

**MINUTES OF REGULAR MEETING OF THE
LAMPASAS ECONOMIC DEVELOPMENT CORPORATION BOARD
OF THE CITY OF LAMPASAS, TEXAS
WEDNESDAY, MAY 15, 2019
CITY ADMINISTRATION BUILDING - CONFERENCE ROOM
312 EAST THIRD STREET
5:30 P.M.**

The Lampasas Economic Development Corporation of the City of Lampasas met in regular session on the above date with President Charlie Pratus, III presiding.

LEDC Members Present:

Neal Leavell
Charlie Pratus, III
Steve Hudson
Ronnie Vineyard
TJ Monroe
Roland Schaub (arrived at 5:31 p.m.)
David Millican-Ex-Officio (arrived at 5:34 p.m.)
Jamie Smart-Ex-Officio

LEDC Members Absent:

Misti Talbert

City Staff Present:

Finley deGraffenried, City Manager/Executive Director
Mandy Walsh, Economic Development Director
Vicki Tower, Administrative Secretary

**REGULAR SESSION
5:30 p.m.**

I. Call to Order

President Pratus called the meeting to order at 5:30 p.m.

II. Open forum for citizen comments and questions (limited to five (5) minutes per person)

There were no citizen comments.

III. Discussion and possible action concerning approval of the minutes dated April 17, 2019

Board member Leavell moved to approve the minutes as presented. The motion was seconded by Board member Hudson and with a unanimous vote, the motion carried. (Schaub and Talbert absent)

Board member Schaub arrived at 5:31 p.m.

IV. Update and possible action regarding April Financials

Mandy Walsh, Economic Development Director, reviewed the April Financials with the Board.

No action was taken.

V. Update and discussion regarding Proposition 1 election results.

President Pratus gave the Board an update on the Proposition 1 election results.

Topics of discussion included:

- 580 voted for Proposition 1
- 206 voted against Proposition 1
- Proposition 1 passed

Board member Millican arrived at 5:34 p.m.

VI. Update and discussion regarding status of internet project and USDA grant/loan application

Mandy Walsh, Economic Development Director, discussed the status of internet project and USDA grant/loan application with the Board.

Topics of discussion included:

- City Council approved two resolutions
 - 1) Authorizing the City Manager as Rep-Sign-Cert in order to authorize and sign USDA grant/loan application
 - 2) Authorizing as a “City” we are an eligible entity to receive this grant/loan
- Drafting support letters
- Validation/ internet speed test information
- Need support letters from people who are directly affected by lack of internet access
- Need support letters from the businesses that were directly affected by internet outages

VII. Update and discussion regarding the status with engineering for the Business Park roads and utilities.

Mandy Walsh, Economic Development Director, updated and discussed with the Board, the status with engineering for the Business Park roads and utilities.

Topics of discussion included:

- TxDOT recommends relocating the north entrance 100’ south in order to create more space between entrance and Lampasas Monuments.
- Business Park entrance with median

- Access to Lot 1
- Retention ponds
- Floodplain

VIII. Update on the following:

1.) County and LISD Updates

Jamie Smart, County Ex-Officio member, reviewed the following:

- The two vacant houses off of Highway 183 South near the new jail have been listed on GovDeals
- Lampasas County Commissioner's Court received a petition from Kempner Volunteer Fire Department to create a new Emergency Services District (ESD)
- Jail construction – slow right now due to weather

David Millican, LISD Ex-officio member reviewed the following:

- Enrollment is good – about 3,360
- End of year activities going on
- Graduation will be Friday, May 24, 2019 at Badger Stadium – weather permitting
- New Principal at Hanna Springs Elementary
- New Assistant Principal at Hanna Springs Elementary

2.) Staff Updates

Mandy Walsh, Economic Development Director, reviewed the following:

- Town Hall – The next Town Hall meeting will be June 17, 2019 at 6 p.m. at the old Middle School Cafeteria.
- Board Training – Board Training Session for various City Boards and Committees on May 20, 2019 at 5:30 p.m. at the Hostess House.
- Downtown
 - Santa Fe Depot development moving forward
 - Developer will be closing on 511 East Third Street building in August 2019
 - Facilitated several recent walk-throughs of 406 East Third Street
- Keystone Hotel – Keystone Hotel owner, Andy Fish, will have an event at the hotel on July 6, 2019 to celebrate one year since their open house.
- Development Participation – Walsh told the Board that staff is working with City Council on a development participation document with guidelines that will assist in the development process for projects that may not meet the incentive requirements from the Economic Development Corporation (EDC), but could possibly meet requirements for City participation.

- Internship – Walsh told the Board that she met with Lampasas High School and they have a list of 11 possible candidates for the EDC/Chamber of Commerce/Visitors Center internship.
- Job Fair – The next Job Fair will be on June 7, 2019 from 10 a.m. to 1 p.m. at the old Middle School cafeteria.
- Comprehensive Plan – Walsh told the Board there was a kickoff meeting on May 9, 2019 with Halff & Associates, Inc. and will begin scheduling in-person kickoff meetings for stakeholders tentatively June 19, 2019 and June 20, 2019. A representative from Halff & Associates, Inc. may attend the next EDC meeting on June 19, 2019 to discuss the process for the comprehensive plan.
- Budget – Walsh told the Board that she will have a preliminary budget outlined and turned into the Finance Department by May 17, 2019.
- Kline Whitis Career Day – Walsh told the Board that she enjoyed presenting the LEDC promotional video to 1st – 5th graders on Career Day at Kline Whitis Elementary and explaining the importance of community and economic development. Walsh told the Board that the students were all very impressed with the promotional video.
- USDA ReConnect Application – Already discussed under Item VI.
- LHS CTE Director – Walsh told the Board that the LHS CTE Director, Randy Brady, will be retiring. Brady will be working through December 2019 and the new Director beginning January 2020.

IX. Items that the Board Members may request to be placed on the next agenda

- Business Park update
- USDA Grant Application
- LEDC Budget
- Halff & Associates, Inc.

X. Adjourn

Board member Schaub moved to adjourn the meeting at 6:35 p.m. The motion was seconded by Board member Vineyard and with a unanimous vote, the motion carried. (Talbert absent)

PASSED AND APPROVED this _____ day of _____, 2019.

Charlie Pratus III, President

Vicki Tower, Administrative Secretary