

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, October 25, 2021
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, October 25, 2021 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

WORKSHOP SESSION

1. Call to order Workshop Session
2. Discussion and updates related to COVID-19 Pandemic. *(pgs. 5-6)*
3. Discussion and updates relating to Pre-Treatment Data Collection, Assessment and Site Plan. *(pgs. 7-26)*
4. Discussion and presentation from Keith Sledd, Heart of Texas Defense Alliance. *(pgs. 27-36)*
5. Discussion regarding scope and timing of the Hostess House Rehabilitation. *(pgs. 37-54)*
6. Discussion regarding scope of Campbell Park Pavilion. *(pgs. 55-58)*
7. Discussion regarding review of Element 1-4, short term goals of the Comprehensive Plan Implementation. *(pgs. 59-68)*
8. Discussion and presentation regarding the Chamber of Commerce Third and Fourth Quarter Reports. *(pgs. 69-108)*
9. Discussion regarding City Council Workshop format. *(pgs. 109-110)*
10. Discussion regarding any item on the regular agenda
11. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Presentations and Proclamations
 - Swearing in of Officer Carlos Rodriguez
 - Service Recognition
 - Sawyer Smith- 5 years
 - Jared Payne- 5 years
 - Jessie Acosta- 15 years

	PUBLIC HEARINGS/CITIZEN COMMENTS	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A
2.0	MINUTES	PAGES
2.1	Discussion and possible action concerning approval of minutes of the Regular Meeting held on October 11, 2021	111-120
3.0	CONSENT AGENDA	PAGES
3.1	Discussion and possible action regarding the September 2021 Investment Report	121-140
4.0	BOARDS/DEPARTMENT REPORTS	PAGES
4.1	<ol style="list-style-type: none"> 1. Building Official Monthly Report 2. Economic Development Monthly Report 3. Fire Department Monthly Report 4. Parks and Recreation Monthly Report 5. Information Systems Monthly Report 6. Library Monthly Report 7. Golf Course Monthly Report 8. Municipal Court Monthly Report 9. City Secretary Monthly Report 10. Utility Billing and Collections Monthly Report 11. Public Works Monthly Report for Electric, Streets, Water/Wastewater 12. Police Department Monthly Report 	141-180
5.0	ROUTINE MATTERS	PAGES
5.1	City Manager's Operational Report <ul style="list-style-type: none"> • 281 Improvements • CEFCO • Historic Marker • Construction Board • CJIS • Milfoil • 580 Irrigation • Engine One • LEDC • Community Lunch • Fire Department • Website • Squared Silly • Water • Staff 	181-186
5.2	MAYOR'S COMMENTS	N/A
6.0	UNFINISHED BUSINESS	N/A

7.0	NEW BUSINESS	PAGES
7.1	Discussion and possible action regarding award of design and specification contract with Reliance Architecture for Structural Remediation, Renovations and Addition to Hostess House in an amount not to exceed \$130,570.00.	187-192
7.2	Discussion and acceptance of the Chamber of Commerce Third and Fourth Quarter Reports	193-194
7.3	Discussion and possible action regarding the award of East 3 rd Street Roadway Improvements contract to Gage and Cade Construction, LLC in the amount of \$368,207.50.	195-198
7.4	Discussion and possible action regarding the award of quote to HOLT Truck Centers in the amount of \$33,579.56 for a 40,000-pound carrying capacity haul trailer.	199-202
7.5	Discussion and possible action concerning the approval of a bid from Hoffpauir Ford in the amount of \$49,459.00 for a 2022 Ford F250 Super Duty 4x4 to replace a 1999 Ford F250 pickup for the D&C Superintendent.	203-206
7.6	Discussion and possible action regarding the purchase and installation of a new SCADA computer and HMI upgrade in the amount of \$40,530.00 from Trac-n-Trol.	207-210
7.7	Discussion and possible action regarding approval of installation and removal of Christmas lights at WM Brook Park to H & H Tree Service in the amount of \$30,000.00 to be disbursed in three (3) installments.	211-214
7.8	Discussion and possible action regarding a Veteran's Run and Walk on Saturday November 6, 2021 starting at 8:00 a.m.	215-218
7.9	Discussion and possible action regarding board appointment and reappointment on the Lampasas Economic Development Corporation.	219-236
7.10	Discussion and possible action regarding the adoption of the 2021 ICC Codes and 2020 NEC Codes.	237-240

Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

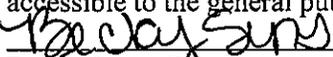
Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business prospect, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.

REGULAR SESSION

Discussion and possible action concerning items posted and discussed by Council in Executive Session

Adjourn

I, Becky Sims, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 22nd day of October 2021 at 1:15pm



 Becky Sims, City Secretary

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City ManagerITEM NO. WORKSHOP-2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and updates regarding COVID-19 Pandemic

Requested By: Finley deGraffenried, City Manager

Submitted By: Jeff Smith, Fire Chief

Date Submitted: October 20, 2021

For the Agenda of: October 25, 2021

Procurement and Funding Statement:

Attachments:

Summary Statement:

This item is placed on the Workshop Agenda to provide updates and discussion regarding reporting for COVID-19.

Recommendation:

Discussion, updates and direction from Council

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City Manager

ITEM NO. WORKSHOP-3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and updates relating to Pre-Treatment Data Collection, Assessment and Site Plan.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: October 20, 2021

For the Agenda of: October 25, 2021

Procurement and Funding Statement:

Attachments: Memorandum & Testing Documents

Summary Statement:

This item is placed on the workshop agenda to update Council on recent data collection, treatment technology assessment, and site layout related to the on-going pre-treatment assessment and mitigation study. Mr. Jones will be in attendance to review findings, which appear to potentially reduce capital costs, and extend the capacity of the City's Wastewater Treatment facility. Staff will also review the anticipated process of negotiation, implementation, and on-going dialogue with AFNA.

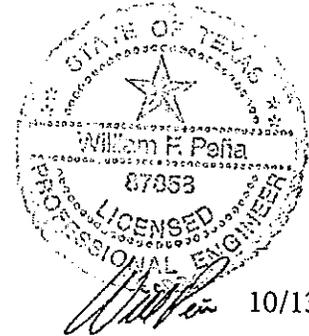
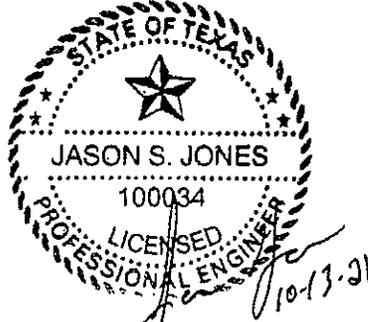
Recommendation:

Discussion Only

MEMORANDUM

To: Finley deGraffenried, City of Lampasas (City)

From: Jason S. Jones, Jones-Heroy & Associates, Inc. (JHA)
Will F. Pena, Green Civil Design, LLC (GCD)



Date: October 13, 2021

Subject: Summary of Alternative Preliminary Design utilizing Suspended Air Flotation (SAF) Technology for the proposed Ajinomoto Foods Pretreatment Facility and Main WWTP Solids Handling Improvements

OVERVIEW

On August 23, 2021, the City authorized JHA and GCD to proceed with an additional preliminary engineering analysis considering the use of SAF treatment technology at the Ajinomoto Foods Pretreatment Facility, which had been proposed by Ajinomoto Foods North America (AFNA)'s consulting engineer, Brown & Caldwell (B&C) in May 2021.

This memorandum serves as a supplemental report to the February 2021 Preliminary Engineering Report describing the proposed Ajinomoto Foods Pretreatment Facility and Main WWTP Solids Handling Facility Improvements (February 2021 Study). An Alternative Preliminary Design has been prepared with the following revisions to the improvements presented in our February 2021 Study (Original Preliminary Design):

- Revised AFNA influent waste load and Peak Day Flow design values, specifically:
 - The waste load design values are based on the water quality tests conducted in 2020, effectively lowering the design values to better reflect existing and future waste load conditions expected from the AFNA processing plant, per discussions with B&C. A summary of these values is shown on Attachment A-1.
 - The Peak Day Flow value was increased based on B&C's evaluation and coordination with AFNA to better define this value. The design value for Average Daily Flow remains unchanged.
 - Waste load design values for final design will be based on the continued water quality testing efforts currently being performed by the City.
- Utilizing Suspended Air Flotation (SAF) in place of a conventional clarifier for solids removal.
- Revised Pretreatment Facility Headworks, separating the AFNA and septic hauler flows.
- The proposed grease interceptors have been omitted from updated project costs. It is our understanding that two 10,000 gallon onsite grease interceptors are being installed by AFNA.

As with the Original Preliminary Design this alternate design includes receiving and treating the septic hauler flows at the Pretreatment Facility and treating the combined flows from AFNA and the septic haulers to an effluent level that meets or exceeds the influent design value for the Main WWTP. This alternative design also includes a Phase 1 condition as an interim step to allow installation of a portion of the overall improvements to be delayed.

PROPOSED IMPROVEMENTS

A summary of the differences between this Alternative Preliminary Design and the Original Preliminary Design is listed for each of the components below. In summary, the use of the SAF technology will allow the volume needed for aeration to be reduced while also reducing the volume of sludge produced from the Pretreatment Facility. This in combination with the reduced influent BOD design value for AFNA results in fewer proposed aeration basins and the anticipated ability to continue to use only the outside ring of the City's existing 'Bulls Eye' facility for sludge holding and the center ring for influent equalization (eliminating a new basin for influent equalization).

The proposed improvements include installation of the Pretreatment Facility headworks and septic receiving station, modification of the existing Pretreatment Facility concrete structure to utilize it completely for aeration, installation of two (2) additional aeration basins, installation of one (1) SAF unit, blower facilities, and a new belt press facility with one (1) belt filter press (BFP) unit. A revised Preliminary Site Plan is shown on Figure A-1. This layout will be further evaluated during final design upon selection of final design values and when final basin sizing is performed. The proposed SAF unit is housed in the same building with the new BFP, shown on Figure A-2. Figures A-3 and A-4 show a revised process diagram and hydraulic profile.

It is important to note there is an unfamiliarity with SAF units, with no units currently installed and operating at a Texas municipal wastewater treatment facility that we are aware of. Following a review of the available literature, discussions with B&C (who have utilized these on previous projects), discussions with the SAF product representatives (E12 and Heron Innovators), and the City staff's conversations with current users, we have developed a level of comfort with this technology but recommend that site and design considerations be made to allow a conventional treatment approach to be installed in the future if the SAF units fail to produce as anticipated.

Summary of Differences Between Original and Alternative Preliminary Design

Headworks and Septic Receiving Station: The flows from AFNA and the septic haulers have been separated until they reach the Influent Equalization Basin. Two (2) manually cleaned influent screens are proposed at the Influent Equalization Basin, one (1) for the AFNA flows and one (1) for the septic haulers. This eliminates the combined screen facility and grit traps shown in the original design and requires the grit to be collected in the Influent Equalization Basin which could be taken offline periodically for maintenance and cleaning. AFNA flows will be received into a new lift station where they will be pumped to the new dedicated screen, and then flow into the Influent Equalization Basin. Septic haulers will discharge into a dedicated screen, adjacent to or near the AFNA screen, which provides for an air gap between the AFNA flows and the septic hauler flows. It is proposed to permanently install a flow meter on the bypass line, installing an inverted siphon and vault to house the existing meter.

Aeration: The volume required for aeration is reduced with this alternative due to the capability to use an increased mixed liquor suspended solids (MLSS) concentration with the SAF technology, along with a lower influent BOD design value for AFNA represented by the 2020 water quality dataset, specifically:

- Proposed volume reduced from 94,263 cf to 66,746 cf (29% reduction).
- The Original Preliminary Design and the Alternative Preliminary Design both propose repurposing the existing Pretreatment Facility concrete structure to use its entire volume for aeration. In addition to this, the original design includes 3-18'x84' basins and this alternative design includes 2-14'x84' basins.

Influent Equalization: The sludge holding volume needed is anticipated to be met with the existing outer ring of the 'Bulls Eye' facility with this alternative, and therefore conversion of the center ring is not proposed. This Alternative Preliminary Design proposes the continued use of the center ring of the 'Bulls Eye' for influent equalization with aeration/blower upgrades.

SAF Units: One (1) SAF unit is proposed for solids removal, sized to meet Average Daily Flow conditions. The sludge produced from this unit is anticipated to have a solids content of approximately 4% (versus the 1.6% currently being produced) which will reduce the volume of sludge produced and the amount of sludge storage needed.

Sludge Holding: The more concentrated sludge produced from the SAF unit reduces the volume of sludge produced from the Pretreatment Facility and the sludge storage volume needed for the combined Pretreatment and Main WWTP streams, specifically:

- The existing outer ring of the 'Bulls Eye' facility is anticipated to provide adequate sludge holding volume for the design treatment capacity of the Main WWTP (approximately 110% of the minimum calculated volume needed is available).
- We recommend observation and field testing of the proposed SAF unit to verify the concentration of waste sludge volume produced, in order to verify that adequate sludge holding volume will be available.
- The preliminary site layout leaves room to install a new Influent Equalization Basin if it does become necessary in the future to convert the center 'Bulls Eye' ring to additional sludge storage.

BFP Units: The recommended improvements for sludge dewatering are detailed below and are unchanged from the Original Preliminary Design. The controlling factor in the BFP capacity for this situation are the pounds of solids to be processed, and not the volume of sludge or hydraulic capacity.

- One (1) 2-meter BFP Unit is proposed with these improvements, with space reserved in the BFP facility to install a second unit in the future. The existing BFP unit will remain as a standby unit until a second unit is installed.
- Average operating conditions: Estimate one (1) 2-meter BFP unit to operate for 5.6 hours/day at 4 days/week.
- Peak operating conditions: Estimate one (1) 2-meter BFP to operate 7.4 hours/day at 4 days/week. When the second BFP is installed: estimate two (2) 2-meter BFP units to operate for 3.7 hours/day at 4 days/week.

Estimated Capacity of Main WWTP

The anticipated effluent quality produced with this Alternative Preliminary Design is the same as with the Original Preliminary Design, and therefore so is the estimated capacity of the Main WWTP. It is anticipated that with the proposed improvements the Main WWTP will have the capacity to treat the 185,000 gpd from the Pretreatment Facility plus 965,000 gpd of municipal wastewater, for a total of 1,150,000 gpd. This is comprised of the following projected wastewater streams:

- 175,000 gpd from AFNA at 2,195 mg/L BOD (145,000 gpd existing)
- 10,000 gpd from septic haulers at 6,200 mg/L BOD (4,300 gpd existing)
- 965,000 gpd from municipal customers at 310 mg/L BOD (381,700 gpd existing)

Phase 1 Improvements

The Phase 1 improvements are included as an interim step to reduce the influent BOD to the Main WWTP (increasing its treatment capacity) and the up-front capital cost burden. The improvements included with Phase 1 include all of those detailed above except for the two (2) additional aeration basins. This includes installation of the Pretreatment Facility headworks and septic receiving station, modification of the existing Pretreatment Facility concrete structure to utilize it completely for aeration, installation of one (1) SAF unit, blower facilities, and the belt press facilities with one (1) BFP unit.

Upon installation of these improvements, it is estimated that the effluent BOD concentration from the Pretreatment Facility, conveyed to the Main WWTP, would be approximately 550 mg/L. This is higher than the ultimate goal of 200 mg/L but will provide relief to the Main WWTP and allow it to adequately treat projected growth in the City's service area. The Phase 1 Improvements would provide treatment capacity for the following projected wastewater streams:

- 175,000 gpd from AFNA at 2,195 mg/L BOD (145,000 gpd existing)
- 10,000 gpd from septic haulers at 6,200 mg/L BOD (4,300 gpd existing)
- 715,000 gpd from municipal customers at 310 mg/L BOD (381,700 gpd existing)

Interim Construction Condition

The existing Pretreatment Facility concrete structure will need to be taken off-line while improvements are made to convert it completely to aeration. During this period, it is proposed to route the AFNA influent flows directly to the new SAF unit (unaerated), with the removed solids routed to the sludge holding basins and the supernatant routed to the Main WWTP for further treatment. At this time, we anticipate that this will not cause any adverse effects but recommend that the final design phase include field testing of the proposed SAF technology to verify our estimates. This interim condition will also require that the other recommended improvements be installed and operating prior to taking the existing Pretreatment Facility offline for upgrades.

Our initial estimation is that the SAF unit will remove 50% of the influent BOD, but this will need to be confirmed with the recommended field testing. Based on this assumption and under current flow conditions, the Main WWTP and sludge holding basins can support this interim construction scenario. The sludge holding basins will provide an estimated 25 days of detention time to the combined solids produced from the SAF and the waste activated sludge stream from the Main WWTP. The Main WWTP is anticipated to be able to support up to 605,000 gpd of total flow (455,000 gpd of municipal, 145,000 gpd from AFNA, and 5,000 gpd from septic haulers) under the assumption that the supernatant from the SAF unit will have a BOD of 1,100 mg/L or less.

To support this interim construction condition, the remaining recommended improvements will need to be installed including the onsite grease interceptors at the AFNA processing plant. The new blowers and aeration improvements will allow the Influent Equalization Basin to be adequately aerated, the new BFP facility will provide increased dewatering capacity to lower the sludge holding basin levels ahead of the existing Pretreatment Facility shutdown, and the new SAF unit will reduce the BOD loading by removing the solids in the AFNA and septic hauler influent flows.

SUMMARY AND COST ESTIMATE

An Alternative Preliminary Design has been prepared that utilizes a SAF unit in place of a conventional clarifier and includes a revision to the proposed Pretreatment Facility headworks. The use of the SAF unit along with the reduced influent BOD design value for AFNA results in a reduction in aeration volume and the elimination of a new influent equalization basin. These revisions offer a reduced construction cost compared to the Original Preliminary Design. A construction cost summary is shown below with the full updated Preliminary Construction Cost Estimate included as Attachment A-2. We have not recommended any changes to the proposed City and AFNA cost sharing methodology presented in the February 2021 Study.

Responsible Party	Phase 1 Estimate	Phase 2 Estimate	Total Cost Estimate
AFNA	72.2% \$ 6,360,600	86.1% \$ 2,002,700	75.1% \$ 8,363,300
City of Lampasas	27.8% \$ 2,443,300	13.9% \$ 323,200	24.9% \$ 2,766,500
Total	100% \$ 8,803,900	100% \$ 2,325,900	100% \$11,129,800

When comparing the total project costs to the February 2021 Study, it is important to note that the cost estimate presented in this memorandum reflect an approximately 5% inflation factor due to increased demand, supply chain, and labor concerns seen in the local construction industry over the past year.

The use of the SAF technology is new to this area, with no municipal installations currently in Texas. We feel that the benefits associated with the SAF unit warrants continued evaluation including on-site field testing, potential site visit(s) to see existing installations, and having a contingency plan to address known concerns. On-site jar testing, which is scheduled to begin on October 12, 2021, will provide a more definitive answer to the removal rates to be anticipated (during normal operations as well as during the interim construction phase) and the type and volumes of polymer to be used during operation.

The outstanding concerns include the uncertainty of reliable, long-term results under continuous operating conditions from the SAF and potential effects on the treatment system if the SAF unit or a component fails rendering it unusable for a period. If the SAF unit is unusable for a period either the mixed liquor from the aeration basins or the raw influent would need to be routed to the Main WWTP. To address the concern of long-term results, we recommend allowing adequate space on the site should additional aeration, a new influent equalization basin, or a conventional clarifier become necessary in the future. To address the potential of the SAF unit being inoperable during extended maintenance periods, we have shown room in the proposed building for installation of a second, spare, unit. In the short term, we recommend purchasing shelf spares for common fail items.

ATTACHMENT A-1
CITY OF LAMPASAS PRETREATMENT FACILITY
DESIGN VALUES
September 1, 2021

INFLUENT - PRETREATMENT FACILITY

SOURCE	FLOW			WASTE LOAD - AVG DAILY ⁴								
	Avg. Daily Flow ¹	Peak Day ²	2-Hr Peak Flow ³	BOD		TSS		NH3-N		FOG ⁵		pH
	(GPD)	(GPD)	(GPM)	(mg/L)	(lbs/d)	(mg/L)	(lbs/d)	(mg/L)	(lbs/d)	(mg/L)	(lbs/d)	
AFNA	175,000	288,000	300	2,195	3,204	803	1,172	11	16	60	88	8.7
Septic Haulers	10,000	10,000		6,200	517	3,600	300	96	8	64	5	
Total	185,000	298,000	0	2,411	3,721	954	1,472	16	24	60	93	

- 1 AFNA: Average of Monthly Influent Data for March 2019 - February 2020, plus 20% for future growth.
 Septic: Average flow from March 2019 - February 2020 + 1 Std. Dev., plus 20% for future growth.
- 2 AFNA: Assumes 200 gpm for 24-hours (B&C Eval).
- 3 AFNA: Peak Hour from Water Meter Records.
- 4 AFNA: Average + 1 Standard Deviation for time period from 1/15/2020 to 12/16/2020 (data set B&C evaluated).
 Septic: Average of data from June 2019 - February 2020
- 5 AFNA: Assumes effluent from proposed grease interceptors meets Contractual limit.

AERATION BASINS

MLSS Range (mg/L): 4,800 to 7,300
 MLSS Avg (mg/L): 6,000

SAF UNITS

INFLUENT
 Flow Rate - Avg: 185,000 gpd = 128 gpm
 Flow Rate - Max: 298,000 gpd = 207 gpm
 TSS - Avg: 6,000 mg/L
 TSS - Max: 7,300 mg/L
 pH: 6 - 8

EFFLUENT CRITERIA:

TSS: 200 mg/L

**ATTACHMENT A-2
CITY OF LAMPASAS**

PRETREATMENT AND SOLIDS HANDLING IMPROVEMENTS

CONSTRUCTION COST ESTIMATE AND COST SHARE CALCULATION - REVISED W/SAF UNIT

No. Item	Estimated Cost	Cost Share				Method
		AFNA		City of Lampasas		
		%	Estimated Cost	%	Estimated Cost	
1 AFNA Headworks	\$ 373,000	100%	\$ 373,000	0%	\$ -	
2 Septic Receiving Headworks	\$ 57,000	0%	\$ -	100%	\$ 57,000	
3 Modify Ex. Pretreatment Plant to Aeration Basins 1 & 2	\$ 145,000	86%	\$ 124,854	14%	\$ 20,146	b
4 Aeration Basins 3 & 4	\$ 900,000	86%	\$ 774,953	14%	\$ 125,047	b
5 SAF Unit # 1	\$ 664,000	86%	\$ 571,743	14%	\$ 92,257	b
6 Blower Facility	\$ 1,566,400	86%	\$ 1,348,763	14%	\$ 217,637	b
7 Belt Filter Press Facility w/Belt Press Unit # 1	\$ 1,688,000	52%	\$ 870,069	48%	\$ 817,931	c
Subtotal	\$ 5,393,000	75.1%	\$ 4,063,382	24.9%	\$ 1,330,018	
8 Bonding, Mobilization & Insurance	\$ 484,000	75.1%	\$ 363,676	24.9%	\$ 120,324	d
9 Erosion & Sedimentation Controls	\$ 48,000	75.1%	\$ 36,065	24.9%	\$ 11,935	d
10 Site Work	\$ 365,000	75.1%	\$ 263,705	24.9%	\$ 101,295	d
11 Yard Piping	\$ 968,000	75.1%	\$ 727,352	24.9%	\$ 240,648	d
12 Electrical & Instrumentation	\$ 2,420,000	75.1%	\$ 1,818,519	24.9%	\$ 601,481	d
Total Estimated Construction Cost	\$ 9,678,000	75.1%	\$ 7,272,698	24.9%	\$ 2,405,702	
Estimated Engineering, Surveying & Permitting (15%)	\$ 1,452,000	75.1%	\$ 1,091,130	24.9%	\$ 360,930	
	\$ 11,130,000		\$ 8,364,000		\$ 2,767,000	

Construction cost estimate includes contingency of 20%

Cost Share Methodology:

a. Hydraulic Loading:	AFNA 175,000 gpd:	95%	City of Lampasas (Septic): 10,000 gpd:	5%
b. Organic Loading:	AFNA 3,204 lbs/day BOD:	86%	City of Lampasas (Septic): 517 lbs/day BOD:	14%
c. Organic Loading:	AFNA 3,204 lbs/day BOD:	52%	City of Lampasas (Septic & WWTP): 3,012 lbs/day BOD:	48%
d. Cost share for common items equal to average cost share percent.				

This Construction Cost Estimate is based on Green Civil Design's (GCD) experience and qualifications, and represents GCD's best judgment. However, since GCD has no control over the cost of labor, materials, equipment or services furnished by others, GCD does not guarantee that the actual construction cost will not vary from the Construction Cost Estimate.

ATTACHMENT A-2
CITY OF LAMPASAS

PRETREATMENT AND SOLIDS HANDLING IMPROVEMENTS
CONSTRUCTION COST ESTIMATE - REVISED W/SAF UNIT
PROJECT PHASING

NO. ITEM	ESTIMATED COST	Cost Share					
		AFNA		City of Lampasas			
		%	Estimated Cost	%	Estimated Cost	Method	
PHASE 1							
1	AFNA Headworks (Lift Station, Screen & Flow Meters)	\$ 373,000	100%	\$ 373,000	0%	\$ -	
2	Septic Receiving Headworks (Screen & Assoc. Appurtenances)	\$ 57,000	0%	\$ -	100%	\$ 57,000	
3	Modify Ex. Pretreatment Plant to Aeration Basins 1 & 2	\$ 145,000	86%	\$ 124,854	14%	\$ 20,146	b
4	Blower Facility (Building & Blowers for Aeration Basins 1 & 2, Inf EQ & Sludge Holding)	\$ 1,263,000	86%	\$ 1,087,517	14%	\$ 175,483	b
5	SAF Unit # 1 (Heron Model CF250) and Related Appurtenances	\$ 664,000	86%	\$ 571,743	14%	\$ 92,257	b
6	Belt Filter Press Unit # 1 and Related Appurtenances	\$ 1,070,000	52%	\$ 551,525	48%	\$ 518,475	c
7	Belt Filter Press & SAF Building	\$ 618,000	52%	\$ 318,544	48%	\$ 299,456	c
8	Bonding, Mobilization & Insurance	\$ 383,000	5%	\$ 276,709	27.8%	\$ 106,291	d
9	Erosion & Sedimentation Controls	\$ 38,000	0.5%	\$ 27,454	27.8%	\$ 10,546	d
10	Site Work	\$ 365,000	72.2%	\$ 263,705	27.8%	\$ 101,295	d
11	Yard Piping	\$ 766,000	72.2%	\$ 553,418	27.8%	\$ 212,582	d
12	Electrical & Instrumentation	\$ 1,914,000	72.2%	\$ 1,382,823	27.8%	\$ 531,177	d
PHASE 1 - TOTAL ESTIMATED CONSTRUCTION COST		\$ 7,655,500	72.2%	\$ 5,531,293	27.8%	\$ 2,124,707	
PHASE 1 - ENGINEERING, SURVEY & PERMITTING ESTIMATE		\$ 1,148,400	15%	\$ 829,694	27.8%	\$ 318,706	
PHASE 1 - TOTAL PROJECT COST ESTIMATE		\$ 8,803,900	72.2%	\$ 6,360,625	27.8%	\$ 2,443,275	

**ATTACHMENT A-2
CITY OF LAMPASAS**

**PRETREATMENT AND SOLIDS HANDLING IMPROVEMENTS
CONSTRUCTION COST ESTIMATE - REVISED W/SAF UNIT
PROJECT PHASING**

NO. ITEM	ESTIMATED COST	Cost Share					
		AFNA		City of Lampasas			
		%	Estimated	%	Estimated		
PHASE 2							
1	Aeration Basins 3 & 4	\$ 900,000	86%	\$ 774,953	14%	\$ 125,047	b
2	Blower Improvements (Blowers for Aeration Basins 3 & 4)	\$ 303,400	86%	\$ 261,245	14%	\$ 42,155	b
3	Belt Filter Press Improvements	\$ -	52%	\$ -	48%	\$ -	c
4	Bonding, Mobilization & Insurance	\$ 101,000	5%	\$ 86,967	86.1%	\$ 14,033	d
5	Erosion & Sedimentation Controls	\$ 10,000	0.5%	\$ 8,611	86.1%	\$ 1,389	d
6	Yard Piping	\$ 202,000	10%	\$ 173,934	86.1%	\$ 28,066	d
7	Electrical & Instrumentation	\$ 506,000	25%	\$ 435,696	86.1%	\$ 70,304	d
PHASE 2 - TOTAL ESTIMATED CONSTRUCTION COST		\$ 2,022,530	86.1%	\$ 1,741,405	13.9%	\$ 280,995	
PHASE 2 - ENGINEERING, SURVEY & PERMITTING ESTIMATE		\$ 303,380	15%	\$ 261,228	13.9%	\$ 42,152	
PHASE 2 - TOTAL PROJECT COST ESTIMATE		\$ 2,325,910	86.1%	\$ 2,002,633	13.9%	\$ 323,147	
TOTAL ESTIMATED PROJECT COST		\$ 11,129,810	75.1%	\$ 8,363,260	24.9%	\$ 2,766,420	

This Construction Cost Estimate is based on Green Civil Design's (GCD) experience and qualifications, and represents GCD's best judgment. However, since GCD has no control over the cost of labor, materials, equipment or services furnished by others, GCD does not guarantee that the actual construction cost will not vary from the Construction Cost

**ATTACHMENT A-3
CITY OF LAMPASAS PRETREATMENT FACILITY CALCULATIONS
PRELIMINARY DESIGN CALCULATIONS - REVISED WITH SAF UNIT
SUMMARY**

PARAMETERS

Treatment Description:

Conventional activated sludge process with Suspended Air Flotation (SAF) units for solids removal. Facility to treat wastewater from Ajinomoto Foods facility and Septic Haulers.

Design Values:

	PT Improvements Influent	
Peak 2-Hr Flow	300 gpm	
Average Daily Flow	129 gpm	185,000 gpd
Peak Daily Flow	207 gpm	298,000 gpd
Avg Flow post Equalization	129 gpm	185,000 gpd
Peak Flow post Equalization	257 gpm	370,000 gpd
Biological Oxygen Demand (BOD ₅)	3,720 lbs/day	2,411 mg/L
Total Suspended Solids (TSS)	1,472 lbs/day	954 mg/L
Ammonia (NH ₃)	25 lbs/day	16 mg/L
Fats, Oil & Grease (FOG)	93 lbs/day	60 mg/L
pH	6 - 8	
	SAF Units	
Average Daily Flow	129 gpm	185,000 gpd
Peak Daily Flow	207 gpm	298,000 gpd
Influent TSS - Average		6,000 mg/L
Influent TSS - Maximum		7,300 mg/L
Effluent TSS		200 mg/L

See 'Design Values' for more detail.

Design Temperatures:

Winter Temp. Min. = 15 °C
Summer Temp. Max. = 29 °C

Design Effluent Water Quality Parameters:

BOD₅ = 309 lbs/day 200 mg/L
TSS = 309 lbs/day 200 mg/L
NH₃N = 54 lbs/day 35 mg/L (> Influent, Nitrification not necessary)

ATTACHMENT A-3
CITY OF LAMPASAS PRETREATMENT FACILITY CALCULATIONS
PRELIMINARY DESIGN CALCULATIONS - REVISED WITH SAF UNIT
SUMMARY

PROPOSED FACILITIES

Process:

Total Plant BOD5 Loading (lbs/day):	3,411
TSS Loading (lbs/day):	1,163
MLSS (mg/l):	6,000
Hydraulic Retention Time (days):	2.70
Aerobic Sludge Residence Time (days):	13.3
Food to Mass Ratio:	0.149
Sludge Yield Rate (lbs Sludge/lb BOD removed):	0.55
Sludge Yield (lbs/day):	1,876
Sludge Yield (gpd):	4 % 5,624

Influent Equalization:

Minimum Volume Needed (cf):	10,973
Proposed Volume (cf):	21,471

Aeration Basin:

Proposed Organic Loading (lbs/day/1,000 cf):	51.1
Minimum Required Volume for BOD (cf):	62,996
Proposed Volume (cf):	66,746

SAF:

Max TSS Loading (lbs/hr):	756
Max Surface Loading (lbs/ft ² /hr) - Manufacturer:	22
Min Surface Area Needed (ft ²):	34
Number of Proposed SAF Units:	2
Surface Area per Unit (ft ²):	35
Proposed Surface Area (ft ²):	70

Sludge Holding:

Main WWTP Sludge Yield @ Full Capacity (lbs/day):	1,944
Main WWTP Sludge Yield (gpd):	1.6% 14,595
Total Sludge Yield to Sludge Holding (lbs/day):	3,820
Total Sludge Yield (gpd):	2.3% 20,248
Minimum Required Volume (cf):	40,602
Proposed Volume (cf):	44,437

Air Supply (Minimum Requirements):

Influent Equalization (scfm):	644
Aeration Basins (scfm):	7,581
Sludge Holding - No Mechanical Mixers (scfm):	1,333

ATTACHMENT A-4
CITY OF LAMPASAS PRETREATMENT FACILITY CALCULATIONS
PRELIMINARY DESIGN CALCULATIONS - REVISED WITH SAF UNIT
PHASE 1 IMPROVEMENTS - SUMMARY

PARAMETERS

Treatment Description:

Conventional activated sludge process with Suspended Air Flotation (SAF) units for solids removal. Facility to treat wastewater from Ajinomoto Foods facility and Septic Haulers.

ONLY PORTION OF AERATION BASINS IN SERVICE:

Proposed SWD: 12.5 ft

	Length (ft)	Width (ft)	Volume (ft ³)	In Service	Volume in Service	
					(ft ³)	(gal)
Existing Aeration 1 Basin	67.00	17	14,237.5	1	14,237.5	106,504
Existing Clarifier	16.00	12	2,400.0	1	2,400.0	17,953
Existing Aeration 2 Basin	73.67	20	18,416.7	1	18,416.7	137,766
Existing Sludge Holding	9.17	20	2,291.7	1	2,291.7	17,143
Subtotal Existing Basins:					37,345.8	279,365
Proposed Aeration 3 Basin	84	14	14,700.0	0	-	-
Proposed Aeration 4 Basin	84	14	14,700.0	0	-	-
Subtotal Proposed Basins:					29,400.0	-
Total Volume in Service:					37,346	279,365

Design Values:

	PT Improvements Influent	
Peak 2-Hr Flow	300 gpm	
Average Daily Flow	129 gpm	185,000 gpd
Peak Daily Flow	207 gpm	298,000 gpd
Avg Flow post Equalization	129 gpm	185,000 gpd
Peak Flow post Equalization	257 gpm	370,000 gpd
Biological Oxygen Demand (BOD ₅)	3,720 lbs/day	2,411 mg/L
Total Suspended Solids (TSS)	1,472 lbs/day	954 mg/L
Ammonia (NH ₃)	25 lbs/day	16 mg/L
Fats, Oil & Grease (FOG)	93 lbs/day	60 mg/L
pH	6 - 8	
	SAF Units	
Average Daily Flow	129 gpm	185,000 gpd
Peak Daily Flow	207 gpm	298,000 gpd
Influent TSS - Average		6,000 mg/L
Influent TSS - Maximum		7,300 mg/L
Effluent TSS		200 mg/L

See 'Design Values' for more detail.

ATTACHMENT A-4
CITY OF LAMPASAS PRETREATMENT FACILITY CALCULATIONS
PRELIMINARY DESIGN CALCULATIONS - REVISED WITH SAF UNIT
PHASE 1 IMPROVEMENTS - SUMMARY

Design Temperatures:

Winter Temp. Min. =	15	°C
Summer Temp. Max. =	29	°C

Design Effluent Water Quality Parameters:

BOD ₅ =	309 lbs/day	200	mg/L
TSS =	309 lbs/day	200	mg/L
NH ₃ N =	54 lbs/day	35	mg/L (> Influent, Nitrification not necessary)

ATTACHMENT A-4
CITY OF LAMPASAS PRETREATMENT FACILITY CALCULATIONS
PRELIMINARY DESIGN CALCULATIONS - REVISED WITH SAF UNIT
PHASE 1 IMPROVEMENTS - SUMMARY

PROPOSED FACILITIES

Process:

Total Plant BOD5 Loading (lbs/day):	2,871	
TSS Loading (lbs/day):	1,163	
MLSS (mg/l):	6,000	
Hydraulic Retention Time (days):	1.51	
Aerobic Sludge Residence Time (days):	8.9	
Sludge Yield Rate (lbs Sludge/lb BOD removed):	0.55	
Sludge Yield (lbs/day):	1,579	
Sludge Yield (gpd):	4%	4,734

Influent Equalization:

Proposed Volume (cf):	21,471
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Aeration Basin:

Proposed Organic Loading (lbs/day/1,000 cf):	76.9
Proposed Volume (cf):	37,346

Estimated Effluent BOD5 (mg/L):	550
----------------------------------------	------------

SAF:

Max TSS Loading (lbs/hr):	756
Max Surface Loading (lbs/ft ² /hr) - Manufacturer:	22
Min Surface Area Needed (ft ²):	34
Number of Proposed SAF Units:	2
Surface Area per Unit (ft ²):	35
Proposed Surface Area (ft ²):	70

Sludge Holding:

Main WWTP Sludge Yield @ Full Capacity (lbs/day):	2,405	
Main WWTP Sludge Yield (gpd):	1.6%	18,059
Total Sludge Yield to Sludge Holding (lbs/day):	3,984	
Total Sludge Yield (gpd):	2.1%	22,817
Minimum Required Volume (cf):	45,754	
Proposed Volume (cf):	44,437	

Air Supply (Minimum Requirements):

Influent Equalization (scfm):	644
Aeration Basins (scfm):	6,380
Sludge Holding - No Mechanical Mixers (scfm):	1,333

Lampasas WWTP Pretreatment Facility
Heron Industries – SAF Jar Testing
October 12, 2021

Attendees: Van Sims – City of Lampasas
Stephen Sewell – City of Lampasas
Jeff Knollenberg – Heron Industries
Marcus Ortiz - Polydyne
Jason Jones – Jones Heroy
Buck Osteen – Jones Heroy
Will Peña – Green Civil Design

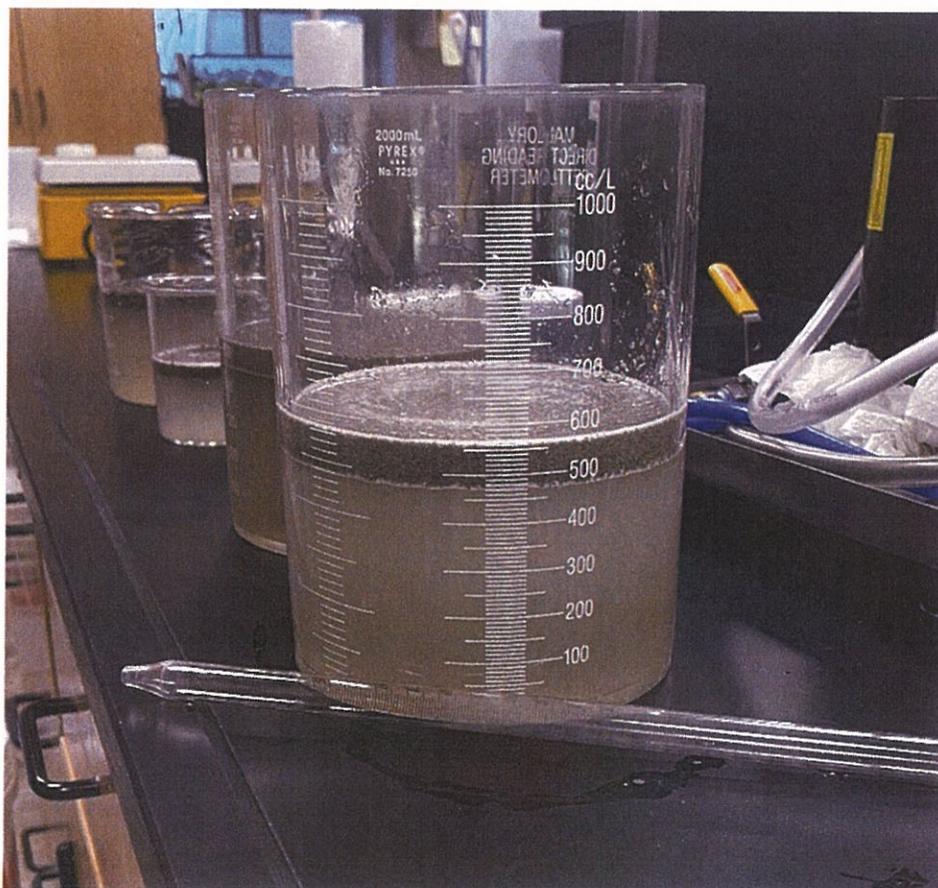
Jar testing was performed at the City of Lampasas’s WWTP lab in support of potential use of a Suspended Air Flotation (SAF) unit for the proposed Pretreatment Facility (PT) improvements. The purpose of the testing was to witness a pilot version of the technology and its effectiveness, to determine the polymer and coagulant needed, and to gain a better idea of the BOD to be expected from the supernatant of the SAF unit. Stephen Sewell provided a 5-gallon bucket for each of the following 4 jar tests. A photo of the SAF pilot unit is shown below.



Lampasas WWTP Pretreatment Facility
Heron Industries – SAF Jar Testing
October 12, 2021

1. Mixed Liquor: pH 7.5

- Sample from existing PT aeration basin, 7:20 am on 10/12/2021.
- Represents typical stream to be treated by SAF.
- Polymer: Several jar tests run with varying concentrations and strengths of cationic polymer, ranging from 5 ppm of 80% cationic polymer to 20 ppm of 60% cationic polymer.
 - Optimized: 20 ppm of 60% cationic polymer.
 - Good results obtained. Estimated solids removal of 98%.
 - BOD sample taken of supernatant.
 - BOD sample of untreated mixed liquor, from PT aeration basin, to be obtained 10/13/2021.



Lampasas WWTP Pretreatment Facility

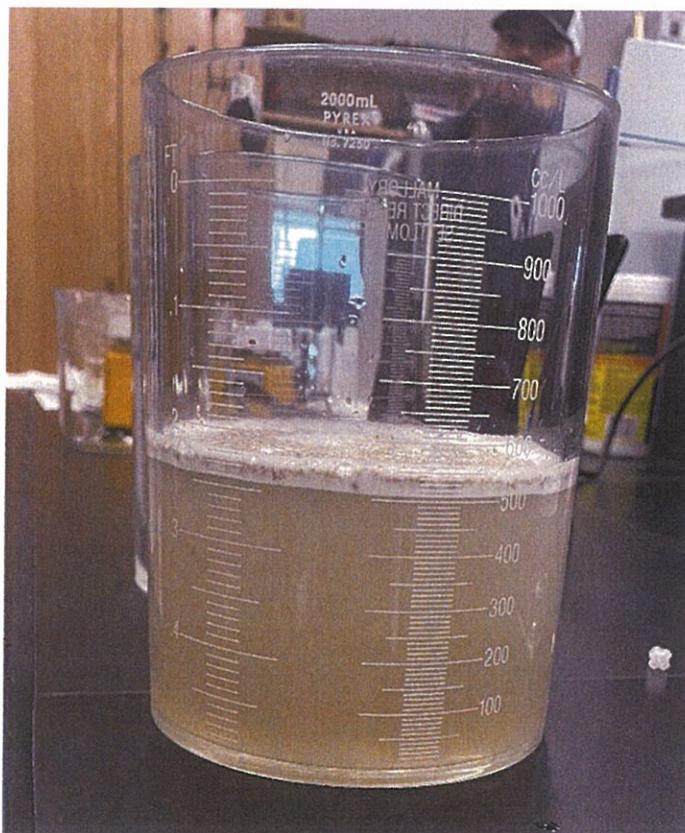
Heron Industries – SAF Jar Testing

October 12, 2021

Tests of the raw influent were conducted to simulate the temporary condition during construction of the improvements when the PT basins are off-line for improvements, and wastewater is pumped from the Influent Equalization Basin directly to the SAF.

2. Raw Influent – After Washdown: pH 7.4

- Sample from EQ Basin, 7:25 am on 10/12/2021.
- Represents AFNA raw influent at the end of the daily washdown.
- Polymer & Coagulant
 - Polymer Only: 25 ppm of 60% cationic polymer
 - Results appear good. Noticeably less solids in this stream.
 - BOD sample taken of supernatant.



- Polymer & Coagulant: 25 ppm of 60% cationic polymer + 1 ppm ACH
 - Improved results with coagulant. Only anticipated to be needed if the BOD of the supernatant from the polymer only test is inadequate.
 - BOD sample taken of supernatant.

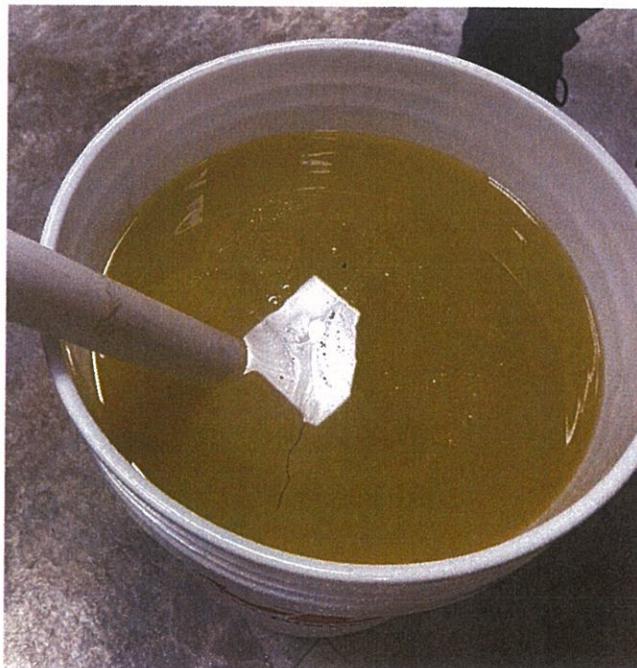
Lampasas WWTP Pretreatment Facility
Heron Industries – SAF Jar Testing
October 12, 2021

3. Raw Influent – Typical: pH 7.7

- Sample from EQ Basin, 9:25 pm on 10/11/2021.
- Represents the typical AFNA raw influent stream to be treated while improvements are made to the existing PT Facility.
- Polymer & Coagulant
 - Polymer Only: 25 ppm of 60% cationic polymer
 - Results appear good.
 - BOD sample taken of supernatant.
 - Polymer & Coagulant: 25 ppm of 60% cationic polymer + 1 ppm ACH
 - Only anticipated to be needed if the BOD of the supernatant from the polymer only test is inadequate.
 - BOD sample taken of supernatant.

4. Raw Influent – Weekly Washdown: pH 10

- Sample from manhole upstream of PT lift station, 5:45 am on 10/10/2021.
- Represents the AFNA raw influent after a weekly washdown, typically performed Sunday between 1a – 6a.
- Sample is very high in oil / FOG with no noticeable solids. Sample shown in picture below.
- A different process would be needed to treat this stream, including pH adjustment. pH adjustment using a strong acid, such as sulfuric, is not desirable. Oil in sample separated from the water-like liquid naturally in beaker (without SAF). No jar test was conducted. Recommended to treat / eliminate this stream at AFNA (by disposal of waste oil instead of disposing through wastewater collection system). Use of Influent Equalization Basin will allow mixing of any remaining portion of this stream with the typical raw influent stream, providing a stream more conducive to treatment.



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City Manager

ITEM NO. WORKSHOP-4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and presentation from Heart of Texas Defense Alliance.

Requested By: Keith Sledd, HOTDA Executive Director

Submitted By: Mandy Walsh, Economic Development Director

Date Submitted: October 19, 2021

For the Agenda of: October 25, 2021

Procurement and Funding Statement:

N/A

Attachments: Heart of Texas Defense Alliance PowerPoint Presentation

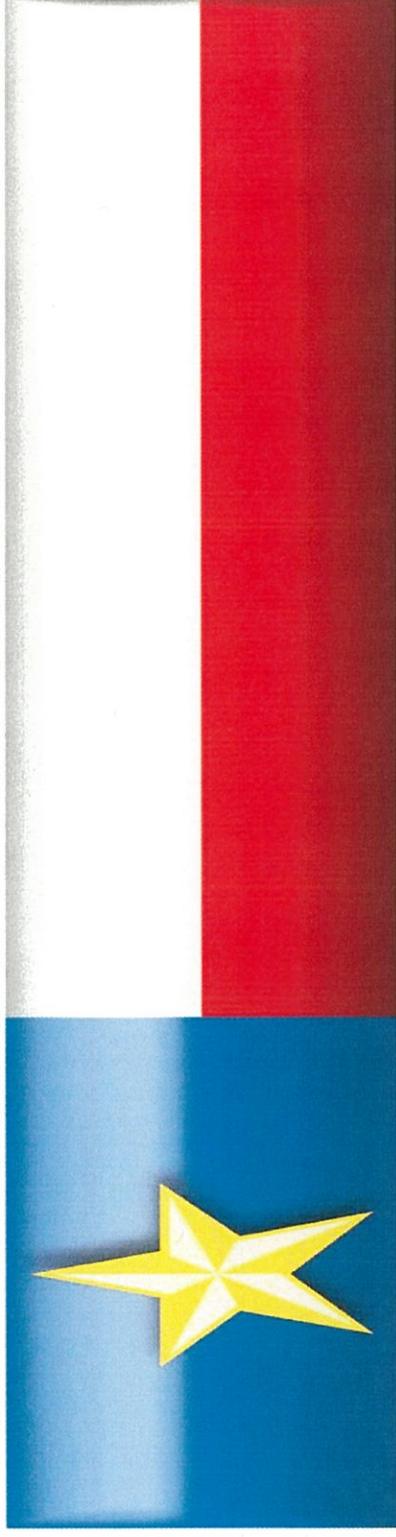
Summary Statement:

Mr. Keith Sledd, Executive Director, will provide City Council an update on the organization's activities, and status of Fort Hood Active and Veteran census. The City has been a member of HOTDA since 2004.

Recommendation:

Discussion only.

HEART OF TEXAS



DEFENSE ALLIANCE

Lampasas City Council

25 October 2021

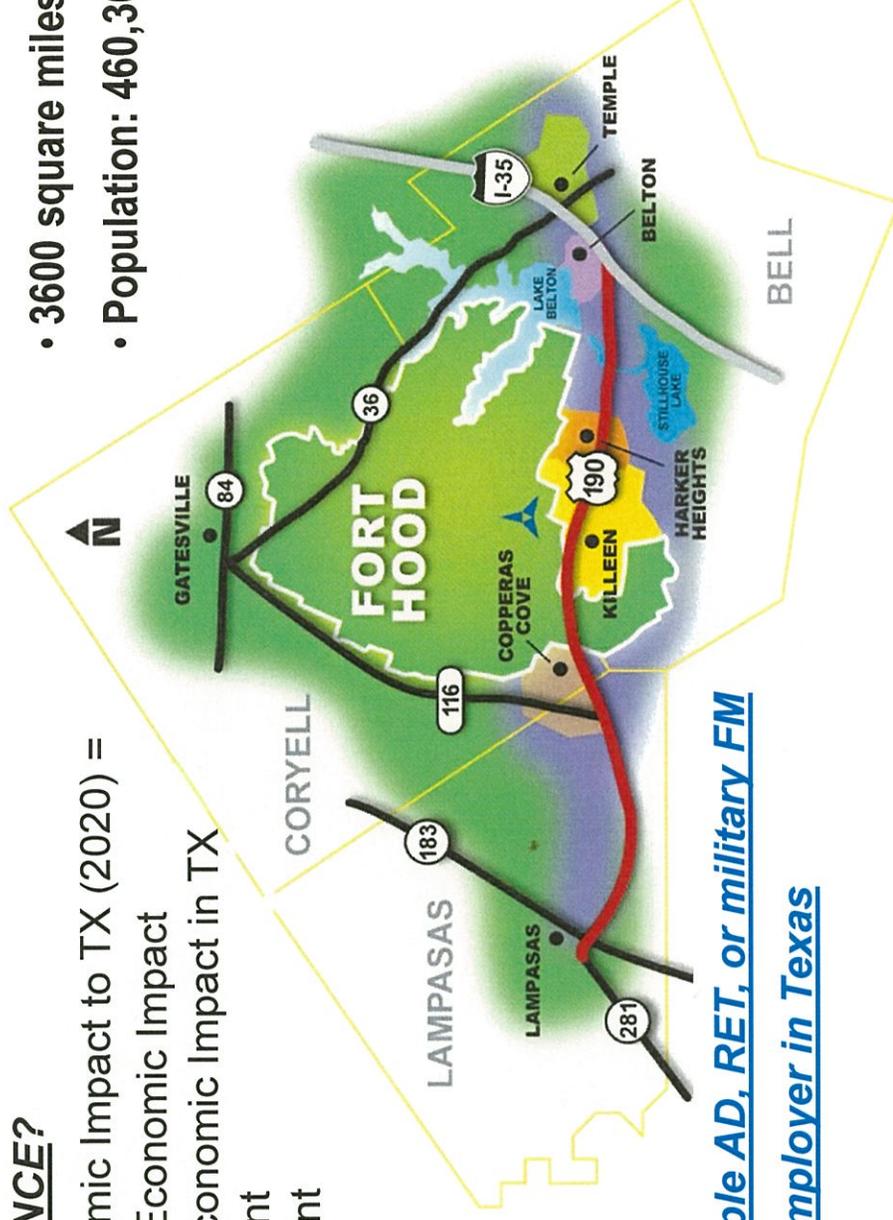
Organization & Purpose

WHY A DEFENSE ALLIANCE?

Fort Hood's Annual Economic Impact to TX (2020) =

- **\$29.9 Billion** of Military Economic Impact
- **24.1%** of Total Military Economic Impact in TX
- **56,023** Direct Employment
- **152,701** Total Employment

- 3600 square miles
- Population: 460,303



- Regionally 1 in 3 people AD, RET, or military FM
- Largest Single Site Employer in Texas

- A REGIONAL, (7 CITIES/3 COUNTIES) MUNICIPALLY-FUNDED NON-PROFIT (501(C)(6)) CORPORATION.
- FORMED FEBRUARY 2003 IN RESPONSE TO AN EXPRESSED NEED BY THE COMMUNITIES OF CENTRAL TEXAS MOST AFFECTED BY THE ACTIVITIES OF FORT HOOD.
- PROMOTES THE IMPORTANCE AND SUSTAINABILITY OF FORT HOOD AND ALL DEFENSE-RELATED INDUSTRIES, ORGANIZATIONS AND INSTITUTIONS IN THE KILLEEN-TEMPLE-FORT HOOD MSA.

Current Focus

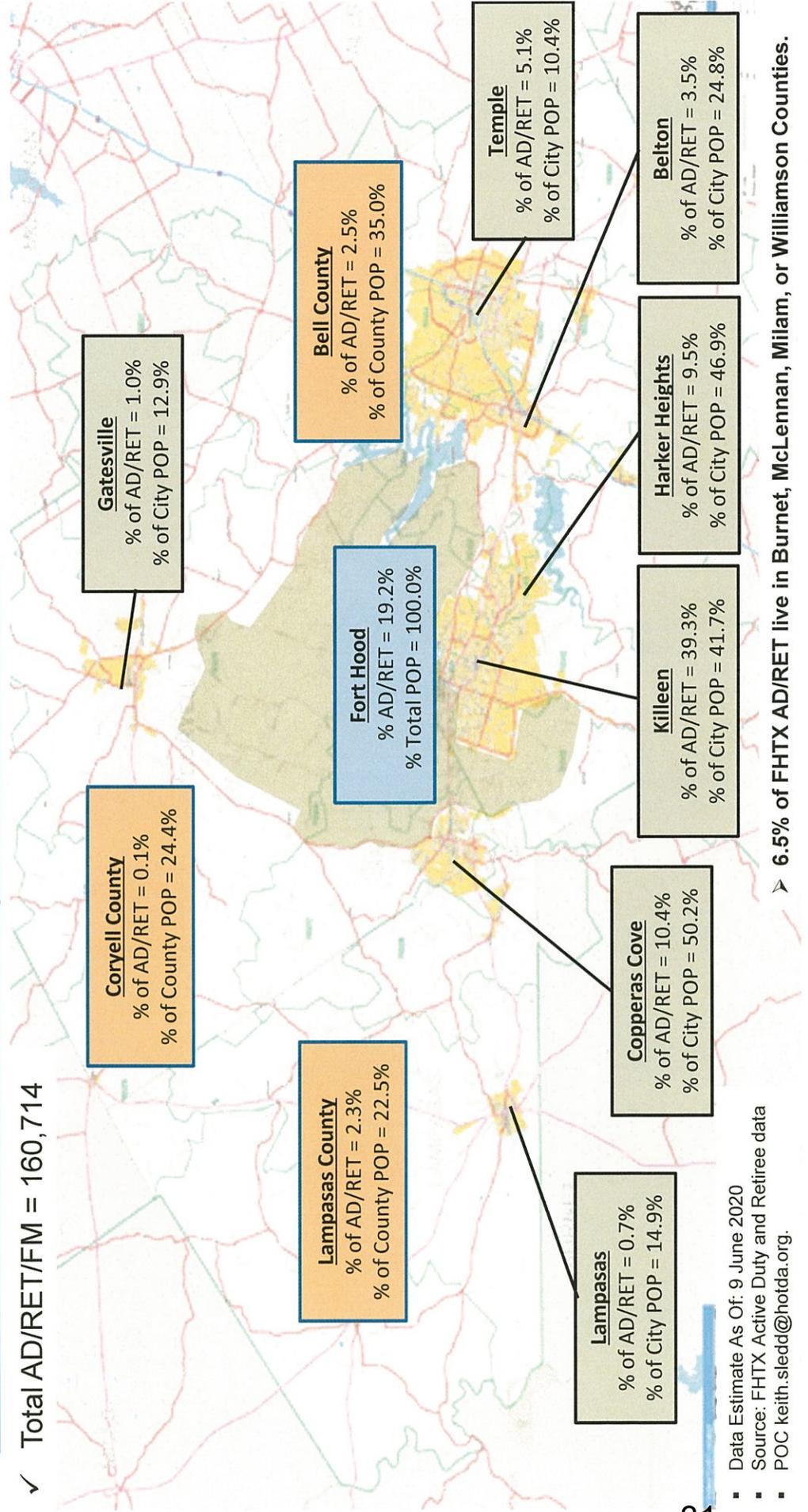
- University Research Park
- Base Renaming Process
- FY22 Defense Economic Adjustment Assistance Grant (DEAAG)
- Central Texas /TAMU-CT Innovation District & Research Park
- Governor’s Committee to Support the Military
- FY22 Defense Community Infrastructure Program
- NTC Visit Program (next visit October 2021)
- Fort Hood Mission Capability and Growth
- IH-14 Expansion in FY22 Legislation
- Define the “Great Place.”
- Joint Land Use Study Implementation Plan
- Credentialing, Certification, and Licensing (CCL)
- Fort Hood Regional Health Planning Organization (FHRHO)
- Potential BRAC FY2022 and Beyond
- Joint Military-Civilian Multi-Modal Truck/Rail Facility
- Veterans Inventory Report – Soldier/Family Employment
- KFARA Strategic Plan Development

2020 Active Duty / Retired Population w/FMs

- ✓ Depicts percentage of Active Duty (AD), Retirees (RET), and Family Members (FM) in city or county.
- ✓ % AD/RET depicts percentage of 160,714 AD/RET/FM residing in a city or county outside the cities shown.
- ✓ % Other POP depicts percentage of 160,714 AD/RET/FM residing in county outside the cities shown.
- ✓ % City POP and County POP depicts percentage of all 160,714 AD/RET/FM residing in city or county.

*** [Numbers do not include all Veterans – only AD or Retiree numbers.](#)

✓ Total AD/RET/FM = 160,714



- Data Estimate As Of: 9 June 2020
- Source: FHTX Active Duty and Retiree data
- POC keith.sledd@hotmail.org

➤ 6.5% of FHTX AD/RET live in Burnet, McLennan, Milam, or Williamson Counties.

Updates

Maneuver-Short Range Air Defense (M-SHORAD) Battalion

On 17 May 2021, DA requests public review and comments on the Programmatic Environmental Assessments for proposed fielding of M-SHORAD battalions for Forts Hood, Bliss, Riley, Carson, Stewart, and Sill. Key highlights are:

- Engaged the City Managers and County Judges to submit favorable comments on stationing and provided info paper on Texas support to the military for reference.
- Engaged Governor's office through TMPC to provide letter of support with letter to SECARMY on 10 June.
- M-SHORAD Battalion is one HQ Company and four M-SHORAD Companies with approximately 550 soldiers, estimated 780 family members, 40ea M_SHORAD systems and 270ea other pieces of equipment.
- Likely stationing actions begin in FY22/23.

FY22 Defense Budget

Proposed FY22 Defense Budget released on 28 May. Key highlights are:

- Total Budget request is \$752.9B reflecting a 1.6% increase from FY21.
- Includes a 2.7% pay raise.
- Army budget reduced by \$3.6B to \$173B for FY22.
- Army end strength decreased by 1,700 troopers:
 - ❑ Active Army down 900 to 485K.
 - ❑ ARNG down 500 to 336K
 - ❑ USAR down 300 to 189.5K
- Budget now goes to House and Senate for NDAA development and hearings.
- Expect a Continuing Resolution to start FY22 due to late release of President's Defense Budget.

Future NTC Visits

- We have completed 8 iterations to the National Training Center with local, regional, state, and national leaders to expand appreciation and understanding of the Army and Soldiers.
- October 2021 rotation was rescheduled to March 2022.
- New NTC Calendar released in September 2021.
 - 3/1CD ABCT from 19-21 Mar 2022 – rescheduled from October
 - 2/1CD ABCT from 16-18 Apr 2022
 - 3CR SBCT from 21-23 May 2022
 - 1/1 ABCT from 21-23 Jan 2023

Base Renaming Commission

Commission on Naming of DOD Items Commemorating the Confederate States of America

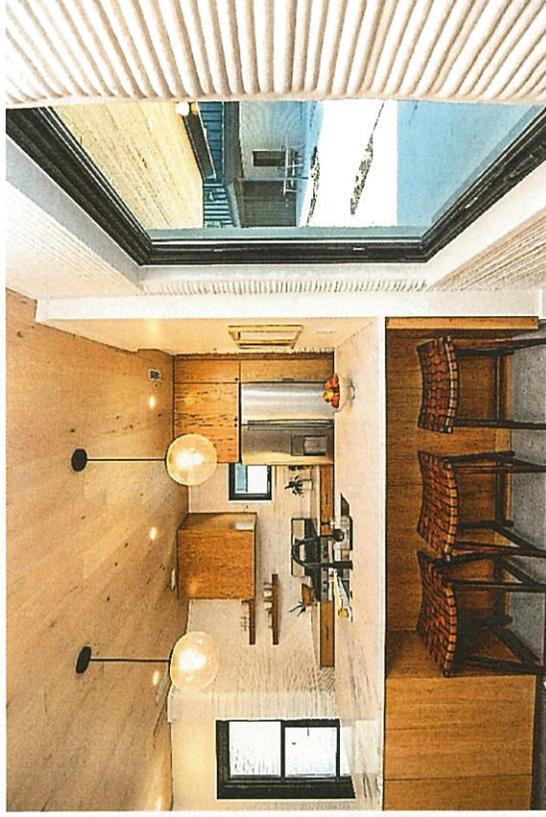
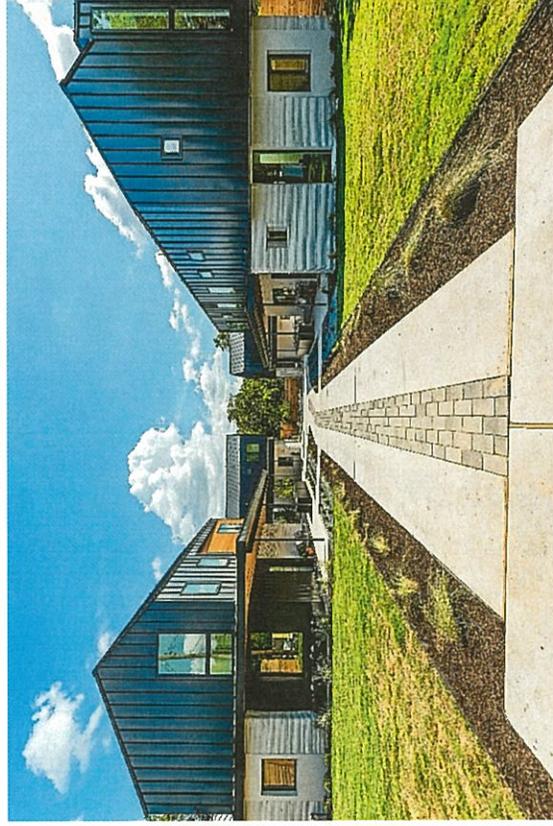
- Requires SECDEF to implement within three (3) years the plan to remove all names, symbols, displays, monuments, and paraphernalia that honor or commemorate the Confederate States of America or persons.
- Establishes an eight (8) person Commission with four (4) appointed by SECDEF, one (1) each appointed by Chair of SASC, Ranking Member of SASC, Chair of HASC, and Ranking Member of HASC.
- HOTDA hosted two sessions (27/28 May) with Community leaders to develop potential criteria to use in the naming process. Community feedback was consolidated and provided to III Corps leadership on 28 May.
- Commission visited Fort Hood 15-17 June 2021.
- Community Engagement with Commission on 16 June at III Corps HQs with twenty-eight (28) individuals.
- Family of Audie Murphy contacted HOTDA and City of Harker Heights to express their views.
- Commission Members are:

LTG(R) Thomas Bostick USA	Jerry Buchanan	Lonnie G. Bunch III	ADM(R) Michelle Howard USN
GEN(R) Bob Neller (USMC)	Dr. Kori Schake	REP Austin Scott (GA)	BG(R) Ty Seidule USA
	Attended In-Person	Attended Virtually	

- Commission now soliciting public feedback through [1 Dec 2021](#).
- Shared links with HOTDA Board, Coordinating Committee, and Fast Facts distro list asking them to share with anyone interested.
- On 7 September 2021, the Naming Commission established its website at <https://www.thenamingcommission.gov/>
- Naming Commission also established a link to receive public input on recommended names at: <https://www.thenamingcommission.gov/recommend-a-name>
- Anyone can make recommendations and the logic behind their recommendation.

Potential for 3D Printed Facilities

- Icon Technology located in Austin developed a process to 3D print facilities using concrete and a proprietary 3D printing technology in business since 2018.
- Accompanied Fort Hood DPW team to visit company, home under construction, and a barracks at Camp Swift to explore potential for North Fort Hood facilities.
- Army also interested for potential use to construct expeditionary facility construction
- Design has limitations currently one story (11ft) and design approval buy Corps of Engineers.
- Contract with NASA to explore potential for Moon and Mars habitats.



The Texas Military Department (TMD) has partnered with ICON to design and 3D print an innovative, energy-efficient training barracks at the Camp Swift Training Center in Bastrop, TX. As the largest 3D-printed structure in North America, the 3,800 sq.-ft. building is set to house up to 72 soldiers or airman at their primary facility while they train for missions in Texas or overseas, marking these the first soldiers in the world to live in 3D-printed barracks.

Barracks Build Video - https://www.dropbox.com/sh/zvnw6m55maq7nw/AADCfqnWUkudmVy6vzDQ9Nwa/Barracks%20-%20Largest%203D-printed%20Structure%20in%20North%20America/ICON_TMD_3D-printed_Barracks_Sizzle.mp4?dl=0

Fort Hood Fast Facts

- Current Authorized Military Strength: 35,788**
 - Current Assigned Military Strength: 37,091 Soldiers & Airmen**
 - Family Members: 48,619 (71.8% off-post)**
 - Civilian Employees (AF and NAF): ≈ 5,082**
 - AAFES and Commissaries : ≈ 1,381**
 - Contractors/KISD/Others: ≈ 5,178**
- As of: 7 October 2021
- } ≈ 97,351

CURRENT DEPLOYMENTS	
UNIT	APPROX # OF PERSONNEL
III Corps	23
1st Cavalry Division (DHHB)	169
3rd Security Force Assistance Brigade	11
13th Expeditionary Sustainment Command	49
1st Medical Brigade	90
3rd Cavalry Regiment	0
11th Signal Brigade	152
36th Engineer Brigade	194
48th Chemical Brigade	111
69th Air Defense Artillery Brigade	491
89th Military Police Brigade	606
504th Military Intelligence Brigade	1
166th Aviation Brigade	0
Carl R Darnall Army Medical Center	32
15th Military Intelligence Battalion	0
Total ≈	1,929

NORTH FORT HOOD Population:
 824 Soldiers (4+ units) Mobilizing/Demobilizing

QUESTIONS/COMMENTS


City Manager

ITEM NO. WORKSHOP-5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding award of design and specification contract with Reliance Architecture for Structural Remediation, Renovations, and Addition to Hostess House.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: September 30, 2021

For the Agenda of: October 25, 2021

Procurement and Funding Statement:

Funding FY 2022 for Design and Structural Improvement, and FY 2023 for Renovation- All from Fund 40.

Attachments: Email regarding desired scope, proposal, estimates including soft cost and contingency

Summary Statement:

Mr. Naylor, Reliance Architecture, LLC. has provided the attached proposal consistent with City provided scope. The following Architectural Services are being offered at a flat fee. Structural Remediation in the amount of \$32,070.00 and \$98,500.00 for Addition and Renovations. There are five phases to basic Architectural Services: Schematic Design, Design Development, Construction Documents, Bidding & Negotiations and Construction. As confirmed by Council during the budget process the timeline provided for complete design and structural improvements in FY 2022 with remaining renovation to be conducted on or about the first quarter of 2023. Based on Council input, the design includes the "Improved Function" and No.2 option for Kitchen Improvements. Mr. Naylor did include updated probable construction costs due to projected inflation for construction. It is staff's understanding Council may wish to review and modify the scope of project.

Recommendation:

Discussion Only

Finley deGraffenried

From: Finley deGraffenried
Sent: Wednesday, September 8, 2021 3:34 PM
To: Antonio Naylor
Cc: Chris Eicher; Vicki Tower
Subject: Hostess House

Antonio,

Through the City's budget process, Council has identified a timeline and proposed scope of work for improvements to the Hostess House. The timeline should provide some phasing while not impacting current bookings. The parameters of a requested Proposal from your firm include:

Complete Structural, Architectural, MEP design and construction documents, under Scheme 1-Improved Function concept, and Option 2 Kitchen, to be 90% complete and funded in FY 2021-2022.

Complete bid and construction of structural improvements in FY 2021-2022.

Bid, award and complete remaining Scheme 1-Improved Function and Kitchen Option 2 to be constructed and complete Q1 2023.

Essentially, we would complete all design work plus structural improvements next fiscal year, and then complete the remaining renovation in winter of 2022-2023 to minimize any disruption in bookings. At this time, we do not anticipate any additional exterior improvements, however would defer to you regarding their inclusion perhaps as an alternate.

Let me know if this works for you, or if you care to further discuss. I would like to shoot for consideration of a Proposal at our September 27th meeting.

Thanks,

Finley

Hostess House Preferred Scopes and Estimates

Structural Improvements	\$	150,000.00
Main Floor Plan Improvements		
	Balanced \$	545,900.00
	Improved Function \$	851,100.00
Kitchen Option 2	\$	60,372.00
Softcosts design/contigency etc		30%
Scope Costs w/ kitchen and softcosts		
	Balanced \$	983,153.00
	Improved Function \$	1,379,913.00

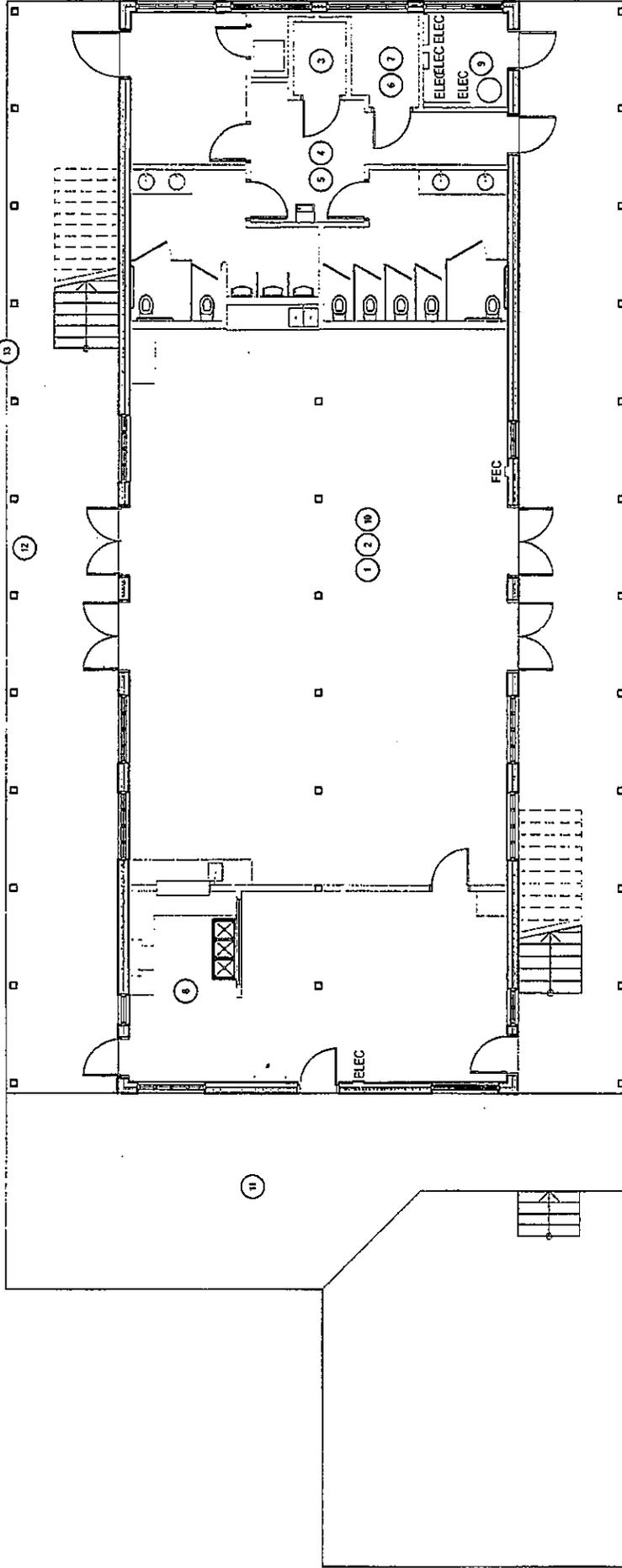
City of Lampasas Hostess House Improvements

CONCEPT DESIGN UPDATE

06/06/2021



GROUND FLOOR: EXISTING



FACILITY NEEDS AND IMPROVEMENTS

1. MECHANICAL UNIT REPLACEMENT, IMPROVED COMFORT
2. CORRECT STRUCTURAL HALL FOR LIVE LOADS FOR EVENTS
3. REPLACE ELEVATOR WITH LARGER CAPACITY
4. DIRECT ACCESS FROM HALL TO ELEVATOR
5. DIRECT ACCESS FROM HALL TO RESTROOMS
6. ADD STORAGE WITH DIRECT ACCESS FROM HALL
7. ADD CUSTODIAL WITH DIRECT ACCESS FROM HALL
8. IMPROVE KITCHEN FOR CATERING
9. REPLACE WATER HEATER
10. REPLACE LIGHTING WITH LED FIXTURES, IMPROVED EFFICIENCY
11. PROVIDE COVERED OUTDOOR DINING AT WEST DECK
12. RESTRICT ACCESS FROM SWIMMING POOL, ALTERNATE DECK EXIT
13. REPLACE AGING RAILING
14. REPLACE WOOD SCREENING, CONCRETE MASONRY UNITS

Hostess House Improvements | City of Lampasas

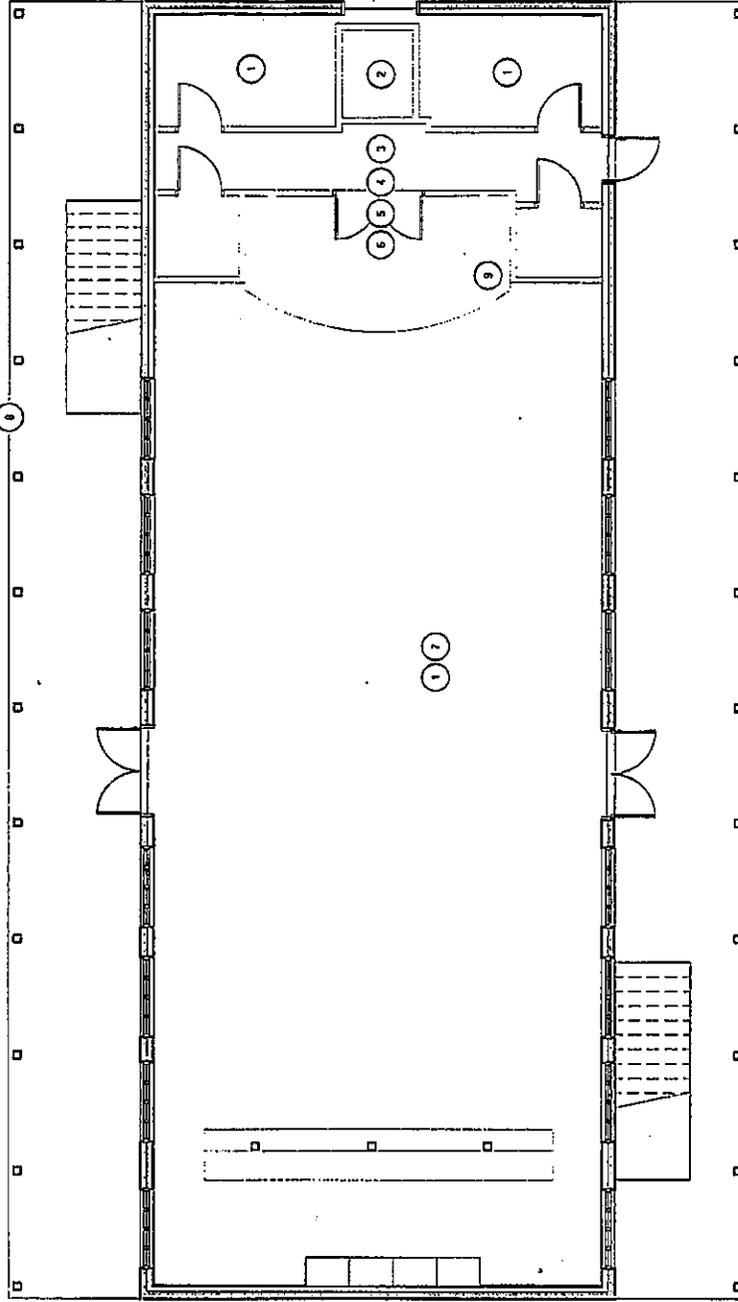
CONCEPT DESIGN UPDATE DRAWINGS

EXISTING NEEDS

06/06/2021



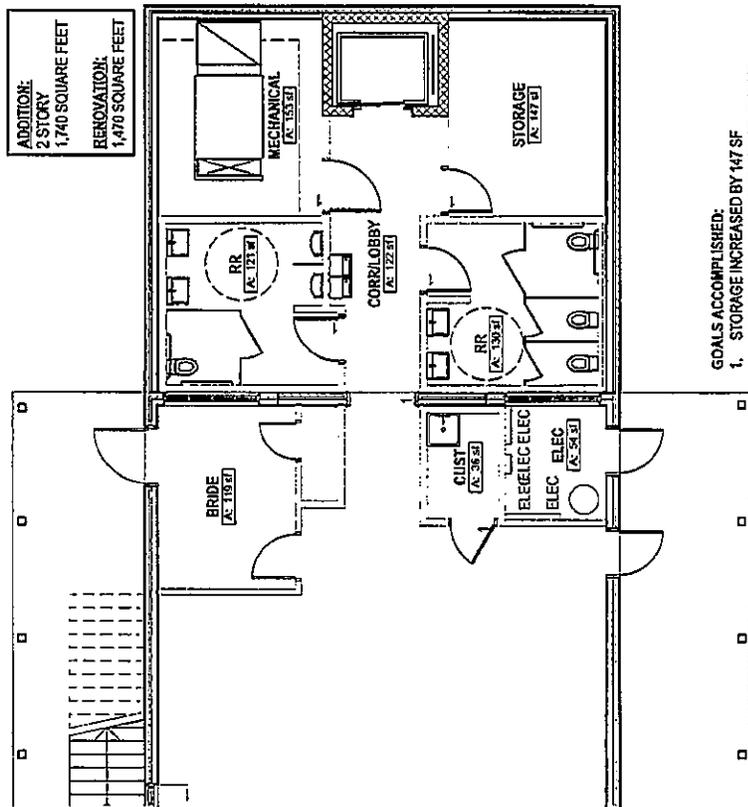
UPPER FLOOR: EXISTING



- FACILITY NEEDS AND IMPROVEMENTS**
1. ENTIRE MECHANICAL SYSTEM REPLACEMENT, IMPROVED COMFORT
 2. REPLACE ELEVATOR WITH LARGER CAPACITY
 3. DIRECT ACCESS FROM HALL TO ELEVATOR
 4. ADD RESTROOMS WITH DIRECT ACCESS FROM HALL
 5. DIRECT ACCESS FROM HALL TO STORAGE
 6. ADD CUSTODIAL WITH DIRECT ACCESS FROM HALL
 7. REPLACE LIGHTING WITH LED FIXTURES, IMPROVED EFFICIENCY
 8. REPLACE AGING RAILING
 9. ADD HC RAMP TO STAGE

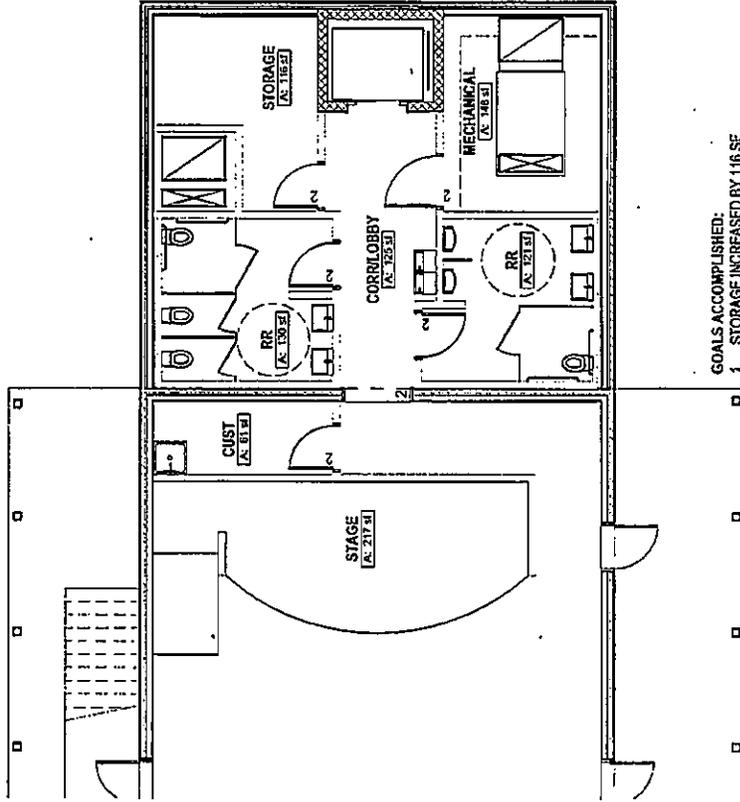


SCHEME 1: IMPROVED FUNCTION - \$851,100



- GOALS ACCOMPLISHED:
1. STORAGE INCREASED BY 147 SF
 2. DIRECT INSIDE ACCESS TO NEW ELEVATOR
 3. ADDED GROUP RESTROOMS WITH DIRECT INSIDE ACCESS
 4. DIRECT INSIDE ACCESS TO STORAGE
 5. BANQUET HALL INCREASED BY 594 SF
 6. NEW HVAC AND DUCTWORK
 7. LIGHTING UPGRADE
 8. WATER HEATER UPGRADE

1 GROUND LEVEL FLOOR PLAN
SCALE: 1/8" = 1'-0"



- GOALS ACCOMPLISHED:
1. STORAGE INCREASED BY 116 SF
 2. DIRECT INSIDE ACCESS TO ELEVATOR
 3. ADDED GROUP RESTROOMS WITH DIRECT INSIDE ACCESS
 4. DIRECT INSIDE ACCESS TO STORAGE
 5. PUBLIC EVENTS HALL INCREASED BY 226 SF
 6. NEW HVAC AND DUCTWORK
 7. LIGHTING UPGRADE
 8. HC RAMP TO STAGE
 9. ADDED CUSTOMAL CLOSET ON UPPER FLOOR

2 UPPER LEVEL FLOOR PLAN
SCALE: 1/8" = 1'-0"



Hostess House Improvements | City of Lampasas

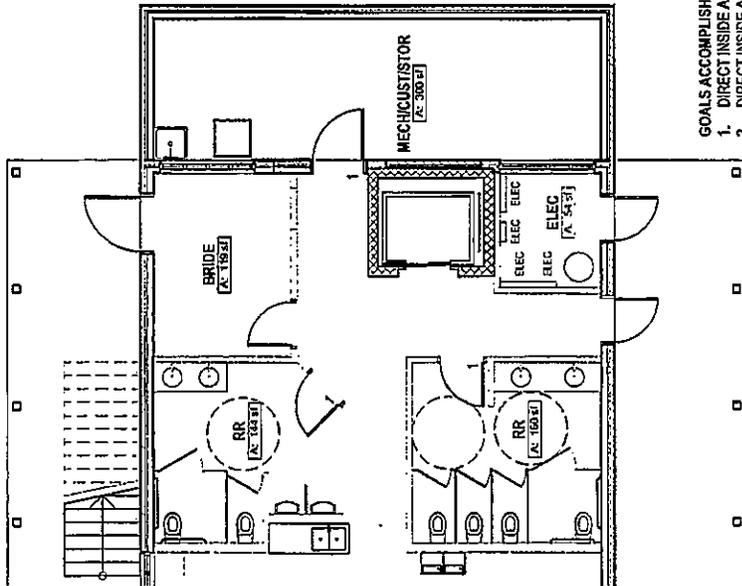
CONCEPT DESIGN UPDATE DRAWINGS

SCHEME 1: ENLARGED HALLS, STACKED ADDITION

06/06/2021

SCHEME 2: BALANCED - \$545,900

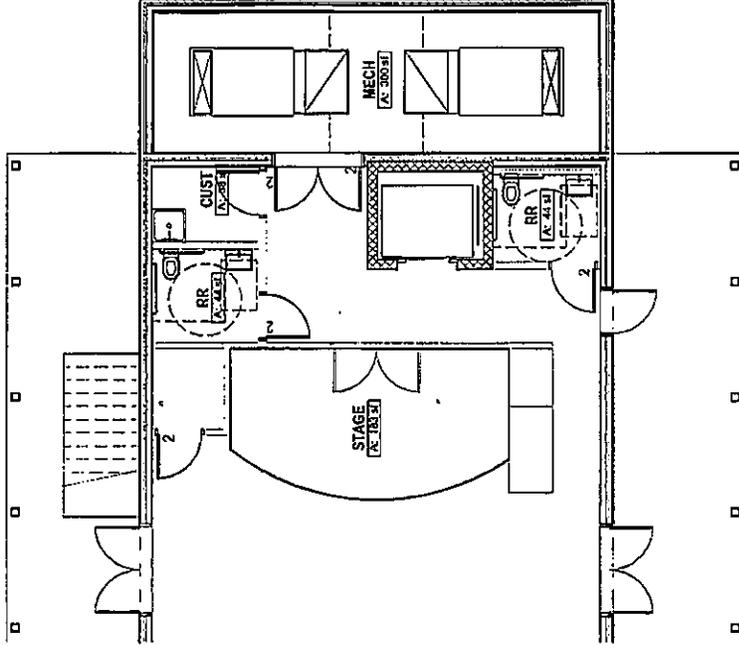
ADDITION:
2 STORY
636 SQUARE FEET
RENOVATION:
854 SQUARE FEET



1 GROUND LEVEL FLOOR PLAN

SCALE: 1/8" = 1'-0"

- GOALS ACCOMPLISHED:
1. DIRECT INSIDE ACCESS TO ELEVATOR
 2. DIRECT INSIDE ACCESS TO RESTROOMS
 3. DIRECT INSIDE ACCESS TO STORAGE, INCREASE
 4. HAVC UNITS REPLACED
 5. LIGHTING UPGRADE
 6. WATER HEATER UPGRADE
 7. STRUCTURAL CORRECTION FOR LIVE LOADS
 8. ADDED CUSTODIAL IN STORAGE
 9. ADDED 300 SF OF STORAGE
 10. REPLACED ELEVATOR
 11. RENOVATED RESTROOMS LOSE 1 FIXTURE EACH



2 UPPER LEVEL FLOOR PLAN

SCALE: 1/8" = 1'-0"

- GOALS ACCOMPLISHED:
1. DIRECT INSIDE ACCESS TO ELEVATOR
 2. ADDED SINGLE USER RESTROOMS WITH DIRECT INSIDE ACCESS
 3. PLUMBING FIXTURES ADDED UPSTAIRS
 4. DIRECT INSIDE ACCESS TO STORAGE
 5. NEW HAVC AND DUCTWORK
 6. LIGHTING UPGRADE
 7. ADDED HC RAMP TO STAGE
 8. ADDED CUSTODIAL CLOSET ON UPPER FLOOR

Hostess House Improvements | City of Lampasas

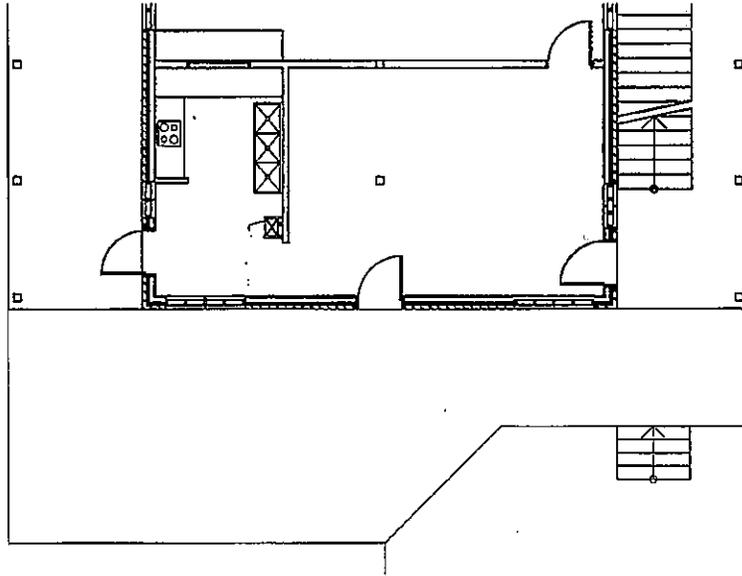
SCHEME 2: SAME HALLS SPACE, SMALLER ADDITION



CONCEPT DESIGN UPDATE DRAWINGS

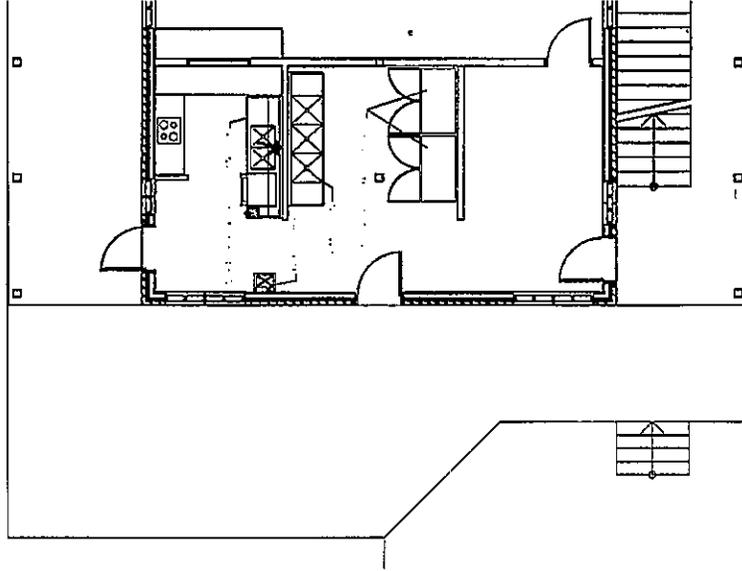
06/06/2021

KITCHEN UPGRADE OPTIONS



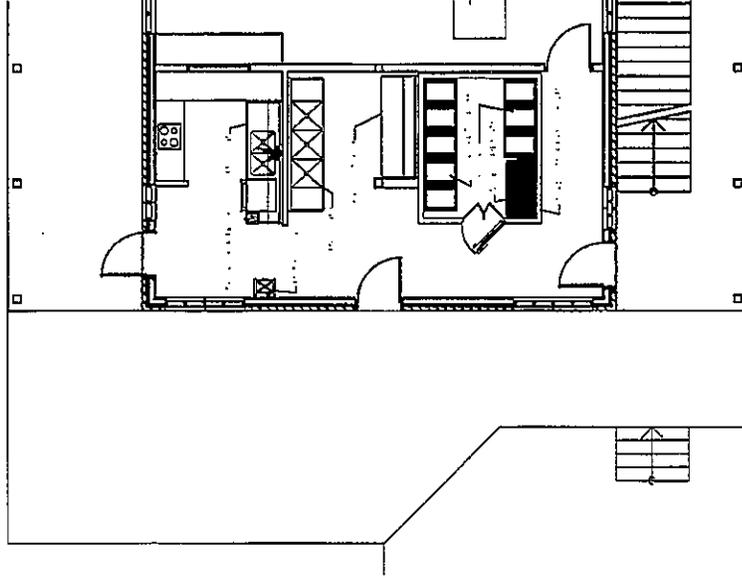
UPGRADE SCOPE:
 RANGE AND DENLAR HOOD
 MECHANICAL AUGMENTATION FOR HOOD
 NEW CABINETS

1 **OPTION 1 - \$23,400**
 SCALE: 1/8" = 1'-0"



UPGRADE SCOPE:
 RANGE AND DENLAR HOOD
 MECHANICAL AUGMENTATION FOR HOOD
 NEW CABINETS
 (2) 2-DOOR REFRIGERATORS
 (1) 3-COMPARTMENT SINK
 (1) WORK TABLES

2 **OPTION 2 - \$60,372**
 SCALE: 1/8" = 1'-0"



UPGRADE SCOPE:
 RANGE AND DENLAR HOOD
 MECHANICAL AUGMENTATION FOR HOOD
 NEW CABINETS
 WALK-IN REFRIGERATOR
 REMOTE REFR. IBERATION SYSTEM
 (1) 3-COMPARTMENT SINK
 (1) PREP TABLE
 (1) WORK TABLE
 ADDITIONAL STRUCTURE FOR REFRIGERATOR

3 **OPTION 3 - \$91,424**
 SCALE: 1/8" = 1'-0"



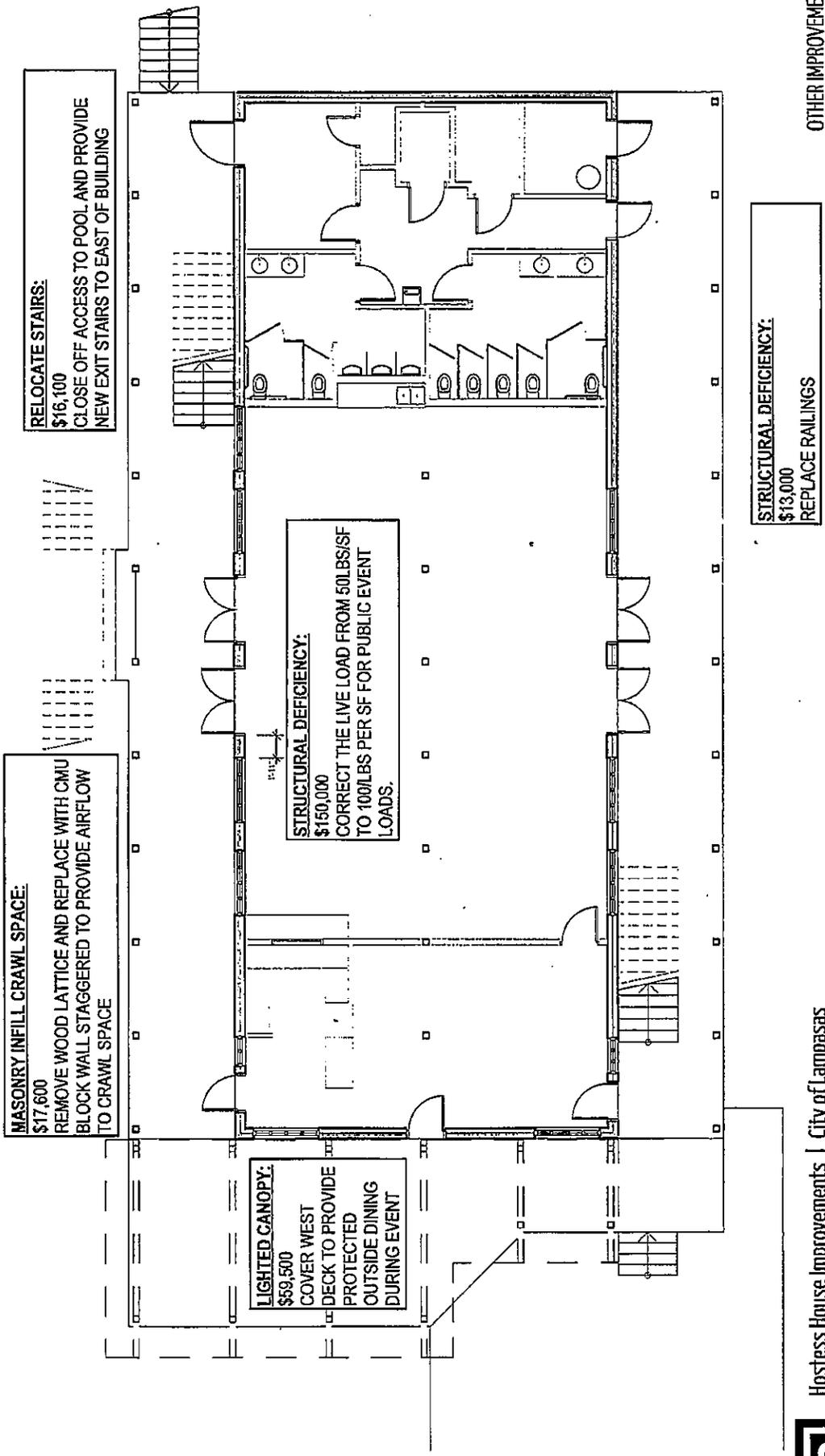
Hostess House Improvements | City of Lampasas

CONCEPT DESIGN UPDATE DRAWINGS

KITCHEN UPGRADE OPTIONS

06/06/2021

SCOPES TO BE CONSIDERED



MASONRY INFILL CRAWL SPACE:
 \$17,600
 REMOVE WOOD LATTICE AND REPLACE WITH CMU
 BLOCK WALL STAGGERED TO PROVIDE AIRFLOW
 TO CRAWL SPACE

RELOCATE STAIRS:
 \$16,100
 CLOSE OFF ACCESS TO POOL AND PROVIDE
 NEW EXIT STAIRS TO EAST OF BUILDING

LIGHTED CANOPY:
 \$59,500
 COVER WEST
 DECK TO PROVIDE
 PROTECTED
 OUTSIDE DINING
 DURING EVENT

STRUCTURAL DEFICIENCY:
 \$150,000
 CORRECT THE LIVE LOAD FROM 50LBS/SF
 TO 100LBS PER SF FOR PUBLIC EVENT
 LOADS.

STRUCTURAL DEFICIENCY:
 \$13,000
 REPLACE RAILINGS

Hostess House Improvements | City of Lampasas

OTHER IMPROVEMENTS

CONCEPT DESIGN UPDATE DRAWINGS



06/06/2021

October 4, 2021

Mr. Finley deGraffenried, City Manager
City of Lampasas
312 East Third St.
Lampasas, Texas 76550



Dear Finley,

Reliance Architecture is pleased to submit our Part Two Architectural services and fee proposal for Structural Remediation, Renovations and Addition to Hostess House. This proposal shall be an Exhibit to the Owner-Architect Contract.

SCOPE OF SERVICES

Part Two: Architectural Services

Architectural services shall be per the *Standard Agreement between Owner and Architect*, including design, production of construction documents, bidding services and construction phase services. These are described in detail below. A small project contract is attached.

PROJECT SCOPE

Reliance Architecture shall perform scope for Part Two services as per the scope of the project established upon selection and approval of the Predesign Conceptual Plan from Part One. The plans are as defined per Council Approved Concept. The conceptual plans and project budget are within the proposal. The budget has been adjusted for current changes in the industry cost with projected inflation for construction to begin in mid of 2022.

Hostess House Structural Remediation

- Field Investigation and Documentation to produce As-Built Plans for use in Construction Documents (Owner's as-builts are missing pertinent information required by design team)
- Comprehensive Structural Review and Analysis of 1st Floor, 2nd Floor and Roof Structure
- Retrofit to add structure to first floor to increase the capacity for live load from 50 PSF to 100 PSF for events
- Removal of every other column at first level (Foundation work only, columns to remain)
- Structural retrofit to accommodate future Foodservice Equipment
- Alternate Bid item to relocate emergency egress stairs from access to pool level to east side of building for safety and security

Probable Construction Cost (w/ 10% Design Contingency)	\$207,100
Professional Services	\$32,070
Construction Contingency (10%)	\$22,781
Administrative Cost	\$0
Probable Project Cost Estimate	\$261,951

Reliance Architecture, LLC
1306 Barrington Dr.
Austin, TX 78753
(512) 758-7660
info@reliancearchitecture.com
reliancearchitecture.com

Hostess House Addition and Renovations

- Kitchen Renovation
 - New Range and Denlar Hood
 - Mechanical Augmentation to accommodate new Hood
 - New Foodservice Equipment
 - Plumbing and Electrical for new Foodservice Equipment
 - Minor Architectural Renovation
- 1st and 2nd Floor Renovation
 - Removal of every other column at first level (Additional structure as required for removal)
 - Modification of existing roof to tie into new addition
 - Demolition of Existing Restrooms at 1st Floor and Storage & Mechanical on 2nd Floor.
 - Demolition of existing elevator and infill
 - Renovation to expand 1st and 2nd Floor Halls into demold areas (w ADA Accessible stage on 2nd Floor)
 - Replacement of Mechanical at 1st Floor (ductwork to be reused)
 - Replacement of Mechanical at 2nd Floor (includes new ductwork)
 - New ADA compliant Stage
 - Lighting Upgrade
- Addition
 - Wood frame structure to match existing building
 - Stone veneer to match existing
 - Metal roof with wood truss framing to match existing
 - New Elevator
 - 1st Floor and 2nd Floor– New Restrooms, Added Storage and Mechanical Room on both levels
 - Footprint of approximately 900 sf with 2 levels
 - New Mechanical, Power, Lighting and Plumbing
 - Mechanical yard for condensers

Probable Construction Cost (w/ 10% Design Contingency)	\$1,221,781
Professional Services	\$98,500
Construction Contingency (10%)	\$122,178
Administrative Cost (Geotch, Survey, TDLR Review)	\$13,700
Probable Project Cost Estimate	\$1,456,159

FEE PROPOSAL

Part Two: Architectural Services

The scope of services as described above for the project scope as described above will be provided for a fee listed below.

We propose providing our services, as described above, for a flat fee of **\$32,070.00** for Structural Remediation and **\$98,500** for Addition and Renovations at Hostess House. A retainer of **\$8,000.00** shall be remitted to Reliance Architecture for initiation of services.

Hostess House Structural Remediation	\$32,070
• As-built Documentation Services	\$4,920
• Structural Analysis	\$7,680
• Structural Engineering	\$11,520
• Permitting	\$4,950

• Construction Phase Services (3 visits for each discipline)	\$3,000	
• Additional Services		
Architectural		
o Site Visit (Construction Phase)	\$290/visit	
o Hourly Rate	\$165/hour	
Structural		
o Site Visit (Construction Phase)	\$245/visit	
o Hourly Rate	\$175/hour	
Hostess House Addition & Renovation		\$98,500
• Structural Engineering	\$6,930	
• Foodservice Consultant	\$3,850	
• Architectural Design Services	\$18,470	
• MEP Engineering	\$20,000	
• Construction Documents	\$29,550	
• Permitting	\$4,925	
• Construction Phase Services (3 visits for each discipline)	\$14,775	
• Additional Services		
Architectural		
o Site Visit (Construction Phase)	\$290/visit	
o Hourly Rate	\$165/hour	
Structural		
o Site Visit (Construction Phase)	\$245/visit	
o Hourly Rate	\$175/hour	
Mechanical, Electrical and Plumbing		
o Site Visit (Construction Phase)	\$270/visit	
o Hourly Rate	\$185/hour	
<u>Phases of Work</u>		
Schematic Design	20%	
Design Development	30%	
Construction Documents	30%	
Bidding and Negotiations	5%	
Construction Administration	15%	

Compensation for Reimbursable Expenses

- Printing, reproductions, plots, and standard form documents, as requested by the Owner
- Photo-realistic renderings or other marketing type materials, as requested by the Owner

ARCHITECTURAL BASIC SERVICES

Our Architectural Services will include working closely with City of Lampasas administration and staff to develop a design and provide advice and guidance that is customized to your needs.

There are five phases to basic Architectural services: Schematic Design, Design Development, Construction Documents, Bidding & Negotiations and Construction. Through these phases of the process, we work with you to turn your vision and needs into a built reality.

Schematic Design: Since a rough lay-out has already been developed by the district, the schematic design phase will consist mostly of working with City of Lampasas staff and stakeholders to confirm and adjust layouts as needed to arrive at a functional office layout that works for the intended department.

Design Development: Reliance Architecture will work with the City of Lampasas staff and stakeholders to flesh out and finalize designs of all spaces and select systems and finishes. These designs will be presented to the City of Lampasas staff and stakeholders for review, comment, and approval. Reliance Architecture will reach out to City of Lampasas building officials and local fire marshal to review the project with them to ensure they do not have any concerns with the project. All comments and concerns received from regulatory officials at this time will be discussed with City of Lampasas and resolutions will be incorporated into the design. Throughout the design process Reliance Architecture will be vigilant in monitoring how the development of the design affects the project budget, inform City of Lampasas staff when decisions are made that compromise the proposed budget, and suggest design and material alternatives to keep the project within the proposed budget.

Construction Documents: Reliance Architecture will take the designs developed during the previous phases and produce documents for bidding, permitting and construction, including drawings and written specifications. Reliance Architecture will work with the City of Lampasas staff and stakeholders to ensure that the Construction Documents reflect the wishes and needs of the project.

Bidding & Negotiations: Reliance Architecture will work with the City of Lampasas to prepare bidding documents to solicit bids for the project by the delivery method of your choice. During bidding we will host a pre-bid conference (if desired by the City of Lampasas), answer any questions bidders have, consider cost-saving substitution requests, and discuss these with the City of Lampasas. At bidding, Reliance Architecture will help the City of Lampasas host a public bid opening and then help vet submitting contractors and rank the submitted bids. Also, during this phase, Reliance Architecture will submit documents for regulatory review, including City of Lampasas code review and TLDR review. If any changes are deemed necessary due to difference of interpretation of code, Reliance Architecture will make such changes to the Construction Documents and issue the changes.

Construction: Reliance Architecture will work as partners with the City of Lampasas and their selected contractor, as your advocate, to help ensure that the project is kept on schedule and that construction is done in accordance with the Construction Documents, while remaining available and flexible, as a finish-out project can often run into unforeseen conditions. Reliance Architecture will review shop drawings and product data from the contractor, answering questions from the field, attend regular progress meetings and regularly observe the construction to identify any deviations from the Construction Documents or conditions that will result in the project not being completed as expected. Reliance Architecture will make regular site observations every two weeks.

After construction is complete there is typically a one-year general warranty on the work. During this time, we will help you communicate with the contractor on any issues that may arise. As the one-year warranty approaches its end, we do one last inspection of the work with you to see if there is anything that should be taken care of under the warranty. After the one-year warranty is over, we continue to serve you and assist with issues you might have or with any future building needs.

CLARIFICATIONS

Reliance Architecture requests:

- As-built or record documents of existing facilities including building plans and site plans;
- Site surveys and geotechnical reports for all district properties, where available;
- Harmful Materials (asbestos and lead) report for facilities;
- All items requested are preferred in digital format, where possible.

This proposal does not include:

- Site surveys;
- Measured or "As-Built" drawings;
- Soil / geotechnical investigations;
- Subsurface investigations;

- Investigation of inaccessible systems and infrastructure;
- Air quality investigation;
- Environmental investigations or reports;
- Direction on dealing with hazardous materials;
- Detailed or guaranteed cost estimating;
- Photo-realistic renderings;
- Printing;
- Permitting and regulatory review fees.

Best Regards,

Proposal Acceptance:



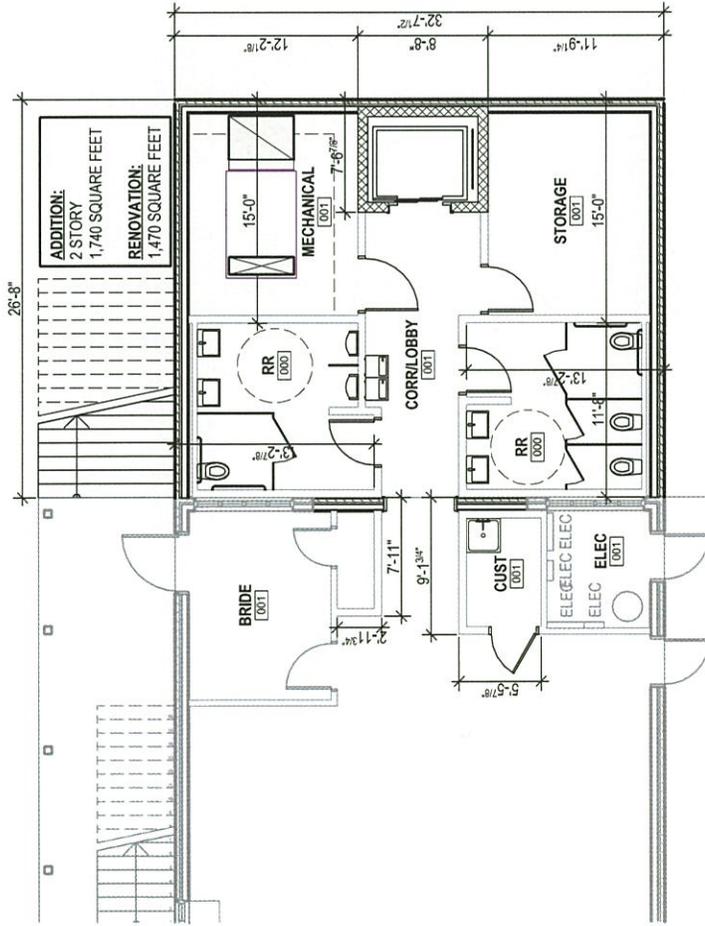
Antonio Naylor AIA, ALEP
Principal Architect, Texas Registered #26403
Reliance Architecture, LLC

Signature

Printed Name, Title

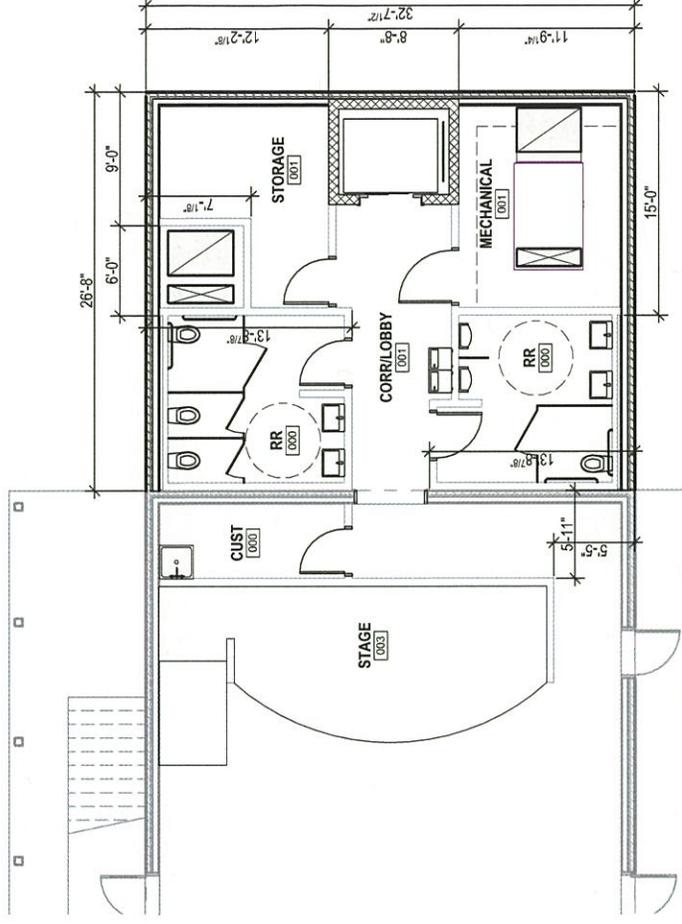
Date

SCHEME 1: IMPROVED FUNCTION



- GOALS ACCOMPLISHED:**
1. STORAGE INCREASED BY 147 SF
 2. DIRECT INSIDE ACCESS TO NEW ELEVATOR
 3. ADDED GROUP RESTROOMS WITH DIRECT INSIDE ACCESS
 4. DIRECT INSIDE ACCESS TO STORAGE
 5. BANQUET HALL INCREASED BY 594 SF
 6. NEW HVAC AND DUCTWORK
 7. LIGHTING UPGRADE
 8. WATER HEATER UPGRADE

1 GROUND LEVEL FLOOR PLAN
SCALE: 1/8" = 1'-0"



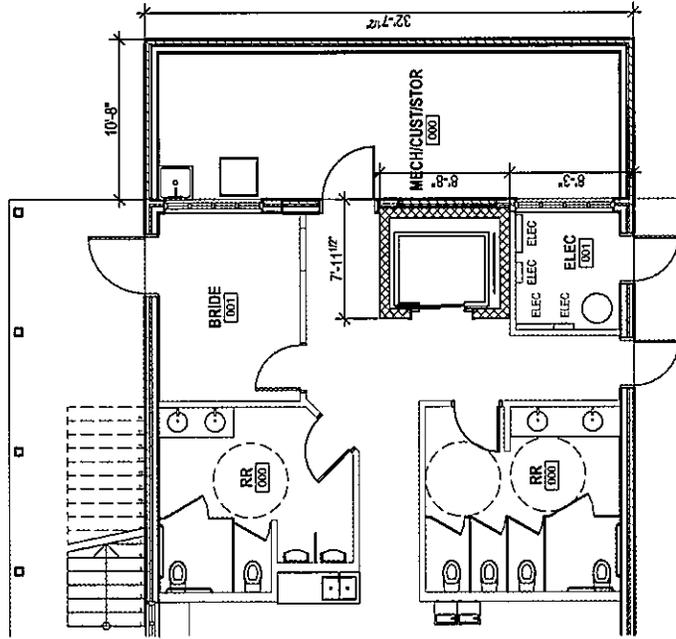
- GOALS ACCOMPLISHED:**
1. STORAGE INCREASED BY 116 SF
 2. DIRECT INSIDE ACCESS TO ELEVATOR
 3. ADDED GROUP RESTROOMS WITH DIRECT INSIDE ACCESS
 4. DIRECT INSIDE ACCESS TO STORAGE
 5. PUBLIC EVENTS HALL INCREASED BY 226 SF
 6. NEW HVAC AND DUCTWORK
 7. LIGHTING UPGRADE
 8. HC RAMP TO STAGE
 9. ADDED CUSTODIAL CLOSET ON UPPER FLOOR

2 UPPER LEVEL FLOOR PLAN
SCALE: 1/8" = 1'-0"

SCHEME 2: BALANCED

ADDITION:
2 STORY
696 SQUARE FEET

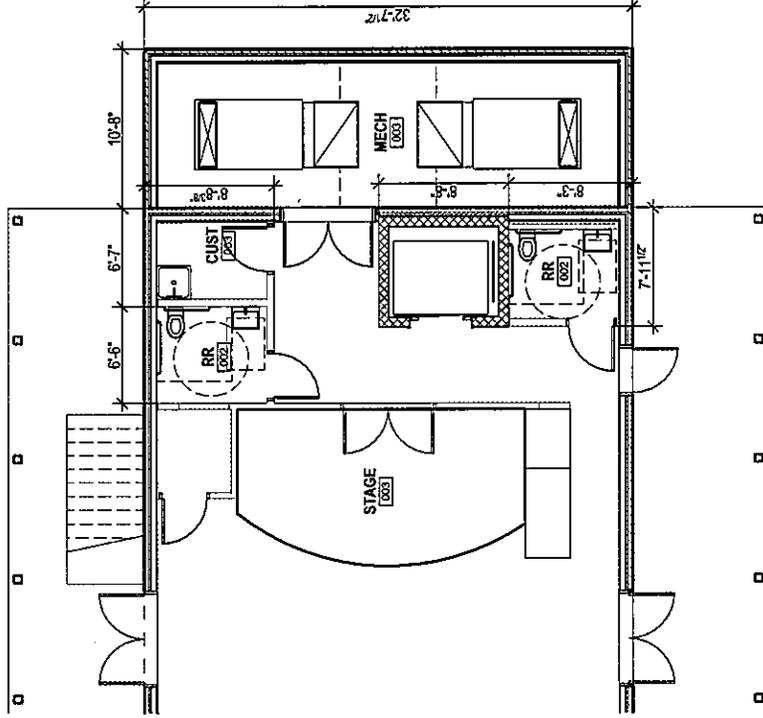
RENOVATION:
854 SQUARE FEET



- GOALS ACCOMPLISHED:**
1. DIRECT INSIDE ACCESS TO ELEVATOR
 2. DIRECT INSIDE ACCESS TO RESTROOMS
 3. DIRECT INSIDE ACCESS TO STORAGE, INCREASE
 4. HAVC UNITS REPLACED
 5. LIGHTING UPGRADE
 6. WATER HEATER UPGRADE
 7. STRUCTURAL CORRECTION FOR LIVE LOADS
 8. ADDED CUSTODIAL IN STORAGE
 9. ADDED 300 SF OF STORAGE
 10. REPLACED ELEVATOR
 11. RENOVATED RESTROOMS LOSE 1 FIXTURE EACH

1 GROUND LEVEL FLOOR PLAN

SCALE: 1/8" = 1'-0"



2 UPPER LEVEL FLOOR PLAN

SCALE: 1/8" = 1'-0"

- GOALS ACCOMPLISHED:**
1. DIRECT INSIDE ACCESS TO ELEVATOR
 2. ADDED SINGLE USER RESTROOMS WITH DIRECT INSIDE ACCESS
 3. PLUMBING FIXTURES ADDED UPSTAIRS
 4. DIRECT INSIDE ACCESS TO STORAGE
 5. NEW HAVC AND DUCTWORK
 6. LIGHTING UPGRADE
 7. ADDED HC RAMP TO STAGE
 8. ADDED CUSTODIAL CLOSET ON UPPER FLOOR

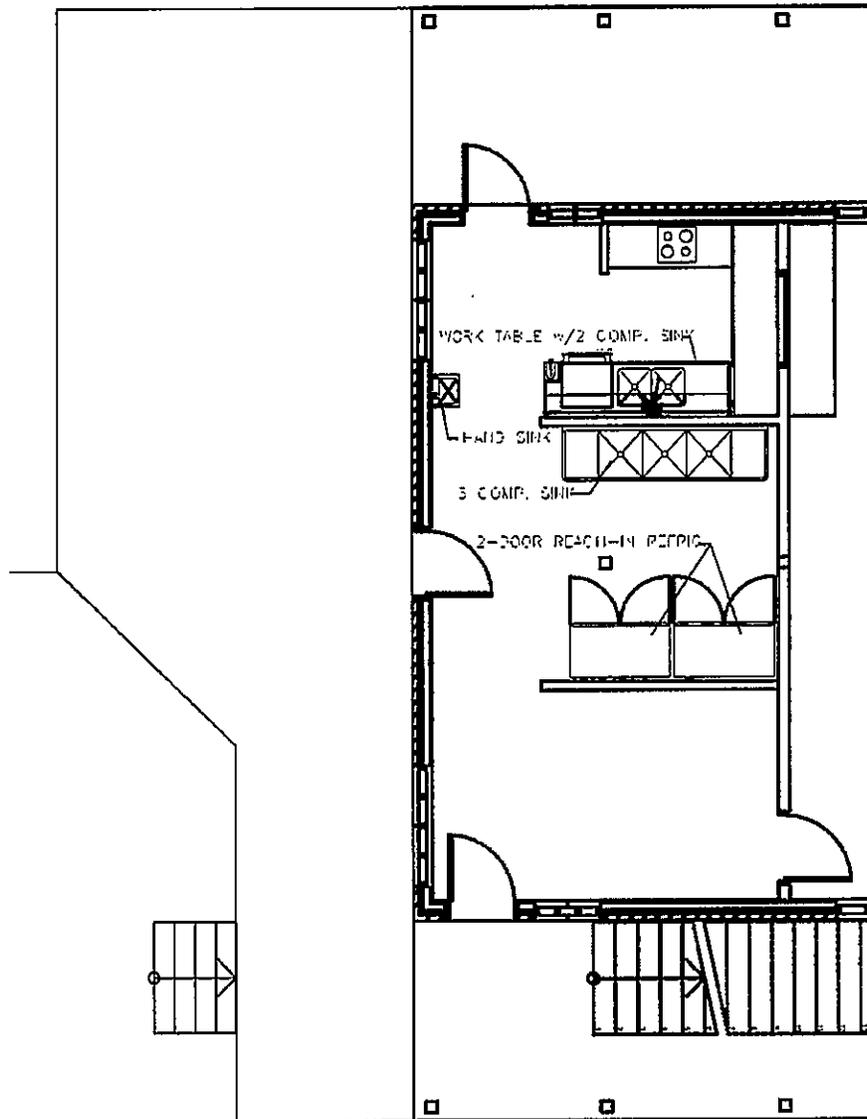
Hostess House Improvements | City of Lampasas

SCHEME 2: SAME HALLS SPACE, SMALLER ADDITION

CONCEPT DESIGN UPDATE DRAWINGS

06/06/2021





UPGRADE SCOPE:
 RANGE AND DENLAR HOOD
 MECHANICAL AUGMENTATION FOR HOOD
 NEW CABINETS
 (2) 2-DOOR REFRIGERATORS
 (1) 3 COMPARTMENT SINK
 (1) WORK TABLES


City Manager

ITEM NO. WORKSHOP-6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding base pricing and design for Campbell Park Pavilion .

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: September 17, 2021

For the Agenda of: October 25, 2021

Procurement and Funding Statement:

Attachments: Proposals

Summary Statement:

Attached are the proposals from LAMCO for the construction of the Campbell Park Pavilion. The proposals include alternates for future storage, electrical and rainwater catchment. The LAFTA board has reviewed the options, and with Staff, recommends an additional 20'x 60' extension of concrete slab with select fill be included for future construction of storage and service kitchen. LAFTA has suggested they would like to assist in recruiting volunteers or discounted trades. If approved the project will be contracted by using the City's standard project documents. The base quotation includes a 60'x80' pavilion on slab. LAMCO has provided 2 options for select fill, with Staff recommending 4 feet per geotechnical investigation. It is staff's understanding Council may wish to review and modify the scope of the project.

Recommendation:

Discussion Only

Lanco Construction

Stephen McDonald
 901 NARUNA RD
 LAMPASAS, TX 76550
 512-734-1029

Estimate

Date	Estimate #
10/3/2021	21100301

Name / Address
City of Lampasas

Description	Qty	Rate	Total
60' x 80' gable roof structure w/ 12' eave height & 18' ridge height All steel red primer finish Roof Galvalume R-panel			
Steel & erecting labor		48,200.00	48,200.00
Concrete 60' x 100'		48,000.00	48,000.00
Gutter w/ downspouts		3,985.00	3,985.00
		Total	\$100,185.00

Lamco Construction

Stephen McDonald
 901 NARUNA RD
 LAMPASAS, TX 76550
 512-734-1029

Estimate

Date	Estimate #
10/3/2021	21100302

Name / Address
City of Lampasas

Description	Rate
Options for estimate #21100301: 60' x 80' gable roof structure w/ 12' eave height & 18' ridge height All steel red primer finish Roof Galvalume R-panel	
Dirt pad options:	
1 - Excavate 4' depth & fill w/ compacted base 60' x 100'	61,400.00
2 - Excavate 2' depth & fill w/ compacted base 60' x 100'	36,500.00
Option for 2 (two) 5,000 gal. rain water collection tanks installed	10,200.00
Option for LED lighting for pavilion w/ flood lights at all 4 corners	4,100.00

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City Manager

ITEM NO. WORKSHOP-7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding phased implementation of the newly adopted Comprehensive Plan.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: October 20, 2021

For the Agenda of: October 25, 2021

Procurement and Funding Statement:

Attachments: October 26, 2021 Presentation Slides, October 11, 2021 Presentation Slides.

Summary Statement:

At the October 11, 2021 staff presented Council with Element 1 & Element 2 objectives for review and consideration. At this meeting we will take the opportunity to review the action steps presented and seek additional action steps from Council. We will also take the opportunity to review the short-term objectives in Element 3 & Element 4.

Recommendation:

Discussion and direction only



City of Lampasas

COUNCIL WORKSHOP

25 OCTOBER 2021

Discussion

Review of Element 1 and 2 Action Steps

Review and Discuss Element 3 and 4 Action Steps

Discuss review and implementation steps

Discuss implementation considerations related to staff work load, budget, and Council priority

<p>ELEMENT 3: LAND USE & DEVELOPMENT</p> <p>GOAL 3</p> <p>Expand opportunities for high-quality growth in Lampasas, while preserving the small-town character and distinct natural resources of the community.</p> <p>ELEMENT 4: ECONOMIC DEVELOPMENT</p> <p>GOAL 4</p> <p>Expand retail and entertainment options to serve residents and to make Lampasas a destination for visitors who will contribute to the City's economy.</p>

Element 3.1.1 Short Term Objectives

Undertake a comprehensive analysis of the City's zoning, subdivision, and other land use regulations, and consider opportunities for improvements to provide more consistency, clarity, and compatibility with existing uses.

Action Steps

- Identify stakeholders, facilitate meeting to determine needs, perceptions, opportunities
- Identify and consult with resources and like communities
- If determined necessary, develop draft scope for professional services. In the alternative, provide direction for modification of current land use regulations
- Procure consulting services for assessment and draft of land use regulations

Element 3.2.1 Short Term Objectives

Identify opportunities for mixed-use activities and higher density residential uses in transitional residential areas near downtown and Silk-Stocking Row and review and amend the zoning regulations to facilitate these activities.

Action Steps

- Identify stakeholders including downtown residents, business and property owners
- Facilitate and identify areas for likely mixed and compatible uses
- Incorporate findings with Element 3.1.1 Action Steps

Element 4.1.3 Short Term Objectives

Establish a Buy Local campaign.

Action Steps

- Identify stakeholders (Chamber, CYSA, local retailers) and meet to discuss needs and desired outcomes of a buy local campaign
- Discuss, review and establish elements of a buy local campaign (LEDC, City Council)
- Implementation

Element 4.1.5 Short Term Objectives

Find opportunities for cost-sharing for infrastructure improvements.

Action Steps

- Inventory possible State and federal funding sources
- Discuss funding sources with City's grant writer
- Investigate like communities and their successes/obstacles for funding
- Review current subdivision policy related to infrastructure improvements, recommend revision if deemed appropriate
- Report same to Council and CIP Committee

Element 4.2.2 Short Term Objectives

Encourage the expansion of existing businesses offering higher paying, high skill jobs.

Action Steps

- Maintain and continue LEDC business expansion and retention program
- Maintain and continue LEDC major employer visits to assess workforce, expansion and market impacts
- Maintain and continue LEDC business training and networking opportunities

Element 4.3.3 Short Term Objectives

Establish Historic Preservation Design Guidelines.

Action Steps

- Identify stakeholders and commission process for drafting Guidelines
- Review like communities' efforts, best practices for engagement, and model ordinances
- Incorporate findings and draft with Element 3.1.1
- Communicate progress to Planning and Zoning Commission and City Council
- Present draft ordinance to Planning and Zoning Commission and City Council for consideration

Element 4.4.3 Short Term Objectives

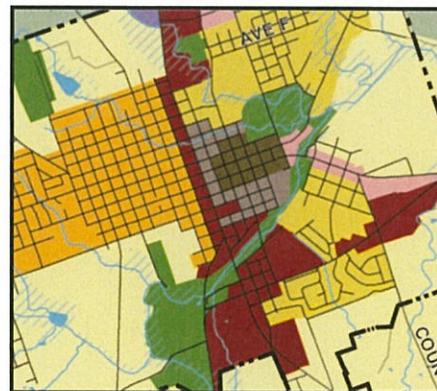
Expand options for event space by investing in renovation of existing properties such as the Hostess House as well as the long-range demand for a new conference center.

Action Steps

- Continue to assess options for code compliance, expansion and expanded use of the Hostess House
- Procure design professional for the structural and renovation plans and specifications
- Identify timing and funding for the project
- Initiate construction based on Council award
- Assess future needs related to conference, meeting and event space (mid-term objective)

Next Steps

- Additional input and discussion
- Review and input from related staff
- Review of Element 5 and 6
- Additional modification from Council
- Review of Combined Implementation Plan with target dates for completion
- Council consideration for approval and implementation





City of Lampasas

11 OCTOBER 2021

COUNCIL WORKSHOP

Background

Planning Commission-Public Hearing and Approval of Comprehensive Plan, March 4, 2021

City Council-Public Hearing and First Reading of Ordinance approving Comprehensive Plan, March 8, 2021

City Council-Second Reading and approval of Comprehensive Plan, April 12, 2021

City Council-Council Planning Session, Discussion related to timing of implementation post Budget, July 7, 2021

Implementation Plan based on 6 Elements/Goals with corresponding Objectives

Implementation Plan prepared with input from CPAC, Planning Commission and City Council

Format/Approach

Based on Chapter 6 prioritization (short, mid-term, and long range goals)

Development, per Council directive, of specific action steps to implement, or continue

Short-term, Element 1-6, over several Council meetings

Council prerogative to adjust schedule, define action steps, modify implementation, or modify format

Council should be cognizant of other operational policies and planning tools to limit duplication of efforts

The six community goals and objectives are organized by six elements, all of which contain actions that can be implemented in the short, medium and long-term.

ELEMENT 1: GROWTH & COMMUNITY CHARACTER

GOAL 1

Prepare Lampasas for growth that meets the community's current and future needs, while preserving its unique character.

ELEMENT 2: UPDATING INFRASTRUCTURE AND CRITICAL SERVICES

GOAL 2

Make Lampasas a growth-ready community by providing the infrastructure required to support a 21st century economy.

Element 1.1.4 Short Term Objectives

Encourage the development of new retail and entertainment uses that provide residents the services they need without having to leave the City limits.

Action Steps

- Review, identify and encourage, through zoning regulations, areas of highest and best use for hospitality and retail businesses.
- Maintain property inventory and contact with real estate developers, property owners, and prospects
- Work with Stakeholders (Chamber of Commerce, merchants, and property owners) to identify and promote opportunities for current businesses
- Review options for latitude in building codes for older/historic renovation
- Review retail leakage reports. Confer with stakeholders, developers, and merchants to encourage expansion of offerings

Element 1.3.4 Short Term Objectives

Strengthen enforcement and incentives throughout the City to maintain the quality of neighborhood character and renovate older structures in disrepair.

Action Steps

- Develop comprehensive Code Enforcement Goals and Action steps with Council and Stakeholders
- Prepare and map inventory of purported substandard/dangerous structures with deficiencies to Code. Report periodically to Council re progress
- Continue to provide incentives for commercial upgrades to meet life/safety code (EDC with possible City participation)
- Budget funds for demolition to be utilized after all administrative and criminal remedies are exhausted
- Meet with Ministerial Alliance and other public assistance agencies regarding in-kind or volunteer assistance to homeowners in need to bring properties into compliance

Element 2.3.1 Short Term Objectives

Improve service and prepare for growth by investing in improvements to the City's water pressure planes.

Action Steps

- Implement recommendations of Western Pressure Plane study
- Implement recommended improvements to Spring Street Pump Station
- Inventory undeveloped property currently within City's CCN to determine future needs and capacities

Element 2.3.2 Short Term Objectives

Develop a comprehensive water/wastewater master plan to help identify long-term water and wastewater infrastructure needs.

- Action Steps
- In consultation with Council and Stakeholders, develop preliminary scope for Water/Wastewater Master Plan
 - Develop RFQ for procurement of Engineering firm to provide plan deliverables
 - In the alternative, identify and procure directly with qualified firm to provide plan deliverables

Direction and Additional Discussion

- Format
- Pace
- Expectation for Updates on Progress
- Modification or Amendment to Timeline
- Modification or Amendment to Goals




City ManagerITEM NO. WORKSHOP-8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Lampasas County Chamber of Commerce & Visitor Center Bi-Annual Report (Q3 & Q4).

Requested By: Melissa Unger, Chamber Executive Director

Submitted By: Mandy Walsh, Economic Development Director

Date Submitted: October 18, 2021

For the Agenda of: October 25, 2021

Procurement and Funding Statement:

Annual HOT Fund Operating Budget for Chamber of Commerce & Visitors Center

Attachments: Chamber of Commerce Bi-Annual Report

Summary Statement:

Lampasas County Chamber of Commerce & Visitor Center is requesting reimbursement in the amount of \$25,199.16 for their Bi-Annual Report, which contains both 3rd and 4th Quarter. Melissa Unger will be in attendance to present the bi-annual report and answer any questions.

Recommendation:

Discussion only.

Lampasas County Chamber of Commerce & Visitor Center
 Hotel Motel Budget & Bi-Annual Report- Budget submitted each July
 October 1, 2020- September 30, 2021
 Balance Sheet: (Encumbered Funds) *Reimburse General Fund Account

Expense		2020-2021 Proj. Budget	2020-2021 Fund Request	Oct.-Mar. 2020/21 (Submit Apr.)	Apr. - Sept. 2021 (Submit Oct.)	Balance
Administrative Fee 40%	Portion of budget to be used for staff annual salaries.	80,000	\$ 32,000.00	\$ 15,944.27	\$ 17,601.13	\$ (1,545.40)
Visitor Center Seasonal Staff 100%	March through Sept. on Saturday's, 10am-4pm.	1,800	\$ 1,800.00	\$ -	\$ 863.47	\$ 936.53
Lampasas Promotions 100%	Tourism Ads Placed In Publications Outside The immediate zip codes (76550,76539,76853). Visitor & Hunting Guides			\$ -	\$ 2,277.00	\$ (2,277.00)
Visitor Center Brochures 100%	Distribution of Brochures/Promo Items: including an inviting description with photos, annual events and etc...distributed to visitors, travel centers, chambers, CVB's and DMO's. <i>Attached Texas Travel & Tourism Statistics</i>			\$ 263.17	\$ -	\$ (263.17)
Copier / Copies 40%	Used for producing printed materials to promote the Lampasas Community.	4,250	\$ 1,700.00	\$ 802.84	\$ 797.64	\$ 99.52
Postage 40%	PO Box, Postage to mail relocation packets, travel information and other material requests.	1,400	\$ 560.00	\$ 135.97	\$ 424.03	\$ 37.76
General Supplies 40%	Bags, paper, envelopes, etc. to be used for the distribution of tourism and information. Supplies used to maintain visitor center.	2,500	\$ 1,000.00	\$ 116.61	\$ 883.39	\$ 793.86
Website 40%	Visitor Center and Chamber of Commerce website and mobile app, hosted by ChamberMaster/GrowthZone. - See Attached Reports	3,750	\$ 1,500.00	\$ 705.60	\$ 794.40	\$ 88.80
Phones & Internet 40%	Phone, Software & Internet Monthly charges which are tourism and visitor center related.	3,550	\$ 1,420.00	\$ 280.82	\$ 1,139.18	\$ 354.46
Utilities 40%	Electric, water, and trash to operate the VC.	3,050	\$ 1,220.00	\$ 572.90	\$ 647.10	\$ 88.09
Building 40%	Building Maintenance & Insurance Premiums	5,500	\$ 2,200.00	\$ 692.04	\$ 1,507.96	\$ 1,814.56
Annual Visitor Center Dues 100%	Texas Assoc. Dues (TTIA/TCCCE/THLA/TACVB)	400	\$ 400.00	\$ -	\$ 400.00	\$ -
Hill Country Trail Region 100%	Membership Dues in the Hill Country Trail Region and travel to meetings.	0	\$ -	\$ -	\$ -	\$ -
Tourism Conferences Apply for funding	Registration for Texas Travel Tourism Seminars and the TACVB Tourism, Marketing Seminar and Visitor Bureau training.	Submit Application for Attendance		\$ -	\$ 99.00	\$ (99.00)
TOTAL FUNDING REQUEST		\$ 106,200.00	\$ 43,800.00	\$ 19,514.22	\$ 24,265.78	\$ 25,199.16

QUARTERLY STATUS REPORT

Lampasas County Chamber of Commerce & Visitor Center
 205 South Hwy 281
 PO Box 627
 Lampasas, Texas 76550

CHAMBER OF COMMERCE & VISITOR CENTER OVERVIEW (APRIL 1, 2021– SEPTEMBER 30, 2021)

WEBSITE VIEWS PER MODULE	BUSINESS DIRECTORY: 33103 EVENTS: 40076 COUPONS: 482 JOBS: 2935 INFO. REQUESTS: 1161 NEWS: 886
SOCIAL MEDIA	WEATHER: 267 MEMBER SIGNUP: 454 MARKETPLACE: 0 SPONSORS: 0 FACEBOOK: 3890 LINKEDIN: 384
MEMBERSHIP REFERRALS/RELOCATION	CURRENT: 272 /GROWTH RATE: 6.03% (Gained 17) DECLINE: 12.41% (Lost 35) MEMBER REFERRALS: 246 RELOCATION PACKETS/BROCHURE REQUESTS: 218
VISITOR CENTER BUDGET	SEE ATTACHED STATEMENTS
VISITOR CENTER TRAFFIC	INSTATE: 2779 OUT OF STATE: 56
OCCUPANCY RATES	HOTELS: (Requested- No Response) BED & BREAKFASTS: N/A RV PARKS/CAMPGROUNDS: Not recorded

EVENTS OVERVIEW

CHAMBER EVENTS	Heritage Funeral Home Ribbon Cutting & Open House (Apr. 13 th), Lampasas Community Gardens Open House (Apr. 17 th), Board & Event Committee Meetings, Vista Real Estate Ribbon Cutting (May 13 th), Hooligan Cycles Ribbon Cutting (June 29 th), Cedar Hill Healthcare Open House (June 30 th), - Cancelled, Toughest 10k Packet Pick-up (July 9 th), Toughest 10k Race (July 10 th), United Country Premier/Real Tree Hunting Properties Ribbon Cutting (July 14 th), Hoffpaur Riata Roundup Rodeo (July 29-31, 2021), Create Connections Networking and Business Training Events– Chamber Conf. Rm.- August-December (Every Wed. AM), Lampasas Beer Barn LTX BBQ FEST (Sept. 10-11, 2021), Lampasas County Wine Tour (Sept. 25 th), Standards Health Training Session (Sept. 30 th)
COLLABORATIVE EVENTS	Lampasas Lions Club Meet & Greet (May 7 th), Business Roadmap Forum (May 10 th), Ladies Night Out (May 13 th), Texas 4000 Bike Run (June 5 th), Kempnerfest (June 19 th), Spring Ho Festival (July 5-11, 2021), Business Roadmap Forum (July 19 th), Coffee with the Congressman Williams (Sept. 10 th), Classics at the Classic- Car Show at Storm's (Sept. 11 th) <u>Supporting/Advertised Various Events:</u> Races, Fundraisers, Holiday Events, Farmer's Market, ISD Events, Job Fairs, Wine Events, Festivals, Concerts, Promotions & More (For Members) 154 Days of Events over a 6 mth. time period.

WHAT'S NEXT?

Tues. Oct. 5, 2021	KWTX Career Fair
Every Wed. until Dec.	Create Connections Networking and Business Training Event
Sat. Oct. 30, 2021	Squared Silly on Downtown Square VISION Lampasas
Fri. Nov. 5, 2021	Hunters Welcome @ HEB
Mon. Nov. 15, 2021	Business Roadmap Forum- Social
Sat. Dec. 4, 2021	Carol of Lights on Downtown Square
Wed. Dec. 8, 2021	Chamber Holiday Mixer- Tentative
Sat. Dec. 11, 2021	Christmas on the Creek- W.M. Brook Park

Website Statistics: Views by Module (SEO modules only)

Views By Module (SEO modules only)									
Directory	Events	Coupons	Jobs	InfoReq	News	Weather	Member Signup	Marketplace	Sponsor Ads
33103	40076	482	2935	1161	886	267	454	0	0

TxDOT TRAVEL LITERATURE PROGRAM

Lampasas County Chamber of Commerce
 Lampasas, Texas _____
 (name of center/city)

TRAVEL INFORMATION CENTER

VISITATION TOTALS

YEAR	VISITOR TOTALS PER MONTH	IN-STATE AND OUT-OF-STATE MONTHLY VISITOR TOTALS	QUARTERLY TOTALS
JANUARY		# In-State _____ # Out-of-State _____	TOTALS: Jan/Feb/Mar
FEBRUARY		# In-State _____ # Out-of-State _____	# Visitors _____ # In-State _____
MARCH		# In-State _____ # Out-of-State _____	# Out-of-State _____
APRIL	421	# In-State <u>418</u> # Out-of-State <u>3</u>	TOTALS: Apr/May/Jun
MAY	411	# In-State <u>396</u> # Out-of-State <u>15</u>	# Visitors <u>1,272</u> # In-State <u>1,245</u>
JUNE	440	# In-State <u>431</u> # Out-of-State <u>9</u>	# Out-of-State <u>27</u>
JULY	509	# In-State <u>498</u> # Out-of-State <u>11</u>	TOTALS: Jul/Aug/Sep
AUGUST	531	# In-State <u>525</u> # Out-of-State <u>6</u>	# Visitors <u>1,563</u> # In-State <u>1,534</u>
SEPTEMBER	523	# In-State <u>511</u> # Out-of-State <u>12</u>	# Out-of-State <u>29</u>
OCTOBER		# In-State _____ # Out-of-State _____	TOTALS: Oct/Nov/Dec
NOVEMBER		# In-State _____ # Out-of-State _____	# Visitors _____ # In-State _____
DECEMBER		# In-State _____ # Out-of-State _____	# Out-of-State _____

Texas Department of Transportation D16-062194

**MAIL TO: TRAVEL LITERATURE/FULFILLMENT BRANCH
 TxDOT, TRAVEL INFORMATION DIVISION
 PO BOX 149249
 AUSTIN, TEXAS 78714-9248**

**OR FAX TO: (512) 486-5944
 ATTN: LaKena Cooks (512) 486-5927**

Growth/Decline Rate (4/1/2021 - 9/30/2021)

Current Membership: 272 active/courtesy members
 Membership Growth: 6.03% (17 members)
 Membership Decline: 12.41% (35 members)
 Cumulative Growth Rate: -6.38% (-18 members)

Membership Growth Report
 4/1/2021 - 9/30/2021

<u>Member Name</u>	<u>Primary Contact</u>	<u>Join Date</u>	<u>Drop Date</u>	<u>Sales Rep</u>
<u>Lacy Davidson, REALTOR Bear Real Estate</u>	Lacy Davidson	9/20/2021		
<u>Jackie Bunce-Community Volunteer</u>	Jackie Bunce	9/20/2021		
<u>Peaceful Pastures Photography</u>	Amanda Nelson	9/3/2021		
<u>Kindred Spirit Ranch, LLC</u>	Rebecca Clayton	8/18/2021		
<u>Blessed and PRESSED Designz</u>	Georgette Mielke	8/16/2021		
<u>Naruna Baptist Church</u>	Sharon Stockman	8/16/2021		
<u>The Shoppe on Key</u>	Janice Perry	8/13/2021		
<u>Built for the Trades</u>	Dan Dowdy	7/30/2021		
<u>Smith Welding and Construction</u>	Tara Smith	7/15/2021		
<u>InfinityX2 Wedding Venue</u>	Tracy Rash	7/13/2021		
<u>Rotary Club of Copperas Cove</u>	Eric Armstrong	6/30/2021		
<u>Whataburger</u>	Angie Neas	6/14/2021		
<u>Always Here Properties, LLC</u>	Danielle Tucker Shepard	6/11/2021		
<u>Cleaton's 4E Farms</u>	Damon Cleaton	6/10/2021		
<u>Hooligan Cycles</u>	Billy Limely	6/2/2021		
<u>North Texas Fire Academy</u>	Michale Simmons	5/17/2021		
<u>United Country Premier Properties/Real Tree United Country Hunting Properties</u>	Richard Overall	4/15/2021		
<u>Miles Haider</u>	null	3/10/2021	7/16/2021	<i>Spelled incorrectly - added back in</i>
<u>Myrick Taxidermy</u>	Mike Myrick	11/6/2020	4/7/2021	
<u>7 Creeks Vineyard</u>	Carole Horne	9/17/2020	4/7/2021	
<u>The Cherry On Top</u>	Amanda Nuckles	9/16/2020	5/21/2021	
<u>Moonie's Hemporium</u>	Kathy Crawford	8/5/2020	5/21/2021	
<u>Christian Troups</u>	Christian Troups	7/6/2020	4/7/2021	
<u>Bills Burgers (Lampasas)</u>	Amber Cardenas	5/6/2020	4/7/2021	
<u>Air Evac Lifeteam (Marble Falls)</u>	Shelly Neely	2/27/2020	4/7/2021	
<u>Lonestar Concrete Illusions LLC</u>	Brandon Boshears	2/13/2020	4/7/2021	
<u>Youngblood Auto & Tire</u>	Bonnie Wolfe	1/2/2020	4/7/2021	
<u>Central Texas Real Estate Inspection</u>	Rickey Abraham	1/2/2020	4/7/2021	
<u>The Hidden Pearl @ Wool and Vine</u>	Andrew and Julie Landrum	10/22/2019	4/7/2021	
<u>El Rodeo Mexican Restaurant</u>	Mario Medrano	6/19/2019	4/7/2021	
<u>Shell & Shell Attorneys</u>	Jennifer Dickison	6/18/2019	4/7/2021	
<u>Dillard Cabinets</u>	Steven Dillard	5/20/2019	4/7/2021	<i>Moved out of Lampasas</i>
<u>Dillard Rentals, LLC</u>	Steven Dillard	5/20/2019	4/7/2021	
<u>West Oaks Independent Living Community</u>	Kelli Newman	1/31/2018	4/7/2021	
<u>Jim and Jackie Lindeman</u>	null	1/18/2018	5/21/2021	
<u>B.C. Materials/Big Creek Construction</u>	Beth Maples	12/22/2017	4/7/2021	
<u>Roll Call Security & Communications</u>	Brandin Lea	6/14/2017	4/7/2021	
<u>Gregory Westerfield</u>	Gregory Westerfield	7/26/2016	4/7/2021	
<u>Lampasas County Young Life</u>	Cody Leach	4/24/2015	4/7/2021	
<u>Seton Lampasas Healthcare Center</u>	LYNN WISDOM	5/1/2008	4/7/2021	
<u>Coming Home Furniture</u>	Eddie Bowden		4/7/2021	
<u>Veterinary Hospital of Lampasas</u>	Robert Rushing		5/7/2021	
<u>Agro-Tech Services</u>	Heston McBride		4/7/2021	
<u>Jack Calvert</u>	Jack Calvert		4/7/2021	
<u>National United</u>	SALLY YANCY		4/7/2021	<i>Closed</i>
<u>Rushing Brahmans</u>	DR. JOE RUSHING		4/7/2021	
<u>Veterinary Hospital of Lampasas</u>	Robert Rushing		5/7/2021	

Pizza Hut	Rudell Johnson	5/7/2021
Garner Insurance Agency- Farmers Insurance	Jason Garner	4/7/2021
Lily Springs Rehabilitation & Healthcare Center	Hoshem Massoodi	5/21/2021
Cattles Pharmacy	null	4/7/2021
White, Elke	null	4/7/2021

Report Generated October 1, 2021 at 09:26 AM

Payment Coupon

(00334272)

MAKE CHECKS PAYABLE TO:
Western Commerce Bank
501 N. Canal Street
P O Box 5151
Carlsbad, NM 88221-5151
Phone: (800) 922-9028

<http://www.gotopbs.com/wcb/>
CHECK ACCOUNT/PAY ONLINE: Your username is "1064-123000". Your password is "N2e" unless you have changed it.

INSURED: LAMPASAS COUNTY CHAMBER OF COMME
P O BOX 627
LAMPASAS, TX 76550

Account #	PAYMENT #
1064-123000	8
IF PAYMENT IS RECEIVED BY	REGULAR PAYMENT AMOUNT
4/22/2021	268.19
IF PAYMENT IS RECEIVED AFTER	LATE PAYMENT AMOUNT
5/2/2021	281.60

PAYMENT #
8

CHECK #

DATE PAID

AMOUNT PAID

AMOUNT PAID

Have you moved?
Please check this box and print your new address on the back.



Payment Coupon

(00334272)

MAKE CHECKS PAYABLE TO:
Western Commerce Bank
501 N. Canal Street
P O Box 5151
Carlsbad, NM 88221-5151
Phone: (800) 922-9028

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CHECK ACCOUNT/PAY ONLINE: Your username is "1064-123000". Your password is "N2e" unless you have changed it.

INSURED: LAMPASAS COUNTY CHAMBER OF COMME
P O BOX 627
LAMPASAS, TX 76550

Account #	PAYMENT #
1064-123000	9
IF PAYMENT IS RECEIVED BY	REGULAR PAYMENT AMOUNT
5/22/2021	268.19
IF PAYMENT IS RECEIVED AFTER	LATE PAYMENT AMOUNT
6/1/2021	281.60

PAYMENT #
9

CHECK #

DATE PAID

AMOUNT PAID

AMOUNT PAID

Have you moved?
Please check this box and print your new address on the back.



INPUT1 - PMCV01(01/06)

\$536.38 x 40% = \$214.55

PFLUGERVILLE
INSURANCE AGENCY
Jimmie Connolly Company

103 E Main St. • Pflugerville Texas 78660 • 512-447-7995

Melissa Unger

lampasainfo@sbcglobal.net

Receipt #5702533

Payment on 7/27/2021

How do I reverse this payment?

How do I subscribe others to notifications?

Insurance - June 2021 + July 2021
Subtotal \$384.49

Fee \$3.00

Total \$387.49

PAYMENT TYPE

ACH

NOTES

Policy #- A217003382

Jimmie Connolly Company

103 E. Main Street Pflugerville, TX 78660 United States

512-447-7995

jrj@jccins.com

\$387.49 x 40% = \$155.00

Thank you for submitting your payment. Please check your inbox for a copy of this receipt.



103 E Main St. • Pflugerville Texas 78660 • 512-447-7995

Melissa Unger

Receipt #5908671

lampasasinfo@sbcglobal.net

Payment on 8/20/2021

Subtotal		\$3,516.03
Fee		\$3.00
Total		\$3,519.03

*pd.
cc
8/17/2021*

PAYMENT TYPE ACH

To reverse this payment, please contact Jimmie Connolly Company using the information below. Sending an email or leaving a voicemail does not guarantee reversal of the payment.

X 40% = \$1407.61

NOTES

Ref.: Inv. #540

Jimmie Connolly Company

103 E. Main Street Pflugerville, TX 78660 United States

512-447-7995

jrj@jccins.com

Miller's Service Company
AIR CONDITIONING • HEATING • ELECTRICAL

Mailing Address: 405 North Key
 LAMPASAS, TEXAS 76550
 (512) 556-6585
 millerserviceco@sbcglobal.net

NAME <i>Chamber Commerce</i>		DATE <i>8-23-21</i>		
ADDRESS				
CITY <i>Lampasas</i>		PHONE		
MAKE	MODEL	SERIAL NO.	<input type="checkbox"/> C.O.D. <input type="checkbox"/> CHARGE	
NATURE OF SERVICE <i>AC Leak</i>				
			PROMISED <i>1/1</i>	
QUAN.	PART NO.	DESCRIPTION	PRICE	AMOUNT
	1	<i>Service call</i>		<i>80.00</i>
<i>3</i>	2	<i>20 x 24 Filters</i>	<i>4.50</i>	<i>13.50</i>
	3			
	4			
	5			
	6			
	7			
	8			
	9			
	10			
	11			
	12			
COMMENTS <i>Client Dr...</i>		Lic. #Taclb012442c Elect. Lic. #20451 Reg. By Texas Dpt. of Lic. And Registration P. O. Box 12157 Austin, TX 78711 (800) 803-9202		TOTAL MATERIALS TECHNICAL SERVICE TIME SUB TOTAL TAX
TECHNICIAN <i>Quade/Alex</i>		DATE COMPLETED <i>1/1</i>		CASH ON COMPLETION OF WORK → TOTAL <i>93.50</i>

*pd. 9/13
 ck# 3106*

INVOICE

85384

Signature below constitutes acceptance of above service performed as being satisfactory - and that equipment has been left in good condition.

Thank You

x4090 = \$37.40

See reverse side for Guaranty

Remittance Section

230

TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 28918422
Agreement Number: 015-1421841-000
Invoice Print Date: 03/09/2021
Due Date: 04/03/2021
Total Due: \$332.35

FORWARDING SERVICE REQUESTED

Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:

MDG2015 00032667 1 MB 0.45
ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831



0000151421841000000000002891842200000000000332350

Keep lower portion for your records - Please return upper portion with your payment

TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 28918422
Due Date: 04/03/2021
Total Due: \$332.35

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

	Amount	Tax	Total
Agreement 015-1421841-000: Sharp MX-3050V system			
1 Standard Payment	307.00	25.35	332.35
			\$332.35

For more information about your invoice, please:
- Call us at 844-360-3877
- Email us at customersupport-07@accountservicing.com
- Visit www.accountservicing.com



Total Due

\$332.35

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

X 40% = \$132.94



TLC Office Systems
 TLC Office Systems
 PO Box 660831
 Dallas, TX 75266-0831

Invoice Number: 29107985
 Agreement Number: 015-1421841-000
 Invoice Print Date: 04/08/2021
Due Date: 05/03/2021
Total Due: \$332.35

FORWARDING SERVICE REQUESTED

Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:

MDG2015 00002053 1 AB 0.42
 ATTN: ACCOUNTS PAYABLE
 LAMPASAS COUNTY CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

TLC Office Systems
 PO Box 660831
 Dallas, TX 75266-0831



0000151421841000000000002910798500000000000332355

Keep lower portion for your records - Please return upper portion with your payment

TLC Office Systems
 TLC Office Systems
 PO Box 660831
 Dallas, TX 75266-0831

Invoice Number: 29107985
Due Date: 05/03/2021
Total Due: \$332.35

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.
 Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.
 Thank you! We value your business.

Invoice Detail

	Amount	Tax	Total
Agreement 015-1421841-000: Sharp MX-3050V system			
1 Standard Payment	307.00	25.35	332.35
			\$332.35

For more information about your invoice, please:

- Call us at 844-360-3877
- Email us at customersupport-07@accountservicing.com
- Visit www.accountservicing.com

Total Due \$332.35

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

X40% = \$132.94



TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 29296388
Agreement Number: 015-1421841-000
Invoice Print Date: 05/10/2021
Due Date: 06/03/2021
Total Due: \$332.35

FORWARDING SERVICE REQUESTED

Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:

MDG2015 00039658 1 AB 0.42
ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831



0000151421841000000000002929638800000000000332353

Keep lower portion for your records - Please return upper portion with your payment

TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 29296388
Due Date: 06/03/2021
Total Due: \$332.35

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

	Amount	Tax	Total
Agreement 015-1421841-000: Sharp MX-3050V system	307.00	25.35	332.35
1 Standard Payment			\$332.35

For more information about your invoice, please:

- Call us at 844-360-3877
- Email us at customersupport-07@accountsservicing.com
- Visit www.accountsservicing.com

Total Due \$332.35

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

X 40% of \$132.90



TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Remittance Section

230

Invoice Number: 29488809
Agreement Number: 015-1421841-000
Invoice Print Date: 06/08/2021
Due Date: 07/03/2021
Total Due: \$332.35

FORWARDING SERVICE REQUESTED

Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:

MDG2015 00046890 1 MB 0.45
ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831



00001514218410000000000294888090000000000332356

Keep lower portion for your records - Please return upper portion with your payment

TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 29488809
Due Date: 07/03/2021
Total Due: \$332.35

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement 015-1421841-000: Sharp MX-3050V system		Amount	Tax	Total
1	Standard Payment	307.00	25.35	332.35
				\$332.35

For more information about your invoice, please:
- Call us at 844-360-3877
- Email us at customersupport-07@accountservicing.com
- Visit www.accountservicing.com



Total Due

\$332.35

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

X4090- \$132.94



TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Remittance Section

230

Invoice Number: 29680018
Agreement Number: 015-1421841-000
Invoice Print Date: 07/09/2021
Due Date: 08/03/2021
Total Due: \$332.35

FORWARDING SERVICE REQUESTED

Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:



MDG2015 00003157 1 AB 0.42
ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831



000015142184100000000002968001800000000000332350

Keep lower portion for your records - Please return upper portion with your payment

TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 29680018
Due Date: 08/03/2021
Total Due: \$332.35

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

	Amount	Tax	Total
Agreement 015-1421841-000: Sharp MX-3050V system			
1 Standard Payment	307.00	25.35	332.35
			\$332.35

For more information about your invoice, please:

- Call us at 844-360-3877
- Email us at customersupport-07@accountsservicing.com
- Visit www.accountsservicing.com

Total Due \$332.35

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

X40070 = \$132.94



TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Remittance Section

230

Invoice Number: 29858281
Agreement Number: 015-1421841-000
Invoice Print Date: 08/09/2021
Due Date: 09/03/2021
Total Due: \$332.35

FORWARDING SERVICE REQUESTED

Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:

MDG2015 00060191 1 AB 0.42
ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831



0000151421841000000000002985828100000000000332350

Keep lower portion for your records - Please return upper portion with your payment

TLC Office Systems

TLC Office Systems
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 29858281
Due Date: 09/03/2021
Total Due: \$332.35

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement 015-1421841-000: Sharp MX-3050V system	Amount	Tax	Total
1 Standard Payment	307.00	25.35	332.35
			\$332.35

For more information about your invoice, please:
- Call us at 844-360-3877
- Email us at customersupport-07@accountservicing.com
- Visit www.accountservicing.com



Total Due \$332.35

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

X 40% = \$132.94





LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

04/01/2021 01:45 PM

Product	Qty	Unit Price	Price
US Flag Coil/100	1	\$55.00	\$55.00
First-Class Mail® Letter	1		\$0.95
Brady, TX 76825 Weight: 0 lb 2.60 oz Estimated Delivery Date Mon 04/05/2021			

Grand Total: \$55.95

Debit Card Remitted \$55.95
Card Name: MasterCard
Account #: XXXXXXXXXXXX5430
Approval #: 009775
Transaction #: 383
Receipt #: 019853
Debit Card Purchase: \$55.95
AID: A0000000042203 Chip
AL: Debit
PIN: Verified

*\$59.41
x 4095 =
23.76*



LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

08/30/2021 09:05 AM

Product	Qty	Unit Price	Price
First-Class Mail® Large Envelope	1		\$1.56
Lampasas, TX 76550 Weight: 0 lb 3.00 oz Estimated Delivery Date Thu 09/02/2021			

Grand Total: \$1.56

Debit Card Remitted \$1.56
Card Name: MasterCard
Account #: XXXXXXXXXXXX0765
Approval #: 002171
Transaction #: 860
Receipt #: 022443
Debit Card Purchase: \$1.56
AID: A0000000042203 Chip
AL: US Debit
PIN: Verified



LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

06/25/2021 01:48 PM

Product	Qty	Unit Price	Price
First-Class Mail® Letter	1		\$0.95
Pauls Valley, OK 73075 Weight: 0 lb 2.60 oz Estimated Delivery Date Tue 06/29/2021			

Grand Total: \$0.95

Cash \$1.00
Change -\$0.05



LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

06/22/2021 01:41 PM

Product	Qty	Unit Price	Price
First-Class Mail® Letter	1		\$0.95
Temple, TX 76504 Weight: 0 lb 2.10 oz Estimated Delivery Date Fri 06/25/2021			

Grand Total: \$0.95

Cash \$1.00
Change -\$0.05



LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

04/12/2021 01:33 PM

Product	Qty	Unit Price	Price
PurpleHeartMedal	7	\$0.55	\$3.85
First-Class Mail® Large Envelope Austin, TX 78729 Weight: 0 lb 5.90 oz Estimated Delivery Date Thu 04/15/2021	1		\$2.00

Grand Total: \$5.85

Debit Card Remitted \$5.85
Card Name: MasterCard
Account #: XXXXXXXXXXXXX5430
Approval #: 002571
Transaction #: 511
Receipt #: 019990
Debit Card Purchase: \$5.85
AID: A0000000042203 Chip
AL: Debit
PIN: Verified

*\$35.00
x 40% =
\$14.00*



LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

07/12/2021 12:37 PM

Product	Qty	Unit Price	Price
First-Class Mail® Letter Denton, TX 76209 Weight: 0 lb 3.10 oz Estimated Delivery Date Thu 07/15/2021	1		\$1.15
First-Class Mail® Letter Fredericksburg, TX 78624 Weight: 0 lb 2.40 oz Estimated Delivery Date Thu 07/15/2021	1		\$0.95

Grand Total: \$2.10

Debit Card Remitted \$2.10
Card Name: MasterCard
Account #: XXXXXXXXXXXXX0765
Approval #: 002394
Transaction #: 106
Receipt #: 021647
Debit Card Purchase: \$2.10 Chip
AID: A0000000042203
AL: US Debit
PIN: Verified



LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

05/04/2021 09:07 AM

Product	Qty	Unit Price	Price
First-Class Mail® Large Envelope Temple City, CA 91780 Weight: 0 lb 9.80 oz Estimated Delivery Date Sat 05/08/2021	1		\$2.80
First-Class Mail® Letter Marble Falls, TX 78654 Weight: 0 lb 0.50 oz Estimated Delivery Date Fri 05/07/2021	1		\$0.55

First-Class Mail® Letter \$0.95
Saint Paul, MN 55101
Weight: 0 lb 2.80 oz
Estimated Delivery Date
Sat 05/08/2021

Grand Total: \$4.30

Cash \$5.00
Change \$0.70



LAMPASAS
1700 E 4TH ST
LAMPASAS, TX 76550-9998
(800)275-8777

08/05/2021 03:10 PM

Product	Qty	Unit Price	Price
First-Class Mail® Letter Grand Blanc, MI 48439 Weight: 0 lb 1.50 oz Estimated Delivery Date Mon 08/09/2021	1		\$0.75

US Flag Bklt/20 2 \$11.00 \$22.00

Grand Total: \$22.75

Debit Card Remitted \$22.75
Card Name: MasterCard
Account #: XXXXXXXXXXXXX0765
Approval #: 010359
Transaction #: 503
Receipt #: 022065
Debit Card Purchase: \$22.75
AID: A0000000042203 Chip
AL: US Debit
PIN: Verified

Give us feedback @ survey.walmart.com
Thank you! ID #:7QBPHNHC08

Walmart

Office Supplies

512-556-8217 Mgr:CHRISTI
1710 CENTRAL TEXAS EXPY
LAMPASAS TX 76550

ST# 01073	OP# 004387	TE# 02	TR# 05339
STAB DIV	088735890077	2.64	X
STAB DIV	088735890077	2.64	X
STAB DIV	088735890077	2.64	X
STAB DIV	088735890077	2.64	X
RIBBON	081327502103	2.42	X
RIBBON	081327502103	2.42	X
RIBBON	081327502103	2.42	X
8X10 RUSTIC	004402167966	4.00	X
8X10 RUSTIC	004402167966	4.00	X

SUBTOTAL 25.82
TAX 1 8.250 % 2.13
TOTAL 27.95

DEBIT TEND 27.95
CHANGE DUE 0.00

EFT DEBIT 27.95 TOTAL PURCHASE
Debit ***** 5430 I 1

REF # 109100320353
NETWORK ID. 0076 APPR CODE 121909
Debit
AID A0000000042203
TC 9C67381A614D18F2
*NO SIGNATURE REQUIRED
TERMINAL # SC010765
04/01/21 13:01:53
ITEMS SOLD 9
TC# 6202 0161 4541 2576 0274

*\$124.87
x 40% =
\$49.95*



Give us feedback @ survey.walmart.com
Thank you! ID #:7QCS7140N35

Walmart

Office Supplies

817-573-3791 Mgr:RICHARD
735 E HIGHWAY 377
GRANBURY TX 76048

ST# 00371	OP# 000126	TE# 02	TR# 03402
GV 136 TRASH	007874221050	13.87	X
CABLE IIE	071315329430	7.88	X
CABLE IIE	071315329431	7.88	X
GV 5100CT	007874223053	2.80	X
XL BAGS	002570065644	5.97	X

SUBTOTAL 38.40
TAX 1 8.250 % 3.17
TOTAL 41.57

DEBIT TEND 41.57
CHANGE DUE 0.00

EFT DEBIT 41.57 TOTAL PURCHASE
US Debit ***** 0765 I 1

REF # 120600774053
NETWORK ID. 0076 APPR CODE 001302
US Debit
AID A0000000042203
AAC 8FABE1B5C7567664
TERMINAL # SC011015
07/25/21 14:12:33
ITEMS SOLD 5
TC# 5675 5117 5913 3448 5139



07/25/21 14:12:38

Staples Connect

Office Supplies

301 E. Highway 377 Suite 112
GRANBURY, TX 76048
(817) 573-4695

SALE 2003155 2 002 20606
1708 07/24/21 05:55

QTY	SKU	PRICE
1	ASH AND 24OZ 2PK M	
	840276153112	10.46
1	5-1AB INSERT DBL P	
	072782119065	5.49
1	PRE-PUNCHED ID 100	
	077511520167	19.99
	SUBTOTAL	35.94
	Standard Tax @.25%	2.97
	TOTAL	\$38.91

US Debit USD\$38.91
Card No.: XXXXXXXXXXXX0765 [C]
Chip Read
Auth No.: 000046
AID.: A0000000042203

Give us feedback @ survey.walmart.com
Thank you! ID #:7QDDOOCM6DC

Walmart

Office Supplies

512-556-8217 Mgr:DEBBIE
1710 CENTRAL TEXAS EXPY
LAMPASAS TX 76550

ST# 01073	OP# 009043	TE# 43	TR# 00909
CMND HOOKS	005114137291	7.88	X
AEROSOL	004650073333	0.97	X
GV LEMON 75	007874234447	3.12	X
CLXTBCRAINCL	004460000273	3.22	X

SUBTOTAL 15.19
TAX 1 8.250 % 1.25
TOTAL 16.44

DEBIT TEND 16.44
CHANGE DUE 0.00

EFT DEBIT 16.44 TOTAL PURCHASE
US Debit ***** 0765 I 1

REF # 124800149632
NETWORK ID. 0076 APPR CODE 322562
US Debit
AID A0000000042203
AAC 02B49A6AC87540EF
TERMINAL # SC010119
09/05/21 16:15:08
ITEMS SOLD 4
TC# 9589 6729 6724 8232 4817



Low Prices You Can Trust Every Day.
09/05/21 16:15:13

SAM'S CLUB
Self Checkout

CLUB MANAGER JERRY GARCIA
(254) 415-4885

09/23/21 18:55 5163 06245 095 9095

OASIS

	980204735	MM COPY PAP	29.98	T
	980228442	2PC BASKETS	14.98	T
	915111	MM ANTIBAC	8.98	M
E	980197188	MM OJ	4.98	N
E	980197188	MM OJ	4.98	N
E	980197188	MM OJ	4.98	N
		SUBTOTAL	68.88	
	TAX 1	8.250 %	3.71	
		TOTAL	72.59	
		DEBIT TEND	72.59	
		CHANGE DUE	0.00	

Office Supplies

Wine
Tour

77.15

EFT DEBIT PAY FROM PRIMARY
72.59 TOTAL PURCHASE
US Debit **** * 0765 I 1
NETWORK ID. 0076 APPR CODE 616732

US Debit
AID A0000000042203
TC 7AFC009813A08B94
*Pin Verified
TERMINAL # SC010563

New! Free shipping for Plus members.
Learn more: samsclub.com/freeshipping
it samsclub.com to see your savings

ITEMS SOLD 6

TCN 0201 7229 7114 9144 4277



87.07
X 4070.00
34.83

Give us feedback @ survey.walmart.com
Thank you! ID #:7QBCY7CM65B



Office Supplies

512-556-8217 Mgr: CHRISTI
1710 CENTRAL TEXAS EXPY
LAMPASAS TX 76550

ST# 01073	OP# 004878	TE# 06	TR# 00691	
GV WET REFIL	007874215563			3.66 X
GV 75 FRESH	007874234445			3.12 X
GV DISINFECT	007874210515			2.98 X
ARSL TROP	004650001793			0.97 X
FB CP FL 48Z	003500045574			2.97 X
2PKT POLY PR	084410601761			
5 AT 1 FOR	0.50			2.50 X
SWEEPER KIT	007874235283			9.98 X
GV SOAP PAD	007874220466			1.00 X
		SUBTOTAL		27.18
	TAX 1	8.250 %		2.24
		TOTAL		29.42
		MCARD TEND		29.42

Mastercard **** * 4301 I 3
APPROVAL # 53437P
REF # 1042000314
AID A0000000041010
AAC 76572A7A75269929
TERMINAL # SC010790

03/09/21 09:17:33

CHANGE DUE 0.00

ITEMS SOLD 12

TCN 6940 4733 8882 6450 3678



Introducing Walmart+

Join today at walmart.com/plus

03/09/21 09:17:33

Order Details

Mar 25, 2021

6548452377

\$11.89

Pickup Picked up

Pick up at

600 W Central Texas Expressway
Harker Heights, TX 76548
(254) 415-4885

Item	Qty	Status	Gift	Price	Total
 Member's Mark Envelope #10, Peel and Seal (500 ct.)	1	Picked up	No	\$10.98	\$10.98

Item 980010933

Return Item

Bill To	Payment method	Order Summary	
Melissa Unger	 *4301	Subtotal	\$10.98
2150 COUNTY ROAD		Shipping	\$0.00
111		Product fees	\$0.00
LAMPASAS, TX		Sales tax	\$0.91
76550		Gift Option	\$0.00
(817) 846-1362		Total	\$11.89

$\$11.89 \times 40\% =$

$\$4.76$

Questions? Chat with us



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

Page: 1 of 3
 Issue Date: Apr 03, 2021
 Account Number: 133110940

We've updated your service agreement, including arbitration terms, effective 5/5/21. Continued use of AT&T service is your agreement to these terms. See att.com/CSA

Want to stop receiving paper bills and enjoy the convenience of paperless billing? Enroll at att.com/paperless

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to att.com/myatt to sign in or sign up.



X 40% =
\$ 52.08

Account summary

Your last bill	\$129.59
Payment, Mar 24 - Thank you!	-\$129.59
Remaining balance	\$0.00

Service summary

Internet	\$53.76
Phone	\$76.44
Total services	\$130.20

Total due **\$130.20**

AutoPay is scheduled to debit your bank account on Apr 25, 2021

Ways to pay and manage your account:

- myAT&T app
- att.com/pay
- Ordering, billing or support



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

Page: 1 of 3
 Issue Date: May 03, 2021
 Account Number: 133110940

We've updated your service agreement, including arbitration terms, effective 5/5/21. Continued use of AT&T service is your agreement to these terms. See att.com/CSA

Want to stop receiving paper bills and enjoy the convenience of paperless billing? Enroll at att.com/paperless

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to att.com/myatt to sign in or sign up.



X4090 =
\$52.08

Account summary

Your last bill	\$130.20
Payment, Apr 25 - Thank you!	-\$130.20
Remaining balance	\$0.00

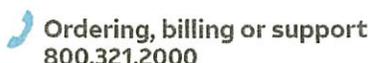
Service summary

Internet	<i>Page 2</i> \$53.76
Phone	<i>Page 2</i> \$76.44
Total services	\$130.20

Total due **\$130.20**

AutoPay is scheduled to debit your bank account on May 24, 2021

Ways to pay and manage your account:





MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

Page: 1 of 3
 Issue Date: Jun 03, 2021
 Account Number: 133110940

We've updated your service agreement, including arbitration terms, effective 5/5/21. Continued use of AT&T service is your agreement to these terms. See att.com/CSA

Want to stop receiving paper bills and enjoy the convenience of paperless billing? Enroll at att.com/paperless

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to att.com/myatt to sign in or sign up.



X 40% =
\$52.08

Account summary

Your last bill	\$130.20
Payment, May 24 - Thank you!	-\$130.20
Remaining balance	\$0.00

Service summary

Internet	Page 2	\$53.76
Phone	Page 2	\$76.44
Total services		\$130.20

Total due **\$130.20**

AutoPay is scheduled to debit your bank account on Jun 24, 2021

Ways to pay and manage your account:

- myAT&T app
- att.com/pay
- Ordering, billing or support



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

Page: 1 of 3
 Issue Date: Jul 03, 2021
 Account Number: 133110940

We've updated your service agreement, including arbitration terms, effective 5/5/21. Continued use of AT&T service is your agreement to these terms. See att.com/CSA

Want to stop receiving paper bills and enjoy the convenience of paperless billing? Enroll at att.com/paperless

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to att.com/myatt to sign in or sign up.



X 40% =
 \$51.84

Account summary

Your last bill	\$130.20
Payment, Jun 24 - Thank you!	-\$130.20
Remaining balance	\$0.00

Service summary

Internet	Page 2	\$53.76
Phone	Page 2	\$75.83
Total services		\$129.59

Total due \$129.59

AutoPay is scheduled to debit your bank account on Jul 24, 2021

Ways to pay and manage your account:

- myAT&T app
- att.com/pay
- Ordering, billing or support



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

Page: 1 of 3
 Issue Date: Aug 03, 2021
 Account Number: 133110940

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X 4870 =
\$ 51.84

Account summary

Your last bill	\$129.59
Payment, Jul 24 - Thank you!	-\$129.59
Remaining balance	\$0.00

Service summary

 Internet	<i>Page 2</i>	\$53.76
 Phone	<i>Page 2</i>	\$75.83
Total services		\$129.59

Total due **\$129.59**

AutoPay is scheduled to debit your bank account on Aug 24, 2021

Ways to pay and manage your account:

-  myAT&T app
-  att.com/pay
-  Ordering, billing or support
800.834.3000



MELISSA UNGER
 LAMPASAS CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005

Page: 1 of 3
 Issue Date: Sep 03, 2021
 Account Number: 133110940

Want to stop receiving paper bills and enjoy the convenience of paperless billing? Enroll at att.com/paperless

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to att.com/myatt to sign in or sign up.



x4590 =
\$51.84

Account summary

Your last bill	\$129.59
Payment, Aug 24 - Thank you!	-\$129.59
Remaining balance	\$0.00

Service summary

Internet	Page 2	\$53.76
Phone	Page 2	\$75.83
Total services		\$129.59

Total due **\$129.59**

AutoPay is scheduled to debit your bank account on Sep 24, 2021

Ways to pay and manage your account:





Melissa Unger <munger1978@gmail.com>

THANKS Melissa—Your benefits have been renewed

1 message

Best Buy Services Notifications <GeekSquad@emailinfo.geeksquad.com>

Wed, May 12, 2021 at 12:03 PM

Reply-To: Best Buy <reply-1155086-31_HTML-581250499-97380-1016@emailinfo2.bestbuy.com>

To: MUNGER1978@gmail.com

We're here to help: there's no problem too big and no question too small.

View: [Web](#)



If you need help, we're standing by.

Melissa, the plan(s) listed below have been renewed with the credit card you have on file.

Your bank statement will show the charge in one of the following ways:

- Geek Squad Renew 800-433-5778
- Best Buy Renewal 888-BESTBUY

For more information about your plan, please visit our [Terms & Conditions](#) page. Thank you for choosing Best Buy® and Geek Squad®.

Payment Details

Your Price:	\$99.99
Tax:	\$6.75
Total Paid:	\$106.74

Payment Date: 05/12/2021

Credit Card: 4301 (last 4 digits)

X 40.70 =
442.70

Your Renewal Details



Annual Computer
** Bus. Software => Outlook, Excel, Word, Sub., etc.*

Microsoft 365 Family Yearly Subscription

Member Number:
MS6GQ01029024625124

Next Renewal Date:
05/12/2022

CUSTOMERS ARE SAYING:

"The value for the peace of mind you get is unbeatable."
- Phil G., MN



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[Get In Touch](#)

Thank you, Melissa

Registration to 'TCCE Chamber Basics (Summer)' is complete.
Tickets are on the way to guests and your email: lampasainfo@sbcglobal.net

[Add to Calendar](#)

Order No. FZZE-1515-QP

Tourism Conf.

Placed on: Jun 28, 2021

Ticket type	Price	Quantity	Total
TCCE Summer Basics - Early Reg	\$99	1	\$99
Total			\$99

[Back to site](#)

Print Download

X 100% = \$99.00



VICTORY M E D I A

Victory Media Marketing
P.O. Box 10 • 1007 Ave K
Marble Falls, Texas 78654
830.693.7152

Advertising Invoice #2021-117921
Invoice Date: 4/30/2021

Account
Balance: \$730.00

Melissa Unger
Lampasas Co Chamber of Commerce
P.O. Box 627
Lampasas, TX 76550

Customer #6862

Issue Date	Publication	Ad Size	Tagline	Gross	Net
4/1/2021	101 HL Magazine	1/3 H	Spring 101 Fun	\$730.00	\$730.00

Current Month Total:	\$730.00
-----------------------------	-----------------

Pay online [HERE](#), or mail in your payment on or before the 5/10/2021.

Thank you for your business.

Sign up for our email newsletter The Daily with daily news and updates from DailyTrib.com or The 101 for area events and things to do from the 101HighlandLakes.com.

KBEY 103.9FM ~ Texas Best Country streamed live and on-demand at KBEYFM.com.

X 100% = \$730.00
pd. CK #13029
5/3/2021

THE PICAYUNE

KBEY
RADIO PICAYUNE
103.9FM

DAILYTRIB.COM

101fun
things to do

Please detach top portion and return with your payment.

INVOICE

Lamparas Dispatch Record		LAMPASAS CHAMBER OF CO		Invoice No. 38255	4/30/2021	
Date	Order	Description	Ad Size	SubTotal	Sales Tax	Amount
4/23/2021	896 LDR	Display Ad: Visitors Guide: Guide to Lamparas Ad + Directory	1 x 1			\$1,500.00
					Sub Total:	\$1,500.00
Total Transactions: 1					Total:	\$1,500.00

SUMMARY Advertiser No. 242 Invoice No. 38255 Invoice Amount \$1,500.00

Tear Sheets 1

A fee of 1.5% will be imposed on all balances past due.

pd. ck#
13030
5/10
x 100% = \$1,500.00

Please return this top portion with your payment.

LAMPASAS CHAMBER OF COMMERCE your subscription expires on 04-22-2021

961

These subscription terms are now available at Lamparas Dispatch Record

SIX MONTHS	\$	32.00
ONE YEAR	\$	67.00

x 100% = \$47.00

pd. 3/29/2021
ck# 13021

THESE ARE PRINT ONLY RATES. ADD \$10.00 TO RENEW YOUR ONLINE ACCESS.
 If you DO NOT currently have an online subscription and wish to have online access, please call 512-556-6262 to set up an account, or write your email address on the return slip.

Thank you for reading the Lamparas Dispatch Record.

From: GrowthZone <info@growthzoneapp.com>
Sent: Thursday, April 1, 2021 4:22 AM
To: lampasasinfo@sbcglobal.net
Subject: GrowthZone Payment Receipt - Invoice #280128

A Payment has been automatically applied to Invoice 280128

Total Payment= 294.0000
Payment Date: 4/1/2021
Transaction ID: 8279705

X 40% = \$117.60

Thank you for your payment!

To view the paid invoice(s), click the invoice numbers(s) below:

[280128](#)

If you have any questions, please contact us at:
GrowthZone

accounting@growthzone.com

From: GrowthZone <info@growthzoneapp.com>
Sent: Saturday, May 1, 2021 4:15 AM
To: lampasasinfo@sbcglobal.net
Subject: GrowthZone Payment Receipt - Invoice #282646

A Payment has been automatically applied to Invoice #282646

Total Payment= \$294.00

Payment Date: 5/1/2021

Transaction ID: 8706550

Thank you for your payment!

To view the paid invoice(s), click the invoice numbers(s) below:

[282646](#)

X 40% = \$117.60

If you have any questions, please contact us at:

GrowthZone

accounting@growthzone.com

lampasainfo@sbcglobal.net

From: GrowthZone <info@growthzoneapp.com>
Sent: Tuesday, June 1, 2021 5:33 AM
To: lampasainfo@sbcglobal.net
Subject: GrowthZone Payment Receipt - Invoice #286608

A Payment has been automatically applied to Invoice #286608

Total Payment= \$294.00
Payment Date: 6/1/2021
Transaction ID: 8842848

X 40% = \$117.60

Thank you for your payment!

To view the paid invoice(s), click the invoice numbers(s) below:

[286608](#)

If you have any questions, please contact us at:
GrowthZone

accounting@growthzone.com

lampasasinfo@sbcglobal.net

From: GrowthZone <info@growthzoneapp.com>
Sent: Thursday, July 1, 2021 5:35 AM
To: lampasasinfo@sbcglobal.net
Subject: GrowthZone Payment Receipt - Invoice #289810

A Payment has been automatically applied to Invoice #289810

Total Payment= \$294.00

Payment Date: 7/1/2021

Transaction ID: 9015435

Thank you for your payment!

To view the paid invoice(s), click the invoice numbers(s) below:

[289810](#)

X 40% = \$117.60

If you have any questions, please contact us at:

GrowthZone

accounting@growthzone.com

lampasainfo@sbcglobal.net

From: GrowthZone <info@growthzoneapp.com>
Sent: Monday, August 2, 2021 9:12 AM
To: lampasainfo@sbcglobal.net
Subject: GrowthZone Payment Receipt - Invoice #293201

A Payment has been automatically applied to Invoice #293201

Total Payment= \$294.00

Payment Date: 8/1/2021

Transaction ID: 9313964

Thank you for your payment!

To view the paid invoice(s), click the invoice numbers(s) below:

[293201](#)

X 40% = \$117.60

If you have any questions, please contact us at:

GrowthZone

accounting@growthzone.com

From: GrowthZone <info@growthzoneapp.com>
Sent: Wednesday, September 1, 2021 5:33 AM
To: lampasasinfo@sbcglobal.net
Subject: GrowthZone Payment Receipt - Invoice #296621

A Payment has been automatically applied to Invoice #296621

Total Payment= \$294.00
Payment Date: 9/1/2021
Transaction ID: 9571949

X 40% = \$117.60

Thank you for your payment!

To view the paid invoice(s), click the invoice numbers(s) below:

[296621](#)

If you have any questions, please contact us at:
GrowthZone

accounting@growthzone.com

LAMPASAS PUBLIC UTILITIES
 312 E. 3rd
 Lampasas, Texas 76550-2820
 (512) 556-3641

SERVICE CODES
 EL - Electric
 WA - Water
 SW - Sewer
 GR - Garbage
 RF - Refund
 TX - Tax
 CN - Payment Agreement
 SL - Security Light
 EMS - Emergency
 Ambulance Service
 SM - Street Maintenance
 AR - Arrears

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	
05-7955-02	5/20/21	6/25/21	7/15/21	
CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
WA	18859	18865	6	34.76
EL	7505.4	75832	778	103.64
SW	SEWER			30.13
GR	GARBAGE			67.47
SM	STREET			7.00
TX	TAX			14.12

p.d.
ck# 13051
7/6

800.834 40% = \$320.33

10% PENALTY IF NOT PAID BY THE DUE DATE

NET	AFTER THIS DATE PAY GROSS	GROSS
257.12	7/15/21	281.42

SERVICE ADDRESS: 205 281 HWY 5



LAMPASAS PUBLIC UTILITIES
 312 E. 3rd
 Lampasas, Texas 76550-2820
 (512) 556-3641

SERVICE CODES
 EL - Electric
 WA - Water
 SW - Sewer
 GR - Garbage
 RF - Refund
 TX - Tax
 CN - Payment Agreement
 SL - Security Light
 EMS - Emergency
 Ambulance Service
 SM - Street Maintenance
 AR - Arrears

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	
05-7955-02	7/23/21	8/24/21	9/15/21	
CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
WA	18870	18896	26	43.96
EL	76569	77555	986	127.48
SW	SEWER			30.13
GR	GARBAGE			67.47
SM	STREET			7.00
TX	TAX			16.09

p.d.
ck# 13078

10% PENALTY IF NOT PAID BY THE DUE DATE

NET	AFTER THIS DATE PAY GROSS	GROSS
392.13	7/15/21	317.74

SERVICE ADDRESS: 205 281 HWY 5



LAMPASAS PUBLIC UTILITIES
 312 E. 3rd
 Lampasas, Texas 76550-2820
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SERVICE CODES
 EL - Electric
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 SL - Security Light
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ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE	
05-7955-02	6/25/21	7/23/21	8/15/21	
CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
WA	18865	18870	5	34.30
EL	75832	76569	737	98.95
SW	SEWER			30.13
GR	GARBAGE			67.47
SM	STREET			7.00
TX	TAX			13.73

p.d.
ck# 13080
8/3

10% PENALTY IF NOT PAID BY THE DUE DATE

NET	AFTER THIS DATE PAY GROSS	GROSS
251.58	8/15/21	275.37

SERVICE ADDRESS: 205 281 HWY 5



LAMPASAS PUBLIC UTILITIES
 312 E. 3rd
 Lampasas, Texas 76550-2820
 (512) 556-3641

SERVICE CODES
 EL - Electric CN - Payment Agreement
 WA - Water SL - Security Light
 SW - Sewer EMS - Emergency
 GR - Garbage Ambulance Service
 RF - Refund SM - Street Maintenance
 TX - Tax AR - Arrears

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE
05-7955-02	2/25/21	3/26/21	4/15/21

CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
WA	18843	18849	6	34.76
EL	74088	74484	396	59.87
SW	SEWER			30.13
GR	GARBAGE			65.60
SM	STREET			7.00
TX	TAX			10.35

*pd. 4/5
 ck #13022*

\$596.71 x 40% = \$238.68

10% PENALTY IF NOT PAID BY THE DUE DATE

NET	AFTER THIS DATE PAY GROSS	GROSS
207.71	4/15/21	228.48

SERVICE ADDRESS: 205 281 HWY S



LAMPASAS PUBLIC UTILITIES
 312 E. 3rd
 Lampasas, Texas 76550-2820
 (512) 556-3641

SERVICE CODES
 EL - Electric CN - Payment Agreement
 WA - Water SL - Security Light
 SW - Sewer EMS - Emergency
 GR - Garbage Ambulance Service
 RF - Refund SM - Street Maintenance
 TX - Tax AR - Arrears

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE
05-7955-02	3/26/21	4/26/21	5/15/21

CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
WA	18849	18854	5	34.30
EL	74484	74749	265	44.84
SW	SEWER			30.13
GR	GARBAGE			65.60
SM	STREET			7.00
TX	TAX			9.11

*pd. ck #
 13028
 5/3/2021*

10% PENALTY IF NOT PAID BY THE DUE DATE

NET	AFTER THIS DATE PAY GROSS	GROSS
191.00	5/15/21	209.19

SERVICE ADDRESS: 205 281 HWY S



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 312 E. 3rd
 Lampasas, Texas 76550-2820
 (512) 556-3641

SERVICE CODES
 EL - Electric CN - Payment Agreement
 WA - Water SL - Security Light
 SW - Sewer EMS - Emergency
 GR - Garbage Ambulance Service
 RF - Refund SM - Street Maintenance
 TX - Tax AR - Arrears

ACCOUNT NUMBER	SERVICE FROM	SERVICE TO	DUE DATE
05-7955-02	4/26/21	5/20/21	6/15/21

CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
WA	18854	18859	5	34.30
EL	74749	75054	305	49.45
SW	SEWER			30.13
GR	GARBAGE			67.47
SM	STREET			7.00
TX	TAX			9.65

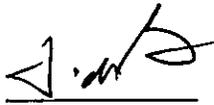
*pd. 6/1/21
 ck #
 13039*

10% PENALTY IF NOT PAID BY THE DUE DATE

NET	AFTER THIS DATE PAY GROSS	GROSS
198.00	6/15/21	216.84

SERVICE ADDRESS: 205 281 HWY S




City ManagerITEM NO. WORKSHOP-9

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding City Council Workshop format.

Requested By: Council Member Clark

Submitted By: Finley deGraffenried, City Manager

Date Submitted: October 20, 2021

For the Agenda of: October 25, 2021

Procurement and Funding Statement:

Attachments:

Summary Statement:

At the October 11, 2021 City Council meeting Council member Clark requested that those items discussed during workshop that need further consideration be placed on the regular agenda for action the following meeting. Mayor Pro Tem Williamson agreed that some items take longer to study. This item allows Council the opportunity to discuss the format of workshop session and communication, in general, on more complex items. Staff is sensitive to Council deliberation and the need to fully discuss items, however; the placement of an item on workshop and the regular agenda, does not preclude Council from deferring the item to a future agenda.

Staff has placed complex items on both agendas, normally after discussion and communication over several months; and it also provides more latitude to Council to take action or defer to a future agenda. Staff would also seek Council input on workshop meetings scheduled on a different day from the regular agenda, as well as standing meetings with Staff to discuss, in more detail, specific items if needed. As referenced on memos, emails and meeting minutes, staff remains available by phone or in person to assist Council by whatever means most convenient.

Recommendation:

Discussion Only

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**MINUTES OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, October 11, 2021
5:30 p.m. Workshop Session
6:00 p.m. Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Monroe presiding.

Council Members Present:

Herb Pearce
Randy Clark
Bob Goodart
Chuck Williamson
Cathy Kuehne
Zachary Morris

City Staff Present:

Finley deGraffenried, City Manager
Yvonne Moreno, Finance Director
Becky Sims, City Secretary
Jeffry Smith, Fire Chief
Monica Wright, IT Director
Sammy Bailey, Police Chief
Jody Cummings, Assistant Police Chief
Vicki Tower, Parks Secretary
Flint Geagley, Electric Superintendent

Council Members Absent:

N/A

WORKSHOP SESSION

1. Call to order Workshop Session

Mayor Monroe called the workshop session to order at 6:18 p.m.

2. Discussion and presentation from WCID, Paul Wilborn

Mr. Wilborn took the opportunity to educate Council on the importance of the District Flood Control Dams. The dams were completed in 1961 and have been extremely successful in preventing critical flood issues. There are nine (9) dams in the Sulphur Creek watershed. The dams require on-going maintenance and typically have a 50-year life. Three (3) of the nine (9) dams are classified as high hazard as defined by Texas Commission on Environment Quality (TCEQ). Site #6 dam is critical for an upgrade; which could cost anywhere from \$10-\$12 million depending on Engineering. TCEQ has not mandated upgrades; however, it is a requirement depending on integrity of the reinforcement of the dam. WCID has sent letters to the City, County, Insurance Companies and Banks advising of challenges with funding and to seek contributions for dam upgrades. Legislative funding has not passed to assist with dam control rehabilitation and upgrades in the State of Texas at this time.

Mayor Monroe asked if Mr. Wilborn had any idea on when the legislature might open up funding; Mr. Wilborn is hopeful that it will be in 2023-2024 but there is no guarantee. Council member Morris asked about the County commitment to fund this program; Mr. Wilborn advised that there is no specific commitment.

The City budgets \$15,000 each year to contribute to the WCID for general Dam Maintenance.

3. Discussion and updates related to COVID-19 Pandemic

Chief Smith provided the following updates:

Active cases in the State of Texas- 180,581
New cases in the State of Texas- 2143
Active cases in Lampasas County- 125
Lampasas County Fatalities- 60

Hospitalizations in Trauma Service Area L- 125

- 91- hospitalized adults
- 31- adults in ICU
- 3- Pediatric Cases

Lampasas County Vaccinations

- At least one shot- 9,731
- Fully vaccinated- 8,376

4. Discussion regarding Hostess House Design and Construction Specifications.

Finley deGraffenried, City Manager went through the proposal presented by Antonio Naylor, Reliance Architecture. Mr. Naylor was engaged March 8, 2021 by City Council to proceed with assessment and provide for additional function and accessibility. At the City Council Work Session held at the Hostess House on July 7, 2021, Mr. Naylor presented schemes with various options including Kitchen upgrades for Council consideration. During several meetings and during the budget process Council was in favor of Scheme 1- Improved Function with Kitchen Upgrade Option #2. Mr. deGraffenried advised that the proposal is somewhat confusing with how it is itemized. Council is being asked to consider a Professional Services proposal to engage Mr. Naylor for Architectural Services. The services are being offered at a flat fee. Structural design in the amount of \$32,070.00 and \$98,500.00 for Addition and Renovations. There are five phases to basic Architectural Services; Schematic Design, Design Development, Construction Documents, Bidding & Negotiations and Construction Administration. Council has been provided project updates via email on August 13, 2021, September 22, 2021, and October 1, 2021, City Manager Report on September 13, 2021, Project Memo on August 5, 2021 and meetings that were held August 9, 2021 & August 23, 2021. Staff hopes that Council feels that they have been kept abreast of the project. Mr. Naylor has provided qualifications relating to existing building renovations, that include historic buildings for Council to review.

Council member Pearce inquired about dimensions for remodel. Council member Kuehne & Council member Morris did not recall Council making a final decision on the scheme or kitchen option and would like to have more time to review and discuss prior to deciding. Staff will get updated Schemes place the Hostess House Rehabilitation on the October 25, 2021 Council Agenda for further discussion and consideration.

5. Discussion regarding design documents and contract from SPA Skateparks.

Finley deGraffenried, City Manager provided Council with pictures of Skateparks that have recently been completed by SPA Skateparks for Council to review. The skatepark for Lampasas will be custom built for our needs based on the area, terrain, drainage and feedback from stakeholders. The Agreement has been reviewed, and modified by Staff and Legal Counsel prior to placement on the agenda for Council consideration. The contractor has agreed to work within set budget of not to exceed \$300,000.00 unless agreed to by both parties in writing. SPA was selected based on scoring that was completed December 11, 2020. Council provided notice to proceed on December 14, 2020. The reason for the delay in getting this agreement completed is due to surveying of area and geotechnical study. Milestones in the contract include approval of conceptual design and development with input from the City and public, including renderings, base plan, drawings, and preliminary cost estimate. At each step of the process the City may terminate the agreement, if conditions, design, or cost cannot be agreed to. The City will be obligated to pay \$18,000.00 upon completion of this task. Upon acceptance of the design drawings, SPA will prepare construction documents including a layout plan, drainage plan, construction details and other

plans and specifications as may be required. Upon approval of the plans and specifications, the City will be obligated to pay SPA Skateparks \$12,000.00. Construction will commence upon agreement by the City for the project and Notice to Proceed by the City. The project will be inspected by a qualified inspector who is familiar with Skateparks. Scope of Work "Exhibit A" has been provided.

Marissa Skiles took the opportunity to discuss the Wings of Eagles organization. The organization is made up of youth skaters that meet weekly to fellowship and work on homework with volunteers. Once a month they volunteer their time on community projects. They try to be very active in the community. They have held fundraisers to raise money for the skate park and provide meals for youth when they meet.

6. Discussion regarding base pricing and design for Campbell Park Pavilion.

Finley deGraffenried, City Manager presented Council with the estimates provided by LAMCO. The base pricing for the pavilion is \$100,185.00, the options include 4' or 2' depth fill w/compacted base for pad, rainwater collection tanks and led lighting. The Geotechnical Survey recommends 4' depth; which is what Staff recommends as well.

Council member Clark questioned who added the rainwater tanks to the proposal; Mr. deGraffenried advised it has been an option that has been discussed. Council member Morris advised that he understands that the City provides water to the Community Garden up to 5,000 gallons. Mr. Morris wanted to validate any savings.

Janet Crozier addressed Council with the difference between rainwater and City water. The benefit of rainwater helps the garden tremendously. Council member Morris asked about the Community Garden funding the maintenance of the rainwater system. Mrs. Crozier advised she has been applying for grants and trying to raise money to offset costs.

Robin Gradel addressed Council about the weekend visitors to the Sculpture Garden, Nature Park and the Community Garden; with the pavilion and Skatepark it will only add to the activity at Campbell Park. The use of the pavilion will be rented out similar to other City facilities.

7. Discussion regarding phased implementation of the newly adopted Comprehensive Plan Discussion.

Mr. deGraffenried discussed rolling out the Comprehensive Plan implementation 2-4 objectives at each meeting, focus on short term goals first. Council consideration to adjust schedule, define action steps, modify as needed.

Element 1: Growth & Community Character

1.1.4 Objective: Encourage the development of new retail and entertainment uses that provide residents the services they need without having to leave the City limits.

Action Steps

- Review, identify and encourage, through zoning regulations, areas of highest and best use for hospitality and retail businesses.
- Maintain property inventory and contact with real estate developers, property owners, and prospects
- Work with Stakeholders (Chamber of Commerce, merchants, and property owners) to identify and promote opportunities for current businesses
- Review options for latitude in building codes for older/historic renovation

- Review retail leakage reports. Confer with stakeholders, developers, and merchants to encourage expansion of offerings

Element 1.3.4 Strengthen enforcement and incentives throughout the City to maintain the quality of neighborhood character and renovate older structures in disrepair.

Action Steps

- Develop comprehensive Code Enforcement Goals and Action steps with Council and Stakeholders
- Prepare and map inventory of purported substandard/dangerous structures with deficiencies to Code. Report periodically to Council re progress
- Continue to provide incentives for commercial upgrades to meet life/safety code (EDC with possible City participation)
- Budget funds for demolition to be utilized after all administrative and criminal remedies are exhausted
- Meet with Ministerial Alliance and other public assistance agencies regarding in-kind or volunteer assistance to homeowners in need to bring properties into compliance
 - FT Hood Support
 - Community Service

Element 2: Updating Infrastructure and Critical Services.

Element 2.3.1 Improve service and prepare for growth by investing in improvements to the City's water pressure planes.

Action Steps

- Implement recommendations of Western Pressure Plane study
- Implement recommended improvements to Spring Street Pump Station
- Inventory undeveloped property currently within City's CCN to determine future needs and capacities

Element 2.3.2 Develop a comprehensive water/wastewater master plan to help identify long-term water and wastewater needs.

Action Steps

- In consultation with Council and Stakeholders, develop preliminarily scope for Water/Wastewater Master Plan
- Develop RFQ for procurement of Engineering firm to provide plan deliverables
- In the alternative, identify and procure directly with qualified firm to provide plan deliverables

Council agreed to review Comprehensive Plan implementation goals and objectives from previous workshop and review two (2) new objectives going forward.

Council was asked to provide two (2) additional bullet points to each objective that was discussed this evening to discuss at the October 25, 2021 Council Meeting.

8. Discussion regarding any item on the regular agenda

Council member Clark requested that those items that need further consideration be placed on the regular session for action the following meeting after discussion during workshop; Mayor Pro Tem Williamson agreed that some items take longer to study. There were no additional comments.

9. Adjourn Workshop Session

Council member Pearce moved to adjourn workshop at 7:33 p.m.; Council member Clark seconded the motion and with a unanimous vote, the motion carried.

Without objection Council took at 10-minute break

REGULAR SESSION

ANNOUNCEMENTS

A. Call to Order

Mayor Monroe called the Regular Session to order at 7:43 p.m.

B. Invocation and Pledge of Allegiance

Sammy Bailey, Police Chief, gave the invocation and the Pledge of Allegiance to the U.S. and Texas flags were recited.

C. Presentations and Proclamations

	PUBLIC HEARINGS/CITIZEN COMMENTS
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time. The City Council may not deliberate on items presented under this Agenda Item.

There were no citizen comments

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.
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There were no citizen comments

2.0	MINUTES
2.1	Discussion and possible action concerning the approval of minutes of the Regular Meeting held on September 27, 2021

Mayor Pro-Tem Williamson moved to approve the minutes as presented, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

3.0	CONSENT AGENDA
3.1	Discussion and possible action regarding purchases and charges in excess of \$4,000 from September 1, 2021- September 30, 2021
3.2	Discussion and possible action regarding the August 2021 Investment Report

Mayor Pro Tem Williamson moved to approve the consent agenda as presented, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

4.0	BOARDS/DEPARTMENT REPORTS
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5.0	ROUTINE MATTERS
5.1	City Manager's Operational Report

City Manager deGraffenried reviewed his report:

Pre-Treatment As reported after the August 26 meeting between the parties and related consulting engineers, City staff have been collecting additional effluent samples at varied times and intervals. Staff reports that one additional sampling period has been requested which should be completed in the next 7 days. Additionally, representatives from SAF/DAF manufacturers will be in Lampasas on October 12 to conduct jar testing to assess treatment specification and ability. Additional work related to an updated site plan is forthcoming based on data collection and technology specified.

Work Plan On July 7th, Council participated in a planning session that unfortunately required more time. With the FY 2022 budget looming, Council directed that additional planning be conducted after completion of the financial forecast. To that end, staff seeks Council input and direction to complete the July agenda, which includes discussion regarding the Council Needs and Priorities Survey. Based on a recent inquiry regarding the need for a unified City direction, the discussion and related focus may be timely.

Eclipse An Eclipse planning group has scheduled January 13, 2022 at 6:00 p.m. at the Old Middle School for the next community meeting. The venue was chosen in anticipation of a greater attendance for the purpose of filling committee positions. As previously reported, the City's primary planning contribution will be related to public safety and utilities.

ACM To date the City has received 24 applications for the position of Assistant City Manager. Staff is generally impressed with candidates and has preliminarily culled the number to 11. Staff is targeting the first week of November for interviews and seeks Council input regarding participation, as has been the practice in the past.

Wayfinding Based on follow-up to the identified Council budget priority of a Way-finding signage, Becky Sims has initiated contact with a vendor that presented to the CIP Committee this spring. At a future meeting, Becky will present options related to an abbreviated scope to include manufacturing and placement. Typically, design services, including branding, drive the cost of a Way-finding program up substantially.

5.2	MAYOR'S COMMENTS
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Mayor Monroe inquired about Council moving back to the dais; Council agreed, Effective October 25, 2021 Council will move back to the dais.

6.0	UNFINISHED BUSINESS
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There was no unfinished business.

7.0	NEW BUSINESS
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7.1	Discussion and possible action regarding award of design and specification contract with Reliance
-----	---------------------------------------------------------------------------------------------------

	Architecture for Structural Remediation, Renovations and Addition to Hostess House in an amount not to exceed \$130,570.00.
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No action taken on this item.

7.2	Discussion and possible action regarding award of Design/Build Contract with SPA Skateparks for design and construction of a Skatepark in Campbell Park.
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Council member Kuehne moved to approve the Design/Build Contract with SPA Skateparks for design and construction of a Skatepark in Campbell Park, the motion was seconded by Council member Goodart and with a unanimous vote, the motion carried.

7.3	Discussion and possible action regarding base pricing and design with options for Campbell Park Pavilion in an amount not to exceed \$175,885.00.
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Council member Clark moved to approve the base pricing and design with options for Campbell Park Pavilion in an amount not to exceed \$175,885.00, the motion was seconded by Mayor Pro Tem Williamson, Mayor Monroe opened the floor for questions. Council member Kuehne would like to increase the amount not to exceed to \$200,000.00 as originally earmarked. Council member Clark revised his motion to approve the base pricing and design with options for Campbell Park Pavilion in an amount not to exceed \$200,000.00, the motion was seconded by Mayor Pro-Tem Williamson, Mayor Monroe opened the floor for questions, Council member Morris would like to look at other options for the Pavilion such as a caterer kitchen instead of the rainwater catchment, with a unanimous vote, the motion carried.

7.4	Discussion and possible action regarding RFP for Airport Terminal Improvements.
-----	---------------------------------------------------------------------------------

Council member Kuehne moved to approve Staff to proceed with creating a Request for Professional Services (RFP) for Airport Terminal Improvements, the motion was seconded by Mayor Pro-Tem Williamson and with a unanimous vote, the motion carried.

7.5	Discussion and possible action regarding the award of contract for utility line tree trimming to LCRA and McCoy Tree Surgery in an amount not to exceed \$150,000.00
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Council member Clark moved to approve the award of contract for utility line tree trimming to LCRA and McCoy Tree Surgery in an amount not to exceed \$150,000.00, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried.

7.6	Discussion and possible action regarding reappointment/appointment of board members to the Construction Board of Adjustment and Appeal.
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Mayor Pro Tem Williamson moved to approve the reappointment of Ron Farr and Richard Procter and the appointment of Aaron Sanders to the Construction Board of Adjustment and Appeal.

7.7	Discussion and possible action regarding reappointment of board members to the Capital Improvement Program Committee (CIP)
-----	----------------------------------------------------------------------------------------------------------------------------

Council member Kuehne moved to approve the reappointment of Chuck Williamson, Donnell Rathman, Shirley Blake, Gail Long, Bob McCauley, Dianna Hodges and Neal Leavell to the Capital Improvement Program

Committee (CIP), the motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

7.8	Discussion and possible action regarding reappointment of board members to the Planning & Zoning Commission.
-----	--------------------------------------------------------------------------------------------------------------

Mayor Pro Tem Williamson moved to approve the reappointment of James Skinner, Dorothy Person and Marissa Canales to the Planning & Zoning Commission, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

7.9	Discussion and possible action regarding reappointment of board members to the Zoning Board of Adjustment.
-----	------------------------------------------------------------------------------------------------------------

Council member Morris moved to approve the reappointment of Charley Kennington, Bob Caughron, Laurie Henderson and Danielle Shepard to the Zoning Board of Adjustment, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

7.10	Discussion and possible action regarding reappointment of board members to the Airport Zoning Board of Adjustment.
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Council member Kuehne moved to approve the reappointment of Gordon Thornton and Ron Jose to the Airport Zoning Board of Adjustment, the motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

7.11	Discussion and possible action regarding reappointment of board members to the Parks and Recreation Advisory Board.
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Council member Morris moved to approve the reappointment of Robin Gradel, Shane Jones and Tasha Bates to the Parks and Recreation Advisory Board, the motion was seconded by Mayor Pro Tem Williamson and with a unanimous vote, the motion carried.

Adjourn into Executive Session

Council member Morris moved to adjourn into Executive Session at 8:03 p.m., the motion was seconded by Kuehne and with a unanimous vote, the motion carried.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business prospect, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.

Adjourn Executive Session and reconvene Regular Session at 8:14 p.m.

REGULAR SESSION

Discussion and possible action concerning items posted and discussed by Council in Executive Session

There was no formal action taken on items presented during Executive Session

Adjourn

Council member Kuehne moved to adjourn the meeting at 8:15 p.m., the motion was seconded by Council member Clark and with a unanimous vote, the motion carried.

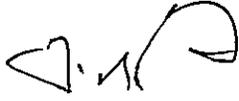
PASSED AND APPROVED this _____ day of _____, 2021.

TJ Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

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City Manager

ITEM NO. 3.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject: Discussion and possible action on the Receipt of the Monthly Investment Report for September 2021.

Requested By: Yvonne Moreno, Finance Director

Submitted By: Yvonne Moreno, Finance Director

Date Submitted: October 19, 2021 For the Agenda of: October 25, 2021

Procurement and Funding Statement: N/A

Attachments: Investment Report prepared by Patterson & Associates

Summary Statement:

The weighted average maturity of City investments is 1 day(s).

The City's yield to maturity is 0.155

<u>Place of Investment</u>	<u>Investment Amount</u>	<u>% of Portfolio</u>
TexPool / TexPool Prime	\$1,923,729.60	11.48%
TexStar	\$1,628,081.53	9.71%
Bancorp South	\$9,318,699.87	55.59%
Money Market	\$3,884,542.74	23.17%
Frost Bank	\$ 8,115.45	0.05%

Recommendation: Motion to approve by consent.



Monthly Investment Report

PREPARED FOR CITY OF LAMPASAS

SEPTEMBER 30, 2021



**PATTERSON
& ASSOCIATES**

A MEEDER INVESTMENT MANAGEMENT COMPANY

WITH YOU. FOR YOU.

Looking for the Light in the Tunnel



This year the markets have been focused on growth and the inevitable inflation that comes from growth as well as employment difficulties. At the same time, they have been battered by Covid variants and supply chain disruption. It is no wonder that the uncertainty has generated great volatility. And, as we know, volatility reflects risk.

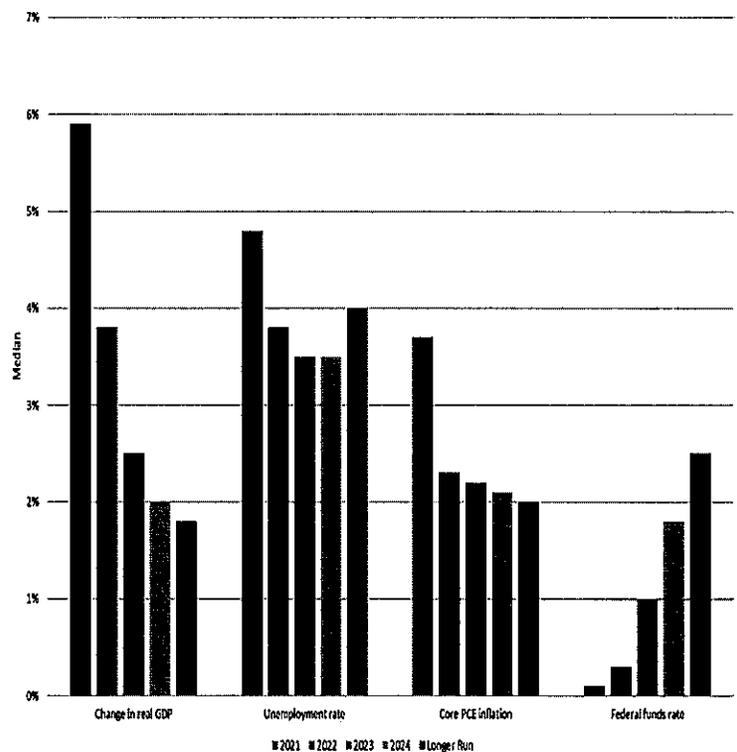
The inflation question centers on whether this current and increasing inflation is permanent or temporary as the economy transitions to a balance of forces. Growth will generate its own inflation, but the key has been and will be the supply chains that have created bottle necks and logistical disruptions globally. Adding to this are energy prices reflecting a global supply shortage. OPEC+ has refused to help alleviate this problem and WTI has gained 65% in 2021. Daily US crude production is 7% lower YOY – some due to transportation limits. All this adds price pressure, while the Fed is trying to decide how strong inflation really is and whether it will remain.

Growth is clear in an increasing GDP to 6.7% and was robust in the first half of 2021 but possible resurgence of variants and the debt ceiling difficulties, along with a less accommodative Fed, may reduce expectations for continued growth in 2021. The hopeful rise in the ISM index for manufacturing reflects the lengthening supply chains rather than an increase in demand. Hurricanes and an increase in Covid in SE Asia could have major continuing impact.

Remembering that the US was already losing momentum going into the pandemic, a new normal will be anything but with massive governmental spending, debt creation, and an accommodative Fed is factored in.

At this point it is positive however that we at least do see the end of the tunnel and a possible emergence from it.

Federal Reserve Outlook



SOURCE: FEDERAL RESERVE PRESS RELEASE AND SUMMARY OF ECONOMIC PROJECTIONS AS OF 9/23/2021

Taper Teaser and Political Theatre

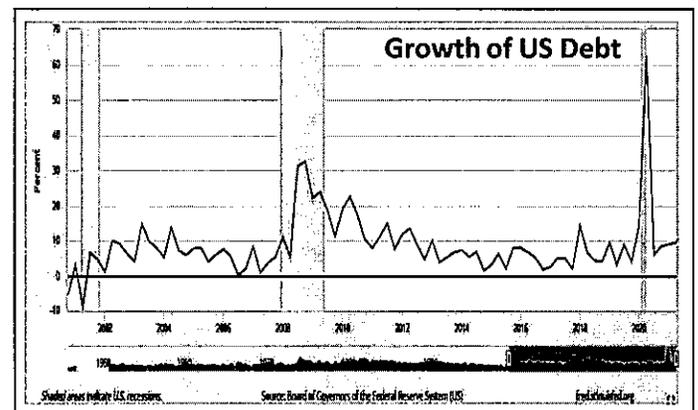
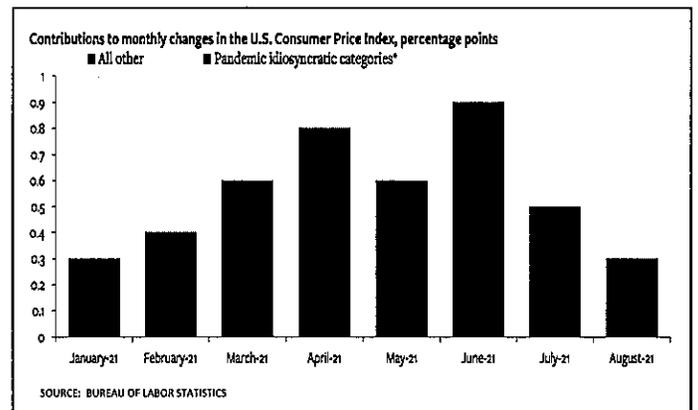
As was to be expected, with the political divisions in DC, the almost mundane and routine biennial adjustment of the debt ceiling is now political theatre at its worst.

There are few choices left: raise it or face the consequences (by 10/18 known as the "X" date).

No rise in the ceiling will force a federal shutdown and force the US to default on its own debt payments. It also means a global loss of face for the US and our debt. The dollar and stocks would drop. All this while investors are already on edge. Treasury Secretary Yellen has said a default "would likely precipitate a historic financial crisis...as well as triggering a spike in interest rates, a steep drop in stock prices, and other financial turmoil."

Meanwhile the Fed stated in their September meeting in their vague and relatively non-committal terms, consideration of a reduction in the accommodative position which has pumped \$120 billion into the economy the last 18 months. It is expected from the FOMC comments that they will give better guidance in the November meeting and will begin a taper in early 2022, completing the task by mid-2022.

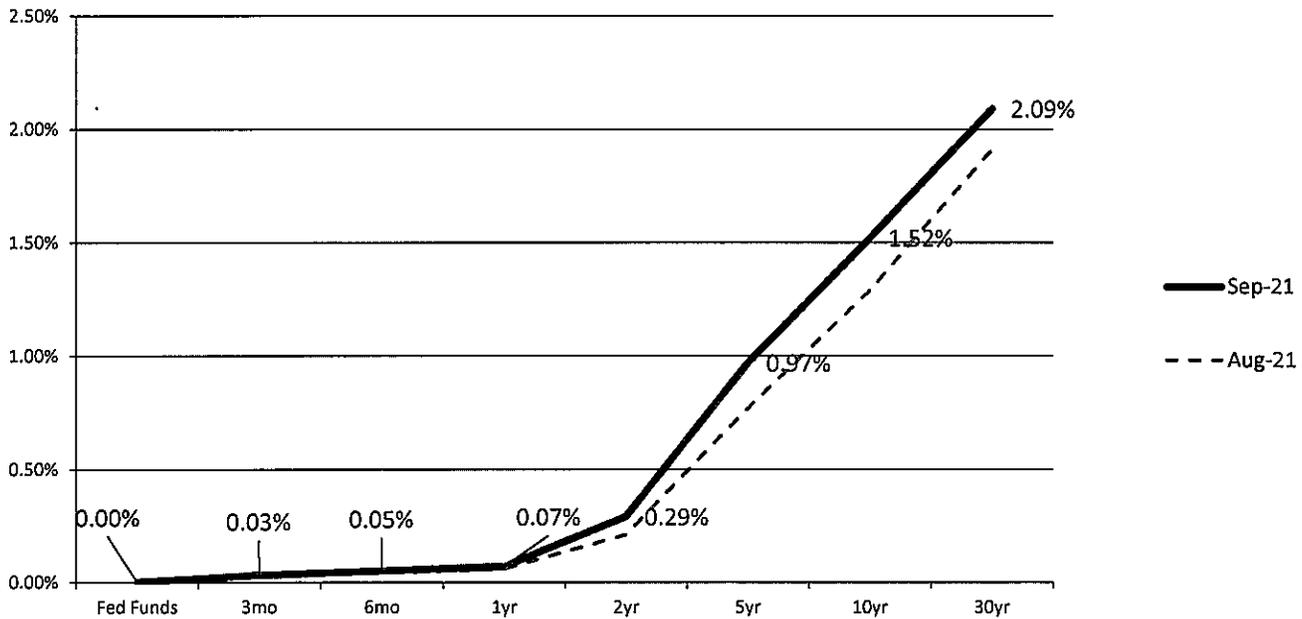
A tapering does not presage a Fed Funds rate hike. To reduce market angst and forestall volatility, it would appear that tapering must conclude before rates are hiked to reduce volatility in the markets.



The Curve Changes Little This Month



- The curve remains stubbornly flat on the front end but more direction on the Fed’s taper plans are moving the long end slightly higher.
- Short end investors remain very liquid or short as the curve stays in neutral. Even with the taper the short end will stay flat but there is movement in the 1 to 2 year area.
- The Fed has hinted strongly on a taper beginning in early 2022.
- The concern now, besides inflation, will be the consumer during the holidays.
- The steepening in the yield curve presents buying opportunities for securities in 3-5 year maturities.



End of Month Rates - Full Yield Curve – Fed Funds to 30yr

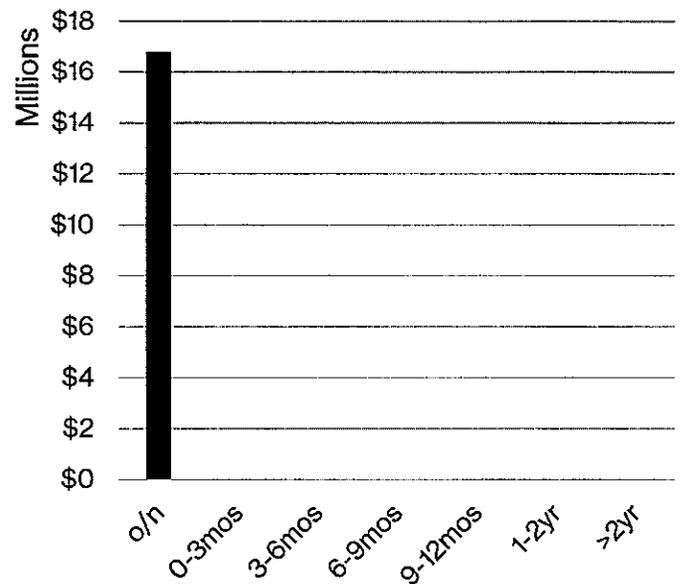
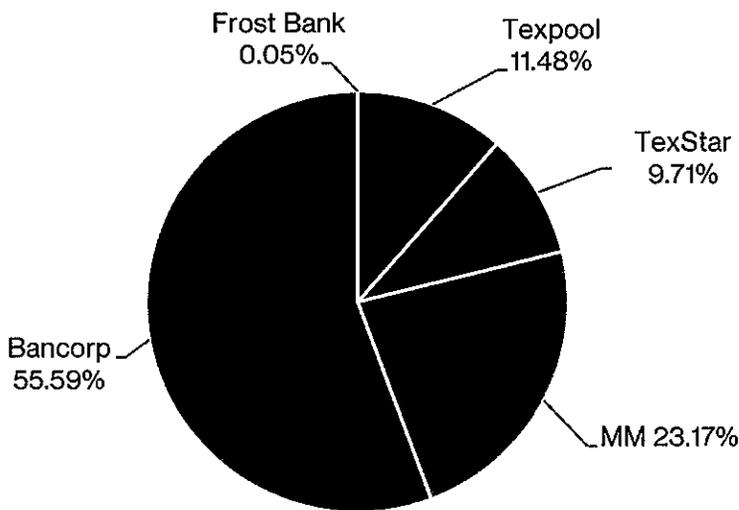
SOURCE: BLOOMBERG AS OF 9/30/2021

Portfolio Overview

As of September 30, 2021



- P&A reviews your portfolio for optimal asset allocation and a controlled average maturity because a diversified portfolio can better adjust to volatile market conditions. Where extensions can be made in the portfolio, it is important to make them to find available safe value in the markets.
- The graphs below show asset allocations by market sector and by maturity in your portfolio. Inside of 1 year, we continue to see value in commercial paper. Our expectation is of continuing low rates, but we look for value in your authorized sectors to extend and capture the yield available as markets change.





**City of Lampasas, Texas
Portfolio Management
Portfolio Summary
September 30, 2021**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Bancorp South	9,318,699.87	9,318,699.87	9,318,699.87	55.59	1	1	0.250
Texpool/Texpool Prime	1,923,729.60	1,923,729.60	1,923,729.60	11.48	1	1	0.031
TexStar	1,628,081.53	1,628,081.53	1,628,081.53	9.71	1	1	0.010
Frost Bank	8,115.45	8,115.45	8,115.45	0.05	1	1	0.000
Money Market	3,884,542.74	3,884,542.74	3,884,542.74	23.17	1	1	0.051
Investments	16,763,169.19	16,763,169.19	16,763,169.19	100.00%	1	1	0.155

Total Earnings	September 30 Month Ending	Fiscal Year To Date	Fiscal Year Ending
Current Year	2,154.45	29,553.41	29,553.41

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the City of Lampasas, Texas of the position and activity within the City's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

Yvonne Moreno, Finance Director

Reporting period 09/01/2021-09/30/2021
Data Updated: SET_LAMP: 10/18/2021 16:38
Run Date: 10/18/2021 - 16:38

Portfolio LAMP
AP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1

**City of Lampasas, Texas
Summary by Type
September 30, 2021
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Cash						
Bancorp South	3	8,028,627.78	8,028,627.78	47.89	0.250	1
Money Market	9	3,884,542.74	3,884,542.74	23.17	0.051	1
Texpool/Texpool Prime	1	1,778,963.36	1,778,963.36	10.61	0.028	1
Subtotal	13	13,692,133.88	13,692,133.88	81.67	0.185	1
Fund: Cert. of Obligation 2016						
Texpool/Texpool Prime	1	144,766.24	144,766.24	0.86	0.063	1
Subtotal	1	144,766.24	144,766.24	0.86	0.063	1
Fund: Electric						
Bancorp South	1	357,199.19	357,199.19	2.13	0.250	1
Frost Bank	1	8,115.45	8,115.45	0.05	0.000	1
TexStar	1	1,628,081.53	1,628,081.53	9.71	0.010	1
Subtotal	3	1,993,396.17	1,993,396.17	11.89	0.053	1
Fund: LEDC						
Bancorp South	2	666,209.90	666,209.90	3.97	0.250	1
Subtotal	2	666,209.90	666,209.90	3.97	0.250	1
Fund: Seizures						
Bancorp South	2	11,959.44	11,959.44	0.07	0.249	1
Subtotal	2	11,959.44	11,959.44	0.07	0.249	1
Fund: Trust						
Bancorp South	2	72,691.27	72,691.27	0.43	0.250	1
Subtotal	2	72,691.27	72,691.27	0.43	0.250	1
Fund: Water						
Bancorp South	1	182,012.29	182,012.29	1.09	0.250	1

City of Lampasas, Texas
 Summary by Type
 September 30, 2021
 Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Subtotal	1	182,012.29	182,012.29	1.09	0.250	1
Total and Average	24	16,763,169.19	16,763,169.19	100.00	0.155	1



**City of Lampasas, Texas
Fund CASH - Cash
Investments by Fund
September 30, 2021**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0474	10004	Bancorp South	09/01/2014	7,995,555.48	7,995,555.48	7,995,555.48	0.250	0.246	0.250	1
3213	10006	Bancorp South	09/01/2014	359.39	359.39	359.39	0.250	0.246	0.250	1
4187	10007	Bancorp South	09/01/2014	32,712.91	32,712.91	32,712.91	0.250	0.246	0.250	1
Subtotal and Average				8,028,627.78	8,028,627.78	8,028,627.78		0.247	0.250	1
Texpool/Texpool Prime										
14103	10000	Texpool	09/01/2014	1,778,963.36	1,778,963.36	1,778,963.36	0.028	0.027	0.027	1
Subtotal and Average				1,778,963.36	1,778,963.36	1,778,963.36		0.028	0.028	1
Money Market										
5001632	10023	Austin Capital Bank MM	01/29/2015	248,431.26	248,431.26	248,431.26	0.060	0.059	0.060	1
XXXX579	10026	Business Bank of TX ICS	04/02/2015	0.00	0.00	0.00				1
XXXX561	10029	Business Bank of TX ICS	06/01/2015	0.00	0.00	0.00				1
4001579	10027	Business Bk Ultimate Bus MM	05/01/2015	0.00	0.00	0.00				1
4001561	10030	Business Bk Ultimate Bus MM	06/30/2015	0.00	0.00	0.00				1
XXXX579A	10058	Lone Star Capital Bank ICS	07/12/2021	3,149,249.21	3,149,249.21	3,149,249.21	0.050	0.049	0.050	1
XXXX561A	10060	Lone Star Capital Bank ICS	07/12/2021	486,753.97	486,753.97	486,753.97	0.050	0.049	0.050	1
4001579A	10059	Lone Star Capital Bank MM	07/12/2021	59.96	59.96	59.96				1
4001561A	10061	Lone Star Capital Bank MM	07/12/2021	48.34	48.34	48.34				1
Subtotal and Average				3,884,542.74	3,884,542.74	3,884,542.74		0.050	0.051	1
Total Investments and Average				13,692,133.88	13,692,133.88	13,692,133.88		0.162	0.165	1

Run Date: 10/18/2021 - 16:29

Portfolio LAMP
AP
F: (PRF_FI) 7.1.1
Report Ver. 7.3.6.1

**Fund CERTS16 - Cert. of Obligation 2016
Investments by Fund
September 30, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Texpool/Texpool Prime										
14103A	10041	Texpool Prime	11/09/2016	144,766.24	144,766.24	144,766.24	0.063	0.062	0.062	1
Subtotal and Average				144,766.24	144,766.24	144,766.24		0.062	0.063	1
Total Investments and Average				144,766.24	144,766.24	144,766.24		0.062	0.063	1

Fund ELEC - Electric
Investments by Fund
September 30, 2021

Page 3

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0672	10005	Bancorp South	09/01/2014	357,199.19	357,199.19	357,199.19	0.250	0.246	0.250	1
Subtotal and Average				357,199.19	357,199.19	357,199.19		0.247	0.250	1
TexStar										
17390	10001	TexStar	09/01/2014	1,628,081.53	1,628,081.53	1,628,081.53	0.010	0.009	0.010	1
Subtotal and Average				1,628,081.53	1,628,081.53	1,628,081.53		0.010	0.010	1
Frost Bank										
1732110	10022	Frost Bank Public Checking	01/20/2015	8,115.45	8,115.45	8,115.45				1
Subtotal and Average				8,115.45	8,115.45	8,115.45		0.000	0.000	1
Total Investments and Average				1,993,396.17	1,993,396.17	1,993,396.17		0.052	0.053	1

Run Date: 10/18/2021 - 16:29

Portfolio LAMP
AP
FI (PRF_FI) 7.1.1
Report Ver. 7.3.6.1

Fund LEDC - LEDC
Investments by Fund
September 30, 2021

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1092	10002	Bancorp South	09/01/2014	663,612.41	663,612.41	663,612.41	0.260	0.246	0.250	1
2363	10003	Bancorp South	09/01/2014	2,597.49	2,597.49	2,597.49	0.250	0.246	0.250	1
Subtotal and Average				666,209.90	666,209.90	666,209.90	0.247	0.250		1
Total Investments and Average				666,209.90	666,209.90	666,209.90	0.247	0.250		1

**Fund SEIZ - Seizures
Investments by Fund
September 30, 2021**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
0763	10008	Bancorp South	09/01/2014	11,923.38	11,923.38	11,923.38	0.250	0.246	0.250	1
1999	10009	Bancorp South	09/01/2014	36.06	36.06	36.06				1
Subtotal and Average				11,959.44	11,959.44	11,959.44		0.246	0.249	1
Total Investments and Average				11,959.44	11,959.44	11,959.44		0.246	0.249	1

Fund TRUST - Trust
Investments by Fund
September 30, 2021

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
6349	10010	Bancorp South	09/01/2014	43,078.10	43,078.10	43,078.10	0.250	0.246	0.250	1
6348	10011	Bancorp South	09/01/2014	29,613.17	29,613.17	29,613.17	0.250	0.246	0.250	1
Subtotal and Average				72,691.27	72,691.27	72,691.27	0.247	0.250		1
Total Investments and Average				72,691.27	72,691.27	72,691.27	0.247	0.250		1

Fund WATER - Water
Investments by Fund
September 30, 2021

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
Bancorp South										
1639	10012	Bancorp South	09/01/2014	182,012.29	182,012.29	182,012.29	0.250	0.246	0.250	1
Subtotal and Average				182,012.29	182,012.29	182,012.29		0.247	0.250	1
Total Investments and Average				182,012.29	182,012.29	182,012.29		0.247	0.250	1



**PATTERSON
& ASSOCIATES**
A NEEDER INVESTMENT MANAGEMENT COMPANY

**City of Lampasas, Texas
Interest Earnings
Sorted by Fund - Fund
September 1, 2021 - September 30, 2021
Yield on Average Book Value**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings			
									Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Cash												
14103	10000	CASH	RR2	1,778,963.36	1,778,922.65	1,778,924.01		0.028	0.028	40.71	0.00	40.71
5001632	10023	CASH	RR5	248,431.26	248,421.05	248,421.39		0.060	0.050	10.21	0.00	10.21
0474	10004	CASH	RRP	7,995,555.48	8,245,934.55	8,237,588.58		0.250	0.253	1,713.60	0.00	1,713.60
3213	10006	CASH	RRP	359.39	359.32	359.32		0.250	0.237	0.07	0.00	0.07
4187	10007	CASH	RRP	32,712.91	33,787.17	33,280.09		0.250	0.250	6.84	0.00	6.84
XXXX579A	10058	CASH	RR5	3,149,249.21	3,149,119.86	3,149,124.17		0.050	0.050	129.35	0.00	129.35
XXXX561A	10060	CASH	RR5	486,753.97	486,733.98	486,734.65		0.050	0.050	19.99	0.00	19.99
4001579A	10059	CASH	RR5	59.96	74.96	74.46				0.00	0.00	0.00
4001561A	10061	CASH	RR5	48.34	63.34	62.84				0.00	0.00	0.00
			Subtotal	13,692,133.88	13,943,416.88	13,934,589.51			0.168	1,920.77	0.00	1,920.77
Fund: Cert. of Obligation 2016												
14103A	10041	CERTS16	RR2	144,766.24	144,758.75	144,759.00		0.063	0.063	7.49	0.00	7.49
			Subtotal	144,766.24	144,758.75	144,759.00			0.063	7.49	0.00	7.49
Fund: Electric												
17390	10001	ELEC	RR3	1,628,081.53	1,628,068.09	1,628,068.54		0.010	0.010	13.44	0.00	13.44
1732110	10022	ELEC	RR4	8,115.45	8,115.45	8,115.45				0.00	0.00	0.00
0672	10005	ELEC	RRP	357,199.19	374,063.45	370,779.88		0.250	0.250	76.19	0.00	76.19
			Subtotal	1,993,396.17	2,010,246.99	2,006,963.87			0.054	89.63	0.00	89.63
Fund: LEDC												
1092	10002	LEDC	RRP	663,612.41	380,197.32	387,359.94		0.250	0.250	79.59	0.00	79.59
2363	10003	LEDC	RRP	2,597.49	2,596.96	2,596.98		0.250	0.248	0.53	0.00	0.53
			Subtotal	666,209.90	382,794.28	389,956.92			0.250	80.12	0.00	80.12
Fund: Seizures												
1999	10009	SEIZ	RRP	36.06	36.06	36.06				0.00	0.00	0.00
0763	10008	SEIZ	RRP	11,923.38	11,920.93	11,921.01		0.250	0.250	2.45	0.00	2.45

Run Date: 10/18/2021 - 16:29

Portfolio LAMP
AP
IE (PRF_IE) 7.2.0
Report Ver. 7.3.6.1

City of Lampasas, Texas
Interest Earnings
September 1, 2021 - September 30, 2021

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Subtotal				11,959.44	11,956.99	11,957.07			0.249	2.45	0.00	2.45
Fund: Trust												
6348	10011	TRUST	RRP	29,613.17	29,675.03	29,659.38		0.250	0.250	6.09	0.00	6.09
6349	10010	TRUST	RRP	43,078.10	43,168.03	43,145.27		0.250	0.250	8.87	0.00	8.87
Subtotal				72,691.27	72,843.06	72,804.65			0.250	14.96	0.00	14.96
Fund: Water												
1639	10012	WATER	RRP	182,012.29	192,028.14	190,000.97		0.250	0.250	39.04	0.00	39.04
Subtotal				182,012.29	192,028.14	190,000.97			0.250	39.04	0.00	39.04
Total				16,763,169.19	16,756,045.09	16,751,011.99			0.156	2,154.46	0.00	2,154.46

Disclosure



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Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.

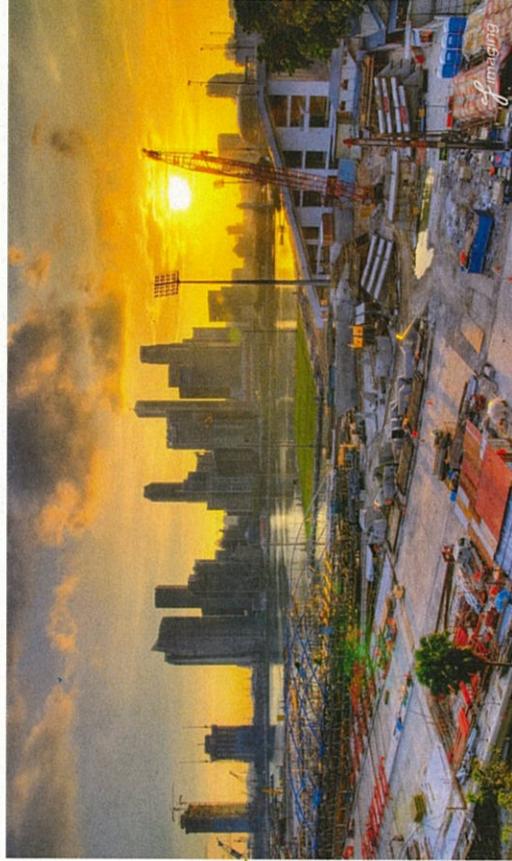
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Patterson & Associates
Barton Oaks Plaza
Building II
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Austin, TX 78746
800.817.2442

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Building/Planning Department

Annual Report October 2020-September 2021



STAFF

FRANK ELLETT, BUILDING OFFICIAL

BECKY SIMS, CITY
SECRETARY / ZONING
ADMINISTRATOR

LUPE CHARPING,
ADMINISTRATIVE
ASSISTANT



Let's Talk About Our Day

Educate

Plating

Zoning

Land Use

Building Codes

- Minimum baseline standards
- Homestead Exemption

Preliminary Plan Review

- Professional Design Specialist

Utility availability

- Minimal concept plans

Meetings

Onsite meetings to discuss project prior to permitting

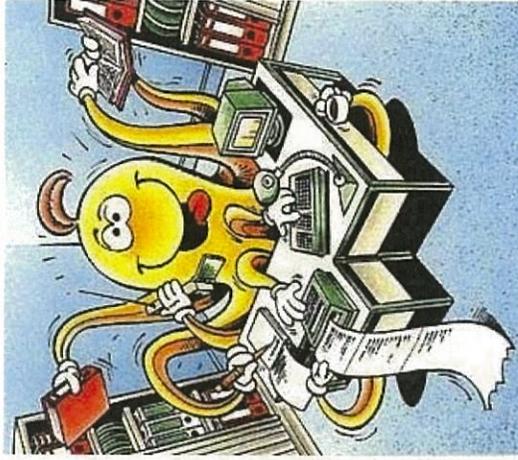
Pre-Construction Meetings with Staff, GC, Developers, and Trades

Site visit with trades prior to construction start date

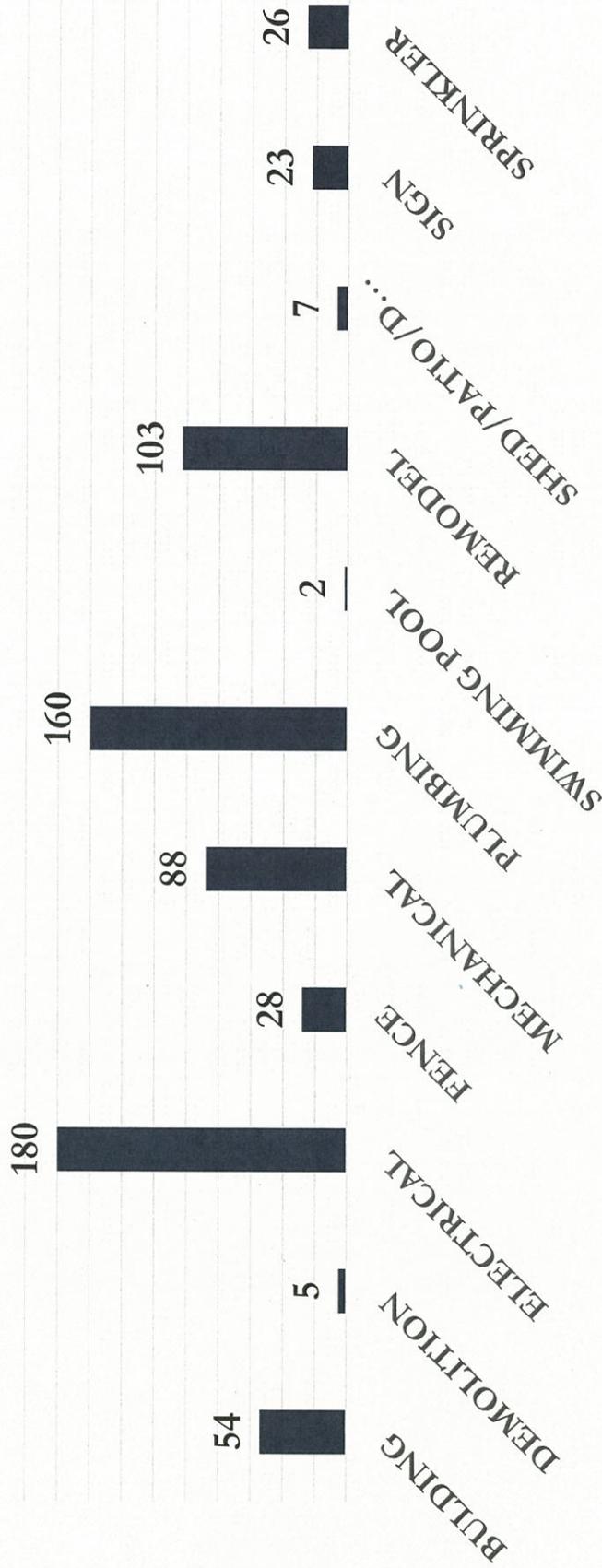
Inspections

Timely- (Same day)

- Several Reinspection's
- Punch List

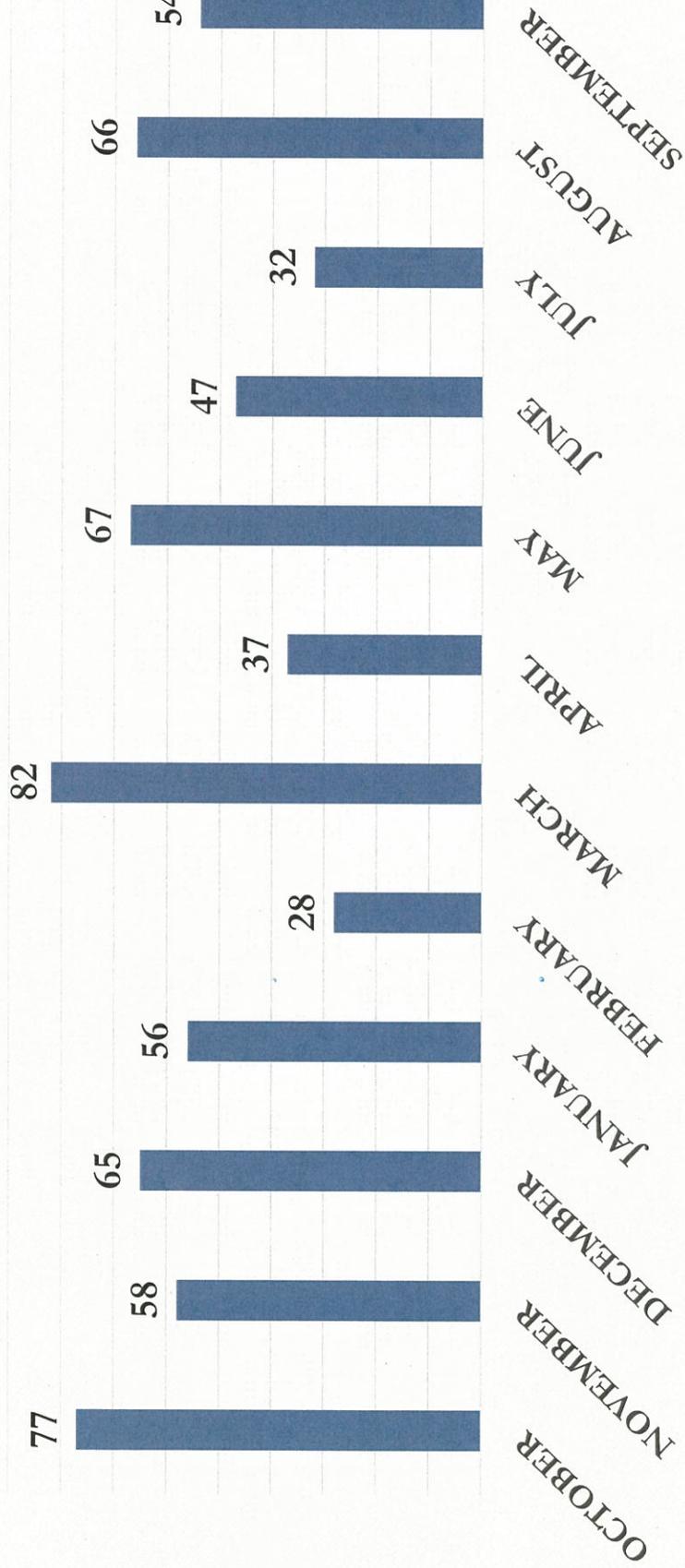


Total Permits by Type (676)



74 PERMITS WERE ISSUED VIA MY GOVERNMENT/PERMIT NOW

Permits Issued by Month



Of the **54** Building Permits; **47** were New Homes.

Stone Valley

Brodie Estates

RKJ Construction

Hillside Acres

Farr & Farr Spring Creek
Construction.

Tom Lancaster Homes

2 New Duplexes, **5** Commercial Buildings

CEFCO

Whataburger

Sneed Crematorium

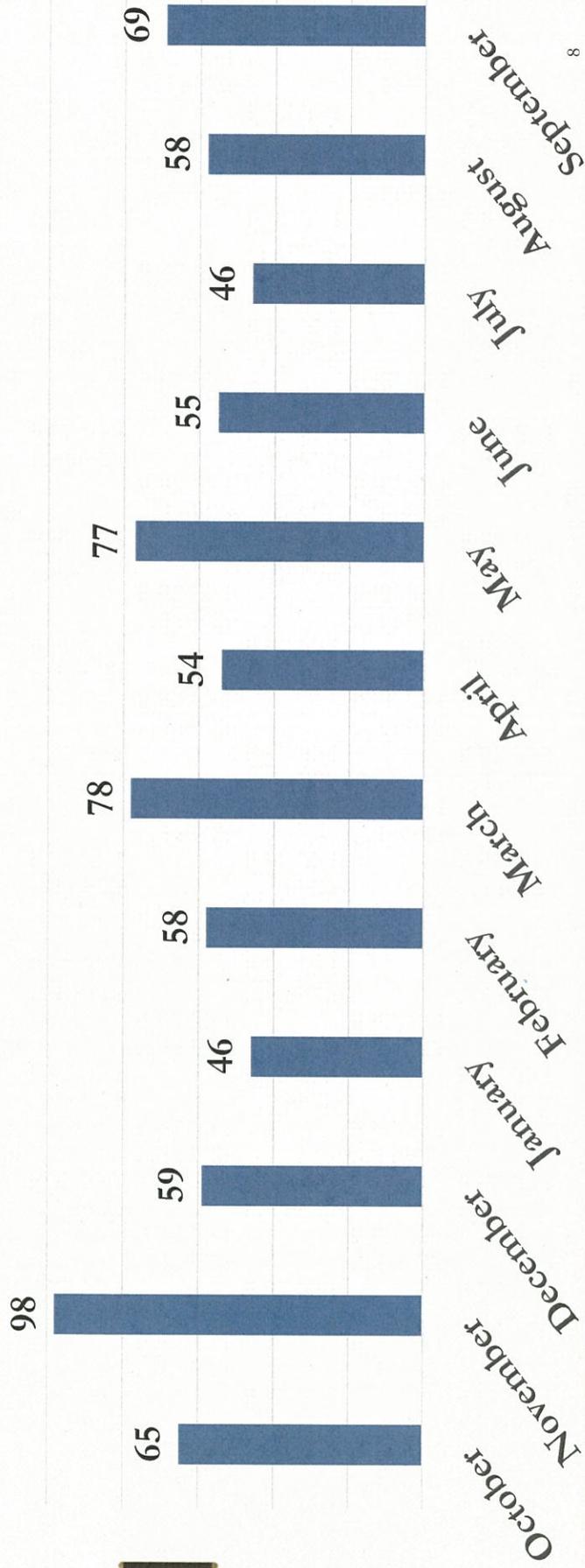
High School Auto Tech/AG Building

Community Church

7

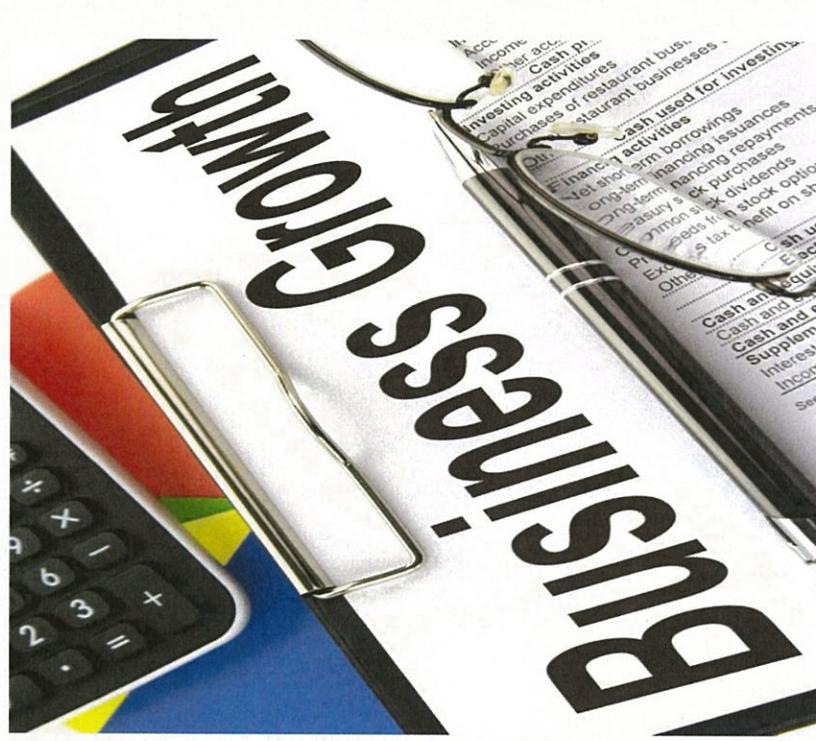
Inspections by Month

(763 annual total – average 63 per month 3 per day)



New Businesses

- Alamo Coffee
- Nextlink
- Golden Chick
- Pizza Werx
- Reaching Greatness (Vapor Maven)
- Whataburger
- MLAW Engineers
- Sheri Shop
- The Doghouse
- Wild Hearts Salon & Boutique
- Bohemy Salon and Spa



Planning & Zoning

9 Meetings
14 Public Hearings
160 Certified Letters

Type of Requests
5- Rezone Requests
9- Specific Use Permits Requests
2- Plat Approvals



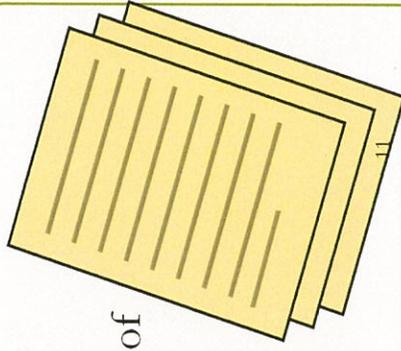
Zoning Board of Adjustment

1 Meetings
1 Public Hearings
24 Certified Letters

Type of Requests
• Reduction in lot size from 6,000 square foot to 5,400 square foot
• Reduction in lot depth from 110' to 103'

Adopted Ordinances

- Ordinance providing for the Close, Abandon, Vacate and Convey 0.085 of an acre portion of an alley located in Block 54 of the A.H. Barnes Addition between East Ninth Street and Spring Ho Avenue
- Ordinance rezoning property from Commercial to Agricultural.
- Ordinance approving a Specific Use Permit for a Portable Storage Building
- Ordinance approving a Specific Use Permit to allow for a Smoke/Tobacco Shop (Vapor)
- Ordinance rezoning property from Light Industrial to Two-Family (Duplex) Residential
- Ordinance approving a Specific Use Permit for an Accessory Dwelling
- Ordinance adopting the Comprehensive Plan
- Ordinance approving a Specific Use Permit to allow for a Mini Warehouse.
- Ordinance amending City of Lampasas Code of Ordinances-Subdivisions, Letter of Credit in lieu of Bond
- Ordinance approving a Specific Use Permit for a Storage Building
- Ordinance granting Voluntary Annexation of Hillside Acres
- Ordinance approving a Specific Use Permit for an Accessory Dwelling.



Zoning Regulations vs. Building Codes

- City of Lampasas Zoning Regulations were adopted in 1999.
- Zoning Regulations are designed to regulate land use inside the City Limits; which includes all residential and commercial uses.
- Zoning Regulations are amended via Ordinance with recommendations from Planning Commission, adopted by City Council
- Building Codes are adopted by Ordinance. Adoption of Codes can include City amendments.
- These set the minimum baseline standard for new construction and existing.
- Currently the City of Lampasas is under the 2012 IBC, IRC, IPC, 2014 NEC and 2015 Energy.
- Staff is currently in process of adopting 2021 Building Codes and 2020 NEC.
 - Town Hall September 16, 2021
 - Construction Board- October 21, 2021

Comprehensive Plan

Short Term Goals (1-2 years)

- Strengthen enforcement and incentives throughout the City to maintain the quality of neighborhood character and renovate older structures in disrepair.
- Undertake a comprehensive analysis of the City's zoning, subdivision, and other land use regulations, and consider opportunities for improvements to provide more consistency, clarity, and compatibility with existing uses.
- Identify opportunities for mixed-use activities and higher density residential uses in transitional residential areas near downtown and Silk-Stocking Row and review and amend the zoning regulations to facilitate these activities.
- Establish Historic Preservation Design Guidelines

Any Questions?



Lampasas Economic Development Corporation

From: Mandy Walsh

Re: Staff Report

Date: October 14, 2021

SALES TAX: Up 21.43% YTD



Development

CEFCO is working towards their CO by Oct. 28th. The Building Official has completed a final inspection for electrical on the fuel pumps and canopies. Mojo's is extending their drive through, widening into 2-lanes in order to mitigate some of the congestion it causes on Key Ave. West Oaks Assisted Living is expanding, adding 4 new units (2 buildings). The property at 1799 Hwy 281 (former Young's BBQ) has been demolished and now working with the property owner on potential new business.

Downtown

City Building Official, Fire Marshal, myself, and a couple other staff members from the Building & Planning Dept. are coordinating a meeting with downtown property and business owners for the week of October 25th to discuss building code, fire safety, historic designation and opportunities to work together with the City when it comes to a business concept and meeting the intent of the code.

Seminar Nov. 15

The Chamber Director, myself and Bob Davis with Surge Companies are planning another workshop for local businesses. This one will focus on "Winning the Game of Competition!" This topic highlights how to discover, define and diagram outside business competition, identifying outside non-business competitive factors such as geography, reputation and politics, inside factors such as business model, advertising/marketing, personnel and pricing, and (3) reasons why competition is a PLUS for your business. We are targeting November 15th and this time we plan to host at a local business, with the workshop happening from 3:30-4:30p, with a mixer to follow from 4:30-6p.

Industrial Park RFP

The deadline for the RFP submission for the 5.61 acre City-owned property in the Industrial Park at 1203 McLean is due by noon on October 15. Several prospects were interested early on, but one local business has reached out to discuss consideration for their expansion, which will retain and create primary jobs. We have been researching flood plain maps and discussing options for a small business park featuring multiple buildings that will all serve as a component to the core business.

BHI Job Fair

Builder Homesite, Inc. (BHI) is hosting an onsite Job Fair on Tuesday, October 26th from 11am-6pm. The Job Fair will be held at the BHI office in Lampasas, located at 105 S Key Avenue. They will have onsite/walk-in interviews, phone or zoom remote options if unable to make it in person and full-time opportunities with benefits. Additionally, I worked with our



Workforce Solutions rep to get them into the Hiring Red, White & YOU! Career fair event on November 4 from 10am-2pm at Central Texas College. This event connects transitioning service members, military spouses, National Guard, Reserve, veterans and their family members with employers.

Ladies Night

Ladies Night on the Square was held on Thursday, September 30th. One business stated they did over 250 transactions and met groups from Liberty Hill, Burnet, Georgetown, Marble Falls and Lometa. It was another successful event, with the downtown merchants enjoying an uptick in sales. Organizers said they'll look to schedule another in the next few months.

Nextlink

Nextlink is working on an initiative to give back to the community by offering fiber service to a small business or non-profit. In addition, they've been advertising and promoting their direct fiber service in areas where they are looking to increase take rates, specifically Key Ave. businesses. You might notice the "Welcome to your Gigabit Community" signage in certain areas around town.

Comptroller ED Symposium

City Secretary and I attended the virtual half-day Statewide Economic Development Symposium on October 13, offered by the Comptroller's Office. Discussions involved Chapter 380/381 agreements, Chapter 313 Value Limitation agreements, Municipal Development Districts, Hotel Occupancy Taxes, Tax Abatements, Public Improvement Districts and Tax Increment Reinvestment Zones. A lot of the information was a review, but some of it was new to our department (Tax Code Chapter 313). We both took notes and have ideas we'd like to explore for specific areas of town.

Memo



To: Honorable Mayor and City Council Members
Cc: Finley deGraffenried, City Manager
From: Chris Eicher, Director of Parks and Recreation
Date: October 21, 2021
Re: Monthly Report September 2021

PARKS DEPARTMENT ACTIVITIES

- Replaced light bulbs @ Hostess House
- Replaced old trash cans in Hancock Park
- Weekly checks of all playscapes for wasps
- Trimmed trees at both Library properties
- Replaced door handles @ Hostess House
- Cut up and disposed of fallen trees in parks
- Worked with Canales Dibble reconstruct burned down privacy fence @ Oak Hill Cemetery
- Tilled, raked and leveled fall zone material in all playgrounds
- Removed debris from gate at East end of Brook Park
- Backfilled low spots along Sulphur Creek in Brook Park
- Delivered 25 grills and 6 trash cans to show barn for LTX BBQ cookoff
- Delivered bleachers and trash cans to courtyard square for 9/11 remembrance event
- Constructed new entry ramp for storage shed @ Library
- Prepped softball fields @ 580 Sports Complex for tournament
- Prepped Hostess House for town hall meeting
- Removed and disposed of broken tables and benches in Campbell Park (Left behind by Heritage Foundation on January 17th)
- Replaced pump for creek fountain in Brook Park
- Check Airport daily and mow / shred monthly
- Nonstop mowing and weed eating and general maintenance in all park areas

Handwritten initials, possibly "A.P.", in the bottom right corner of the page.

**Department: Parks
Monthly Activity Report
MONTH OF SEPTEMBER 2021**

I) Regular Personnel Hours Available: 880.00

<u>LESS:</u>		
A)	Vacation Leave	60.50
B)	Sick Leave	41.00
C)	Supervision / Training	72.00
D)	Holiday	40.00
E)	Other	
SUB-TOTAL		213.50

<u>PLUS:</u>		
A)	Over Time	28.00
B)	On-Call / Standby	22.00
C)	Part Time	
D)	Transfer	
SUB-TOTAL		50.00

TOTAL HOURS AVAILABLE FOR THE MONTH: 716.50

II)	<u>Department Summary of Work Orders for the Month.</u>				
	<u>Received</u>	<u>Completed</u>	<u>Outstanding</u>	<u>Void</u>	<u>Hours</u>
			0	0	

III)	<u>Department Projects for the Month.</u>				
	<u>Other:</u>				
	<u>Sub-total Hours on Projects:</u>				0.00

IV)	<u>Department Operations and Maintenance for the Month.</u>				
	<u>Cleaning Parks</u>		153.00		
	<u>Airport Maint.</u>		21.00		
	<u>Mowing/Weed eating</u>		214.00		
	<u>Building and Grounds</u>		212.00		
	<u>Equipment/Vehicles/Shop</u>		72.00		
	<u>Office/Meetings</u>		44.50		
	<u>Sub-total Hours on Projects:</u>				716.50

TOTAL HOURS FOR DEPARTMENT 716.50

V)	<u>Department's Proposed Projects for next Month</u>				
	<u>Total Estimated Hours on Proposed Projects:</u>				0.00

**Department: SPORTS
Monthly Activity Report
Sep-21**

I)	<u>Regular Personnel Hours Available:</u>		523.00		
	<u>LESS:</u>				
	A) Vacation Leave				
	B) Sick Leave	4.00			
	C) Supervision/Training	60.00			
	D) Holiday	16.00			
	E) Other (?)				
	SUB-TOTAL	80.00			
	<u>PLUS:</u>				
	A) Over Time	16.00			
	B) Temporary Labor				
	C) Part Time				
	D) Transfer				
	SUB-TOTAL	16.00			
	TOTAL HOURS AVAILABLE FOR THE MONTH:		459.00		
II)	Department Summary of Work Orders for the Month.				
	<u>Received</u> <u>Completed</u> <u>Outstanding</u> <u>Void</u> <u>Hours</u>				
			0	0	
III)	Department Projects for the Month.				
	<u>EROSION CONTROL PROJECT AT TURNER</u>	30.00			

	Other:				
	Sub-total Hours on Projects:		30.00		
IV)	Department Operations and Maintenance for the Month.				
	<u>Cleaning Parks</u>	120.00			
	<u>Turf Management</u>	32.00			
	<u>Mowing/Weed eating</u>	82.00			
	<u>Building and Grounds</u>	98.00			
	<u>Equipment/Vehicles/Shop</u>	79.00			
	<u>Office/Meetings</u>	18.00			
	Sub-total Hours on Projects:		429.00		
	TOTAL HOURS FOR DEPARTMENT		459.00		
V)	Department's Proposed Projects for next Month				
	<u>REPLACING ALL METAL TRASH CANS FROM</u>				
	<u>580 WITH PLASTIC AND INSTALLING NEW FIXTURES</u>				
	<u>?</u>				
	Total Estimated Hours on Proposed Projects:		80.00		

Memo



Oak Hill Cemetery

To: Chris Eicher, Parks & Rec. Director
From: Duane Griffith Cemetery Crew Leader
Date: 10/11/2021
Re: End of the month report September

Interments	11 (4) cremation
Fee's for over site	\$800.00
Sites sold	6/ \$2,800.00
Niche sales	0
Beautification fund	\$44.00
Visitors Assisted	4
Level & Backfill sites	8
Meetings Attended	1

DEPARTMENT: CEMETERY
MONTHLY ACTIVITY REPORT

FOR THE MONTH OF: SEP 2021

Regular Personnel Hours Available:

528

LESS:

A)	Vacation Leave/Personal Day	24
B)	Sick Leave	8
C)	Jury Duty	0
D)	Other (holiday/bad weather)	24
E)	Supervision/Funeral	55
SUB-TOTAL		111

PLUS:

A)	Transfer from Parks	0
B)	Seasonal Labor/Temp	0
C)	Other (Community service)	0
D)	Overtime	12.5
SUB-TOTAL		12.5

TOTAL HOURS AVAILABLE FOR THE MONTH: 429.5

Department Summary of Work Orders for the Month

Received	Completed	Outstanding	Void	Hours
----------	-----------	-------------	------	-------

Department Projects for the Month

	0
	0
	0

Sub-total Hours on Special Projects: 0

Department Operations and Maintenance for the Month

Mowing & W/E	310
Equip & Veh Maint	15
Buildings & Grounds	75
Office Operations	28.5

Sub-total Hours on OM Projects: 428.5

OTHER

OHCA Mtg.	1
	0
	0

Sub-total Other 1

TOTAL HOURS FOR DEPARTMENT 429.5

Department's Proposed Projects for next Month

0
0
Total Estimated Hours on Proposed Projects: 0

Memo

To: Finley deGraffenried, City Manager
 From: Monica Wright, Director of Information Systems
 Date: Tuesday, October 5, 2021
 Re: September 2021 Monthly Report



Information
Systems

Service Tickets - Social Media - Website Stats

IT Service Tickets	426	Website Page Visits	13,886
Facebook Followers	6.8k	Website Page Views	26,636
Twitter Followers	649	Website Downloads	3,587
Instagram Followers	227	Website Searches	631

IT Supported Hardware & Software

PCs	92	Wireless Access Points (WAP)	16	Servers	22
Laptops	51	Verizon Aircards	39	Firewalls	5
Printers	69	Network Attached Storage (NAS)	7	Tablets	10
Switches	21	Apple iPhones	31	Software Applications	30+

September Projects Completed:

- Assisted Library staff and vendor with replacement Xerox installation
- Configured/issued out Meter Reader laptop
- Worked with PD on CJIS audit documents
- Obtained quote for (2) replacement PD Dispatch PCs/ordered
- Obtained quote on replacement Synology NAS/ordered/configured/installed
- Work with PD vendor on Cardinal CAD apps/install/deployment
- Updated auto-pay renewals with replacement City credit card
- Research Civic Plus websites/notate likes and dislikes for new website design
- Setup IT equipment for Town Hall Meeting at the Hostess House
- Work with staff and vendor on testing Electric SCADA equipment
- Request requirements from vendor for replacement Electric SCADA server

October Projected Projects:

- Work with PD on CJIS audit documents
- PD CJIS pre-audit meeting w/ TSM Consulting
- PD CJIS audit: October 19
- Upgrade City firewall to latest firmware version
- Upgrade PD firewall to latest firmware version
- Upgrade Library firewall to latest firmware version
- Configure/install (2) replacement PD Dispatch PCs
- Obtain quote for replacement Electric SCADA server
- Obtain quote for annual Watchguard product renewals
- Obtain quote for (10) desktop replacement PCs/order
- 2021 Performance Employee Appraisal/meet w/ CM
- Obtain quote for (150) Panda antivirus licenses/activate/install on all machines
- Obtain quote for replacement Synology NAS HDD's (12)
- Remove Falcon CrowdStrike antivirus on all PCs
- Obtain quote for (14) replacement WG WAP's/configure/install
- Obtain quote for Microsoft o365 online email exchange Plan 2/w online protection (150 users)
- Obtain quote on SolarWinds software annual renewals
- Rebuild PD Cardinal VM server with Windows Server 2019 STD OS
- Update IT technical documentation
- Work on IT related policy amendments
- Work on new City website re-design ideas/documentation/planning

- Send out KnowBe4 Email phishing campaigns/provide user education

FY 2020/2021 Projects:

- Configured/replace (2) City network firewalls *(completed)*
- Relocated City firewalls to IT Building *(completed)*
- Configured/installed new anti-virus software on client pcs/servers *(completed)*
- Configured/replaced City Hall POE switch *(completed)*
- AT&T contract executed for increased bandwidth *(completed)*
- Replaced 100M fiber circuit with 500M circuit/relocate from CH to IT Building *(completed)*
- Assisted PD & Cardinal with CAD implementation *(completed)*
- Configured/replaced (2) PD POE fiber switches *(completed)*
- Configured/replaced fiber POE switch at Municipal Court *(completed)*
- Configured/replaced fiber POE switch at Library *(completed)*
- Configured/installed new PD firewall *(completed)*
- Configured/installed replacement Library firewall *(completed)*
- Disposed of old/outdated/broken IT equipment from City Hall *(completed)*
- Configured/replaced old receipt printers *(completed)*
- Configured/replaced PD Toughbooks *(completed)*
- Modified/adopted employee computer use policy *(completed)*
- Configured/installed replacement credit card readers with chip readers *(completed)*
- Obtained quotes for replacement IT Building windows *(completed)*
- Configured/replaced Library Useful server/patron thin clients *(completed)*
- Obtained quotes/configured/replaced (10) PCs *(completed)*
- Obtained quote for time management software that interfaces with Incode *(completed)*
- Obtain quote/configured/installed a new PD firewall for CAD system *(completed)*
- City wide cyber security training for all employees *(completed)*
- Obtained Quote from Tyler Technologies for Incode V. 9 upgrade *(completed)*
- IT Building (7) windows replacement *(completed)*
- City fiber network added to mapping layers *(completed)*

Daily/Weekly/Monthly Tasks:

- OS updates on all NAS devices, firewalls, WAPs
- Install Windows updates on City/PD servers & workstations
- Content updates to City/EDC Website/Facebook/Twitter/Setup recurring dlvr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus / spyware definitions and apply security patches to computers/servers
- Order toner needed in each department
- Prepare reports for and attend directors meeting and City Council meeting
- IT monthly report / LEDC website analytics monthly report
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations
- Setup Council Live Stream meetings
- Create cyber security phishing campaigns/deploy to employees

Future Projects & Goals:

- Quote for replacement meter reader switch/purchase/install/add to inventory *(FY 21-22)*

- Adopt future amendments to IT Computer Policy *(FY 21-22)*
- IT Building Server Room Wall with locking door *(FY 21-22)*
- Installation of security cameras at Old City Hall *(FY 21-22)*
- Free re-design of City & EDC websites *(FY 21-22)*
- Microsoft Office Exchange Email Archive Integration *(FY 21-22)*
- Work with staff and vendor on WWW Scada software solution/connection *(FY 21-22)*
- Work with staff and vendor on Electric Scada software/equipment solution/connection *(FY 21-22)*
- Repaint IT Building/tint windows *(FY 21-22)*
- Point to Point wireless Internet solution for locations not on fiber *(FY 22-23)*
- Migrate Incode software to cloud/SQL solution *(FY 22-23)*
- Replace PD Host 1 & Host 2 Server *(FY 22-23)*
- Run fiber to Library/add to City Network *(FY 22-23)*
- Migrate Incode v.9 to Incode Cloud solution *(FY 22-23)*
- Run structured fiber to Library *(uncertain)*
- Research/implement timesheet/time off request software *(uncertain)*

LAMPASAS PUBLIC LIBRARY

SEPTEMBER 2021

Circulation	We circulated 4,318 items in September, which is down 7.6% from August (4,675).
Door Count	There were 2,719 visitors during September, which is down 4.8% from August (2,857).
Internet Usage	There were 303 Internet sessions in September, compared to 244 in August (up 24.2%).
Wifi Usage	We had 136 distinct clients use the public wifi in September, which is up 46.2% from August. There was an average of 10 users per day, which is up 42.9% from last month.
Text Interactions	We communicated, via text messages, with 108 unique phone numbers in September, which is down 13.6% from August (125). We sent/received a total of 572 messages, which is down 8.2% from last month (623).
Sept Programs	We had two staff story times, Cornelia Key Book Club, Books & Badgers story time with Dr. Ashley Chamberland, 42 Club, STEAM Day (Lego Robotics), and Family Story Time with Brynn Crawford. Shanda and Emily also visited the Lampasas Middle School for Library Card Sign-Up Month; we signed up almost 30 sixth graders and confirmed/renewed accounts for others.
October Programs	We will be having Books & Badgers with Fire Chief Jeff Smith, two staff story times, a movie, How Pinteresting!, Cornelia Key Book Club, STEAM Day (invisible ink) for homeschoolers (10am) and school kids (4pm), Family Story Time with Tamsyn/Madison Creek, and 42 Club.
Imagination Library	In partnership with Dr. Rascoe, we will be attending three events in October, where we will hand out candy and sign up children for the Imagination Library. We will be at the Methodist Church Fall Festival on Oct 23 and Kempner Trunk or Treat on October 29. We will also be hosting a game/activity, handing out candy, and signing up kids for DPIL at Squared Silly on October 30. We are hoping to recruit several volunteers for each of these events, since staff cannot do this by themselves.

Memo

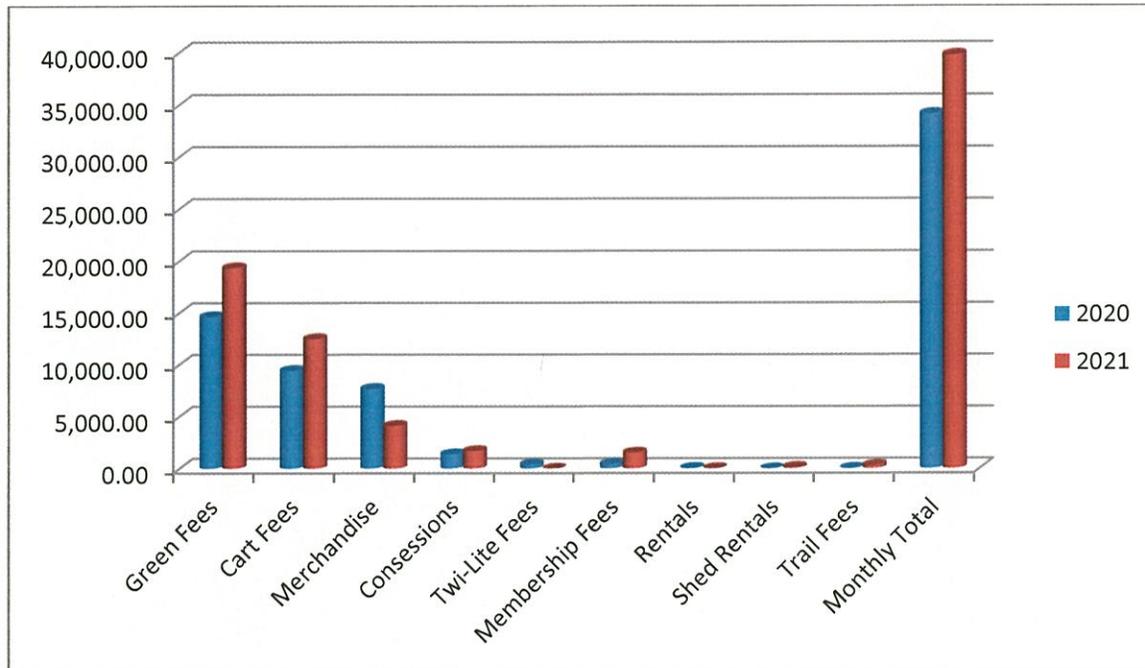
To: Finley deGraffenied, City Manager
From: Van Berry, Golf Course Manager
cc: City Council Members
Date: October 21, 2021
Re: Monthly Report, September 2021

- Weekly mowing and maintenance of the golf course.
- Worked on and completed the end of the year inventory.
- Repaired water leak on #4 fairway.
- We are still having issues with hogs in the rough on holes 2 and 3. They have not torn up the fairways or greens but they have done a lot of damage in the rough. We set up a hog trap but have not caught any yet.
- Sprayed the greens with nitrogen and manganese.
- Applied 800 lbs. of Gypsum on the greens.
- Applied 600 lbs. of 0-0-30 (potash) on the greens.
- Applied 300 lbs. of fertilizer on the greens.

September 2021 Tournaments:

- September 11 – Catholic Church 3-Person, 66 golfers
- September 26 – Club Championships, 90 golfers.

Hancock Park G.C. September Revenue Comparison 2020 and 2021



Memo



Municipal Court

To: Finley deGraffenried, City Manager, Honorable Mayor and City Council
From: Lewann Turner, Court Clerk I
Date: Thursday, October 21, 2021
Re: Monthly Report September 2021

The mission of the Lampasas Municipal Court is to serve as the Judicial Branch of the City that processes and adjudicates all Class C Misdemeanors occurring within the city's police jurisdiction in a fair, accessible and timely manner.

As reported to the Office of Court Administration, OCA is a state agency in the Judicial Branch that operates under the direction and supervision of the Supreme Court of Texas and the Chief Justice and is governed primarily by Chapter 72 of the Texas Government Code, the Lampasas Municipal Court figures are as follows:

New Cases	110
Convictions	50
Compliance Dismissals	27
Hrs. Community Service Completed	78
Total Dollar Amount CS	\$967.96
Waived for Indigency	\$822.33
Total Collected	\$23,398.27
Total kept by City	\$15,869.19

CITY SECRETARY DEPARTMENT/ SEPTEMBER 2021 MONTHLY REPORT

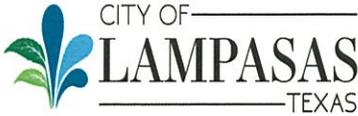
Brief Monthly Overview of Department Employees:

Becky Sims, City Secretary/Zoning Administrator

- Assisted the City Manager, EDC Director and Building Official with daily operations.
- Prepared and posted packet, attended and took minutes of the September 13th and September 27th Council Meetings.
- Prepared and facilitated the Building Code Town Hall Meeting held on September 16, 2021
- Prepared and posted packet, attended and took minutes for the September 15th LEDC Meeting.
- Worked on Board appointments/reappointments.
- Facilitated meetings between Staff and the Newman's to discuss the West Oaks Expansion (Newman Retirement)
- Reviewed concept plans for proposed projects/provided development & utility information to several prospects.
- Reviewed and updated TML Inventory Schedules
- Processed/Facilitated Open Records Requests
- Daily Building /Planning & Zoning responsibilities – key contact person who handles inquiries/requests and all administrative work/research.
- Assisted with issuing Building Department permits; filing for Building Department; works closely with Building Official on inspection call-ins and documentation of those inspections

Lupe Charping, Administrative Secretary

- Assisted with issuing Building Department permits; filing for Building Department; works closely with Building Official on inspection call-ins and documentation of those inspections
- Advised Citizens/Contractors of required documentation for permits; upon receipt of documentation issued building permits with minimal assistance.
- Accompanied Building Official on field inspections
- Maintain vehicle inspection/registration process for all City vehicles
- Complete and file Cemetery Deeds
- Handles Waste Connection Inquiries.
- Continuing to cross-train and learn how to handle zoning inquiries.
- Attended and took minutes for the September 15th LEDC Meeting



Finance/Utility Billing & Collection

MEMO

Date: October 21, 2021

To: Finley deGraffenried, City Manager

From: Yvonne Moreno, Finance Director

RE: Monthly Report for September 2021

Finance Department:

- * Completed/reviewed all journal entries.
- * Worked with various departments regarding the budget for FY 21-22.
- * Presented Tax Rate ordinance for 21-22 Budget.
- * Presented Budget ordinance for 21-22 Budget.
- * Coordinated with Human Resources regarding various questions and processes.
- * Coordinated with different departments and Auditor regarding inventory on 9-30.
- * Accounts Payables processing is on a regular schedule and bills are processed on a weekly basis ensuring that our expenses are recorded in a timely manner.
- * Sales Tax for September was \$223,199, which is an increase of 16.1% from September 2020.
- * Reconciled 18 bank accounts
 - Processed 351 Accounts Payable Checks
 - Processed Bi-Weekly Payroll and Longevity Checks

Utility Department:

- The Electric billing for September 2021 was 9% higher than what was billed in September 2020. The Water billing for September 2021 was 4% lower than what was billed in September 2020.
- September Statistics for the department:

Total Water Customers	3,588
Total Wastewater Customers	2,872
Total Electric Customers	5,029
Residential Garbage Customers	2,735
Connects:	43
Disconnects:	29
Read In/Read Out:	38
Disconnects for Non-Pay:	14 (10 were reconnected)

To: Finley deGraffenried
From: Carlos Garcia
Date: Thursday, October 21, 2021
Re: September, Monthly

Street Department

Mr. deGraffenried,

For the month of August, the Streets Department worked on,

- 1) Street – Total Work Orders =8, Total Complete = 8, Total Outstanding =0, Total Void = 0
- 2) Street department work on patching workorders.
- 3) Line of sights.
- 4) Sweeping all areas of the city.
- 5) Mowed and weed eating all drains and right a ways.
- 6) We seal coated E Avenue B, Avenue H and 4th street.

For the month of October, we will be continuing taking care of work orders. We will continue to tree trimming and line of sights. We will be mowing and weed eating, the street department will be continuing to sweep all area of the city and prep equipment for brush chipping season.

Monthly Report

To: Finley deGraffenried, City Manager
From: Van Sims, W/WW Operations Manager
Date: October 15, 2021
Re: September 2021 Monthly Report

**Water/Wastewater
Department**

Summary of Activities

- ***Operation of Water Distribution System***

1. Repaired 3 water leaks.
2. Made 4 new water taps.
3. Completed monthly flushing.
4. Changed out 1 water meters.
5. Collected 9 routine Bac T samples (all passed)
6. Completed all disinfection action plan monitoring and nitrification action plan monitoring.

- ***Operation of Wastewater Collection System***

1. Completed all monthly lift station checks.
2. Completed 1 sewer repair.

- ***Operation of Wastewater Treatment Facility***

1. Completed all daily checks of equipment and facilities.
2. Collected all TCEQ required sampling and analysis for the municipal plant.
3. Performed all routine maintenance on scheduled equipment.
4. Removed 120 cubic yds of cake.

- Total Work Orders Completed -60
- Completed 1 Routing Forms
- Utility Locates -31
- Customer Service Calls – 11
- Septic Waste Treated- 45,100 gallons

Memo



To:
From: Flint Geagley
Date: October 8, 2021
Re: September Activities

Electric Department

This month's activities involved:

- Received a total of 64 work orders and completed 60.
- Operations and Maintenance
 1. Terminated underground primary and set meter at CEFCO
 2. Received 26 line locates
 - 3.
 - 4.
 - 5.
- Set 21 poles:
 1. Bridge and Brown set 2 poles for new houses
 1. Ave C and Race set 2 poles to upgrade line
 2. 602 south Walnut installed guy pole
 3. Hillside Acres set 16 poles
 - 4.
- Connected:
 1. Upgrades – 5
 2. New services – 4
 3. Temps - 1
- Overtime: Received 8 callouts
 1. On customer side - 2
 2. Tree -
 3. Animal Contact –
 4. Line down – 2 (cable line)
 5. Fire - 1
 6. Storm - 3
 - 7.
- Activities for the Year 2020 - 2021:
 - Pole Inspection replacement: total 389 poles, have replaced 329 poles
 - Brodie Estates Subdivision: (80% complete)
 - Stone Valley: (80% complete)
 - Hidden Oaks: planning stages
 - CEFCO: Complete
 - Community Church: Complete
 - Hillside Acres: started setting poles (40% complete)

Handwritten initials in blue ink, possibly "F-G", located in the bottom right corner of the page.

To: Finley deGraffenried, City Manager
Honorable Mayor and City Council
From: Sammy Bailey, Chief of Police
Date: October 15, 2021

Re: September Monthly City Council Report

Several of us attended events where we provided police support and services; such as, Football games, Homecoming Parade, Coffee with the Congressman, 9-11 20th Anniversary Ceremony, Classics at the Classic, Indian Artifact Show, and the Hill Country 100 Club Golf Tournament, in addition to other events and regular duties.

Officer Carlos Rodriguez started with us on September 27th. He comes to us from the Lampasas County Sheriff's Office. His wife is a soldier in the U.S. Army. He is doing very well in the transition.

Lt. Boswell provided assistance and stand-by for Burnet County in regards to a homicide investigation.

Scheduling has been an issue for both Patrol and Dispatch due to COVID related issues, personnel off, and being short an Officer and having an Officer in training. I have to commend Lt. Montgomery and Communications Supervisor Kelli Sanguinet for the juggling and balancing that they are doing to keep our shifts covered with personnel.

I don't mentioned this enough, and I should, almost every day I receive a phone call or letters commending the employees of the Lampasas Police Department for their professionalism and manner that they conducted their jobs. This month there are three such letters or phone calls that stand out in my mind. Officer Kyle Molter received a couple of letters, both about his professionalism during traffic stops. Officer Dylan Boivin and Sgt. Nick Roberts received a letter commending their professionalism and handling of an altercation and arrest, and an elderly couple called to express their sincere appreciation for Animal Control Officer Joe Schwartz, as he removed a live skunk from their bedroom. Schwartz's handling of the skunk was such that it didn't spray.

Our departmental September statistics are similar to last year's statistics with some very slight increases and decreases.

LAMPASAS ANIMAL SHELTER
CITY LOG

SEPTEMBER 2021

DATE	INTAKE	SEX	AGE	BREED	COLOR	ADDRESS	NAME	PRECAUTIONS	DISPOSITION	OFFICER
09/01/2021	IMP P11692	MN	A	BEAGLE	BRN TRI	6 PERKINS	BEAU		RTO 9-2	130
09/01/2021	IMP P11693	F	A	SHEPHERD MIX	FAWN	6 PERKINS			RTO 9-2	130
09/02/2021	IMP P11694	M	A	PIT BULL MIX	WHT/BLK	106 W NORTH			EUTH	115
09/03/2021	IMP P11695	M	A	DSH	RED TAB	1107 E AVE E		FERAL	EUTH 9-3	131
09/03/2021	IMP P11696	F	A	PIT BULL MIX	RED	102 S CHESTNUT APT B	HONEY	BITE HISTORY	EUTH	131
09/03/2021	IMP P11697	M	ADO	PIT BULL MIX	FAWN/WHIT	102 S CHESTNUT APT B	ASHER		EUTH	131
09/04/2021	IMP P11698	F	A	HUSKY	BLK/WHIT	912 E AVE D			EUTH	107
09/04/2021	IMP P11699	F	A	PIT BULL MIX	BLK/WHIT	617 OLD GEORGETOWN	NYLA		RTO 9-8	119
09/07/2021	IMP P11700	M	B	SQUIRREL	BROWN	706 PEGGY NELL			RESCUE	131
09/08/2021	IMP P11701	F	A	PYRENEES MIX	WHITE	102 S ANTE FE	FIDGET		ADOPTED	131
09/10/2021	IMP P11702	F	B	DSH	GREY/WHIT	982 NARUNA	STEVIE			131
09/13/2021	IMP P11703	M	A	TERRIER MIX	RED/WHIT	900 BLOCK OLD GEORGETOWN	HAMILTON		RESCUE	758
09/13/2021	IMP P11704	M	A	TERRIER MIX	BLK TRI	900 BLOCK OLD GEORGETOWN	HANK		RESCUE	758
09/13/2021	IMP P11705	F	A	DSH	RED TAB	1615 E AVE B	CATHERINE		RTO	131
09/13/2021	IMP P11706	M	A	DSH	BRN TAB	502 S SUMMER		FERAL	EUTH	CITIZEN
09/14/2021	IMP P11707	M	B	ACD MIX	BLK/WHIT	708 S PECAN	EMMETT			131
09/14/2021	IMP P11708	M	B	ACD MIX	BLK/WHIT	708 S PECAN	ERNEST		ADOPTED	131
09/14/2021	IMP P11709	M	B	ACD MIX	FAWN	708 S PECAN	ELVIS		ADOPTED	131
09/14/2021	IMP P11710	F	A	ACD MIX	WHITE TRI	708 S PECAN	ELLIE		EUTH	131
09/15/2021	IMP P11711	F	B	ORDER COLLIE MI	BLK/WHIT	HANGCOCK POOL	KARTER		ADOPTED	CITIZEN
09/15/2021	IMP P11712	M	B	PIT BULL MIX	BRINDLE WHIT	HANGCOCK POOL	KADE		ADOPTED	CITIZEN
09/15/2021	IMP P11713	F	B	PIT BULL MIX	BRINDLE WHIT	HANGCOCK POOL	KAHLUA		CITIZEN	CITIZEN
09/15/2021	IMP P11714	M	A	DSH	WHT/RED TAB	1107 E AVE E		FERAL	EUTH	131
09/16/2021	IMP P11715	F	A	DSH	BLACK	1404 E 4TH		SICK	EUTH 9-16	CITIZEN
09/16/2021	IMP P11716	F	A	DSH	BLK/WHIT	1107 E AVE E		FERAL	EUTH	131
09/16/2021	IMP P11717	F	A	DSH	DILUTE	807 N RIDGE		FERAL	EUTH	131
09/17/2021	IMP P11718	M	ADO	TERRIER MIX	TAN	1308 W 1ST	CHAOS			115
09/20/2021	IMP P11719	M	A	TERRIER MIX	DILUTE	PUTTERS AND GUTTERS	RICHARD			131
09/20/2021	IMP P11720	F	A	DMH	DILUTE	1107 E AVE E	PRETTY KITTY		RTO 9-20	131
09/21/2021	IMP P11721	M	ADO	DSH	BLACK	304 N ARNOLD	OAKLEY			CITIZEN
09/21/2021	IMP P11722	F	A	DSH	BLACK	104 S WESTERN		FERAL	EUTH	131
09/21/2021	IMP P11723	M	B	DMH	GREY/WHIT	104 S WESTERN	QUINCY			131
09/21/2021	IMP P11724	F	B	DMH	GREY/WHIT	104 S WESTERN			RESCUE	131
09/21/2021	IMP P11725	F	B	DMH	BLUE	104 S WESTERN	QUINN			131 C
09/21/2021	SUR P11726	M	ADO	DSH	RED TAB	601 S CASBEER-ADOPT RETURN	FLY		EUTH	CITIZEN
09/22/2021	IMP P11727	M	A	LAB MIX	BLK/WHIT	HIGH SCHOOL			EUTH	131
09/22/2021	IMP P11728	F	A	RIDGEBACK X	RED	PARK AND AVE B	RED DOG		RTO	131
09/22/2021	SUR P11729	F	A	DSH	BLACK	1404 W 4TH		ORE-SICK	EUTH	CITIZEN
09/22/2021	IMP P11730	MN	A	TERRIER MIX	WHITE TRI	WESTERNCTE	PACO	HBC	RTO 9-22	115/107
09/23/2021	IMP P11731		A	DSH	BLACK	103 N BROAD		FERAL	EUTH	131
09/23/2021	IMP P11732	M	B	SKUNK	BLK/WHIT	905 W NORTH			RESCUE 9-23	131
09/23/2021	IMP P11733	M	A	PIT BULL MIX	BLK/WHIT	503 N SPRING			EUTH	131
09/24/2021	IMP P11734	F	B	DSH	CALICO	1604 E AVE J			EUTH	CITIZEN

LAMPASAS ANIMAL SHELTER
CITY LOG

DATE	INTAKE	SEX	AGE	BREED	COLOR	ADDRESS	NAME	PRECAUTIONS	DISPOSITION	OFFICER
09/24/2021	IMP P11735	F	B	DSH	CALICO	1604 E AVE J			EUTH	CITIZEN
09/24/2021	IMP P11736	F	ADO	COLLIE MIX	REDWHT	E AVE J				CITIZEN
09/27/2021	IMP P11737	F	B	DSH	BRN TAB	210 E 2ND		SEMI-FERAL	EUTH	CITIZEN
09/27/2021	IMP P11738	M	B	DSH	GREY TAB	210 E 2ND		SEMI-FERAL	EUTH	CITIZEN
09/27/2021	IMP P11739	F	B	DMH	GREY TAB	210 E 2ND		SEMI-FERAL	EUTH	CITIZEN
09/27/2021	IMP P11740	M	A	CHICKEN	WHITE	408 E 8TH				131
09/27/2021	SUR P11741	M	B	DSH	REDWHT TAB	1012 CASBEER		SICK	EUTH	CITIZEN
09/27/2021	SUR P11742	M	B	DSH	REDWHT TAB	1012 CASBEER		SICK	EUTH	CITIZEN
09/28/2021	IMP P11743	M	A	CAIRN TERRIER	TAN	4TH AND PORTER	RANDY		RTO	CITIZEN
09/28/2021	IMP P11744	M	A	DSH	BLACK	1316 CLOUD				CITIZEN
09/29/2021	IMP P11745	F	B	DOODLE X	BLACK	105 N SUMMER				131
09/29/2021	IMP P11746	F	B	DOODLE X	BLACK	105 N SUMMER				131
09/29/2021	IMP P11747	F	B	DOODLE X	YELLOW	105 N SUMMER				131
09/29/2021	IMP P11748	F	A	DSH	GREY TAB	308 N RACE				131
09/29/2021	IMP P11749	F	B	DSH	GREY TAB	308 N RACE				131
09/29/2021	IMP P1750	F	B	DSH	LYNX POINT	308 N RACE				131
09/29/2021	IMP P11751	F	B	DSH	BLUE	308 N RACE				131
09/29/2021	IMP P11752	F	B	DSH	BLUE	308 N RACE				131
09/29/2021	IMP P11753	F	A	DSH	BLUE	2ND/HACKBERRY		FERAL	EUTH	131
09/29/2021	IMP P11754	F	A	DMH	CALCIO	105 S MAIN				131
09/29/2021	IMP P11755	B		DMH	BRN WHT TAB	105 S MAIN				131
09/30/2021	IMP P11756	F	A	DSH	RED TAB	1309 CTE #25				131
09/30/2021	IMP P11757	M	ADO	DSH	BLUE	KEY AVE		HBC	EUTH	CITIZEN
09/30/2021	IMP P11758	M	A	DSH	BLACK	1506 E AVE A				131

	September-21	YTD	09/2020 YTD
ACCIDENTS:			
MINOR ACCIDENTS	29	201	175
MAJOR ACCIDENTS	1	11	10
FATAL ACCIDENTS	0	0	0
TOTAL ACCIDENTS	30	212	185
CODE ENFORCEMENT:			
HIGH WEEDS & TRASH	18	274	196
JUNK / UNREGISTERED VEHICLES	3	14	29
SUBSTANDARD HOUSING	0	3	4
BUILDING COMPLAINTS	0	0	0
MISCELLANEOUS	32	180	157
TOTAL CODE COMPLAINTS	53	471	386
DAILY ACTIVITIES:			
CALLS FOR SERVICE	1036	8329	8217
TELEPHONE CALLS RECEIVED	3102	28206	42448
ESCORTS	66	521	426
MOTORIST ASSISTS	43	434	428
EMERGENCY ORDER OF DETENTION	5	13	16
BEHAVIORAL CRISIS	1	46	51
911 CALLS	239	2176	2083
TEXT TO 911	0	4	3
OPEN RECORD REQUESTS	33	271	275
ANIMAL CONTROL:			
ANIMAL CFS & FOLLOW UPS	208	1525	1490
ANIMAL IMPOUNDS	63	507	419
CPAAA VOLUNTEER HOURS:	37.50	464.25	143.25

OFFICER COUNT: 20 OF 21
DISPATCHER COUNT: 7 OF 7

WARRANT TOTALS

(This page includes only information on Class C LMC Warrants received at LPD - No other warrants are tallied)

	Sep-21	YTD	09/2020 YTD
WARRANT TOTALS:			
LMC WARRANTS ISSUED	88	542	144
LMC WARRANTS RECALLED	29	363	454
LMC WARRANTS SERVED OR PYMT ARRANGEMENTS MADE AT LMC	4	40	81
LMC WARRANTS PAID AT LMC / PD	0	0	1

	Sep-21	YTD	09/2020 YTD
WARRANT \$ AMOUNTS:			
LMC WARRANTS ISSUED	\$61,955.79	\$340,490.16	\$86,783.36
LMC WARRANTS RECALLED	\$17,032.30	\$197,312.80	\$251,046.04
LMC WARRANTS SERVED OR PYMT ARRANGEMENTS MADE AT LMC	\$2,268.60	\$30,527.70	\$51,097.80
MONEY COLLECTED AT PD	\$0.00	\$0.00	\$511.84

Report Prepared by Kelli Sanguinet 10/15/2021

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City of Lampasas

M E M O

To: Mayor and City Council
 From: Finley deGraffenried
 Re: Manager's Report
 Date: 22 October 2021

- 281 Improvements** Last week staff executed a release allowing TxDOT to enter on, and temporarily occupy, City owned property (portions of W.M. Brook Park, and Hancock Park), for highway construction purposes and to make improvements in our Parks. The release also specifies property will be returned to previous condition or better. In addition to the new driveway entrance for the Hostess House, the project also includes sidewalks and pedestrian access to the Hostess House.
- CEFCO** The Building Official reports that final inspections have been conducted on the CEFCO station at the intersection of Loop 257 (4th Street) and Highway 190. Chief Bailey and Street Superintendent Garcia have also been working with TxDOT regarding signage directing trucks exiting the station to Highway 190 rather than continuing west bound on 4th. CEFCO anticipates opening on or about October 29th.
- Historic Marker** Approximately one year ago the City submitted a request for a Registered Texas Historic Landmark designation for the Calvert Municipal Building. After initial submission through the County, staff, with the assistance of Jeff Jackson, submitted language and paid for the plaque through the State Historic Commission. The State has approved the language, however; staff has now learned one additional administrative review is required but should be forthcoming in the next several months.
- Construction Board** Although Becky and Frank will report on the Construction Board of Appeal and Adjustment ("CBAA") meeting under a separate agenda item, staff would also like to report regarding the Board's discussion regarding form surveys. Some jurisdictions require the surveyed documentation of the location of the building footprint, from foundation forms, as part of the permit approval process. The topic was originally scheduled for public input in a Town Hall format, however; the meeting was cancelled at the onset of the COVID-19 pandemic. The subject was also brought up at the recent Town Hall meeting regarding Code updates. Staff will continue to gather information and input, and report to the CBAA and City Council for further, future consideration.
- CJIS** As the attached email indicates, the Lampasas Police Department received the results of their Criminal Justice Information System ("CJIS") audit, and as usual, was found to be in complete compliance. The positive result was directly related to the time and effort our staff, including Monica Wright, Kristy Acevedo and Kelly Sanguinet, have devoted to maintaining a secure and reliable network.

Milfoil

This past week the City received the first of four treatments for milfoil on Sulphur Creek. Staff and contractor had originally anticipated three annual treatments would be necessary, however; after inspection, once the creek was drained, an additional treatment was advised. The Creek will be treated in three different areas from west to east, and then finally one spot treatment for the entire length, dam to dam.



580 Irrigation

Chris Eicher reports back-ordered irrigation controls for the 580 Sports Park should be delivered and installed during the first week in November. Controls were originally damaged during the winter storm, and due to supply chain issues, have just now become available. Overall turf health and timely rains aided in the preservation of the playing fields. Adjustments to turf maintenance and cutting over the past three years have resulted in quality surfaces for both adult and youth sports.

Engine One

Chief Smith reports that due to a head gasket leak, Engine One will be out of service for approximately 30 days while parts are sourced. Ladder One will be the primary response apparatus with the Rescue One as back-up. Chief Smith has also begun initial investigation of specifications for a replacement engine likely in FY 2023.

LEDC

Staff calls your attention to Mandy's report in the Departmental section of the packet, but would like to also note here, the meeting with downtown business and property owners on October 25th. The meeting will include the Building Official and other staff members for discussion related to construction upgrades and possible assistance. The meeting also addresses several of the elements in the Comprehensive Plan including business outreach, creating a vibrant downtown, and establishing additional retail and hospitality options for residents and the traveling public. Her report also provides additional insight on economic activity in our town.

Community Lunch

Sammy reports that a tentative date of December 6th has been set for the Community Lunch and toy drive at the Fire Station. The annual event is normally attended by several hundred members of the community for fellowship and to raise funds, and receive toys, for the annual Christmas toy distribution through the Volunteer Fire Department. The Chief's crew of elves will be distributing invitations and planning the meal over the next several weeks.

Fire Department Per Council budget priority, Chief Smith has modified his organizational structure to include additional duties for three personnel under the title of Deputy Chief. DC Harris will assume additional administrative and Fire Marshall duties for the City and Department; DC Adams will assume additional administrative and reporting duties; and DC Griener will assume additional operational and command duties. Staff is pleased to provide further description of duties if helpful to Council.

Website As previously reported, staff is preparing content and copy for the scheduled website upgrade this fiscal year. Although staff have begun the process, Monica and Mandy are preparing to participate November 8th in a kick-off meeting with Civic Plus representatives. Staff also understands some members of Council may have input regarding the functionality of the website, and will reach out for additional input as the process unfolds.

Squared Silly The highly productive and industrious group at Vision! Lampasas is preparing for Squared Silly this coming weekend, October 30th on the Courtyard Square. The event has been impacted by COVID-19 over the past year, but staff anticipates good public participation this year.

Water Staff continues to gather information related to recent water stories and inquiries. Although summary information is not yet been prepared, staff is seeking additional information regarding additional reservation of water by other communities that may be tied to the operation of the new Bell County WCID plant on Stillhouse Hollow. The City will likely not have actionable recourse, but it's always good to know how many straws are in the water, and what additional capacity is calculated by operators. Additionally, staff has made inquiry, and will continue to research additional options for use of the City's surface water right on Sulphur Creek, permit no. 12-2971, priority date 1914 for diversion of up to 3,760 acre feet. Staff will report as additional information is obtained.

Staff Staff would like to recognize employees who began their career with the City of Lampasas in October: Brandon Kepler, 11 years; Mike Blair, 11 years; Tom Zimpel, 11 years; Tyler Gillis, 8 years; Sawyer Smith, 5 years; Jessie Acosta, 15 years; Larry Wilson, 9 years; Jared Payne, 5 years; Van Sims, 11 years; Will Sneed, 6 years; William McYoung, 3 years; Lane Lewis, 2 years; Becky Sims 11 years; Sammy Bailey, 33 years; JP Harris, 23 years; Bryan Hall, 9 years; Dustin Roscoe, 3 years.

Finley deGraffenried

From: Monica Wright
Sent: Thursday, October 21, 2021 4:28 PM
To: Finley deGraffenried
Subject: FW: Lampasas Police Department - Compliance Letter 10.20.2021

Monica Wright
City of Lampasas
IT Director
(512) 556-6831 wk
(512) 734-0240 cell
Email: mwright@cityoflampasas.com
<https://www.lampasas.org>



From: Stell, Sonya <Sonya.Stell@dps.texas.gov>
Sent: Wednesday, October 20, 2021 11:55 AM
To: Kelli Sanguinet <ksanguinet@cityoflampasas.com>; Monica Wright <mwright@cityoflampasas.com>; Kristy Acevedo <kacevedo@cityoflampasas.com>
Cc: Sammy Bailey <sbailey@cityoflampasas.com>; Petty, Stephen T <Stephen.Petty@dps.texas.gov>; Stell, Sonya <Sonya.Stell@dps.texas.gov>
Subject: Lampasas Police Department - Compliance Letter 10.20.2021

Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.



October 20, 2021

Dear Ms. Sanguinet,

The DPS CJIS Security Office audited the Lampasas Police Department on October 19, 2021. Based on the security audit, the agency was found to be compliant with the CJIS Security Policy requirements. Also note that you may review past audits at any time by returning to the Online CJIS Audit site for review.

The agency's next security audit will be scheduled in approximately three (3) years. If you have any questions regarding the security audit, please contact Sonya Stell, CJIS Technical Auditor at (512) 424-2450.

The DPS CJIS Security Office commends the agency for its audit results and encourages the agency to continue the efforts to maintain full compliance.

Stephen "Doc" Petty
(512) 424-7186
Stephen.petty@dps.texas.gov
CJIS Information Security Officer
Crime Records Service
Texas Department of Public Safety

Sent by:
Sonya R Stell
CJIS Security Technical Auditor
TXDPS / Crime Records Service
Office: 512.424.2450
Fax: 512.424.5599
Sonya.Stell@dps.texas.gov
Website: <http://www.dps.texas.gov/securityreview/>



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City Manager

ITEM NO. 7.1

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding award of design and specification contract with Reliance Architecture for Structural Remediation, Renovations, and Addition to Hostess House.

Requested By: Finley deGraffenried, City Manager

Submitted By: Finley deGraffenried, City Manager

Date Submitted: September 30, 2021

For the Agenda of: October 25, 2021

Procurement and Funding Statement:

Funding FY 2022 for Design and Structural Improvement, and FY 2023 for Renovation- All from Fund 40.

Attachments: Email regarding desired scope, proposal, estimates including soft cost and contingency

Summary Statement:

Mr. Naylor, Reliance Architecture, LLC. has provided the attached proposal consistent with City provided scope. The following Architectural Services are being offered at a flat fee. Structural Remediation in the amount of \$32,070.00 and \$98,500.00 for Addition and Renovations. There are five phases to basic Architectural Services: Schematic Design, Design Development, Construction Documents, Bidding & Negotiations and Construction. As confirmed by Council during the budget process the timeline provided for complete design and structural improvements in FY 2022 with remaining renovation to be conducted on or about the first quarter of 2023. Based on Council input, the design includes the "Improved Function" and No.2 option for Kitchen Improvements. Mr. Naylor did include updated probable construction costs due to projected inflation for construction to begin mid-2022.

Recommendation:

To consider a motion to award the design and specification contract with Reliance Architecture for Structural Remediation, Renovations, and Addition to Hostess House in an amount not to exceed \$130,570.00. Council is also asked to verify scope and scheme within the motion.

October 4, 2021

Mr. Finely deGraffenried, City Manager
City of Lampasas
312 East Third St.
Lampasas, Texas 76550



Dear Finley,

Reliance Architecture is pleased to submit our Part Two Architectural services and fee proposal for Structural Remediation, Renovations and Addition to Hostess House. This proposal shall be an Exhibit to the Owner-Architect Contract.

SCOPE OF SERVICES

Part Two: Architectural Services

Architectural services shall be per the *Standard Agreement between Owner and Architect*, including design, production of construction documents, bidding services and construction phase services. These are described in detail below. A small project contract is attached.

PROJECT SCOPE

Reliance Architecture shall perform scope for Part Two services as per the scope of the project established upon selection and approval of the Predesign Conceptual Plan from Part One. The plans are as defined per Council Approved Concept. The conceptual plans and project budget are within the proposal. The budget has been adjusted for current changes in the industry cost with projected inflation for construction to begin in mid of 2022.

Hostess House Structural Remediation

- Field Investigation and Documentation to produce As-Built Plans for use in Construction Documents (Owner's as-builts are missing pertinent information required by design team)
- Comprehensive Structural Review and Analysis of 1st Floor, 2nd Floor and Roof Structure
- Retrofit to add structure to first floor to increase the capacity for live load from 50 PSF to 100 PSF for events
- Removal of every other column at first level (Foundation work only, columns to remain)
- Structural retrofit to accommodate future Foodservice Equipment
- Alternate Bid item to relocate emergency egress stairs from access to pool level to east side of building for safety and security

Probable Construction Cost (w/ 10% Design Contingency)	\$207,100
Professional Services	\$32,070
Construction Contingency (10%)	\$22,781
Administrative Cost	\$0
Probable Project Cost Estimate	\$261,951

Reliance Architecture, LLC
 1306 Barrington Dr.
 Austin, TX 78753
 (512) 758-7660
 info@reliancearchitecture.com
 reliancearchitecture.com

Hostess House Addition and Renovations

- Kitchen Renovation
 - New Range and Denlar Hood
 - Mechanical Augmentation to accommodate new Hood
 - New Foodservice Equipment
 - Plumbing and Electrical for new Foodservice Equipment
 - Minor Architectural Renovation
- 1st and 2nd Floor Renovation
 - Removal of every other column at first level (Additional structure as required for removal)
 - Modification of existing roof to tie into new addition
 - Demolition of Existing Restrooms at 1st Floor and Storage & Mechanical on 2nd Floor.
 - Demolition of existing elevator and infill
 - Renovation to expand 1st and 2nd Floor Halls into demoeed areas (w ADA Accessible stage on 2nd Floor)
 - Replacement of Mechanical at 1st Floor (ductwork to be reused)
 - Replacement of Mechanical at 2nd Floor (includes new ductwork)
 - New ADA compliant Stage
 - Lighting Upgrade
- Addition
 - Wood frame structure to match existing building
 - Stone veneer to match existing
 - Metal roof with wood truss framing to match existing
 - New Elevator
 - 1st Floor and 2nd Floor— New Restrooms, Added Storage and Mechanical Room on both levels
 - Footprint of approximately 900 sf with 2 levels
 - New Mechanical, Power, Lighting and Plumbing
 - Mechanical yard for condensers

Probable Construction Cost (w/ 10% Design Contingency)	\$1,221,781
Professional Services	\$98,500
Construction Contingency (10%)	\$122,178
Administrative Cost (Geotch, Survey, TDLR Review)	\$13,700
 Probable Project Cost Estimate	 \$1,456,159

FEE PROPOSAL

Part Two: Architectural Services

The scope of services as described above for the project scope as described above will be provided for a for fee listed below.

We propose providing our services, as described above, for a flat fee of **\$32,070.00** for Structural Remediation and **\$98,500** for Addition and Renovations at Hostess House. A retainer of **\$8,000.00** shall be remitted to Reliance Architecture for initiation of services.

Hostess House Structural Remediation	\$32,070
• As-built Documentation Services	\$4,920
• Structural Analysis	\$7,680
• Structural Engineering	\$11,520
• Permitting	\$4,950

• Construction Phase Services (3 visits for each discipline)	\$3,000	
• Additional Services		
Architectural		
o Site Visit (Construction Phase)	\$290/visit	
o Hourly Rate	\$165/hour	
Structural		
o Site Visit (Construction Phase)	\$245/visit	
o Hourly Rate	\$175/hour	
Hostess House Addition & Renovation		\$98,500
• Structural Engineering	\$6,930	
• Foodservice Consultant	\$3,850	
• Architectural Design Services	\$18,470	
• MEP Engineering	\$20,000	
• Construction Documents	\$29,550	
• Permitting	\$4,925	
• Construction Phase Services (3 visits for each discipline)	\$14,775	
• Additional Services		
Architectural		
o Site Visit (Construction Phase)	\$290/visit	
o Hourly Rate	\$165/hour	
Structural		
o Site Visit (Construction Phase)	\$245/visit	
o Hourly Rate	\$175/hour	
Mechanical, Electrical and Plumbing		
o Site Visit (Construction Phase)	\$270/visit	
o Hourly Rate	\$185/hour	
 <u>Phases of Work</u>		
Schematic Design	20%	
Design Development	30%	
Construction Documents	30%	
Bidding and Negotiations	5%	
Construction Administration	15%	

Compensation for Reimbursable Expenses

- Printing, reproductions, plots, and standard form documents, as requested by the Owner
- Photo-realistic renderings or other marketing type materials, as requested by the Owner

ARCHITECTURAL BASIC SERVICES

Our Architectural Services will include working closely with City of Lampasas administration and staff to develop a design and provide advice and guidance that is customized to your needs.

There are five phases to basic Architectural services: Schematic Design, Design Development, Construction Documents, Bidding & Negotiations and Construction. Through these phases of the process, we work with you to turn your vision and needs into a built reality.

Schematic Design: Since a rough lay-out has already been developed by the district, the schematic design phase will consist mostly of working with City of Lampasas staff and stakeholders to confirm and adjust layouts as needed to arrive at a functional office layout that works for the intended department.

Design Development: Reliance Architecture will work with the City of Lampasas staff and stakeholders to flesh out and finalize designs of all spaces and select systems and finishes. These designs will be presented to the City of Lampasas staff and stakeholders for review, comment, and approval. Reliance Architecture will reach out to City of Lampasas building officials and local fire marshal to review the project with them to ensure they do not have any concerns with the project. All comments and concerns received from regulatory officials at this time will be discussed with City of Lampasas and resolutions will be incorporated into the design. Throughout the design process Reliance Architecture will be vigilant in monitoring how the development of the design affects the project budget, inform City of Lampasas staff when decisions are made that compromise the proposed budget, and suggest design and material alternatives to keep the project within the proposed budget.

Construction Documents: Reliance Architecture will take the designs developed during the previous phases and produce documents for bidding, permitting and construction, including drawings and written specifications. Reliance Architecture will work with the City of Lampasas staff and stakeholders to ensure that the Construction Documents reflect the wishes and needs of the project.

Bidding & Negotiations: Reliance Architecture will work with the City of Lampasas to prepare bidding documents to solicit bids for the project by the delivery method of your choice. During bidding we will host a pre-bid conference (if desired by the City of Lampasas), answer any questions bidders have, consider cost-saving substitution requests, and discuss these with the City of Lampasas. At bidding, Reliance Architecture will help the City of Lampasas host a public bid opening and then help vet submitting contractors and rank the submitted bids. Also, during this phase, Reliance Architecture will submit documents for regulatory review, including City of Lampasas code review and TLDR review. If any changes are deemed necessary due to difference of interpretation of code, Reliance Architecture will make such changes to the Construction Documents and issue the changes.

Construction: Reliance Architecture will work as partners with the City of Lampasas and their selected contractor, as your advocate, to help ensure that the project is kept on schedule and that construction is done in accordance with the Construction Documents, while remaining available and flexible, as a finish-out project can often run into unforeseen conditions. Reliance Architecture will review shop drawings and product data from the contractor, answering questions from the field, attend regular progress meetings and regularly observe the construction to identify any deviations from the Construction Documents or conditions that will result in the project not being completed as expected. Reliance Architecture will make regular site observations every two weeks.

After construction is complete there is typically a one-year general warranty on the work. During this time, we will help you communicate with the contractor on any issues that may arise. As the one-year warranty approaches its end, we do one last inspection of the work with you to see if there is anything that should be taken care of under the warranty. After the one-year warranty is over, we continue to serve you and assist with issues you might have or with any future building needs.

CLARIFICATIONS

Reliance Architecture requests:

- As-built or record documents of existing facilities including building plans and site plans;
- Site surveys and geotechnical reports for all district properties, where available;
- Harmful Materials (asbestos and lead) report for facilities;
- All items requested are preferred in digital format, where possible.

This proposal does not include:

- Site surveys;
- Measured or "As-Built" drawings;
- Soil / geotechnical investigations;
- Subsurface investigations;

- Investigation of inaccessible systems and infrastructure;
- Air quality investigation;
- Environmental investigations or reports;
- Direction on dealing with hazardous materials;
- Detailed or guaranteed cost estimating;
- Photo-realistic renderings;
- Printing;
- Permitting and regulatory review fees.

Best Regards,



Antonio Naylor AIA, ALEP
Principal Architect, Texas Registered #26403
Reliance Architecture, LLC

Proposal Acceptance:

Signature

Printed Name, Title

Date



City ManagerITEM NO. 7.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding Lampasas County Chamber of Commerce & Visitor Center Bi-Annual Report (Q3 & Q4).

Requested By: Melissa Unger, Chamber Executive Director

Submitted By: Mandy Walsh, Economic Development Director

Date Submitted: October 18, 2021

For the Agenda of: October 25, 2021

Procurement and Funding Statement:

Annual HOT Fund Operating Budget for Chamber of Commerce & Visitors Center

Attachments: Chamber of Commerce Bi-Annual Report

Summary Statement:

Lampasas County Chamber of Commerce & Visitor Center is requesting reimbursement in the amount of \$25,199.16 for their Bi-Annual Report, which contains both 3rd and 4th Quarter. Melissa Unger will be in attendance to present the bi-annual report and answer any questions.

Recommendation:

To consider a motion to accept bi-annual report as presented.

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City Manager

ITEM NO. 7.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the award of East 3rd Street Roadway Improvements contract to Gage and Cade Construction, LLC in the amount of \$368,207.50.

Requested By: Carlos Garcia, Street Superintendent

Submitted By: Carlos Garcia, Street Superintendent

Date Submitted: October 20, 2021

For the Agenda of: October 25, 2021

Procurement and Funding Statement:

The procurement process was followed by sending out for bids on the East 3rd Street Roadway Improvements set forth by the City of Lampasas Purchasing Policy. Funding is available in 10-551-5545 Streets (Capital Outlay)

Attachments: Engineer Recommendation
Bid Tab

Summary Statement:

The request for sealed bids on this project was published on September 10th, 2021 with bid opening on October 12th, 2021. A total of six (6) bids were received in response to the solicitation. The apparent low bidder is Gage and Cade Construction, LLC. References have been checked and the company is qualified to perform the work according to the specifications.

Recommendation:

Staff recommends approving the award of the contract to Gage and Cade Construction, LLC in the amount of \$368,207.50 and authorize the City Manager to execute all related documents.



October 20, 2021

Mr. Carlos Garcia
Streets Superintendent
City of Lampasas
312 E. 3rd Street
Lampasas, Texas 76550

RE: **East 3rd Street Roadway Improvements
Recommendation of Award Letter**

Dear Mr. Garcia:

Based upon the bids received for the referenced project, Gage and Cade Construction, LLC. (Gage and Cade Construction) was the apparent low bidder.

Gage and Cade Construction has not previously performed any work for the City of Lampasas to my knowledge. I reached out to several of the references included in the bid package that was received, but I was only able to contact Mr. David Renfro with Carr Utility Contracting.

Gage and Cade Construction was brought in as a sub-contractor to Carr Utility Contracting to provide site work, utility installation, and concrete and asphalt pavement for a subdivision project. Mr. Renfro indicated that Gage and Cade Construction performed quality work and worked very efficiently in completing the project. He would not hesitate to use them again if given the opportunity.

Based on my review of Gage and Cade Construction's project experience and in speaking with the above-mentioned reference, we recommend acceptance of the low bidder.

Prior to proceeding with this project, it is recommended that the City of Lampasas seek legal review of the contract between the client and the construction contractor, including review of the bonding company's qualifications, financial status, and ability to provide bonding services in the project's jurisdiction.

Sincerely,

ECKERMANN ENGINEERING, INC.

A handwritten signature in blue ink that reads 'Derrek Eckermann'.

Derrek Eckermann, P.E.
President

CITY OF LAMPASAS

BID OPENING DATE: 10/12/2021

TIME: 2:00 P.M.

LOCATION: CITY HALL

PROJECT CONSULTANT: ECKERMANN ENGINEERING, INC.

LIQUIDATED DAMAGES: \$500.00 PER CALENDAR DAY
 DURATION: 120 CALENDAR DAYS
 RESPONSES: 6

PROJECT: EAST 3RD STREET ROADWAY IMPROVEMENTS

BIDDER(S):		GAGE AND CADE CONSTRUCTION, L.L.C. Bertram, TX		DIAMOND X CONSTRUCTING, INC. Johnson City, TX		TTG UTILITIES, INC. Gatesville, TX	
GUARANTEE: BB-Bid Bond		BB		BB		BB	
ADDENDA ACKNOWLEDGED		2		2		2	
BASE BID							
ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	5250	SY	REMOVE EXISTING BASE AND ASPHALT	\$9.65	\$ 50,662.50	\$10.45	\$ 54,962.50
2	10	SY	REMOVE EXISTING CONCRETE PAVEMENT	\$135.00	\$ 1,350.00	\$241.00	\$ 2,410.00
3	305	LF	REMOVE EXISTING CONCRETE CURB AND GUTTER	\$13.50	\$ 4,117.50	\$18.25	\$ 5,566.25
4	220	SY	REMOVE EXISTING CONCRETE SIDEWALK	\$30.50	\$ 6,710.00	\$87.60	\$ 19,272.00
5	1	LS	REMOVE EXISTING CMP CULVERTS, GRATE INLET, AND END TREATMENTS	\$8,500.00	\$ 8,500.00	\$5,500.00	\$ 5,500.00
6	5350	SY	REWORK EXISTING SUBGRADE (6" MINIMUM DEPTH)	\$1.50	\$ 8,025.00	\$5.40	\$ 28,890.00
7	5350	SY	FLEX BASE (10")	\$14.85	\$ 79,447.50	\$18.30	\$ 97,905.00
8	4940	SY	HMAC PAVEMENT (TYPE D, 2-1/2" THICKNESS)	\$20.60	\$ 101,764.00	\$13.90	\$ 68,666.00
9	810	LF	CONCRETE CURB AND GUTTER	\$18.00	\$ 14,580.00	\$30.30	\$ 24,543.00
10	330	SY	CONCRETE SIDEWALKS/FLAT WORK (4")	\$63.00	\$ 20,790.00	\$66.80	\$ 22,044.00
11	20	SY	CONCRETE DRIVEWAYS (7")	\$122.70	\$ 2,454.00	\$216.00	\$ 4,320.00
12	145	SY	CONCRETE VALLEY GUTTER (6")	\$64.00	\$ 9,280.00	\$102.60	\$ 14,877.00
13	12	EA	CURB RAMPS	\$1,270.00	\$ 15,240.00	\$2,484.00	\$ 29,808.00
14	144	LF	PEDESTRIAN HANDRAIL	\$55.50	\$ 7,992.00	\$135.00	\$ 19,440.00
15	1	EA	ADJUST EXISTING WATER METER BOX TO FINISHED GRADE	\$875.00	\$ 875.00	\$1,000.00	\$ 1,000.00
16	18	EA	ADJUST EXISTING WATER VALVE TO FINISHED GRADE	\$110.00	\$ 1,980.00	\$825.00	\$ 14,850.00
17	3	EA	RELOCATE EXISTING TRAFFIC SIGN	\$425.00	\$ 1,275.00	\$650.00	\$ 1,950.00
18	1	LS	SIGNS, BARRICADES, AND TRAFFIC CONTROL DEVICES	\$15,000.00	\$ 15,000.00	\$7,500.00	\$ 7,500.00
19	1	LS	TEMPORARY EROSION CONTROLS	\$3,900.00	\$ 3,900.00	\$8,500.00	\$ 8,500.00
20	1	LS	MOBILIZATION	\$14,265.00	\$ 14,265.00	\$21,250.00	\$ 21,250.00
TOTAL AMOUNT BID					\$ 368,207.50		\$ 453,153.75
							\$ 497,105.00

CITY OF LAMPASAS

BID OPENING DATE: 10/12/2021

TIME: 2:00 P.M.

LOCATION: CITY HALL

PROJECT CONSULTANT: ECKERMANN ENGINEERING, INC.

LIQUIDATED DAMAGES: \$500.00 PER CALENDAR DAY
 DURATION: 120 CALENDAR DAYS
 RESPONSES: 6

PROJECT: EAST 3RD STREET ROADWAY IMPROVEMENTS

BIDDER(S):		TERRA PATH	TEXAS MATERIALS GROUP, INC.	LCR TOTAL			
LOCATION:		Austin, TX	Cedar Park, TX	Bulverde, TX			
GUARANTEE: BB-Bid Bond		BB	BB	BB			
CC-Cashiers Check		2	2	2			
CTC-Cert. Chk.							
ADDENDA ACKNOWLEDGED							
BASE BID							
ITEM NO.	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	5250	SY	REMOVE EXISTING BASE AND ASPHALT	\$15.52	\$ 81,480.00	\$10.00	\$ 52,500.00
2	10	SY	REMOVE EXISTING CONCRETE PAVEMENT	\$94.29	\$ 942.90	\$166.00	\$ 1,660.00
3	305	LF	REMOVE EXISTING CONCRETE CURB AND GUTTER	\$15.21	\$ 4,639.05	\$19.00	\$ 5,795.00
4	220	SY	REMOVE EXISTING CONCRETE SIDEWALK	\$33.89	\$ 7,455.80	\$35.00	\$ 7,700.00
5	1	LS	REMOVE EXISTING CMP CULVERTS, GRATE INLET, AND END TREATMENTS	\$6,131.75	\$ 6,131.75	\$8,000.00	\$ 8,000.00
6	5350	SY	REWORK EXISTING SUBGRADE (6" MINIMUM DEPTH)	\$4.06	\$ 21,721.00	\$6.20	\$ 33,170.00
7	5350	SY	FLEX BASE (10")	\$12.49	\$ 66,821.50	\$37.50	\$ 200,625.00
8	4940	SY	HMAC PAVEMENT (TYPE D, 2-1/2" THICKNESS)	\$20.74	\$ 102,455.60	\$20.00	\$ 98,800.00
9	810	LF	CONCRETE CURB AND GUTTER	\$33.10	\$ 26,811.00	\$30.00	\$ 24,300.00
10	330	SY	CONCRETE SIDEWALKS/FLAT WORK (4")	\$121.34	\$ 40,042.20	\$100.00	\$ 33,000.00
11	20	SY	CONCRETE DRIVEWAYS (7")	\$316.29	\$ 6,325.80	\$250.00	\$ 5,000.00
12	145	SY	CONCRETE VALLEY GUTTER (6")	\$149.77	\$ 21,716.65	\$125.00	\$ 18,125.00
13	12	EA	CURB RAMPS	\$1,600.82	\$ 19,209.84	\$2,200.00	\$ 26,400.00
14	144	LF	PEDESTRIAN HANDRAIL	\$131.41	\$ 18,923.04	\$165.00	\$ 23,760.00
15	1	EA	ADJUST EXISTING WATER METER BOX TO FINISHED GRADE	\$2,081.01	\$ 2,081.01	\$1,900.00	\$ 1,900.00
16	18	EA	ADJUST EXISTING WATER VALVE TO FINISHED GRADE	\$696.63	\$ 12,539.34	\$750.00	\$ 13,500.00
17	3	EA	RELOCATE EXISTING TRAFFIC SIGN	\$1,002.88	\$ 3,008.64	\$650.00	\$ 1,950.00
18	1	LS	SIGNS, BARRICADES, AND TRAFFIC CONTROL DEVICES	\$45,962.13	\$ 45,962.13	\$20,000.00	\$ 20,000.00
19	1	LS	TEMPORARY EROSION CONTROLS	\$4,336.05	\$ 4,336.05	\$4,000.00	\$ 4,000.00
20	1	LS	MOBILIZATION	\$77,146.70	\$ 77,146.70	\$64,000.00	\$ 64,000.00
TOTAL AMOUNT BID					\$ 569,750.00		\$ 644,185.00
							\$ 683,051.25


City ManagerITEM NO. 7.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the award of quote to HOLT Truck Centers in the amount of \$33,579.56 for a 40,000-pound carrying capacity haul trailer.

Requested By: Van Sims, Water & Wastewater Operations Manager

Submitted By: Van Sims, Water & Wastewater Operations Manager

Date Submitted: October 15, 2021 For the Agenda of: October, 25, 2021

Procurement and Funding Statement:

The procurement process was followed by obtaining a quote by HOLT Truck Center through Buy Board contract #515-16. This is a budgeted item. Funding is available in GL 82-520-5515 and 82-530-5515

Attachments: Buy Board Quote

Summary Statement:

This item has been placed on the agenda for Council consideration and approval to purchase a new 40,000-pound haul trailer and installation of required air lines to the haul truck for the Water and Wastewater Department. The current trailer being utilized is rated at 18,000-pounds and the equipment being hauled weighs over 25,000-pounds.

Recommendation:

Staff recommends Council approve the bid from HOLT Truck Centers for a new 40,000-pound haul trailer in the amount of \$33,579.56, and authorize the City Manager to execute all related documents.



BILL OF SALE

Customer Number:	0691975	Date:	10/4/2021
Customer Name:	LAMPASAS PUBLIC WORKS	Proposal good through:	11/3/2021
Description:	40,000 lb capacity tag-along trailer with tilting platform and stationary deck. Buy Board Contract # 515-16 All Other		
Address:	312 E 3RD ST	Sales Representative	James Davis (214) 636-7925
City, State, Zip:	LAMPASAS, TX 76550-2820	Registration Class:	NONE - Buyer will register unit
Contact Name:	Brandon Kepler	Requested G.V.W.R.	As per MSO or Title; no change
Contact Phone #:	512-525-0106		
Contact E-mail:	bkepler@cityoflampases.com		
Stock/ID Number:	0	Make:	Interstate Trailers, Inc.
VIN:	0	Model:	40TDL
To be delivered on or about:	38-42 weeks	Year:	0
Freight on Board (F.O.B.):	Holt Truck Centers - Irving TX		

	Per Unit	Total
Per Unit Price	\$33,621.56	\$33,621.56
Additional Vehicle and Accessories Description:	See Notes Below	See Notes Below
Buy Board Discount	-\$1,472.00	-\$1,472.00
	\$0.00	\$0.00
	\$0.00	\$0.00
Install Air Lines and Connectors on Customers Truck to operate Interstate Trailer.	\$1,430.00	\$1,430.00
NET Sales Price:	\$33,579.56	\$33,579.56
TRADE IN VALUE	\$0.00	\$0.00
Total Net Sales without Tax	\$33,579.56	\$33,579.56
BALANCE OWED ON TRADE-IN	\$0.00	\$0.00
DOWN PAYMENT	\$0.00	\$0.00
FET - FEDERAL EXCISE TAX	\$0.00	\$0.00
FET - FEDERAL EXCISE TAX - BODY	\$0.00	\$0.00
LSC - STATE MOTOR VEHICLE SALES TAX	\$0.00	\$0.00
PST - 1% TERP TAX (1997 & NEWER)	\$0.00	\$0.00
TTL - TITLE & REGISTRATION	\$0.00	\$0.00
VIT - VEHICLE INVENTORY TAX	\$0.00	\$0.00
ESC - Extended Service Coverage ESC Type - NONE	\$0.00	\$0.00
Out of State Vehicle Fee	\$0.00	\$0.00
Sales Price:	\$33,579.56	

Quantity:	1
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Total Sales Price:	\$ 33,579.56
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BILL OF SALE

Customer Number:	0691975	Date:	10/4/2021
Customer Name:	LAMPASAS PUBLIC WORKS	Proposal good through:	11/3/2021
Description:	40,000 lb capacity tag-along trailer with tilting platform and stationary deck. Buy Board Contract # 515-16 All Other		
Additional Vehicle and Accessories Description:			
Price includes standard warranty			
Price Excludes Additional Taxes/Fees			
Registration Type will effect Sales Tax			
Special Titling & Registration Notes:			
Equipment Primary Color:			
County of Registration:			
Physical Location:			
Payment/Lienholder Notes:			
Check			
None			
TRADE-IN NOTES			
None			
DISCLAIMER:			
Any order based on this Proposal subject to Customer executing Dealer's standard for Retail Purchase Order Incorporating above terms. Any documentary fees, state tax, title registration and license fees subject to adjustment and change. Actual F.E.T. to be paid by Dealer, subject to adjustment. Any F.E.T. variance will be responsibility of Dealer. Manufacturer has reserved the right to change the price to Dealer of any vehicle not currently in Dealer's stock, without notice to Dealer. If Quoted Vehicle's not currently in Dealers stock, Dealer reserves right to change Quotation Total to reflect any price increases from Manufacturer. This Proposal is based upon Dealer's current and expected inventory, which is subject to change. Dealer is not obligated to retain any specific vehicles in stock or maintain any specific inventory level. Dealer shall not be obligated to fulfill Proposal in event quoted vehicle's not in stock or available within requested delivery schedule at time Proposal accepted. Dealer shall not be liable for any delay in providing or inability to provide Quoted Vehicle's, where such inability or delay is due, in whole or in part, to any cause beyond the reasonable control of Dealer or is without the gross negligence or intended misconduct of Dealer. Above listed Trade Value based upon current appraisal of Trade Vehicle's. Dealer may adjust Trade Value of Trade Vehicle's to reflect changes in condition and/or mileage of Trade Vehicle's between date of current appraisal and acceptance of this Proposal by Customer.			

SELLER:	BUYER:
Signature James Davis	Signature
Printed Name: Sales Representative	Printed Name:
Title: 10/4/2021 14:22	Title:
Date:	Date:

Thank you for the opportunity to earn your business. We look forward to working with you on your business needs.

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City Manager

ITEM NO. 7.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action concerning the approval of a bid from Hoffpauir Ford in the amount of \$49,459.00 for a 2022 Ford F250 Super Duty 4x4 to replace a 1999 Ford F250 pickup for the D&C Superintendent.

Requested By: Van Sims Water & Wastewater Operations Manager

Submitted By: Van Sims, Water & Wastewater Operations Manager

Date Submitted: October 15, 2021 For the Agenda of: October 25, 2021

Procurement and Funding Statement:

The procurement process was followed by utilizing an interlocal cooperative purchase agreement with TIPS (The Interlocal Purchasing System) and a direct quote from a local vendor. This is a budgeted item. Funding is available in 82-520-5520 & 82-530-5520.

Attachments: Bid documents from Silsbee Ford and Hoffpauir Ford

Summary Statement:

During budget preparations in April for FY 21-22, the Water Department budgeted for a new ¾ ton work truck. The city received bids from 2 vendors; Silsbee Ford via TIPS and Hoffpauir Ford. The Water Department requests council approve the bid from Hoffpauir Ford for a 2022 F250 Ford Super Duty 4x4 in the amount of \$49,459.00

Recommendation:

Staff recommends approving the bid of \$49,456.00 from Hoffpauir Ford for the purchase of a 2022 work truck and authorize the City Manager to execute all related documents.



Preview Order L021 - W3B 4x4 Crew Cab SRW: Order Summary Time of Preview: 10/04/2021 10:34:28

Dealership Name: Hoffpauir, Inc.

Sales Code : F52492

Dealer Rep.	RICK PICKARD	Type	Stock	Vehicle Line	Superduty	Order Code	L021
Customer Name		Priority Code	80	Model Year	2022	Price Level	240

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F350 4X4 CREW CAB PICKUP/176	\$43315	FX4 OFF-ROAD PACKAGE	\$400
176 INCH WHEELBASE	\$0	.SKID PLATES	\$0
OXFORD WHITE	\$0	PLATFORM RUNNING BOARDS	\$445
VINYL 40/20/40 SEATS	\$0	11500# GVWR PACKAGE	\$0
MEDIUM EARTH GRAY	\$0	50 STATE EMISSIONS	\$0
PREFERRED EQUIPMENT PKG.610A	\$0	BACKGLASS DEFROST	\$60
.XL TRIM	\$0	110V/400W OUTLET	\$0
.AIR CONDITIONING -- CFC FREE	\$0	SPARE TIRE AND WHEEL	\$0
.AM/FM STEREO MP3/CLK	\$0	TRAILER BRAKE CONTROLLER	\$270
7.3L DEVCT NA PFI V8 ENGINE	\$1705	TELESCPNG TT MIRR-POWR/HTD SIG	\$0
10-SPEED AUTOMATIC	\$0	CENTER HIGH MOUNT STOP LAMP	\$0
LT275/70R18E OWL ALL TERRAIN	\$290	ROOF CLEARANCE LIGHTS	\$95
3.73 ELECTRONIC-LOCKING AXLE	\$0	JACK	\$0
POWER EQUIPMENT GROUP	\$1125	BOXLINK	\$75
JOB #1 ORDER	\$0	UPFITTER SWITCHES	\$165
TRAILER TOWING PACKAGE	\$0	HEAVY SERVICE FRONT SUSPENSION	\$125
CV LOT MANAGEMENT	\$0	SYNC 3	\$450
STX APPEARANCE PACKAGE	\$1825	PRIVACY GLASS	\$30
.CRUISE CONTROL	\$0	FUEL CHARGE	\$0
.BRIGHT GRILLE	\$0	PRICED DORA	\$0
.SILVER CAST ALUM WHEELS-18"	\$0	DESTINATION & DELIVERY	\$1695

TOTAL BASE AND OPTIONS	MSRP	\$52070
DISCOUNTS	NA	
TOTAL		\$52070

- 7,617.00

44,453

+ acc. 5,006

\$49,459

Customer Name: *City of Lampasas*
 Customer Address:

Customer Email:
 Customer Phone:

Accessories

114546

RO

CITY OF LAMPASAS - KEPLER

10/01/21

FENCE	(1)	1	2360P	FRONTEND 2017SD	1120.13
	(1)	1	226331	BAKFLIP G2	856.66
	(1)	1	BAC147TL	RACK W LIGHTS	515.00
	(1)	1	BAC 302301	MNT KIT	164.79
	(1)	1	DECDS4	DECKED BED STOR	1939.12
	(1)	4	ECOED3702AB	BLUE AMBER LED	165.24
	(1)	1	INSTALL/WIRE		927.00

Bed linen

475

Counterman 26

114546

Freight	.00
Parts	5006.51
State Tax	.00
Cash Total	5006.51

114546

Customer Copy



PRODUCT PRICING SUMMARY
TIPS USA 200206 TRANSPORTATION VEHICLES
VENDOR- Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656

End User: LAMPASAS, CITY OF **Prepared by:** SETH GAMBLIN
Contact: BRANDON KEPLER **Phone:** 512.436.1313
Email: _____ **Email:** SGAMBLIN.SILSBEEFLEET@GMAIL.COM
Product Description: FORD F350 CREW CAB SRW **Date:** September 24, 2021

A. Bid Item: _____ **A. Base Price:** \$ **31,304.00**

B. Factory Options

Code	Description	Bid Price	Code	Description	Bid Price
W3B	2022 FORD F350 4X4 CREW CAB 8' BOX 17	\$ 4,975.00	535	HIGH CAPACITY TRAILER TOW	\$ 1,130.00
99N	7.3LL 2 VALVE SOHC EFI NA V8 FLEX FUE	\$ 1,517.00	52B	TRAILER BRAKE CONTROLLER	\$ 240.00
TDU	: LT275/70Rx18E OWL A/T (4	\$ 258.00	18B	RUNNING BOARDS	\$ 396.00
17S	STX PCKAGE	\$ 1,624.00	59S	LED ROOF CLEARANCE LIGHTS	\$ 85.00
90L	POWER GROUP	\$ 1,001.00	43B	FIXED REAR WINDOW W/DEFROST	\$ 53.00
17X	FX4 OFF ROAD PACKAGE	\$ 356.00	924	PRIVACY GLASS	\$ 27.00
67H	HEAVY-SERVICE FRONT SUSPENSION	\$ 111.00	66S	UPFITTER SWITCHES(6)	\$ 147.00
66B	BOX LINK	\$ 67.00	913	SYNC3	\$ 401.00

Total of B. Published Options: \$ **12,388.00**

Published Option Discount (5%): \$ **(370.65)**

C. Unpublished Options [not to exceed 25%]

\$= 16.1 %

Description	Bid Price	Options	Bid Price
SPRAY IN BED LINER	\$ 499.00	EXTERIOR- OXFORD WHITE	
SILSBEE FLEET INSTALL WIRED TO FACORY	\$ 6,518.00	INTERIOR HD VINYL 40/20/40	
BACKRACK MOUNTING BRACKET	INC	44G 10 SPEED TRANS	
BACKRACK HEADACHE RACK WITH	INC	610A ORDER CODE	
STOP/TAIL LIGHTS INTEGRATED IN	INC		
BAKFLIP G2 BED COVER	INC		
DECKED STORAGE SYSTEM	INC		
FRONT BUMPER REPLACEMENT	INC		
ION R/B/W (GRILL)/ION R/B/W ON HEADACHE	INC		

Total of C. Unpublished Options: \$ **7,017.00**

D. Floor Plan Interest (for in-stock and/or equipped vehicles): \$ **-**

E. Lot Insurance (for in-stock and/or equipped vehicles): \$ **350.00**

F. Contract Price Adjustment: _____

G. Additional Delivery Charge: 199 \$ **348.25**

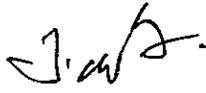
H. Subtotal: \$ **51,036.60**

I. Quantity Ordered 1 x H = \$ **51,036.60**

J. Trade in: _____ \$ **-**

K. _____

L. Total Purchase Price \$ **51,036.60**



City Manager

ITEM NO. 7.6

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the purchase and installation of a new SCADA computer and HMI upgrade in the amount of \$40,530.00 from Trac-n-Trol.

Requested By: Van Sims, Water Wastewater Operations Manager

Submitted By: Van Sims, Water Wastewater Operations Manager

Date Submitted: October 19, 2021 For the Agenda of: October 25, 2021

Procurement and Funding Statement:

The Procurement Process was followed by a formal quotation from our sole source SCADA provider. This is a budgeted item with available funds in GL accounts 82-580-5416 and 82-520-5416.

Attachments: Quote

Summary Statement:

Trac-n-Trol will provide the water department with a Windows 10 operating system, burn in and set up including all required Microsoft updates, installation of VT SCADA software, load existing XL Reporter, furnish a new Windows 10 compatible VT SCADA HMI software package, new VT SCADA alarm software including new modem, and installation of all required software. Remove existing Wonderware software and Win-911 alarm software from current SCADA computer and install VT SCADA software and all pertinent application files for a backup.

Recommendation:

Staff recommends to approve the purchase of the new SCADA system form Trac-n-Trol in the amount of \$40,530.00 and authorize the City Manager to execute required documents.



From: Ryan Wood
PO Box 5056
Georgetown, TX 78627
Phone: 512-930-5721
Fax: 512-869-7621
Email: rwood@tracntrol.com

Quotation

Date: October 19, 2021
To: Van Sims
City of Lampasas
312 E 3rd Street
Lampasas, TX 76550-2820
Sent via: Email
cc:

Project: SCADA Computer and HMI Upgrade

Scope of Work:

1. Labor, materials, and programming for the installation of a new Windows 10 SCADA computer and associated software.
2. Warranty – Dell Manufacturers' 3-Year Warranty only.
3. On and off-site Technical support – 24/7 for the life of the system.
4. Training as required.

Deliverables:

SCADA Computer

1. Furnish and install a new SCADA computer to include:
 - a. Dell Precision 5820 Workstation
 - b. Operating System: Windows 10 Pro
 - c. Processor: Intel Xeon W-2223 Processor
 - d. Memory (RAM): 16GB (2x8GB) 2666MHz RDIMM ECC Memory
 - e. Video Card: AMD Radeon Pro WX 3200, 4GB Video Card
 - f. Hard Drive: 512GB SATA Class 20 Solid State Drive
 - g. Optical Drives: 16x and 8x DVD+/- Optical Drives
 - h. Network Card: 1GB NIC add-in Network Card (Secondary Ethernet Port)
 - i. Office Software: Microsoft Office Home and Business 2019
 - j. Warranty: 3-Year ProSupport Plus with Next Business Day Onsite Service Warranty
 - k. Monitor: Re-use existing monitors or City provided TV
 - l. UPS Back-up: Re-use existing UPS Battery Back-up
 - m. Antivirus Software: ESET NOD32 Antivirus (2-Year Subscription)
2. Burn-in and set-up of the new computer to include download of required Microsoft updates.
3. Installation of software on new SCADA computer.
4. Load existing XLReporter software application on new computer and verify functionality.

HMI Software – VTScada

1. Furnish VTScada software (licensed to the City) to include:
 - a. 1K Tag Development license
 - b. Alarm Notification Module
 - c. 5-pack of Thin Clients
2. Development and configuration of VTScada HMI application for graphical display, control, monitoring, and trending of site functionality.
3. Set-up and configuration of alarm software for notification of issues related to system functionality.
4. VTScada requires annual support subscription with purchase of software. Year one of the subscription is included in the quoted price. Years two and beyond will be invoiced annually on the anniversary of purchase at a value of 15% of the software pricing. The subscription insulates the owner from future version upgrade costs and provides support for the software while the subscription is in force. Renewal invoices are sent 90 days prior to renewal date and are due prior to anniversary of purchase.

Existing SCADA Computer – Configure as “Cold” Back-up

1. Remove the existing Wonderware HMI and Win-911 software applications from the existing SCADA computer.
2. Install VTScada software and application files.

Exclusions and Assumptions:

1. Local and state sales taxes are excluded from quoted pricing.
2. Performance and payment bonds are excluded from quoted pricing.
3. Installation of field instrumentation other than equipment specified will be invoiced on a cost-plus basis.
4. This proposal assumes that equipment can be temporarily removed from service while improvements are implemented.
5. This proposal assumes that all existing equipment is operational and fully functional, and that only the items listed above under “Deliverables” are to be provided and installed. Anything outside of this scope of work will be handled on a cost-plus basis.
6. Re-use the existing four (4) monitors or City provided TV.
7. Re-use the existing UPS Battery Back-up.

Terms:

1. Invoices are due Net 30 days from date of invoice. Balances paid after due date are subject to a 1.5% charge.
2. Mobilization and equipment will be invoiced at 50% of contract amount upon acceptance of quotation. Freight is prepaid and included in quoted pricing.
3. Balance of contract will be paid upon completion.
4. Pricing is valid for 30 days from date of quotation.
5. System is quoted for completion within 120 days of approval.

Quotation:

Item	Quoted Pricing
SCADA Computer Upgrade with VTScada HMI Software	\$40,530.00

Respectfully submitted:

Accepted & Date

Ryan Wood

Ryan Wood, TraC-n-trol, Inc.

Lampasas, City of

Date

If acceptable, please sign, date, and return to our office.



City Manager

ITEM NO. 7.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding approval of installation and removal of Christmas lights at WM Brook Park to H & H Tree Service in the amount of \$30,000.00 to be disbursed in three (3) installments.

Requested By: Chris Eicher, Director of Park and Recreation

Submitted By: Chris Eicher, Director of Park and Recreation

Date Submitted: October 20, 2021

For the Agenda of: October 25, 2021

Procurement and Funding Statement:

This is a budgeted item. Funding is available in 40-599-5357. Balance available \$39,000.00

Attachments: Agreement

Summary Statement:

Staff is seeking City Council's approval to execute the agreement as it's written.

Recommendation:

To consider a motion to recommend approval of funds to H&H Tree Service in the amount of \$30,000.00 for installation and removal of Christmas lights at WM Brook Park to be disbursed in three (3) installments per agreement.

AGREEMENT

This agreement is by and between H & H Tree Services (“H & H”) and the City of Lampasas (“City”) for installation of tree lighting at WM Brook Park (“Park”) as described in this agreement and the H & H written estimate, made part of this agreement by reference. Executed this _____ day of _____, 2021.

Performance

H & H represents that they are competent, qualified, capable, and equipped to install lights in approximately 31 trees in WM Brook Park (draped over tree canopies, and as otherwise described) within the time period specified.

H & H shall commence work on or about October 26, 2021 and shall complete installation no later than November 24, 2021. Lights shall be removed after the holidays no earlier than January 4, 2022 and no later than January 31, 2022.

City Responsibilities

1. City shall provide all lighting (bulbs, sockets, and weights) boxed and labeled per tree to H & H at a mutually agreed location. H & H shall be responsible for the care and condition of the lighting once in H & H possession.
2. City shall hire, at City expense, a qualified electrical contractor to connect installed lighting to power source.

H & H Responsibilities

1. H & H shall be responsible for all costs of equipment, manpower, insurance, and incidentals required to perform the installation.
2. H & H shall be responsible for the means and method of installation.
3. H & H shall be responsible for worksite safety, including, but not limited to, safety of H & H employees; City of Lampasas employees and volunteers; Park patrons and the public.
4. H & H shall keep in full force and effect insurance coverage during the term of this agreement, including without limitation statutory workers’ compensation insurance; employer’s liability and commercial general liability insurance. The insurance certificate shall name the City, its agents, officers, servants and employees as additional insured. Minimum coverage shall be at least \$1,000,000.00 per incident, claim or occurrence and \$2,000,000.00 aggregate. The automobile insurance minimum coverage shall be at least \$1,000,000.00 covering all owned, non-owned, and hired vehicles.

Independent Contractor

It is understood that H & H and its subcontractors, if any, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as our agent or employee of the City.

Compensation

For services described in the agreement, the City shall compensate H & H thirty-thousand dollars (\$30,000.00) payable in the following installments:

- \$10,000.00 upon execution of this agreement
- \$10,000.00 upon complete installation
- \$10,000.00 upon complete removal, labeling and packaging of lights and materials.

Indemnity

H & H shall indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, liabilities and losses whatsoever (including damages to property and injuries to or death of persons, court costs, and reasonable attorney’s fees) to the extent occurring or resulting from H & H’s negligent or unlawful performance of its obligations under or breach of the terms of the agreement, unless such claims, liabilities or losses arise out of, or are caused at least in part by the sole negligence or willful misconduct of the City.

Termination

Once executed, neither party may voluntarily terminate this Agreement. In the event installation of the lighting is not commenced by October 26, 2021 the City at its sole discretion may terminate this agreement immediately and shall be due all funds paid to H & H per this agreement.

Failure to complete installation or removal by specified time, may also result in immediate termination of this agreement at City’s sole discretion.

Notice

Any notice required to be given under this agreement shall be in writing, either served in personally, or sent by first class mail to the following:

City:
 City of Lampasas
 Chris Eicher, Director of Parks and Recreation
 312 E. Third Street
 Lampasas, Texas 76550
 Phone 512-556-6831
 ceicher@cityoflampasas.com

H & H:
 Lucien Hodges
 PO Box 70
 Lometa, Texas 76853
 Phone 512-734-2961

Entire Agreement

This agreement constitutes the entire agreement between the parties here and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter contained herein.

City:
City of Lampasas
A Municipal Corporation

H & H Tree Service

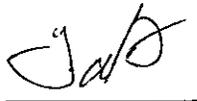
By: _____
Name: Finley deGraffenried
Title: City Manager

By: _____
Name: Lucien Hodges Jr.
Title: President

Attest:

Witness:

Becky Sims, City Secretary


City Manager

ITEM NO. 7.8

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding a Veteran's Run and Walk on Saturday November 6, 2021 starting at 8:00 a.m.

Requested By: Sammy Bailey, Police Chief

Submitted By: Sammy Bailey, Police Chief

Date Submitted: October 19, 2021

For the Agenda of: October 25, 2021

Procurement and Funding Statement:

N/A

Attachments: Veteran's Day Run and Walk and a map of the event

Summary Statement:

Jackie Bunce, Veteran and Family Services Committee Chair for VFW Auxiliary Post # 8539 is coordinating a Veteran's Day Run and Walk on Saturday, November 6, 2021 with a 3.06 mile route. The route is from the north side of the Lampasas County Court House. The runners and walkers will travel west on East Second Street to north on Chestnut to Millers Electric Services for a photo opportunity. They will proceed from Miller's east on East Avenue B where they turn on to Campbell Street and travel north to the south side of the sidewalk of East 580. From the sidewalk on East 580 the will turn south onto Hackberry and proceed to East Fourth Street where they will continue to Pecan Street and travel south making a west turn on to East Sixth Street. From Sixth Street they will turn north on Western Street and east on East Third Street until they are back at the Lampasas County Court House. Several volunteers, businesses and organizations will be set up at the north side of the courthouse to provide support to the event.

They anticipate having their run walk completed before the Farmers Market sets up.

Recommendation:

To consider a motion to approve a Lampasas Police Department patrol unit to lead the runners and walkers during the Veteran's Run and Walk and for brief road closures as needed for the runners and walkers to cross busy intersections to provide for their safety.

RUN & WALK



HONORING OUR VETERANS

NOVEMBER 6 AT 8 A.M.

START FROM THE NORTH FROM SIDE OF
THE LAMPASAS COUNTY COURTHOUSE



All proceeds will go to the
Lampasas VFW Auxiliary Post #8539.

Lampasas Booking & Tax Service

301 Key Ave. / 512.556.4460



Register



Find more information on
 #LampasasRunClub

NATHAN

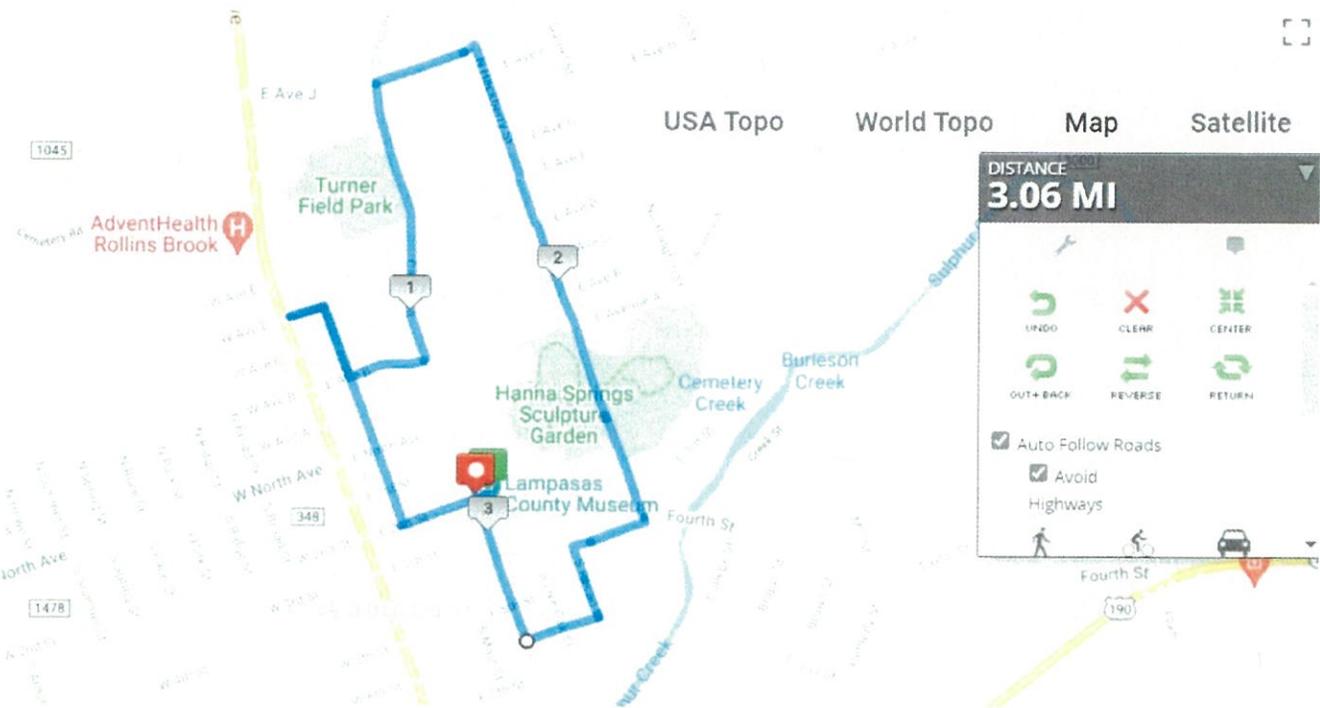


To: Finley deGraffenried
Cc: Sammy Bailey
Subject: RE: [EXTERNAL]RE: Veteran's Day Run

Follow Up Flag: Follow up
Flag Status: Flagged

Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.

Appreciate this! Yes, at this point, I am thinking it'll be more like a friendly group run, but I plan to advertise it publicly and hope for a good turnout. It will not be an official USATF timed event. I am paying all expenses and will not charge an entry fee. But if people want to donate, all proceeds will go to the VFW Auxiliary Post #8539 in Lampasas. We will have a few sponsors there and I will buy event insurance. Also, we are tentatively planning Nov. 6 at 8 a.m., just before the Farmer's Market. Here's the route I am considering because it makes for a nice picture at Miller's; open to suggestions though.



From: Finley deGraffenried <finley@cityoflampasas.com>
Sent: Monday, September 20, 2021 2:43 PM
To: Bunce, Jackie <Jackie.Bunce@conocophillips.com>
Cc: Sammy Bailey <sbailey@cityoflampasas.com>
Subject: [EXTERNAL]RE: Veteran's Day Run

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City Manager

ITEM NO. 7.9

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding re-appointment/appointment of board members to the Lampasas Economic Development Board

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: October 21, 2021

For the Agenda of: October 25, 2021

Procurement and Funding Statement:

N/A

Attachments: applications received expressing interest in appointment

Summary Statement:

This item has been placed on the agenda for Council consideration to reappoint Roland Schaub and Steve Hudson and to appoint Ryan Shahan to the Lampasas Economic Development Corporation Board.

Recommendation:

To consider a motion to reappoint Roland Schaub and Steve Hudson and to appoint Ryan Shahan to the Lampasas Economic Development Corporation Board.



City Secretary's Office
312 East Third Street
Lampasas, Texas 76550
(512) 556-6831
Fax# (512) 556-8083
Email: bsims@cityoflampasas.com

Please indicate board/commission/committee preference(s):

- Airport Advisory Board
- Capital Improvement Program Committee
- Golf Course Advisory Board
- Economic Development Corporation Board
- Construction Board of Adjustments and Appeals
- Library Advisory Board
- Parks & Recreation Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment
- Airport Zoning Board of Adjustment

Name(print): Ronnie Vineyard Email: vineyardrealestate3@gmail.com

Home Address: _____ Home Phone: _____

Business Address: _____ Business Phone: _____

Resident of City of Lampasas 50 yrs. Years/Months

Resident of Lampasas County 50 yrs. Years/Months

Voter Registration Number: 1001342700

Occupation: Real Estate Broker

Education: B.S. + M.S.

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:

Real Estate

Other Information (Civic Activities, etc)

Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied: yes
no

Signature: Ronnie Vineyard Date: 8/18/21

PLEASE RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE AT CITY HALL



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- Planning and Zoning Commission
- Zoning Board of Adjustment
- Airport Zoning Board of Adjustment

Name(print): ROLAND SEHAUB Email: blmartec@bridge.net

Home Address: _____ Home Phone: _____

Business Address: _____ Business Phone: _____

Resident of City of Lampasas _____ Years/Months
Resident of Lampasas County 31 yrs Years/Months

Voter Registration Number: _____

Occupation: Gen Mgr / PRES. RETAIL SALES

Education: Some COLLEGE

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:

Other Information (Civic Activities, etc)

Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied: yes
no

Signature: R. Seaub Date: 8/18/21

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- Parks & Recreation Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment
- Airport Zoning Board of Adjustment

Name(print): Steve Hudson Email: guyco@earthlink.net & HUDSON-STEVE@SBCGLOBAL.NET

Home Address: _____ Home Phone: _____
Business Address: _____ Business Phone: _____

Resident of City of Lampasas 41 years 9 months
Resident of Lampasas County 41 years 9 months

Voter Registration Number: 1001366664

Occupation: Construction Engineer

Education: BS Civil Engineering

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:
Over 20 years on EDC board and over 15 years on P & Z

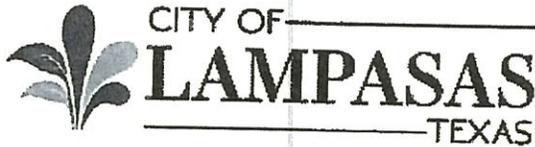
Other Information (Civic Activities, etc)

Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied: yes
 no

Signature: Steve Hudson Date: August 19, 2021
Digitally signed by Steve Hudson
DN: cn=Steve Hudson, o=Guyco,
Inc., ou,
email=guyco@earthlink.net, c=US
Date: 2021.08.19 06:50:43 -0500

PLEASE RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE AT CITY HALL



City Secretary's Office
312 East Third Street
Lampasas, Texas 76550
(512) 556-6831
Fax# (512) 556-8083
Email: Becky@cityoflampasas.com

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- Library Advisory Board
- Parks & Recreation Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment
- Airport Zoning Board of Adjustment

Name(print): Ryan Shahan Email: ryan.shahan@bxs.com

Home Address: 4646 CR 2001 Lampasas, TX Home Phone: 254 216 0495

Business Address: 101 E 9th St. Lampasas, TX Business Phone: 512-868-9831

Resident of City of Lampasas _____ Years/Months
Resident of Lampasas County 14 Years/Months

Voter Registration Number: _____ DL # 19062514

Occupation: Bank President

Education: Bachelor's Degree

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:

Involvement in local economic development through funding of real estate purchases.

Other Information (Civic Activities, etc)

Lampasas ISD school board.
Former Chamber President. Lampasas County A+M Club
Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied: Yes
 No



RECEIVED
AUG 04 2020

City Secretary's Office
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(512) 556-6831
Fax# (512) 556-8083
Email: Becky@cityoflampasas.com
Christina@cityoflampasas.com

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- Planning and Zoning Commission
- Zoning Board of Adjustment

> OR ANY other AS you see my skills are best suited.

Name(print): Tim F. Hefley Email: tfhefley@hotmail.com
 Home Address: _____ Home Phone: _____
 Business Address: _____ Business Phone: SAME AS ABOVE

Resident of City of Lampasas 3 yrs 10 mo. Years/Months
 Resident of Lampasas County _____ Years/Months

Voter Registration Number: 1140390273

Occupation: Construction Management

Education: some college

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:
See attached Resume

Other Information (Civic Activities, etc)
See attached Resume

Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied: yes no

Signature: [Handwritten Signature] Date: Aug 4 - 2020

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Tim Hefley

Lampasas, Tx 76550

PROFESSIONAL EXPRIENCE

SEAMLESS GUTTERS, Austin, Tx

Operations Manager, October 2014 – Present

- Operations Manager of a successful small construction business servicing the Central Texas area
- Collaborates with various clients in the residential, commercial and homebuilder industries
- Acts as primary estimator and coordinator for all company projects
- Manages multiple design / production crews to include subcontractor personnel, vendors, deliveries and schedules
- Oversees payroll, accounts receivable and accounts payable
- Coordinates maintenance schedules for fleet vehicles and equipment, negotiates new equipment acquisitions

OLMSTED-KIRK PAPER COMPANY, Austin, Tx

Account Manager, May 1989—July 2013

- Managed daily activity of various multi-million-dollar accounts
- Managed and coordinated product procurement, delivery schedules, and quality control
- Maintained accounts receivables

EDUCATION

Garden City Community College, Garden City KS
Garden City High School, Garden City, KS

Attended 1977-1979
Graduated 1977

CIVIC ACTIVITIES AND VOLUNTEER PARTICIPATION

- Citizen's Police Academy (CPA)—Graduate
- Citizen's Police Academy Auxiliary Alumnae (CPAAA)—Applicant
- Habitat for Humanity—Donor / Volunteer
- Local Church Safety Team—Member and Continuing Education Participant
 - Acquired Certification—CPR, Stop-the-Bleed, Automated External Defibrillator (AED)
- Vision Lampasas (Casino Night, Christmas on the Creek) —Donor
- Lampasas Mission—food bank and thrift store—Donor

REFERENCES

Upon Request



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- Joint Airport Board of Adjustment
- Library Advisory Board
- Parks & Recreation Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment

Name(print): JAMI SANCHEZ

Email: ed.lampasas@silvercareliving.co

Home Address: _____

Home Phone: _____

Business Address: _____

Business Phone: _____

Resident of City of Lampasas 39 Years/Months
Resident of Lampasas County 39 Years/Months

Voter Registration Number: _____

Occupation: EXECUTIVE DIRECTOR

Education: SOME COLLEGE

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:

Other Information (Civic Activities, etc)

Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied: Yes No

Signature: Jami Sanchez Date: 8/11/20

PLEASE RETURN COMPLETED FORM TO THE CITY SECRETARY'S OFFICE AT CITY HALL

Becky Sims

From: noreply@civicplus.com
Sent: Tuesday, August 10, 2021 5:28 PM
To: Becky Sims; Finley deGraffenried
Subject: Online Form Submittal: Application for Appointment to a City Board or Commission

Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.

Application for Appointment to a City Board or Commission

Date	8/10/2021
Personal Information	
First Name	Kathy
Last Name	Crawford
Address1	519 E. 3rd St.
City	Lampasas
State	TX
Zip	76550
Home Phone Number	512-496-3316
Mobile Phone Number	512-496-3316
Email Address	Mooniekathy@gmail.com
Business Address	519 E. 3rd St.
Business Phone Number	512-496-3316
Occupation	Property manager and retail store owner
Please indicate board/commission/committe preference(s):	Capital Improvements Program Committee, Economic Development Corporation Board, Parks and Recreation Advisory Board, Planning and Zoning Commission
Residency Information	

Length of residency in City of Lampasas 2 years, 5 months

Length of residency of Lampasas County 2 years, 5 months

Are you a registered voter? Yes

Voter Registration Number 1158299659

Did you vote in the last City Election? Yes

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees? Yes

If yes, please list current service, including dates. Christmas on the Creek/ LAFTA June - present, Wings of Eagles Outreach Dec, 2020 - present, Lampasas Retailers Association Founder

Have you served on a Board, Commission, or Committee before? Yes

If yes, please list past service, including dates. Hill Country Ministries Board, Poodie's Party Fundraiser Committee Chair, Wings of Eagles Fundraising Committee see attached

Please state why you wish to serve. My business is on the Courtyard Square, which is in dire need of improvements and I would like to be involved with productive growth that can retain the Lampasas small town atmosphere but can also compete with successful neighboring communities for tourism.

What are your top three goals and objectives for the City Board, Commission or Committee you are applying for? I would like to help improve tourism by developing more downtown retail shopping, entertaining events and experiences. We have also discussed a cultural arts district and similar local attractions. One main goal is to help with the upcoming Solar Eclipse by volunteering to be of help with infrastructure and planning.

Please list any special knowledge or experience applicable to City Board, Commission, or Committee with that you are applying for. Event planning, set up, volunteer coordination, marketing, vendor coordination, communications, cash flow management and tracking, donation and auction solicitation.

Please attach resume or additional experience to application

[Simple resume for volunteering 8.10.2021.docx](#)

Signature of Applicant

Do you agree?

Agree

Email not displaying correctly? [View it in your browser.](#)

Kathy Crawford 8.10.2021

Interior Decorator from 1983 to 1995, Interior Designer from 1995 to 1998

Pedernales Disaster Recovery: President and Founder of the 1997 Spicewood Tornado Recovery Program May 31, 1997 to July 1998

Hill Country Community Ministries (Director of the HCM Thrift Shop)

Wedding coordinator of Resort Ranch on Lake Travis 1999 to Sept 11, 2001

Moon River Bar and Grill Manager 2001 to 2004

Austin Golf Club Food and Beverage Manager 2004 to 2012

Property Management for owners of vacation homes on Lake Travis from 2011 to now.

Have raised over 1.5 million dollars for charity including:

Pedernales Disaster Recovery: 1997 Spicewood Tornado Recovery Program

Hill Country Community Ministries

Poodie's Party for Helping Hands Crisis Ministries in Spicewood, TX

Refuge for Domestic Minor Sex Trafficking

Marble Falls Helping Center Food Bank

I own, Sustainable Pulse Community (501 c3), 419 Events, LLC and Kapeck Coop LLC,
dba Moonie's Hemporium



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AUG 14 2020
BY:

City Secretary's Office
312 East Third Street
Lampasas, Texas 76550
(512) 556-6831
Fax# (512) 556-8083
Email: Becky@cityoflampasas.com
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- Joint Airport Board of Adjustment
- Library Advisory Board
- Parks & Recreation Advisory Board
- Planning and Zoning Commission
- Zoning Board of Adjustment

Name(print): Michael F. Sibberson Email: msibberson@icloud.com

Home Address: _____ Home Phone: _____

Business Address: _____ Business Phone: _____

Resident of City of Lampasas 3 Years/Months
Resident of Lampasas County 3 Years/Months

Voter Registration Number: 1062003857

Occupation: Retired

Education: Masters

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:

Retired Educator, have served as teacher, principal, and Superintendent

Other Information (Civic Activities, etc)

American Legion Officer

Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied: yes no

Signature: Michael F. Sibberson Date: 08/13/2020

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Working Experience

2018 – 2020 **Lometa ISD** **Lometa, Texas**
Principal

2015 - 2016 **Dunedin High School** **Dunedin, Florida**
Teacher

Served as a Chemistry and Physics Teacher

2013 – 2015 **Hawley Independent School District** **Hawley, Texas**
Superintendent

I have served as the Superintendent of the Hawley Independent School District leading the instruction, budget, employment, and operations of the district. The Hawley Independent School District is a school district located just north of Abilene, Texas.

2002 - 2013 **Killeen High School** **Killeen, Texas**
Principal

- Served as the Instructional Leader of Killeen High School (6A).
- Supervised all staff (Professional, Para-Professional, and Auxiliary) of Killeen High School.
- Have taken the school from Underperforming to nearly Recognized
- Have implemented the International Baccalaureate program from inception. The IB Diploma rate is currently significantly above the international average.
- Have driven the advancement of the AVID program. KHS is currently a National Demonstration School.
- Manage the special programs and the special populations of Killeen High School.
- Work closely with the Military leaders and the Military Child Education Coalition to ensure that the Military Child is well represented in the academic environment.
- Serve as the Campus Hearing Officer.
- Serve as a PDAS supervisor (evaluation system).
- Implemented community connections with the school by supporting the formation of the Exchange Excel Club and the Kiwanis Key Club.
- Oversee the campus level professional development for Killeen High School.
- Imposed the tenets of Capturing Kids Hearts school-wide to increase the relationships between the staff and the students.

2000 - 2002 **Killeen High School** **Killeen, Texas**
Director of Curriculum/Assistant Principal

- Oversee the Curriculum of courses taught at Killeen High School.
- Managed all aspects of the budget for Killeen High School.

- Served as Chairman of the Killeen High School Site-Based Committee.
- Served as the Campus Hearing Officer in the absence of the Principal.
- Served as a PDAS appraiser.
- Oversee the campus level professional development for Killeen High School.

1997 - 1999 Killeen High School Killeen, Texas
Teacher Leader

- Served as an instructional leader for the physical sciences and social sciences.
- Duties include intense mentoring of new teachers, curriculum alignment, curriculum development, vertical team building, and mentoring of veteran teachers.

1989 - 1999 Killeen High School Killeen, Texas
Teacher

- Established and built the Advanced Placement Physics program by adding both Advanced Placement Physics B and Advanced Placement Physics C to the offerings at Killeen High School.
- *Chosen as Teacher of the Year by the Killeen Daily Herald, 1995*
- Successfully procured a grant for \$20,000 in 1992, which implemented probing equipment.
- Successfully procured an upgrade grant for \$15,000 in 1998 with a focus on teaching using the video conferencing equipment.
- *Sponsored the Killeen High School Key Club from 1989 – 1993 and Killeen High School Junior Engineering Technical Society from 1993 – 1999.*

1980 - 1986 United States Army
Warrant Officer

- Served as a Cobra Combat Pilot

Certifications

- Florida Teacher Certification
- Florida Principal Certification
- Texas Superintendent Certificate
- Texas Principal Certificate
- Texas Composite Science Teacher Certificate
- Texas Physics Teacher Certificate

References

Available upon request



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- Parks & Recreation Advisory Board**
- Planning and Zoning Commission**
- Zoning Board of Adjustment
- Airport Zoning Board of Adjustment

Name: Clayton Tucker Email: clayton@claytontuckertx.com

Home Address: ; _____ TX 76550 Home Phone: _

Business Address: PO Box 59, Lampasas, TX 76550 Business Phone

Resident of City of Lampasas: 5 years
Resident of Lampasas County: 5 years

Voter Registration Number: 1168600161

Occupation: Political organizer/rancher/writer

Education: Southwestern University, BA

Special Knowledge or Experience Applicable to City Board/Commission/Committee Function:
I've cofounded non-profits, such as Killeen Creators, and have experience on boards/commissions/committees. I'm also a published author, former teacher, and I once worked with the National Science Foundation regarding studying the economic impact of water resources.

Other Information (Civic Activities, etc):
Volunteer for Lampasas Museum, volunteer for Lampasas community gardens and Killeen Creators (also a community garden), etc.

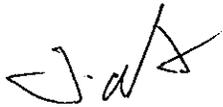
Please attach resume or additional experience to application

I have attended one or more meetings of the board/commission/committee for which I have applied:
yes no

Signature: _____ Date: 9/25/2021

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City ManagerITEM NO. 7.10

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the adoption of 2021 ICC Building Codes and 2020 National Electric Code.

Requested By: Becky Sims, City Secretary

Submitted By: Becky Sims, City Secretary

Date Submitted: October 21, 2021

For the Agenda of: October 25, 2021

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

The City of Lampasas originally adopted Technical Codes in 1995. Since that time there has been two (2) modifications to the adopted Codes. In 2011 the City adopted the 2006 ICC Codes and 2005 NEC Codes. In 2015 the City adopted the 2012 ICC and the 2014 NEC. Code cycles are generally updated every three years.

Earlier this year the City went through a Building Code Effectiveness Grading Schedule (BCEGS) Survey. The ISO rating is affected when jurisdictions fall behind in code cycles. If we were to remain in the 2012 Code our ISO (Insurance Services Office) rating would be less than favorable. The ISO rating is used by property/casualty insurers to assist in their insurance underwriting and premium development programs for residential and commercial properties. Insurers can use the BCEGS classification number to offer insurance premium discounts to eligible properties in Lampasas.

The City conducted a Town Hall meeting to obtain builders, trades and citizen feedback on September 16, 2021. The Construction Board of Adjustment and Appeals met on October 21, 2021 to discuss the significant changes from 2012 to 2021. The construction board did vote unanimously to adopt the ICC 2021 Codes & 2020 NEC Codes. Staff is asking for Council consideration in adoption of the 2021 ICC Codes and 2020 NEC Codes to be effective January 1, 2022.

Recommendation:

To consider a motion to approve the first reading of an Ordinance to adopt the 2021 International Code Council (ICC) Codes and 2021 National Electric Codes (NEC)

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CITY OF LAMPASAS CODE OF ORDINANCES
CHAPTER 18, SECTION 18-1 ADOPTION OF TECHNICAL CODES; REPEAL OF
CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND
PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City of Lampasas along with its Construction Board of Adjustments and Appeals have reviewed and analyzed the 2020 National Electric Code and 2021 technical codes applicable to this ordinance, as prepared by the International Code Council and their appendices, as noted herein, and finds that the 2020 National Electric Code and these 2021 Codes, with are in the best interest of the community; and

WHEREAS, a Townhall Meeting was held on September 16, 2021 to obtain builders, trades and citizen feedback; and

WHEREAS, the Construction Board of Adjustments and Appeals met on October 21, 2021; and

WHEREAS, the City of Lampasas and the Construction Board of Adjustments and Appeals has determined that the following Technical Codes are needed to ensure the public health, safety and welfare of its citizens

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
LAMPASAS, TEXAS, THAT:**

Part 1: That Chapter 18 Article I, In General, Section 18-1 “Adoption of technical codes; repeal of conflicting ordinances.” of the Lampasas City Code of Ordinances be amended to read as follows:

(a) The following codes without amendments, modifications, and deletions, are hereby adopted by reference, as though they were copied fully in this chapter,

- (1) International Building Code – 2021 Edition;
- (2) International Swimming Pool and Spa Code- 2021 Edition;
- (3) International Fire Code – 2021 Edition;
- (4) International Fuel Gas Code – 2021 Edition;
- (5) International Mechanical Code – 2021 Edition;
- (6) International Plumbing Code – 2021 Edition;
- (7) International Residential Code – 2021 Edition;
- (8) International Property Maintenance Code – 2021 Edition;
- (9) National Electric Code – 2020 Edition;

Part 2: All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer of any force and effect. If any provision of

this ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are hereby declared to be severable.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City’s Charter, Code of Ordinances, and the laws of State of Texas.

READ and APPROVED on First Reading on the 25th day of October, 2021.
READ and ADOPTED on Second Reading on the 8th day of November, 2021.

APPROVED:

T.J. Monroe, Mayor

ATTEST:

Becky Sims, City Secretary

APPROVED AS TO FORM:

Jo Christy Brown, City Attorney

(Signature of Attorney provided on separate page, to be attached)

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