallala Aquifer: Martin County, Texas (Layne): Regional groundwater study of brackish water and fresh water from the Ogallala within Martin County, Texas. The groundwater model focused on an 80 square mile area to quantify projected water supply for a 15 year period.

Groundwater Model of the Ogallala Aquifer: Deaf Smith County, Texas (Tejas Industries): Groundwater study and model of production from the Ogallala within an industrial plant and water supply system. The groundwater model focused on a 67 square mile area to quantify projected water supply for a 15 and 30 year period.

Groundwater Model of the Pecos Valley Aquifer: Reeves County, Texas (Layne): Regional groundwater study of brackish water within the Pecos Valley Aquifer within Reeves County, Texas. The groundwater model focused on a 950 acre area to quantify projected water supply for a 15 year period.

Groundwater Model of the Dockum Aquifer: Midland County, Texas (Layne): Regional groundwater study of brackish water within the Ogallala, Edwards-Trinity and Dockum aquifers within Midland County, Texas. The groundwater model focused on a 229 acre area to quantify projected water supply for a 15 year period.

Groundwater Model of the Pecos Valley and Rustler Aquifers: Reeves County, Texas (Layne): Regional groundwater study of brackish water within the Pecos Valley and Rustler aquifers within Reeves County, Texas. The groundwater model is focusing on an approximate 40,000 acre area to quantify projected water supply for a 15 year period.

Use of the Edwards BFZ GAM to Model the Transfer of water Across Cibolo Creek: (Crystal Clear WSC, County Line WSC, Green Valley SUD): Used the Texas Water Development Board's (TWDB) approved Groundwater Availability Model (GAM) to model various pumping scenarios to show the transfer of Edwards Aquifer water across Cibolo Creek.

Use of the Southern Carrizo-Wilcox Aquifer GAM to Model Various Pumping Scenarios (BexarMet Water District): Used the Texas Water Development Board's (TWDB) approved Groundwater Availability Model (GAM) to model various pumping scenarios within Bexar, Atascosa, and Wilson Counties.

Use of the Edwards-Trinity Aquifer GAM to Model Various Pumping Scenarios (Confidential Client): Used the Texas Water Development Board's (TWDB) approved Groundwater Availability Model (GAM) to model various pumping scenarios within Val Verde and Kinney Counties.

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2D and 3D Fate and Transport Model (Kaiser Aluminum): Helped develop two and three dimensional flow and transport model using MODFLOW and MT3D for Kaiser Aluminum. Assessment of dispersion and retardation of contaminant within the groundwater system was obtained to simulate various scenarios including capture zone and recovery of contaminant with reinjection for remedial design.

Lignite Mine Dewatering Model (TXU): Developed groundwater flow model for Texas Utilities (TXU) for use in determining various drawdown scenarios from lignite mine dewatering.

Groundwater Availability Model of the Western Portion of the Edwards Aquifer (Confidential Client): Developed database of aquifer characteristics such as transmissivity, lithologic thickness, major water users and estimated recharge to develop a groundwater model for determination of sustainable yield of the Edwards Aquifer. Impacts to springs and municipalities were the major focus.

EXPERT WITNESS TESTIMONY

Wet Rock Groundwater Services, LLC has provided expert witness testimony in the field of hydrogeology for many different clients including litigation in:

- Disputes over well construction;
- Groundwater rights permitting;
- Water quality and source water origination;
- Groundwater modeling; and
- many other cases involving the field of hydrogeology

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VARIOUS OTHER STUDIES

Water Well Rehabilitation: Rehabilitation of well to improve the yield and quality. Well Rehabilitation projects include relining of poor casing, iron bacteria treatment, acidizing, and sand pumping problems.

Farm and Ranch Irrigation Design: Farm and Ranch water system planning includes a full analysis of the farmer or rancher's operation and implementing a water system to meet their goals. This includes wells, irrigation pivots, water storage, water lines, and water troughs for cattle.

Groundwater Permits and Water Well Permits: Groundwater and water well permitting from Groundwater Conservation Districts (GCDs).

CCN Applications: Submittal of applications for a Certificate of Convenience and Necessity (CCN) for public water utilities.

Storm Water Pollution Prevention Plans (SWPPP): Storm water plans for construction.



Monitoring Plans for Water Supply Corporations: Designed and developed monitoring plans for public water systems using both surface water and groundwater. The monitoring plans were required by the TCEQ and centered on developing sampling locations and frequency.

Environmental Reports: Written environmental reports for water supply projects to obtain funding from the United States Department of Agriculture (USDA) Rural Development, the Texas Water Development Board (TWDB) and the Texas Department of Transportation (TxDOT). The environmental reports detail potential impacts from the proposed project and are required to obtain funding.

Long-Range Planning of Water Resources: Have assisted in developing long-range master plans for small water-supply corporations identifying needs of the water system and providing recommendations for the future. These needs include additional sources of storage, supply, and infrastructure. Recommendations include cost analysis of various water sources (surface water, fresh groundwater, treated groundwater, and purchased water).

PUBLICATIONS

Khorzad, K. 2003. "Edwards Aquifer Evaluation: Kinney County, Texas." Journal of the American Water Resources Association. October 2003.

Khorzad, K. 1999. "Land Subsidence Along the Texas Gulf Coast Due to Oil and Gas Withdrawal". GSA Abstracts.

Khorzad, K. 1999. "Land Subsidence Along the Texas Gulf Coast Due to Oil and Gas Withdrawal". AAPG Abstracts.

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LIST OF SOME OF OUR CLIENTS SERVED

Alamo Concrete
Alsay, Inc.
Aqua Texas, Inc.
Benton City Water Supply Corporation
Camp Longhorn Indian Springs
Canyon Lake Water Service Company/San Jose Water Company
City of Elmendorf
City of Floresville
City of Jacksonville
City of Kenedy
City of Kerrville
City of La Vernia
City of Leon Valley
City of Lytle
City of Stockdale
County Line Water Supply Corporation
Cow Creek Groundwater Conservation District
Creedmoor-Maha Water Supply Corporation
Crystal Clear Water Supply Corporation
Dominion Golf Group
Goforth Special Utility District
Gonzales County Water Supply Corporation
Green Valley Special Utility District
Headwaters Groundwater Conservation District
John Deere Landscapes
Koontz McCombs Ranch Properties, Ltd.
Layne Christensen
Layne Water Midstream
Liberty Utilities
Lloyd, Gosselink, Rochelle & Townsend, P.C.
Matkin Hoover Engineering & Surveying
M&S Engineering, Inc.
McCoy Water Supply Corporation
Natural Bridge Caverns, Inc.
Oak Hills Water Supply Corporation
Mr. R.B. Willoughby Jr. and Briscoe-McFadin Farms
Southwest Engineers, Inc
Sunko Water Supply Corporation
Tapatio Springs Golf Resort
Texas Water Development Board (TWDB)
Water Exploration Company
West Travis County MUD #3
Yancey Water Supply Corporation

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City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding a request to close Briggs Street from East Fourth Street to Mills Street on December 16, 2023 from 7:00 am to 11:00 am for the Community Toy Drive to help mitigate traffic congestion.

Requested By: Jeff Smith, Fire Chief

Submitted By: Jeff Smith, Fire Chief

Date Submitted: November 22, 2023

For the Agenda of: November 27, 2023

Procurement and Funding Statement:

N/A

Attachments: N/A

Summary Statement:

This request is to mitigate traffic congestion and assist with traffic flow during the Community Toy Drive pick-up at the Lampasas Fire Department.

Recommendation:

To consider a motion to approve the road closure for the Community Toy Drive to help mitigate traffic congestion.

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City ManagerITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to appoint Mariah Clary to the Parks and Recreation Advisory Board.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: November 21, 2023

For the Agenda of: November 27, 2023

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item has been placed on the agenda to appoint Mariah Clary to the Parks and Recreation Advisory Board. The Parks Board did recommend approval at the November 16, 2023 meeting.

Recommendation:

To consider a motion to appoint Mariah Clary to the Parks and Recreation Advisory Board.



City Secretary's Office
 312 East Third Street
 Lampasas, Texas 76550
 (512) 556-6831
 Fax# (512) 556-8083
 Email: bsims@cityoflampasas.com

Please indicate board/commission/committee preference(s):

- Airport Advisory Board
- Capital Improvement Program Committee
- Golf Course Advisory Board
- Economic Development Corporation Board
- Construction Board of Adjustments and Appeals
- Library Advisory Board
- Parks & Recreation Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment
- Airport Zoning Board of Adjustment

Name(print): Mariah Clary Email: mcjones91@gmail.com
 Home Address: 10 Matthews Dr Home Phone: 512 564 3525
Lampasas, TX
 Business Address: 1603 CTE Lampasas Business Phone: 512 556 9700
 Resident of City of Lampasas 32 0 Years/Months
 Resident of Lampasas County _____ Years/Months

Voter Registration Number: _____

Occupation: Veterinary Technician

Education: HS Diploma, some college

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:

Other Information (Civic Activities, etc)

I am a current member of the LCYLA board, and serve as our secretary.
Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied: yes
 no

Signature: Mariah Clary Date: 10/3/2023

PLEASE RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE AT CITY HALL



Chris Felan
Vice President
Rates & Regulatory Affairs

October 25, 2023

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the November 2023 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Chris Felan".

Chris Felan
Vice President, Rates and Regulatory Affairs
Atmos Energy, Mid-Tex Division

Attachment

ATMOS ENERGY CORPORATION
MID-TEX DIVISION
STATEMENT OF RIDER GCR
November, 2023
PREPARED IN ACCORDANCE WITH
GAS UTILITIES DOCKET NO. 10170

Part (a) - Mid-Tex Commodity Costs

Line	(a)	(b)
1	Estimated Gas Cost per Unit	\$0.18280
2	Estimated City Gate Deliveries:	135,145,880
3	Estimated Gas Cost:	\$24,704,667
4	Lost and Unaccounted For Gas %	2.5932%
5	Estimated Lost and Unaccounted for Gas	\$640,641
6	Total Estimated City Gate Gas Cost:	\$25,345,308
7	Estimated Sales Volume:	92,164,460
8	Estimated Gas Cost Factor - (EGCF)	0.27500
9	Reconciliation Factor - (RF):	(0.00959)
10	Taxes (TXS):	0.00000
11	Adjustment - (ADJ):	0.00000
12	Gas Cost Recovery Factor - (GCRF) (Taxable)	0.26541 per Ccf
13	Customer Rate Relief - (CRR) (Non-Taxable)	0.11000 per Ccf

Part (b) - Pipeline Services Costs

Line	(a)	(b)	(c)	(d)	(e)
Fixed Costs					
14	Fixed Costs Allocation Factors [Set by GUD 10170]	100.00000%	Rate R - Residential	Rate C - Commercial	Rate I - Industrial Service
15	a. Current Month Fixed Costs of Pipeline Services	\$51,835,403	64.3027%	30.5476%	5.1497%
16	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$3,331,565	15,834,471	2,669,367
17	Net Fixed Costs	\$51,835,403	\$33,331,565	\$15,834,471	\$0
Commodity Costs					
18	a. Estimated Commodity Cost of Pipeline Services	\$3,413,342	2,092,053	1,032,634	288,655
19	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0	\$0
20	Net Commodity Cost of Pipeline Services	\$3,413,342	\$2,092,053	\$1,032,634	\$288,655
21	Total Estimated Pipeline Costs (Line 16 + Line 19)	\$55,248,745	\$35,423,618	\$16,867,105	\$2,958,022
22	Estimated Billed Volumes		71,568,940 Ccf	47,591,090 Ccf	4,935,599 MMBtu
23	Pipeline Cost Factor (PCF) [Line 20 / Line 21] (Taxable)		0.49500 Ccf	0.35440 Ccf	\$0.5993 MMBtu
24	Gas Cost Recovery Factor - (GCRF) [Line 12] (Taxable)		0.26541 Ccf	0.26541 Ccf	\$2.5919 MMBtu
25	Customer Rate Relief - (CRR) (Non-Taxable)		0.11000 Ccf	0.11000 Ccf	\$1.0742 MMBtu
26	Rider GCR		0.87041 Ccf	0.72981 Ccf	\$4.2654 MMBtu
27					\$0.5993 MMBtu

¹ Industrial Service and Transportation are reported in MMBtu. An MMBtu conversion factor of .1024 is used to convert from Ccf.