

**MINUTES OF THE
AIRPORT ADVISORY BOARD FOR THE CITY OF LAMPASAS
WEDNESDAY, AUGUST 14, 2019
CITY ADMINISTRATION BUILDING CONFERENCE ROOM
312 E. THIRD STREET LAMPASAS, TEXAS
6:00 P.M.**

Airport Advisory Board Members Present:

Ken Cattles
George Elsea
Robert Lansford
Mark O’Hair

Airport Advisory Board Members Absent:

None

City Staff Present:

Chris Eicher, Parks & Recreation Director
Vicki Tower, Administrative Secretary

REGULAR SESSION

I. Call to order

Board member Cattles called the meeting to order at 6:00 p.m.

II. Open forum for citizen comments and questions (limited to five (5) minutes per person)

There were no citizen comments.

III. Discussion and possible action concerning approval of the minutes dated May 8, 2019

Board member Lansford move to approve the minutes. The motion was seconded by Board member Elsea and with a unanimous vote, the motion carried.

IV. Discussion and possible action concerning hangar vacancies and wait list procedures

Chris Eicher, Parks & Recreation Director, discussed hangar vacancies and the wait list procedures with the Board.

Topics of discussion included:

- Currently, there is one vacant hangar, but have a possible tenant for it
- There may be another hangar available in the near future
- Complaints about the waiting list
- Currently have 11 people on the waiting list

No action was taken.

V. Discussion and updates concerning TXDOT Airport Projects

Chris Eicher, Parks & Recreation Director, discussed TXDOT Airport Projects with the Board.

Topics of discussion included:

- Pre-bid meeting on August 28, 2019 at City Hall
- LED lighting
- Overlay runways and ramps
- Airport closing notification
- Striping runway
- Rotating beacon should shut off during the daytime
- Need side stripes on runway for safety reasons

VI. Discussion and updates regarding Airport Maintenance and Daily Operations

Chris Eicher, Parks & Recreation Director, discussed Airport Maintenance and Daily Operations with the Board.

Topics of discussion included:

- Water well at Airport has been capped and the old well house has been removed
- Pilot's lounge is in bad shape and needs repair
- Pilot's lounge could go on TXDOT Project wish list
- Card reader on fuel pump at Airport needs to be replaced
- Compliments to the City for job well done during Spring Ho Festival
- Damage to Airport courtesy car – someone hit a deer

VII. Discussion and possible action regarding Board appointments and vacancies

Chris Eicher, Parks & Recreation Director, discussed Board appointments and vacancies with the Board. Eicher told the Board that three applications were received for the Airport Advisory Board vacancy. The Board reviewed and discussed the three applications for the vacancy. Board member O'Hair suggested appointing John Fingerhut and Board member Lansford suggested appointing Kevin Smith to fill the vacancy.

Board member O'Hair moved to appoint John Fingerhut to the Airport Advisory Board. The motion was seconded by Board member Elsea and with a unanimous vote, the motion carried.

The Board discussed the idea of possibly adding another seat to the Airport Advisory Board.

VIII. Any item the Board would like to have placed on the next agenda

- Possible addition of Board seat(s) to the Airport Advisory Board
- Way finding signs for the Airport

IX. Adjourn

Board member Elsea moved to adjourn the meeting at 6:50 p.m. The motion was seconded by Board member O’Hair and with a unanimous vote, the motion carried.

PASSED AND APPROVED this _____ day of _____, 2019.

Ken Cattles, Chairman

ATTEST:

Vicki Tower, Assistant City Secretary