

**MINUTES OF REGULAR MEETING OF THE
LAMPASAS ECONOMIC DEVELOPMENT CORPORATION BOARD
OF THE CITY OF LAMPASAS, TEXAS
JACK CALVERT MUNICIPAL BUILDING BOARD ROOM
302 EAST THIRD STREET
WEDNESDAY MARCH 15, 2023
5:30 P.M.**

The Lampasas Economic Development Corporation of the City of Lampasas met in regular session on the above date with President Misti Talbert presiding.

LEDC Members Present:

T.J. Monroe
Sid Ball
Steve Hudson
Fin Erwin

LEDC Members Absent:

Bobby Carroll-Ex-Officio
Ryan Shahan
Roland Schaub

City Staff Present:

Finley deGraffenried, City Manager/Executive Director
Ryan Ward, Assistant City Manager
Stacey Ybarra, LEDC Director
Becky Sims, City Secretary
Lupe Charping, Administrative Secretary

**REGULAR SESSION
5:30 p.m.**

I. Call to Order

President Talbert called the meeting to order at 5:31 p.m.

II. Open forum for citizen comments and questions (limited to five (5) minutes per person)

There were no citizen comments

III. Discussion and possible action regarding approval of the minutes dated February 15, 2023.

Board member Monroe moved to approve the minutes as presented, the motion was seconded by Board member Hudson and with a unanimous vote, the motion carried. (Shahan and Schaub absent)

IV. Discussion and possible action regarding Financial Statements and Balance Sheet.

Board member Monroe moved to approve the Financials and Balance Sheets as presented, the motion was seconded by Board member Ball and with a unanimous vote, the motion carried. (Shahan and Schaub absent)

V. Discussion and possible action regarding acceptance and approval of the proposed Electric Distribution Design for the Lampasas Business Park provided by Schneider Engineering

Ryan Ward, Assistant City Manager presented the proposed Electric Distribution Design for the Lampasas Business Park provided by Schneider Engineering:

- *Overhead*
- *Underground*
- *Timeline*
- *Performance*
- *Different engineer*

Board would recommend option #1; however, deadlines are not being met.

Board member Hudson moved to provide staff latitude to seek other proposals and select qualified firm that can produce product timely, the motion was seconded by board member Monroe and with a unanimous vote, the motion carried. (Shahan and Schaub absent)

VI. Discussion and possible action regarding relocation, removal of private septic line on LEDC property

Board member Monroe moved to direct staff to mitigate removal of private septic line from LEDC property, the motion was seconded by board member Ball and with a unanimous vote, the motion carried. (Shahan and Schaub absent)

VII. Discussion and possible action regarding Land use Regulation & Covenants and the Zoning for the Business Park

City Manager Finley deGraffenried reviewed the Land Use Regulation & Covenants and Zoning for the Business Park with the board. City Manager referenced some of the changes that were made and will have Legal review it. Board member Hudson made a motion to accept the changes as presented, the motion was seconded by board member Ball and with unanimous vote, the motion was carried. (Shahan and Schaub absent)

VIII. Discussion and planning updates regarding the 2024 Solar eclipse Event

LEDC Director Stacy Ybarra provided update on the Solar Eclipse, some of the items discussed were:

- *April 5 Town Hall Meeting @ 5:30*
- *Public Safety*
- *Citizen Preparedness/Normalcy*
 - *Supplies*
 - *Planning ahead*
- *Communication with Businesses*
 - *Marketing*
 - *Event opportunities*
- *FAQ*
- *Liability issues*
- *Disruptions to daily activities/business*

- *Closing of City Facilities*

IX. Update on the following

- County Update

Commissioner Carroll was not in attendance to provide County updates

- LISD Update

Board member Shahan was not in attendance to provide LISD updates

- Staff Update

LEDC Director Stacey Ybarra provided the following updates:

- *Business Park Update*
 - *Electric design underway*
 - *Monument Signage*
 - *Schedule special meeting to discuss prospect*
- *FlyerView Group, LLC*
 - *Renewed contract*
 - *12 flyers with package*
- *Site Selection Interactive Map*
 - *Working with Brian Shirley from 3cGEO who maintains our GIS interactive mapping- not user friendly*
 - *Researching other options to market Lampasas via website.*
 - *Site Selection-Story Map -more user friendly*
- *Community Outreach*
 - *TEDC Resource*
 - *Community co-op quarterly meetings*
 - *Williamson County LEDC*
 - *Marketing Commercial Real Estate*
 - *Chamber Networking*
 - *Chamber Role vs. EDC Role*
 - *Participated in February High School Job Fair*
 - *Job Fair in June*
 - *CTCOG Letter to be appointed to board by LEDC President*
 - *Anytime Fitness*
 - *HTEAO*
- *TDA CDBG 2023 Downtown Revitalization Program*
 - *Sidewalks, Lighting and Street Improvements*
 - *Third Street from Western to Live Oak*
- *FY'24 Community Project Funding*
 - *Opportunity for State Funding for WWTP improvements*
- *Nextlink will be ready to mobilize at Business Park within one week from electric install date.*

X. Items the Board Members may request to be placed on the next agenda.

- *Update to Relief Route discussions between the City & County Officials.*
- *Site Selection for Interactive Mapping/Story Board*

XI. Adjourn

Board member Hudson moved to adjourn the meeting at 6:30 p.m.; Board member Monroe seconded the motion and with a unanimous vote, the motion carried. (Schaub and Shahan absent)

PASSED AND APPROVED this _____ day of _____, 2023.

Misti Talbert, President

Becky Sims, City Secretary